

## **Tip Sheet** Registration

If this is the first time you are visiting an e-learning site, you will have to register first. Click "Create New Account".

Cookies must be enabled in your browser Password  Remember username  Log in  S your first time here?  Ill access to courses you'll need to take a minute to create a new account for yourself on this web site. he individual courses may also have a one-time "enrollment key", which you won't need until later. Here teps: Out the New Account form with your details. Hemail will be immediately sent to your email address. ad your email, and click on the web link it unitains. Ur account will be confirmed and you to be logged in. Wy, select the course you want to participate in. You are prompted for an "enrollment key" - use the one that your administrator has given you. This will Yroll" you in the course.		rorgotten your username or password:
Remember username     Log in     S YOUR first time here?      ull access to courses you'll need to take a minute to create a new account for yourself on this web site.     he individual courses may also have a one-time "enrollment key", which you won't need until later. Here     teps:     out the New Account form with your details.     email will be immediately sent to your email address.     ad your email, and click on the web link it unitains.     ur account will be confirmed and you to be logged in.     wy, select the course you want to participate in.     rou are prompted for an "enrollment key" - use the one that your administrator has given you. This will     rroll" you in the course.	Password	Cookies must be enabled in your browser
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Create your own username, password and fill out the rest of the form.

lew account		
Choose your u	userna	ame and password
Username	0	
		The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 non-alphanumeric character(s) such as as *, -, or #
Password	0	
More details		
Email address	0	
Email (again)	0	
First name	0	
Last name	0	
City/town		
Country		Select a country \$
Security question	0	I'm not a robot
		Create my pew account Cancel

Remember to click the blue button at the bottom when completed.



## **Tip Sheet** Registration

### After creating an account, you should see a message that tells you to check your email.



After clicking onto the link, this should log you into the

**DirectSTEP®** site.

#### to finalize the registration process. 🖌 Home Dashboard Hi Ryan Benetz, My courses A new account has been requested at **1** 330069 using your email address. Available courses To confirm your new account, please go to this web address: 330004 - Using Universal Design for Learning to Impro https://t n/login/confirm.php?data=9WV2MX4ZvBf Students In most mail prove which you can just click on. If that doesn't work, then cut and paste the address into the address 330047 - Early Intervention Services: Facilitating Transi line at the top of your web browser window. If you need help, please contact the site administrator, 330069 – Dispute Resolution and Available Remedies U Admin User 330075 – IDEA, Section 504 and FAPE Issues When Trans 330082 - Strategies to Identify and Prevent Low-Level A

# Go to your email and click onto the link