



MontCAS Administration Training Log

Please use this template for all training activities for the suite of Montana Comprehensive Assessment System required state assessments.

Copies should be retained by the System Test Coordinator in accordance with the local school district's policies for records for a period of at least three school years.

School System: _____

School Name: _____

Title of Training: _____

Date: _____ Time: _____

Name of Presenter (First, Last): _____

Attendees:

Time In	Time Out	First Name	Last Name	Signature	Received Materials

MontCAS Test Security Guidelines

Prepared by the Office of Public Instruction, September 2021, Updated June 2025