Rename Yourself
1. Open “Participants”
2. Hover over your name
3. Click “Rename”
4. Type your name, your school, and grade level

Audio
1. Please remain muted unless speaking to avoid background noise. You can unmute yourself by clicking “Unmute” in the lower left-hand corner of the Zoom call.
2. You do not have to use audio if you do not have a microphone.

Video
We love seeing your smiling faces! But if you would like you can turn the video off by clicking “Stop Video” in the lower left-hand corner of the Zoom call.

Chat
To view or type in chat, click the “Chat” icon.

Welcome
This one-hour session will include an overview of accessibility and accommodations with a focus on a three-tiered approach to meet ALL student needs. You will be provided a practical How-To walkthrough on accessing individual student test settings for all the portals in Montana’s statewide assessments.
## Definitions

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Students with Disabilities:</strong></td>
<td>Students who are eligible to receive services through IDEA or Section 504</td>
</tr>
<tr>
<td><strong>English Learners (ELs):</strong></td>
<td>Students whose native language is a language other than English, or who is an American Indian, Alaska Native, or native of the outlying areas, and a language other than English has had an impact on the student’s level of English language proficiency</td>
</tr>
<tr>
<td><strong>English Learners with Disabilities:</strong></td>
<td>ELs and eligible to receive services through IDEA or Section 504</td>
</tr>
<tr>
<td><strong>General Education Students</strong></td>
<td>Students who do not have an identification as a student with a disability or as an English learner.</td>
</tr>
</tbody>
</table>
Shifts in Thinking About Accessibility

Equality

Accommodations

Accessibility

Three Tiered Approach to Accessibility needs for all students

Accommodations for students receiving special education services

Putting Montana Students First
Three-Tiered Approach

- **Accommodations**
  - [IEP or 504 Plan]

- **Designated Features**
  - [Specific support needs]

- **Universal Features**
  - [For all students]
Universal Features

- Embedded (Provided digitally in the portal)
- Non-Embedded (Provided on the local/district level)

May need to be turned off for some students.

For instruction or assessment

Universal Features
[For all students]
Designated Features

- Decided by a team of educators who are familiar with the student.
- Include parents and student.

IEP/504 is NOT required.

- Determine using rule of consistency (i.e. assessment supports reflect instructional supports.)
Accommodations

IEP or 504 must require specific accommodation in order to be used.

Constitutes changes in procedures or materials.

Ensures equitable access to the assessment but does not change the test.
Five-step Decision Making Process

Step 1: Expect students to achieve grade level standards.

Step 2: Learn about accessibility supports for instruction and assessment.

Step 3: Identify accessibility supports for instruction and assessment.

Step 4: Administer accessibility supports during instruction and assessment.

Step 5: Evaluate use of accessibility supports in instruction and assessment.
Alternate Assessments
Alternate Qualifications

- Served under IDEA
- Requires substantial adjustments to the general curriculum (modifications)
- Learning objectives and outcomes focus on functional application
- Requires direct, extensive instruction
- Needs modified Curriculum and Assessments
Alternate Assessments

- Smarter Balanced & ACT
- Multi-State Alternate Assessment
  Grades 3-8 & 11

- Montana Science
- Alternate Montana Science
  Grades 5, 8, 11

- ACCESS for EL’s
- ACCESS- Alternate for EL’s
  Grades K-12
Montana Testing Portal

(Math, ELA, Science, & Alt. Science)
2020-2021 Test Settings

Individual Student Assessment Accessibility Profile (ISAAP) Tool

Enter Student Data

Student Information
- First Name
- Last Name
- SSID
- Grade
- Teacher of Record
- School ID
- School Name
- Grade
- Subject

General
- Presentation
- Permissive Mode

Universal Tools
- Embedded

Designated Supports
- Embedded
  - Color Contrast, Illustration Glossaries, Masking, Mouse Pointer, Streamline, Text-to-speech, Translated Test Directions, Translations (Glossary) Translations (Stacked or Toggle), Turn off Any Universal Tools

- Non-embedded
  - Breaks, English Dictionary, Scratch Paper, Thesaurus

Accommodations
- Embedded
  - American Sign Language, Braille, Closed Captioning, Text-to-speech

- Non-embedded
  - 100's number table, Abacus, Alternate Response Options, Braille, Calculator, Multiplication Table, Print on Demand, Read Aloud, Scribe, Speech-to-text, Word Prediction
Individual Student Settings

View/Edit/Export Test Settings

Search Students

Search Fields: Gender

Gender: Male, Female

Additional Criteria Chosen:
- Streamlined Mode: Off

Add
Remove All
Remove Selected

Search
Individual Student Settings

View/Edit/Export Students
- Use this page to view, edit, or export students.

Search Students

Number of students found: 3

Enter search terms to filter search results

<table>
<thead>
<tr>
<th>District</th>
<th>School</th>
<th>SSID</th>
<th>Student's Last Name</th>
<th>Student's First Name</th>
<th>Student's Middle Name</th>
<th>Gender</th>
<th>Birth Date (MMDDYYYY)</th>
<th>Grade</th>
<th>IDEA Indicator/IEP</th>
<th>Section 504</th>
<th>Alternate Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>9998</td>
<td>9998</td>
<td>ZZ9655214</td>
<td>Demo</td>
<td>FName</td>
<td>Demo</td>
<td>Female</td>
<td>10112000</td>
<td>02</td>
<td>Yes</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>9998</td>
<td>9998</td>
<td>11111104</td>
<td>test</td>
<td>test</td>
<td>test</td>
<td>Female</td>
<td>08252005</td>
<td>04</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>9998</td>
<td>9998</td>
<td>11111105</td>
<td>test</td>
<td>test</td>
<td>test</td>
<td>Male</td>
<td>08252005</td>
<td>04</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>9998</td>
<td>9998</td>
<td>9999883793</td>
<td>test</td>
<td>test</td>
<td></td>
<td>Male</td>
<td>04</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Individual Student Settings

Universal Support:
• Can be selected for any student

Designated Supports:
• Selected as determined by the student’s educational support team

Accommodations:
IDEA Indicator/IEP (or) Section 504
• Must be set to “Yes”
• Permits accommodations
# Local Responsibility

## Universal Tools (Embedded)

<table>
<thead>
<tr>
<th>Universal Tools (Embedded)</th>
<th>ELA</th>
<th>ELA-PT</th>
<th>Mathematics</th>
<th>Science</th>
</tr>
</thead>
<tbody>
<tr>
<td>Print Size</td>
<td>3X</td>
<td>1X</td>
<td>3X</td>
<td>3X</td>
</tr>
</tbody>
</table>

## Designated Supports (Embedded)

## Accommodations (Embedded)

<table>
<thead>
<tr>
<th>Accommodations (Embedded)</th>
<th>ELA</th>
<th>ELA-PT</th>
<th>Mathematics</th>
<th>Science</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Sign Language</td>
<td>ON</td>
<td></td>
<td>ON</td>
<td></td>
</tr>
<tr>
<td>Audio Transcriptions</td>
<td>ON</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Braille Type</td>
<td>Not Applicable</td>
<td>Not Applicable</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Closed Captioning</td>
<td>ON</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Language</td>
<td>English</td>
<td>English</td>
<td>Spanish</td>
<td>Spanish</td>
</tr>
<tr>
<td></td>
<td>Stimuli</td>
<td>None</td>
<td>Stimuli</td>
<td></td>
</tr>
</tbody>
</table>

## Non-Embedded Supports

## Non-Embedded Accommodations
Uploading Test Settings
# Uploading Test Settings

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>SSID</td>
<td>Subject</td>
<td>Value</td>
</tr>
<tr>
<td>2</td>
<td>C00000173</td>
<td>ELA</td>
<td>Light Blue</td>
</tr>
<tr>
<td>3</td>
<td>C00000173</td>
<td>Mathematics</td>
<td>On</td>
</tr>
<tr>
<td>4</td>
<td>C00000163</td>
<td>Science</td>
<td>Streamlined Mode</td>
</tr>
<tr>
<td>5</td>
<td>C00000160</td>
<td>ELA-PT</td>
<td></td>
</tr>
</tbody>
</table>

### Upload Test Settings and Tools

1. Upload
2. Preview
3. Validate
4. Confirmation

---

**Step 1: Upload File**

**Choose File**

**Upload History**

<table>
<thead>
<tr>
<th>File name</th>
<th>Date Uploaded</th>
<th>Status</th>
<th>Records Processed</th>
<th>Records Rejected</th>
<th>Validation Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>TestSettings1.xlsx</td>
<td>12/05/2015 10:40 AM</td>
<td>Processed</td>
<td>Download (75)</td>
<td>N/A</td>
<td>Download</td>
</tr>
<tr>
<td>TestSettings2.xlsx</td>
<td>12/07/2015 1:30 PM</td>
<td>Started</td>
<td>N/A</td>
<td>N/A</td>
<td>Download</td>
</tr>
</tbody>
</table>
Alternate Math/ELA Assessments
Tiered Approach

The MSAA test is a multi-staged blueprint.

Accessibility:
Available to any student who benefits from the support.
- Computer, laptop, or tablet
- Paper test

Accommodations:
Any accommodation required by the student must be included in the IEP.
Setting Accommodations

Test Design Features
- 3 tiers of item complexity
- Stage adaptive design
- One to one administration
- Read aloud and scripted directions by TA
- Graphic supports
- Modeling
- Simplified and prioritized content
- Real life connections
- Decreased item options

Accessibility Features
- Embedded
  - Answer masking tool
  - Line reader tool
  - Alternate color theme tool
  - Audio player tool
  - Alternative text
  - Increase volume
  - Magnification tool
  - Increase/decrease size of text and graphics
- Non Embedded
  - Read aloud by TA
  - Manipulatives for mathematics
  - Tactile graphics
  - Magnification
  - Increase/decrease size of text and graphics
  - Paper based
  - Tactile symbols-paper based
  - Object replacement

Accommodations
- The Accommodations: Before Test tab MUST be completed before you start the student test.
- Note: All accommodations documented in the student’s IEP should be selected.
- If the student does not need any accommodations, please select the last option: “Check this box if the student does not need any accommodations.”

As one option:
- Assistive Technology
- Paper Version
- Scribe
- Sign Language
- Check this box if the student does not need any accommodations.
Alternate Montana Science Assessment (AMSA)
Alternate Montana Science Assessment

• Field test this year
• Uses TIDE Portal – the same as Smarter Balanced and the Montana Science Assessment
• Computer administered assessment with adaptation at the item level for students (CAT)
• Fixed form available
Accessibility and Accommodations on the AMSA

Accessibility Features

- Audio Playback
- Breaks
- Expandable Passages and Stimuli
- Expandable Items
- Highlight text
- Magnification
- Masking
- No Response
- Noise Buffers
- Timing or Scheduling
- Translated Test Directions
- Separate Setting
- Zoom

Available to All Students

Accommodations

- Alternate Response Options
- Read Aloud
- Scribe
- Sign Language

IEP or 504 Required

Put Montana Students First
Typical Item Format

- https://mt.portal.cambiumast.com/training-tests.stml
Questions about the AMSA?
Student test platform: TestNav
  - TC does not have a user account

Test Coordinator platform: PA\textsuperscript{next}
  - Test Sessions are created by TC
  - Test settings are completed within test sessions prior to testing
Local Responsibility

In PA\textsuperscript{next}, Test Coordinators create test sessions.
Local Responsibility

*Name sessions so they can be easily identified
Local Responsibility

Run the Accommodations and Supports Roster Report in PA\textsuperscript{next}

- Reports
- Operational Reports

- Students & Registrations
- Accommodations and Supports Roster
ACCESS for ELLs
Available Tools

- Administrative Considerations, e.g.:
  - Alternate headsets/microphones
  - Familiar test administrator(s)
  - Additional breaks
  - Verbal reinforcement

- Universal Tools, e.g.:
  - Audio aids
  - Color contrast
  - Highlighter
  - Magnification tool
The ACCESS for ELLs testing window closes on Friday, February 26th. Return all test materials to DRC by Wednesday, March 3rd.

As spring assessments approach, ensure that EL students have appropriate language supports in place for content-area assessments.
Alternate ACCESS for ELLs
Available Tools

- Individualized instructional supports
- Dedicated augmentative and alternative communication systems
- Multiple cues
- Additional speaking questions
- Modeling of writing tasks
In conclusion…

Accommodations
[IEP or 504 Plan]

Designated Features
[Specific support needs]

Universal Features
[For all students]
Montana Accessibility Site

Accessibility

The purpose of accessibility supports is to eliminate the effects of student barriers that prevent them from demonstrating what they know and can do. All students can work toward grade level academic content standards via differentiation and appropriately selected supports and accommodations.

Making Statewide Assessments Accessible

- How-To documents and steps for all statewide assessments
- AIM Updates Information
- IEP Resources
Thank you for attending the February MontCAS webinar!

Please complete the session evaluation form (i.e. chat) to receive renewal units. Thanks in advance for your feedback.