



## CEP Identified Student Percentage (ISP) Correction & Reporting Form

Do not complete this form if there are NO changes to the DCA April 1 ISP data in MAPS's [Community Eligibility Provision](#) form (within the App menu).

Use this form for the following purposes:

1. Report corrections or additions to the April 1<sup>st</sup> ISP proxy data for schools having a direct certification ISP rate of at least 30% higher.
2. Private schools that do not report student data to AIM having a direct certification ISP of at least 30% or higher.

For SY 2022, USDA granted an extension to allow ISP calculations to be established using the direct certification data as of July 1, 2021, through June 30, 2022. To be eligible for CEP, an individual school, a group of schools, or a district must have an ISP of at least 40%. **ISP data must be sent to OPI by June 30<sup>th</sup>.**

**District's wanting to participate in CEP must complete the CEP Schedule of SY 2023 MAPS Application Packet by September 30th, 2022.**

Questions email Alie Wolf at [aliew@mt.gov](mailto:aliew@mt.gov). Fax completed forms (406) 444-1488, or email [SNPInfo@mt.gov](mailto:SNPInfo@mt.gov).

<b>Sponsor/District Name:</b>	<b>Date of ISP Eligibility Data:</b>
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School Site Name	School Site Number	Number of Students Enrolled	Number of Identified Students Directly Certified	Identified Student Percent (Identified Students / Enrollment x 100)

**Identified students** are directly certified for free school meals through confirmation of program participant data without the need for a household application. **Directly certified** students are eligible for free meal benefits based on documentation matched in the OPI DCA system or confirmed from the program source that include SNAP, TANF, FDPIR, Homeless, Migrant, Runaway, Head Start, Foster Care and Extended Eligibility (applies to SNAP, TANF & FDPIR only).

Districts utilizing this form are reporting additional direct certification data that have NOT been captured in DCA snapshot reports. By submitting this form, you certify the LEA has saved supportive documentation that includes a list of students certified between July 1, 2021, and June 30, 2022.

I certify that this information is accurate and have saved documentation of students directly certified for audit purposes.

<b>LEA Authorized Representative Signature/Title:</b>	<b>Date:</b>
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**OPI Use Only**

Approved by OPI School Nutrition Programs \_\_\_\_\_ Date \_\_\_\_\_

Comments \_\_\_\_\_