

Montana Suicide Prevention and Response Negotiated Rulemaking Process Timeline

Date	Action	Responsible Party	Complete
2017			
November 17	Establish specific date and time of teleconference for first meeting		
November 17	Recommend committee membership to the State Superintendent for approval		
November 17	Negotiated Rulemaking committee membership list approved by State Superintendent		
November 20	Prepare proposed rule language for committee to review		
November 20	Agencies Committee work session - Packet Information		
	Meeting Invitation		
	Agenda		
	Timeline		
	Proposed NEW RULE		
	Economic Impact Survey Draft		
	Press Release		
November 21	Superintendent approves Committee membership recommendations (letter of appointment/ non-appointment)		
November 22	Mail letters of appointment (non-appointment) to applicants		
November 27	Identify and confirm facilitator		
November 29	Finalize Committee membership		
December 06	Agencies Committee Meeting		
December 6-8	Facilitator communicates with Committee Members		
December 07	Finalize Press Release		
December 07	Identify meeting location-State Capitol Building		
December 07	Post calendar information of Committee meeting date, time, location		
December 07	Distribute bulk email to Legislative partners, Interested Persons,		
December 07	Recommend approval of Press Release with Superintendent		
December 11	Distribute Press Release		



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Date	Action	Responsible Party	Complete
December 15	Negotiated Rulemaking Committee Packet distributed to Committee Members		
	Facilitator Statement		
	Proposed Process Timeline		
	HB 318; § 20-7-1310, MCA		
	Proposed NEW RULE		
	List of Committee Members, including the Facilitator and State Agency Representatives		
	Press Release		
December 20	Initial Negotiated Rulemaking Committee Meeting- MTSBA		
2018			
January 11	Distribute Economic Impact Survey		
January 23	Economic Impact Survey Due Date		
January 23	Economic Impact Survey Analysis First Look (3-5 PM) (Agencies Team)		
January 25	Economic Impact Survey Analysis Work Session (2-4:30 PM) (Agencies Team)		
January 26	Economic Impact Survey Analysis Work Session (9 AM- 12 PM) (Agencies Team)		
January 26	Economic Impact Survey Analysis Final Statement Development (2- 4 PM) (Agencies Team)		
January 30	Second Committee Meeting		
January 31	Recommendations to Superintendent		
February 01	Email NEW RULE and Economic Impact Statement to Education Interim Committee		
January	Develop Video of Negotiated Rulemaking Process for Suicide Prevention and Response		
January	Post Suicide Prevention Negotiated Rulemaking Process video		
February	Present New Rule and Economic Impact Statement to Education Interim Committee		
February	Prepare BPE agenda item for Superintendent approval-MAPA process begins		
March	Present information item to BPE on NEW RULE and Economic Impact Statement of the implementation of a suicide prevention and response programs in Montana schools		
May	BPE sets Amendend Tule Proposal for public hearing		
June	BPE Public Hearing on rule change		
July	BPE Meeting to review and adopt proposed amendments		

