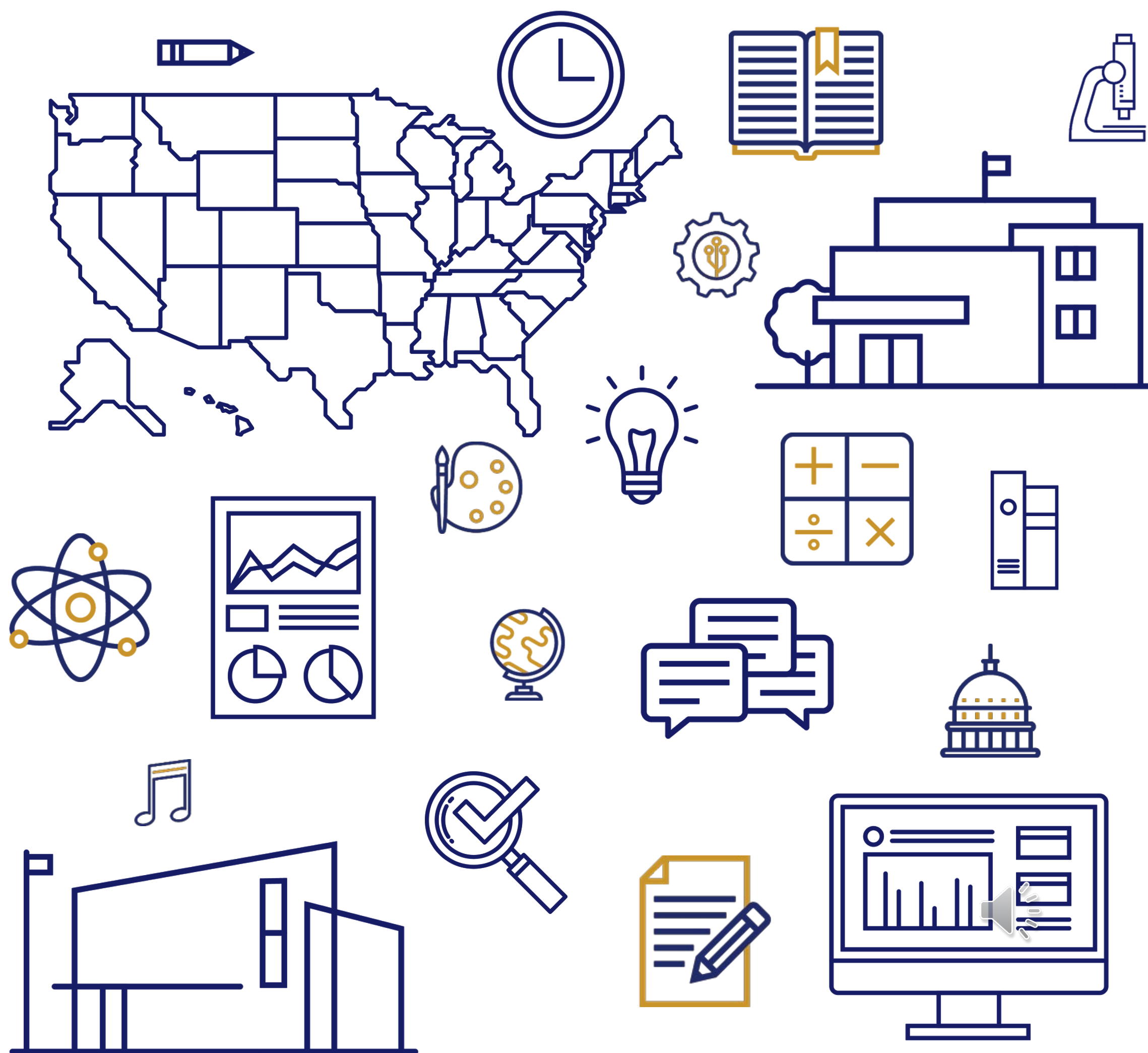
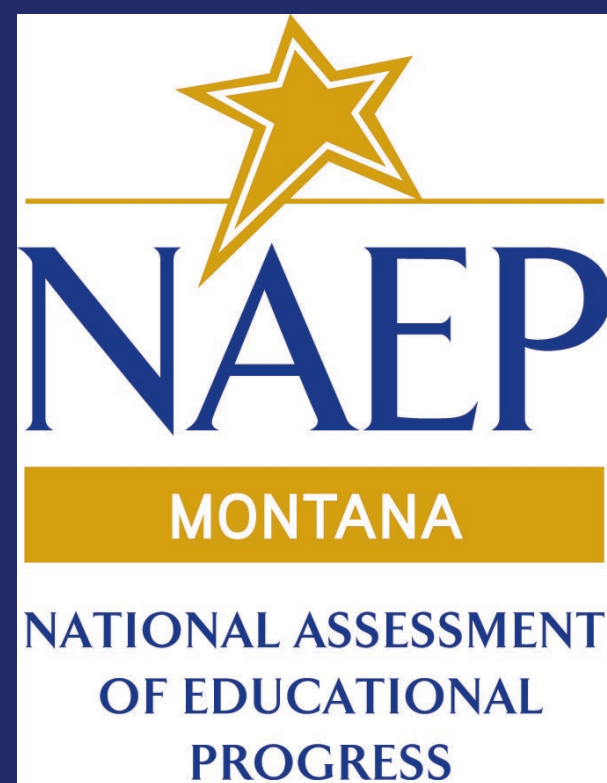


Task 4: Provide Student Information

OPI Assessment Unit Focused Support Video



Preassessment Activities

Preassessment Activities

Now that the student sample is available, preassessment activities can be completed in the AMS. This summary report will show the status of each activity. All activities should be completed before the assessment planning meeting.

Preassessment Activities

Assessment Planning Meeting date  **January 14, 2026**

Task	Missing info	May require updates after Add New Students		Completed
Provide Student Information: Student Demographics				
Provide Student Information: SD and EL Students				
Add New Students				
Assessment Logistics				
Technical Logistics				
Notify Parents/Guardians				
Manage Questionnaires				

Demographic information is unavailable for 3 student(s) in the Provide Student Information section.

Task 4 – Provide Student Information due APM

Manage Team

Assign staff to work with the NAEP team on assessment details.

School Team

Name	Position	Contact Info	Invite/Edit
Short, Martin	School Principal	☎ 555-333-1234 @ MartinShort@schoolH30000100001.westatstudies.com	+
Short, Martin	School Coordinator	☎ 555-333-1234 @ MartinShort@schoolH30000100001.westatstudies.com	+
--	Technology Coordinator	☎ @	+
Jones, Mickey	District Assessment Coordinator	☎ 555-333-1234 @ MickeyJones@districtH300001.westatstudies.com	
Wells, Lucy	Dist	☎ 555-333-1234	
--	Scho		+
--	Stuc		+

School SD/EL Specialist
An individual designated to indicate how SD, EL or SD and EL students will participate on NAEP.

optional

Invite

Preassessment Activities

Provide Student Information

Description of task

Task status

Provide Student Information

NAEP uses this information to provide students with accommodations and report results for student demographic groups.

Provide Student Information ● **Completed**

50 Selected	1 Not participating
5 Students with disabilities	2 English learners

Inclusion policy for students with disabilities Download ↓

Inclusion policy for English learners Download ↓

Student demographics ● **Completed**

1 Students missing information

Students with disabilities and English learners ● **Completed**

5 Students with accommodations 1 Exclusions

Select **Manage** to provide student information.

Manage →

Task overview

Manage button

Task 4 – Provide Student Information due APM

Provide Student Information

NAEP uses this information to provide students with accommodations and report results for student demographic groups.

Provide Student Information Completed

50
Selected

1
Not participating

5
Students with disabilities

2
English learners

Inclusion policy for students with disabilities

Download ↓

Inclusion policy for English learners

Download ↓

Student demographics Completed

1 Students missing information

Students with disabilities and English learners Completed

5 Students with accommodations

1 Exclusions

Select **Manage** to provide student information. **Manage →**

NAEP 2026 SD Inclusion Policy - <https://drive.google.com/file/d/1jmbwegaNcscAq67Y1GuzNYQ7zLmJvV9Y/view?usp=sharing>

NAEP 2026 EL Inclusion Policy - <https://drive.google.com/file/d/1PMDtobTPV9bj5H6VMSWuubh2Fnf21Gse/view?usp=sharing>



Task 4 – Provide Student Information due APM

The screenshot displays the NAEP Assessment Management System interface. At the top, the breadcrumb navigation shows 'Schools' > 'Washington Middle School' > 'Students'. The school name 'Washington Middle School' is prominently displayed, followed by filters for 'Florida', 'Main', 'Grade 8', 'School devices', and '055:TRN-2/2'. Below this, the 'Assessment Planning Meeting' is set for 'January 5, 2026', and the 'Assessment date' is 'February 9, 2026'. The 'NAEP ID' is '8205020'. There are buttons for 'Watch the tutorial video' and 'Review additional resources'. A red box highlights the 'Student Demographic Information' tab. Below the tab, there are filters for 'Subject', 'Sex', 'Race/ethnicity', 'SD/EL', and 'Participation status'. A 'Category' dropdown is set to 'Choose category', and a 'Change to' dropdown is also present. There are 'Save', 'Export', and 'Export' buttons. The main table lists student information with columns: Line #, Student, Subject, Sex and Birth Month/Year, Race/Ethnicity, Student with disabilities (SD) & English learners (EL), Economically Disadvantaged (ED), Learner Status/ Displaced student, Participation status, and Edit. Two students are listed: Geoffrey Baker (11DH1) and Paris Bauer (11DH2).

Line #	Student	Subject	Sex and Birth Month/Year	Race/Ethnicity	Student with disabilities (SD) & English learners (EL)	Economically Disadvantaged (ED)	Learner Status/ Displaced student	Participation status	Edit
1	Geoffrey Baker 11DH1	Reading	Male Apr-2011	Black or African American, not Hispanic	No, not SD & No, not EL	No, not economically disadvantaged	100% full-time in person No	Participating	
2	Paris Bauer 11DH2	Reading	Female Nov-2011	Black or African American, not Hispanic	No, not SD & No, not EL	No, not economically disadvantaged	100% full-time in person No	Participating	

NAEP Assessment Management System - <https://naep.ams.naepnpd.org>

Task 4 – Provide Student Information due APM

Student Demographic Information

Students with Disabilities (SD) & English Learners (EL)

Filters

Clear all

> ☐ Subject

> ☐ Sex

> ☐ Race/ethnicity

> ☐ SD/EL

> ☐ Participation status

0 selected

Category

Choose category

Change to

Save

Export

Export

☐	Line #	Student	Subject	Sex and Birth Month/Year	Race/Ethnicity	Student with disabilities (SD) & English learners (EL)	Economically Disadvantaged (ED)	Learner Status/ Displaced student	Participation status	Edit
☐	1	Geoffrey Baker 11DH1	Reading	Male Apr-2011	Black or African American, not Hispanic	No, not SD & No, not EL	No, not economically disadvantaged	100% full-time in person No	Participating	
☐	2	Paris Bauer 11DH2	Reading	Female Nov-2011	Black or African American, not Hispanic	No, not SD & No, not EL	No, not economically disadvantaged	100% full-time in person No	Participating	
☐	3	Frankie Bluesky 11DH3	Math	Female Aug-2011	American Indian or Alaska Native, not Hispanic	No, not SD & No, not EL	No, not economically disadvantaged	100% full-time in person No	Participating	
☐	4	Davis Bridges 11DH4	Reading	Male May-2011	White, not Hispanic	No, not SD & No, not EL	No, not economically disadvantaged	100% full-time in person No	Participating	

NAEP Assessment Management System - <https://naep.ams.naepnpd.org>

Task 4 – Provide Student Information due APM

Edit the sections below for **Paris Bauer** | 11DH2 | Line 2

Birth Month/Year
Nov-2011

Sex
Male ☒ Female Information unavailable

Race/Ethnicity
White, not Hispanic ☒ Black or African American, not Hispanic Hispanic, of any race Asian, not Hispanic American Indian or Alaska Native, not Hispanic
Native Hawaiian or Pacific Islander, not Hispanic Two or More Races (Non-Hispanic) School does not collect this information Information unavailable

Student with disabilities
Yes, IEP Yes, 504 ☒ No, not SD Not SD but requires an accommodation Information unavailable

English learners
☒ Yes, EL No, Formerly EL No, not EL Not EL, but requires an accommodation Information unavailable

Student Questionnaires
☒ Core questionnaire ☒ Subject-specific questionnaire

Economically Disadvantaged (ED)
Yes, economically disadvantaged ☒ No, not economically disadvantaged Information unavailable

Learner status
☒ 100% full-time in person Hybrid Virtual Learner Full-time Virtual Learner

Displaced student
Yes ☒ No

Participation status
☒ Participating Not Participating

Cancel Save

NAEP Assessment Management System - <https://naep.ams.naepnpd.org>

Task 4 – Provide Student Information due APM

The screenshot displays the NAEP Assessment Management System interface for Washington Middle School. The top navigation bar includes 'Help' and 'FIELD STAFF' links. The main header shows the school name 'Washington Middle School' with filters for 'Florida', 'Main', 'Grade 8', 'School devices', and 'OSS:TRN-2/2'. Below this, there are buttons for 'Assessment Planning Meeting: January 5, 2026', 'Assessment date: February 9, 2026', and 'NAEP ID: 8205020'. A sidebar on the left contains various icons for navigation. The main content area features a tabbed interface with 'Student Demographic Information' and 'Students with Disabilities (SD) & English Learners (EL)'. The 'Students with Disabilities (SD) & English Learners (EL)' tab is selected and highlighted with a red border. Below the tabs, there are filter options: 'Filters', 'Clear all', 'Subject', 'SD/EL', 'How to Take NAEP', and 'Accommodations'. A table lists three students with their details, including Line #, Student Name, Subject, Disability/EL status, Details, How to Take NAEP, Accommodations, School Staff, and an Edit button.

Line #	Student	Subject	Student with disabilities (SD) & English learners (EL)	Details	How to Take NAEP	Accommodations	School Staff	Edit
1	Geoffrey Baker 11DH1	Reading	Yes, IEP & No, not EL	Specific learning disability; Mild: One year below grade level;	With accommodations	Extended Time, Preferential Seating		
3	Frankie Bluesky 11DH3	Math	Yes, IEP & No, not EL	Specific learning disability; Mild: At or above grade level;	Without accommodations	Universal Design Elements		
7	Adam Elliot 11DH7	Math	Yes, IEP & Yes, EL	Intellectual disability; Spanish; Mild: 2 to 3 years; Two or more years below grade level; Intermediate, Advanced.	With accommodations	Extended Time, Bilingual Dictionary (in any language), Breaks During Test, Cueing to Stay on	Marsha Carter	

NAEP Assessment Management System - <https://naep.ams.naepnpd.org>

Task 4 – Provide Student Information due APM

SD Details

Select all applicable IDEA categories, degree of disability, and grade-level performance.

IDEA Categories(select all that apply)

Specific learning disability

Intellectual disability

Hearing impairment/ deafness

Autism

Speech or language impairment

Emotional disturbance

Orthopedic impairment

Traumatic brain injury

Developmental delay (age 9 or younger)

Visual impairment/ blindness

Other health impairment (Specify)

Don't Know

Degree of disability

Profound/Severe

Moderate

Mild

Don't Know

Grade-level performance in reading

At or above grade level

One year below grade level

Two or more years below grade level

Not receiving instruction in this subject

Don't Know

IDEA Categories

Degree of disability

Grade-level performance

NAEP Assessment Management System - <https://naep.ams.naepnpd.org>

Task 4 – Provide Student Information due APM

EL Details

Select the student's primary language, years of academic instruction in English, grade-level performance and English proficiencies

Primary Language

Spanish

Other

Years of academic instruction in English

Not receiving instruction in English

Less than 1 year

1 to 2 years

2 to 3 years

More than 3 years

Don't Know

Grade-level performance in reading

At or above grade level

One year below grade level

Two or more years below grade level

Not receiving instruction in this subject

Don't Know

English proficiency in reading

No Proficiency

Beginning

Intermediate

Advanced

Don't Know

English proficiency in speaking

No Proficiency

Beginning

Intermediate

Advanced

Don't Know

English proficiency in writing

No Proficiency

Beginning

Intermediate

Advanced

Don't Know

English proficiency in listening

No Proficiency

Beginning

Intermediate

Advanced

Don't Know

Primary
language

Years of academic
instruction in English

Grade-level
performance

English proficiency in reading,
writing, speaking, and listening

NAEP Assessment Management System - <https://naep.ams.naepnpd.org>

Task 4 – Provide Student Information due APM

Participation status

Participating ☐ **✓ Not Participating** ☒

Select why student is not participating in the assessment

☐ Not Enrolled at school • Withdrawn • Graduated • Expelled • Student deceased • Foreign exchange student	☐ Enrolled but never attends campus • Does not attend any academic classes on campus • Home schooled and receives limited services on campus • Long-term illness/homebound	☐ Student listed in error • Not in selected grade • Student listed more than once	☐ Attends all classes full-time virtually • Full-time virtual/remote learner
☐ Parent Refusal • Parent notified and refused NAEP testing	☐ Student refusal • Student notified and refused NAEP testing	☐ Student with a disability • Meets (or met) participation for the alternate state assessment	☐ English Learner • Enrolled in US schools for less than one year prior to the NAEP assessment



Task 4 – Provide Student Information due APM

Select how line 101 should be assessed on NAEP in Math assessment

With accommodations

Without accommodations

Do not test

Three reasons students can be excluded from taking NAEP:

- 1) Student participates in the Dynamic Learning Maps (DLM) ELA and Math
- 2) OPI-approved medical exemption and
- 3) Parent opt-out



Contact Information

For technical questions:
NAEP Help Desk
Phone: (800) 283.6237
Email: naephelp@westat.com

For NAEP questions:
Shantel Niederstadt, NAEP State Coordinator
Montana Office of Public Instruction
Phone: 444.3450
Email: sniederstadt@mt.gov

 Request help

SHANTEL NIEDERSTADT

