Special Education Data Collection/Verification Timelines

Timelines for collections/verifications/information from the Special Education Data Unit:

- July
  - Respond to questions on Behavior data submission if needed
  - Respond to questions on Exiting data submission if needed
- August
  - Post School Survey Data Collection – this is the data that we collect and use for Indicator 14 of the Annual Performance Report
    - Open mid-April to September 30
    - Contacts
      - Anne Rainey (406-594-5214 or arainey@mt.gov)
  - Levels of Determination – these determinations are made on a districts performance on several key indicators in the State Performance Plan/Annual Performance Report
    - Contact
      - Anne Rainey
  - Respond to questions on Behavior data submission if needed
  - Respond to questions on the Exiting data submission if needed

- September
  - Child Count Verification – the official count date is the 1st Monday of October, but the application will open in mid-September to allow ample time to make any corrections that are needed prior to that.
    - Verification of users starts approximately September 10
    - Open approximately September 15 to October 31
    - Contact
      - Anne Rainey
  - Behavior Data Collection – this is a collection of ALL students who have an out of school suspension or expulsion, and any special education students who have an in-school suspension. Typically this is a collection done by superintendents and principals. Data collection done through the AIM Behavior Module
    - Throughout the school year
    - Contacts
      - Shara Blair (406-444-0685 or shara.blair@mt.gov)
  - Post School Survey completion (ends September 30)
  - Respond to questions on Behavior data submission from prior year if needed
  - Respond to questions on Exiting data submission for prior year if needed

- October
  - TOE/TEAMS Data Collection – this is the personnel collection done each fall
    - Completed in the AIM system
    - Contacts
      - AIM Questions: [Submit an AIM Help Desk Ticket](#) or call 1-877-424-6681 or 406-444-3800
  - Behavior
  - Final submission of Child Count
- November
  - Respond to questions on Child Count data submission if needed
  - Behavior
- December
  - Respond to questions on Child Count data submission if needed
  - Behavior
- January
  - Behavior
- February
  - Behavior
- March
  - Behavior
- April
  - Exiting Verification – this is a collection of any special education student, aged 14-21, who was receiving special education or related services in your district on July 1 of the current school year, and will not be receiving services in your district as of June 30.
    - User Verification begins approximately April 1
    - Open April 15 to June 30
    - Contact
      - Anne Rainey (406-594-5214 or arainey@mt.gov)
  - Behavior
- May
  - Finish Exiting
  - Finish Behavior
  - Begin Post School Outcomes
- June
  - Finish Exiting
  - Finish Behavior
  - Post School Outcomes