

# CSCT MATCH STATEMENT

Reporting to DPHHS  
Instructions

OPI Contact: Renee Richter (406) 444-1960 [Renee.Richter@mt.gov](mailto:Renee.Richter@mt.gov)



# MATCH STATEMENT REQUIRED

School districts that receive Comprehensive School and Community Treatment (CSCT) funding are required to provide an annual match statement to the DPHHS. In January each year, DPHHS notifies each district by letter of the required local match amount.

The local match amount is based on Medicaid funding payments the district received from DPHHS in the previous year. Districts use information from the district's legal entity (LE) prior year Trustees' Financial Summary (TFS) to determine if the required match amount was met.

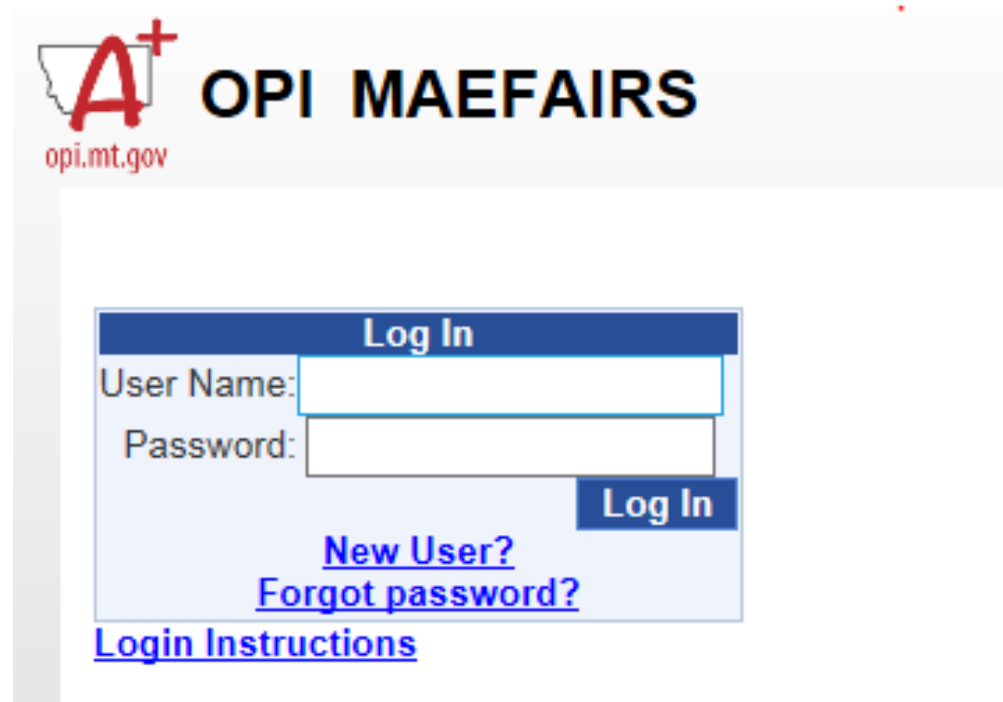
The OPI, in conjunction with DPHHS, has created a reporting tool for LE's to use in creating the match statement in the MAEFAIRS system.

The following slides describe the process for creating this statement.

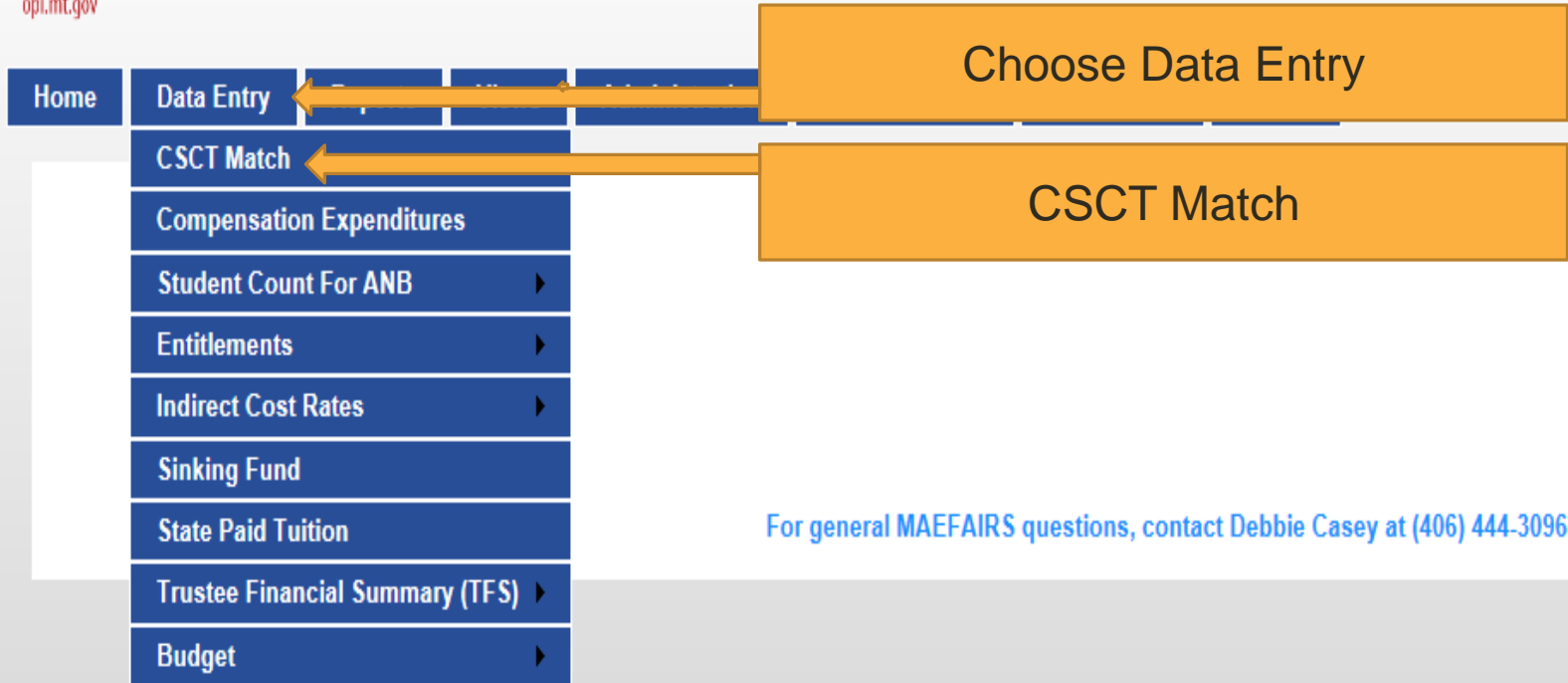
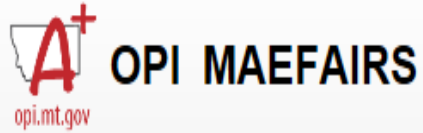
# LOG INTO THE MAEFAIRS SYSTEM

Start at: <https://data.opi.mt.gov/Maefairs/frmLogin.aspx>

Log in using your MAEFAIRS username and password



The screenshot shows the OPI MAEFAIRS login interface. At the top left is the OPI logo, a red 'A+' with a white outline of Montana, and the text 'opi.mt.gov' below it. To the right of the logo is the text 'OPI MAEFAIRS'. Below this is a login form with a blue header 'Log In'. The form contains two input fields: 'User Name:' and 'Password:'. To the right of the password field is a blue 'Log In' button. Below the input fields are two blue links: 'New User?' and 'Forgot password?'. At the bottom of the form is a blue link 'Login Instructions'.



For general MAEFAIRS questions, contact Debbie Casey at (406) 444-3096 or [dcasey@mt.gov](mailto:dcasey@mt.gov)

Enter the number of CSCT Students

Enter the match requirement per DPHHS found on the reimbursed verification letter from DPHHS

## Comprehensive School and Community Treatment Match

Fiscal Year: 2016 ▾ LE: Absl...okee Elem - 0861 ▾

[CSCT Match Instructions](#)

CSCT Students:

Square Feet of CSCT Room:

Match Required per DPHHS:

Square Feet of Entire Building:

Click Save

Save

Undo

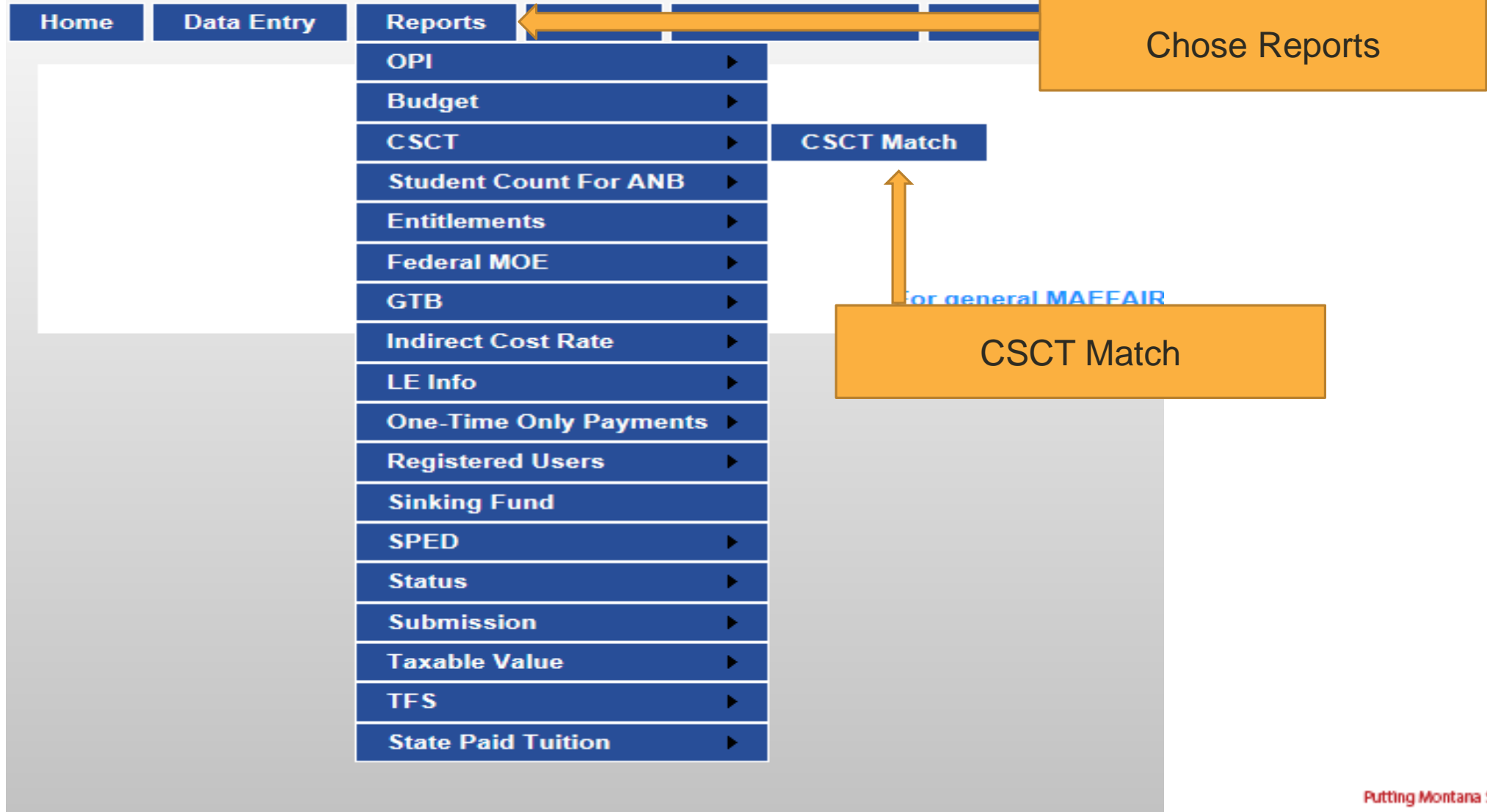
Delete

Enter the square footage of the CSCT room

Enter the square footage of the entire building



# OPI MAEFAIRS





# OPI MAEFAIRS

- Home
- Data Entry
- Reports
- Views
- Administration
- Documentation
- Instructions
- Logout

## CSCT Match

Print To PDF

Fiscal Year: 2016

Select District(s):

- Absarokee Elem - 0861
- Absarokee H S - 0862
- Alberton K-12 Schools - 0577
- Alder Elem - 0536
- Alzada Elem - 0096
- Amsterdam Elem - 0376
- Anaconda Elem - 0236
- Anaconda H S - 0237
- Anderson Elem - 0366

Select All Districts

2. Choose Print to PDF  
Allow time for processing

1. Pick your LE (you will only see LE's associated with your school system)





# Comprehensive School And Community Treatment FY2016

## 48 Stillwater 0861 Absarokee Elem

### ELIGIBLE NON-FEDERAL EXPENDITURES FOR CSCT MATCH

a1	Total General Fund Exp		
	Less:		
a2	Building Costs		.57
a3	Expenditures U		.60
a4	Total Ded		.17
a	01 - General Fund (a1 -		
b	Total Transportation Ex		
c	Total Retirement Expen		
d	Total Compensated Abs		
e	Total Technology Expe		
			1,134,620.08

Review, save, and print your report.  
Return the printed report to:

CSCT Medicaid Program Officer  
Children's Mental Health Bureau  
111 North Sanders, Room 307  
PO Box 4210  
Helena, MT 59601





# CSCT SUPPORT

(DPHHS) 406-444-4545

Renee Richter (OPI) 406-444-1960

[Renee.Richter@mt.gov](mailto:Renee.Richter@mt.gov)

