# MAST Monitoring Testlet Completion

OPI Assessment Unit Focused Support Video



Posted: August 2024

### **OBJECTIVES**

MAST Monitoring Testlet Completion
Assessment Focused Support Video

Learn about the...

### Kite Educator Portal

- Before Testing
  - Schedule Math Testlets
  - Training
  - User Management
  - Rostering
  - Entering PNPs
  - Printing Student Tickets & DACs

### • During/After Testing

- Administering Testlets
- Monitoring Completion
- Make-Up Testing
- Accessing Score Reports

Kite Student Portal

- Before Testing
  - Prepare Student Testing Devices
  - Student Practice Test
  - Kite Student Toolbox

Kite Parent Portal

- Make the Student-Parent Connection in Educator Portal
- Provide Guidance to Parents/Guardians



### **MAST Portal**



MONTANA ALIGNED TO STANDARDS THROUGH-YEAR (MAST) PROGRAM PORTAL

MAST Portal
The landing page for all MAST resources



#### ABOUT THE PROGRAM

The Montana Aligned to Standards Through-Year (MAST) Program features a series of short, standards-aligned math and ELA tests that are administered throughout the year. The goal of this assessment is to develop a system that provides timely and relevant feedback for teachers and students, as well as comparable summative data for education leaders. This "classroom up" approach will provide flexible opportunities for students to demonstrate learning while providing actionable data to stakeholders throughout the education system.



#### ANNOUNCEMENTS

#### GEARING UP FOR 2024-2025 MAST

The OPI Assessment Unit's April Focused Webinar features information regarding the 2024-2025 MAST implementation. The April "Gearing Up for 2024-2025 MAST" recording, slide deck, and links document are now available on the MontCAS Stay Informed webpage or the MT OPI

### **Kite Educator Portal**



#### SYSTEMS (TECH PLATFORMS)

Kite® Student Practice Test Username: tech demo Password: MAZE8

RESOURCES FOR

**TEACHERS** 

Whitelisting & Training Videos

Montana MAST ELA Testlet

MAST Install Links,

- Kite Educator Portal
- Kite Sandbox

### SCHEDULER TOOL

- MAST Scheduling Guide & FAQs for Test Coordinators
- Scheduler Tool User Manual
- Math Standards Blueprint
- ELA Standards Blueprint
- MAST Scheduler Tool Training

STANDARDS AND

MANUALS

\* 2024-2025 Documents will be

available once they have been

### HELP DESK

- For all help desk inquiries please contact: kite-support@ku.edu
- For content or test design. queries please contact mast@newmeridiancorp.org
- (855) 277-9752 7:30 a.m. - 4:00 p.m. MST

SCHEDULE

Administration Window #1:

October 14 - November 22.



### UPCOMING TRAININGS

- MAST Trainings
- MAST Office Hours
- Road Show



#### LIVE LISTENING / **FEEDBACK** SESSIONS

throughout the school year to ensure continuous improvement of the MAST.



opi.mt.gov

We have designed user feedback cycles

# Kite Educator Portal During Testing

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# Monitoring Testlet Completion

USING THE DASHBOARD

Testlet completion should be monitored at the District level to ensure at least 95% testlet completion is achieved.

- 1. DASHBOARD
- 2. View by school or by district.
- 3. Download Extract if needed.





# MAST Monitoring Testlet Completion Assessment Focused Support Video

MAST Dashboards Tutorial

# **Kite Educator Portal During Testing**

# Monitoring Testlet Completion USING THE DASHBOARD METHOD













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# **Monitoring Testlet Completion**

USING THE TEST ADMINISTRATION MONITORING DATA EXTRACT

### Navigate to:

- 1. REPORTS > DATA EXTRACTS
- 2. Select the Test Administration and Monitoring tab.
- 3. Click on New File.
- 4. Once the file has loaded, click on the csv icon to download a document that will list testlets assigned, in progress, and completed by subject and student.





# **Kite Educator Portal**During Testing

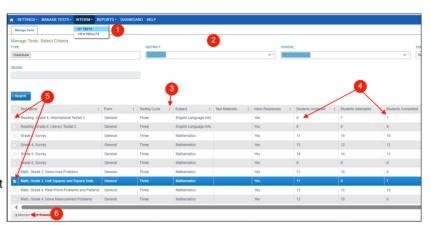
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# **Monitoring Testlet Completion**

USING THE TEST MONITOR SCREEN

Testlet completion can also be monitored by grade level and testlet using filtering options in the INTERIM > My Tests section of the Kite Educator Portal. Individual students can be identifed for testlet completion to ensure at least **95% testlet completion** is achieved.

- 1. INTERIM > My Tests
- 2. Fill out organizational information in the drop-down menus.
- Select the three dots to filter to see the appropriate testing window.
- Compare "Students Completed" to "Students Assigned".
- Select the testlets that are not completed. Multiple testlets can be monitored. You can select up to 4.
- Select Monitor button.





# **Kite Educator Portal** During Testing

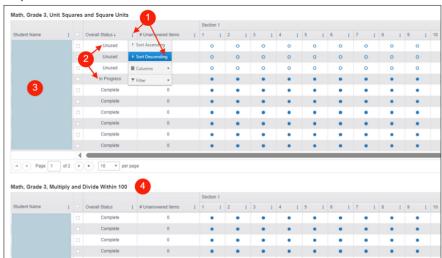
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# **Monitoring Testlet Completion**

USING THE TEST MONITOR SCREEN

Once in the Monitor Screen:

- 1. Select the three dots to filter in the "Overall Status" column. Choose Sort Descending.
- 2. This will pull testlets to the top that are "Unused" (student has not started), "In Progress" (student has started but hasn't completed), or "Paused" (student has not completed).
- 3. Look to the associated Student Name for which students still need to complete testlets.
- 4. Repeat steps #1-3 for the other testlets in the Monitor Screen.





Kite Educator Portal During Testing

# **Monitoring Testlet Completion**

USING THE TEST MONITOR SCREEN

MAST Test Administration Tutorial











# Kite Educator Portal During Testing

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# **Monitoring Testlet Completion**

**GENERAL & SUPPORT OUTREACH** 

General and Support Outreach are ways to help support districts in meeting federally-mandated standardized testing completion guidelines. Districts are expected to assess all eligible students at a participation rate of at least 95% in accordance with section 1111(c)(4)(E)(iii).





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### **PROGRAM & PRODUCT DESIGN QUESTIONS:**

MAST@NEWMERIDIANCORP.ORG

### **KITE PLATFORM INQUIRIES:**

KITE SUPPORT DESK: (855) 277-9752 7:30 a.m. – 4:00 p.m. MST Kite-support@ku.edu

### **OPI Assessment Help Desk:**

1-844-867-2569

opiassessmenthelpdesk@mt.gov



Questions?

Contact the OPI Assessment Unit: opiassessmenthelpdesk@mt.gov

844.867.2569