MAST: Rostering Students

OPI Assessment Unit Focused Support Video

MontCAS Montana Comprehensive Assessment System
opi.mt.gov Montana Office of Public Instruction

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OBJECTIVES

- What is rostering
- How we roster students
- Walk through in Kite portal (demo)

What is Rostering

Rostering is an essential data component

- Rostering tells the system what test is needed for which students
- Rostering students allows teachers to access report data after testing

Before Testing

Rostering Students

- District level and Building level users in the Kite platform have the capabilities to roster students to teachers who will administer MAST testlets.
- Check that all educators who will have a roster have teacher roles in Kite
- Check that your student enrollment is correct
- A reminder: A student can only be rostered to one teacher per subject area.

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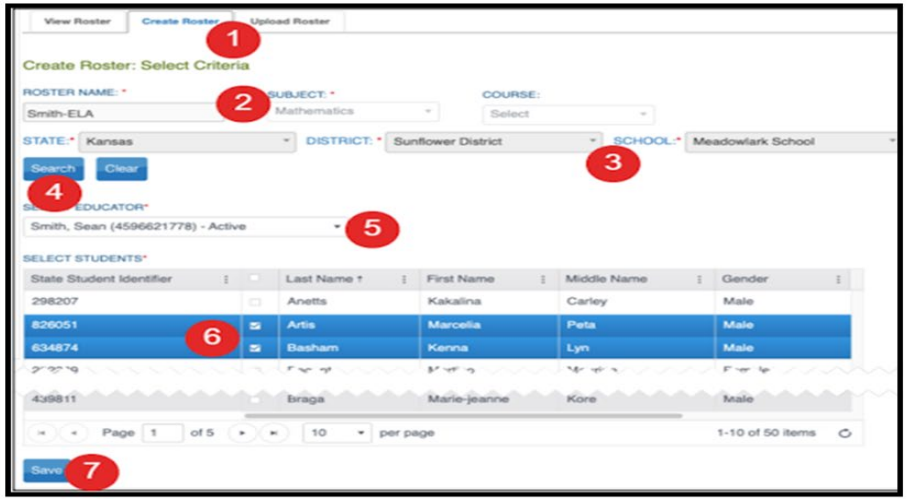
Before Testing

Rostering Students

MANUAL METHOD TO ROSTER STUDENTS



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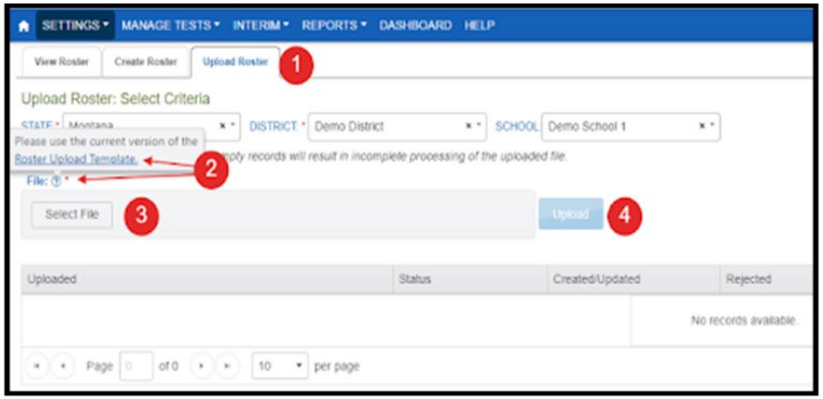
Before Testing

Rostering Students

UPLOAD METHOD TO ROSTER STUDENTS



LIVE WALKTHROUGH

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Take aways for Rostering

- Enrollment together with rostering tells the system what test is needed
- Rostering students allows teachers to access report data after testing
- Confirm students are enrolled in the correct school
- Confirm teachers are added to the Kite Educator Portal

Questions?

Please contact the OPI Assessment Help Desk at
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