

DPHHS-OPI CSCT Monthly IGT Timeline for State Fiscal Year 2023

To make the transition to the CSCT IGT process easier, please refer to the SFY 2023 calendar below to determine when claims should pay based on when they are submitted.
 Dates are adjusted for holidays and weekends. Please note the month in which claims are pending is based on when a clean claim is received, not on the date of service.

For questions on this process, please contact

DPHHS, Children’s Mental Health Bureau, CSCT Medicaid Program Officer | Christine White 406.444.5916/chwhite@mt.gov
 Montana Office of Public Instruction, OPI Chief Financial Officer | Jay Phillips 406.444.4523/jphillips3@mt.gov

	Task	Claims Submitted in July 2022	Claims Submitted in August 2022	Claims Submitted in September 2022	Claims Submitted in October 2022	Claims Submitted in November 2022	Claims Submitted in December 2022	Claims Submitted in January 2023	Claims Submitted in February 2023	Claims Submitted in March 2023	Claims Submitted in April 2023	Claims Submitted in May 2023	Claims Submitted in June 2023
School District/ Mental Health Center	Public school districts submit claims to MMIS	Wed June 22 through Tue July 19	Wed July 20 through Tue Aug 23	Wed Aug 24 through Tue Sep 20	Wed Sep 21 through Tue Oct 25	Wed Oct 26 through Tue Nov 22	Wed Nov 23 through Tue Dec 20	Wed Dec 21 through Tue Jan 24	Wed Jan 25 through Tue Feb 21	Wed Feb 22 through Tue Mar 21	Wed Mar 22 through Tue Apr 18	Wed Apr 19 through Tue May 23	Wed May 24 through Tue June 20
MMIS	Claims set to pay, suspend in MMIS	Throughout reporting period	Throughout reporting period	Throughout reporting period	Throughout reporting period	Throughout reporting period	Throughout reporting period	Throughout reporting period	Throughout reporting period	Throughout reporting period	Throughout reporting period	Throughout reporting period	Throughout reporting period
DPHHS CMHB	CMHB runs CSCT State Match Report <ul style="list-style-type: none"> Report run between last Friday of the month that is followed by a Monday and first of the next month. 	Between Fri Jul 22 and Mon Aug 1	Between Fri Aug 26 and Thu Sep 1	Between Fri Sep 23 and Fri Sept 30	Between Fri Oct 28 and Tues Nov 1	Between Fri Nov 25 and Thu Dec 1	Between Fri Dec 23 and Fri Dec 30	Between Fri Jan 27 and Wed Feb 1	Between Fri Feb 24 and Wed Mar 1	Between Fri Mar 24 and Fri Mar 31	Between Fri Apr 21 and Mon May 1	Between Fri May 26 and Thu June 1	Between Fri June 23 and Fri June 30
DPHHS CMHB	CMHB communicates match amounts owed to OPI via monthly report	Mon Aug 1	Thu Sep 1	Fri Sept 30 [ADJUSTED FOR WEEKEND]	Tues Nov 1	Thu Dec 1	Fri Dec 30 [ADJUSTED FOR WEEKEND]	Wed Feb 1	Wed Mar 1	Fri Mar 31 [ADJUSTED FOR WEEKEND]	Mon May 1	Thu June 1	Fri June 30 [ADJUSTED FOR WEEKEND]
OPI	OPI notifies public school districts what their CSCT state match amount is and when it is due.	Mon Aug 1	Thu Sep 1	Fri Sept 30	Tues Nov 1	Thu Dec 1	Fri Dec 30	Wed Feb 1	Wed Mar 1	Fri Mar 31	Mon May 1	Thu June 1	Fri June 30
Public School Districts and OPI	Within 10-business day window: <ul style="list-style-type: none"> Public school districts send match amount to the OPI OPI reconciles payments to state match report 	<u>10-Day Window:</u> Mon Aug 1 to Fri Aug 12	<u>10-Day Window:</u> Thu Sep 1 to Thu Sep 15	<u>10-Day Window:</u> Fri Sep 30 to Fri Oct 14	<u>10-Day Window:</u> Tues Nov 1 to Tue Nov 15	<u>10-Day Window:</u> Thu Dec 1 to Wed Dec 14	<u>10-Day Window:</u> Fri Dec 30 to Fri Jan 13	<u>10-Day Window:</u> Wed Feb 1 to Tues Feb 14	<u>10-Day Window:</u> Wed Mar 1 to Tues Mar 14	<u>10-Day Window:</u> Fri Mar 31 to Thu April 13	<u>10-Day Window:</u> Mon May 1 to Fri May 12	<u>10-Day Window:</u> Thu June 1 to Wed June 14	<u>10-Day Window:</u> Fri June 30 To Fri July 14
OPI	OPI sends funds to DPHHS and notifies them which public school district state matches have been received and reconciled and which have not.	Fri Aug 12	Thu Sep 15	Fri Oct 14	Tue Nov 15	Wed Dec 14	Fri Jan 13	Tues Feb 14	Tues Mar 14	Thu April 13	Fri May 12	Wed June 14	Fri July 14
DPHHS CMHB	CMHB reconciliation <ul style="list-style-type: none"> CMHB will have until the third Tuesday of the month to reconcile received funds to report 	Fri Aug 12 to Tue Aug 16	Thu Sep 15 to Tue Sep 20	Fri Oct 14 to Tue Oct 18	Tue Nov 15 to Tue Nov 15 [ONE DAY TURNAROUND]	Wed Dec 14 to Tue Dec 20	Fri Jan 13 to Tue Jan 17	Tues Feb 14 to Tue Feb 14 [ONE DAY TURNAROUND]	Tues Mar 14 to Tue Mar 14 [ONE DAY TURNAROUND]	Thu April 13 to Tue Apr 18	Fri May 12 to Tue May 16	Wed June 14 to Tue June 20	Fri July 14 to Tue July 18
DPHHS CMHB	CMHB notifies Conduent which claims, by ICN, to release. <ul style="list-style-type: none"> This will occur no later than the third Tuesday of the month. 	Tue Aug 16	Tue Sep 20	Tue Oct 18	Tue Nov 15 [ONE DAY TURNAROUND]	Tue Dec 20	Tue Jan 17	Tue Feb 14 [ONE DAY TURNAROUND]	Tue Mar 14 [ONE DAY TURNAROUND]	Tue Apr 18	Tue May 16	Tue June 20	Tue July 18
MMIS	MMIS claims process	Wed Aug 17	Wed Sep 21	Wed Oct 19	Wed Nov 16	Wed Dec 21	Wed Jan 18	Wed Feb 15	Wed Mar 15	Wed Apr 19	Wed May 17	Wed June 21	Wed July 19
MMIS	Claims pay to public school districts	Mon Aug 22	Mon Sep 26	Mon Oct 24	Mon Nov 21	Mon Dec 26	Mon Jan 23	Mon Feb 20	Mon Mar 20	Mon Apr 24	Mon May 22	Mon June 26	Mon July 24