

PRINCIPAL IMPROVEMENT PLAN FORM

Principal

School Year

Evaluator

Date of Conference

Area(s) for Improvement

The principal and evaluator will collaboratively develop the Improvement Plan at an Improvement Plan Conference. If consensus between the principal and evaluator is not reached, the evaluator develops the Improvement Plan.

1. Identify specific Area(s) For Improvement (AFI) and recommended areas of growth related to one or more of the Montana-EPAS components.
2. List specific measurable goals for improving the AFI and recommended growth areas to satisfactory levels.
3. Identify resources and strategies necessary to implement the Improvement Plan.
4. List evidence that must be submitted to evaluate growth and improvement of the identified AFI or recommended areas of growth.
5. Identify a timeline for completion of the Improvement Plan, along with times for intermediate checkpoints.
6. Indicate how satisfactory performance as defined by the Improvement Plan will be determined.

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My signature below means that I received the Improvement Plan, understand what is expected of me, and will work on the plan as described.

Principal Signature

Date

My signature below means that I carefully reviewed the Improvement Plan with the principal and clearly communicated what is expected of the principal to complete the plan.

Evaluator Signature

Date

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Amendments to the Improvement Plan

If the Improvement Plan is amended during the implementation, specify changes.

Principal Signature _____ Date _____

Evaluator Signature _____ Date _____

Completion of Improvement Plan

The principal has completed the improvement plan as described.

Satisfactory Unsatisfactory

Principal Signature _____ Date _____

Evaluator Signature _____ Date _____