Kite™
STUDENT PORTAL

TESTLET KITE STUDENT PORTAL INSTALLATION GUIDE FOR CHROMEBOOK

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KU THE UNIVERSITY OF KANSAS

Achievement & Assessment Institute

Agile Technology Solutions

Testlet Kite Student Portal is used by students participating in Testlet assessments. When running, Testlet Kite Student Portal covers the entire screen of the device, preventing students from accessing outside information during the test. This installation guide is for the people responsible for installing Testlet Kite Student Portal on devices used for assessment.

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INSTALLATION GUIDE OVERVIEW

This manual assists in the installation of Testlet Kite Student Portal on Chromebook devices.

A NOTE ABOUT GRAPHICS

Every effort was made to assure the graphics in this manual match what the users will see when downloading and using Testlet Kite Student Portal. Expect slight differences depending on the operating system used to access Kite Student Portal.

DISCLAIMER

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GETTING HELP

Common tasks are described in this manual, but if you require additional assistance, please contact the Kite Service Desk using any of the methods below.

Phone: **855-277-9752**

Email: **kite-support@ku.edu**

Live Chat: **https://educator-testlet.kiteaai.org/**

CHANGES TO THE GUIDE

The following table lists the changes made to this guide since the last major release of the documentation.

Change Logged	Page	Description of Change

INSTALLING TESTLET KITE STUDENT PORTAL

Testlet Kite Student Portal can be installed on a managed or unmanaged Chromebook. Follow the instructions below based on what type of installation your devices require.
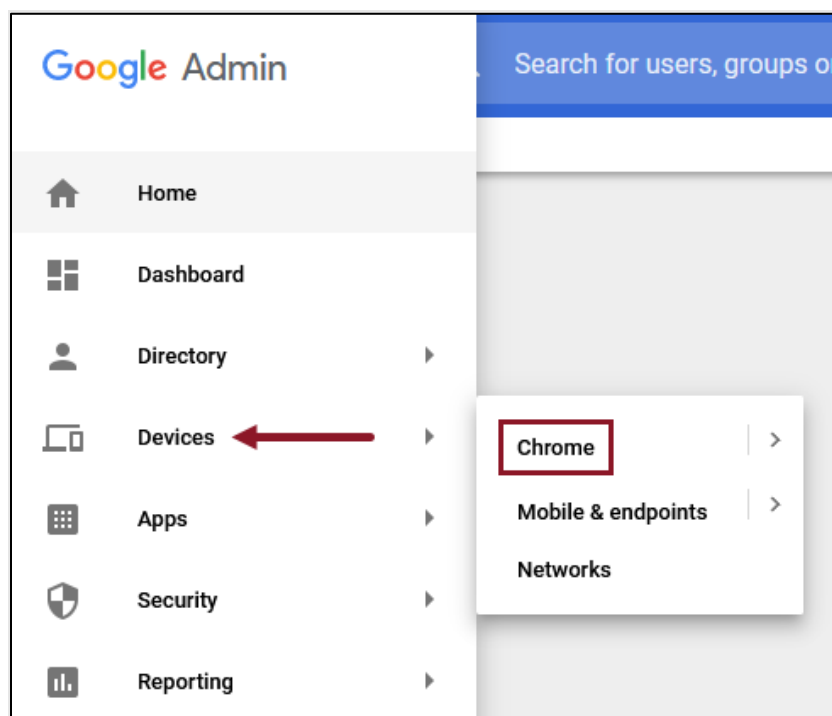
INSTALLING ON A MANAGED CHROMEBOOK

If you manage the Chromebooks at your site, you can distribute Testlet Kite Student Portal to every Chromebook using the following steps:

NOTE: **If you have difficulty finding the Testlet Kite Student Portal app, it may help to know that the publisher is cete.us and the app ID is: ndbnehagpmolcobndeigdahmdapggcje**
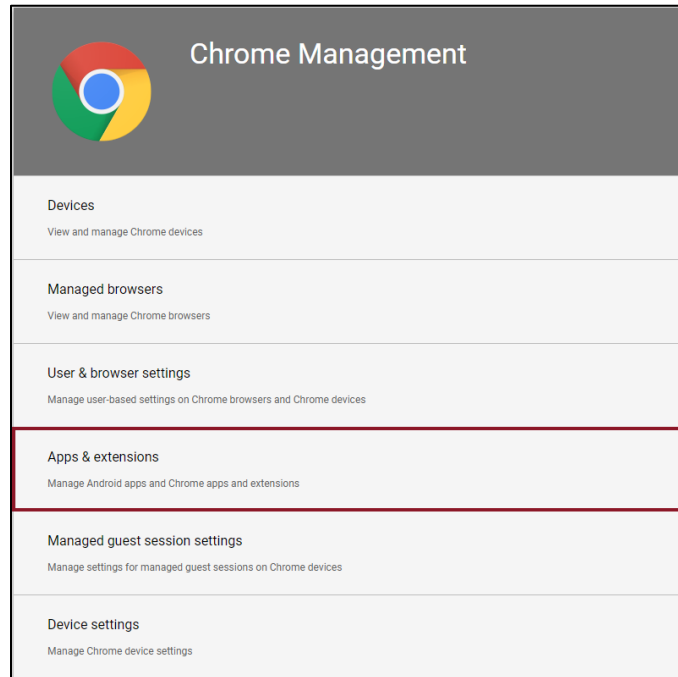
1. Log in to the Google Admin console and click on the hamburger menu.

2. Hover your cursor over **Devices**, then click **Chrome**.

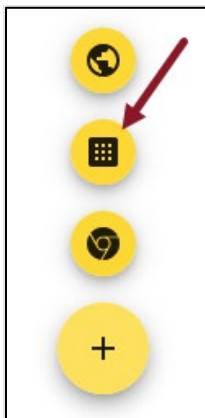3. From the Chrome Management menu, select **Apps & extensions.**

4. Select the organization unit in the column on the left where you want to configure settings.

NOTE: **To push app to all users/devices, select the top-level organization.**

5. Click the Kiosks header.

6. Click the Add app icon (+) and then select the **Add Chrome app or extension by ID** option.

7. Enter the extension ID.

Note: **The app (extension) ID is: ndbnehagpmolcobndeigdahmdapggcje**

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8. Click Save.
9. In the panel on the right, set any app and/or extension policies.

INSTALLING ON AN UNMANAGED CHROMEBOOK

If using an unmanaged Chromebook, perform the following steps to install Testlet Kite Student Portal:

Note: **If you are using an unmanaged Chromebook manufactured in 2017 and later, the** *Ctrl+Alt+K* **key on the sign in screen might not enable Kiosk mode.**

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1. Turn on the Chromebook.
2. On the Welcome screen, select your language and keyboard.
3. Connect to your network.
4. Click Continue.
5. On the Google Chrome OS Terms screen, click Accept and continue.

Note: **Do not sign in with an account at this time. You must first enable Kiosk mode.**

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6. On the Sign in screen, press Ctrl+Alt+K.

Note: **You may have to press the keys several times to reach the Enable Kiosk Mode screen.**

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7. Click Enable.
8. Click Ok.
9. On the Sign In screen, enter the email and password for the Google account that will be used with the Chromebook.
10. Click Sign In.

> Hint: After you are logged in, you can close any windows that display.

11. Start the Chrome browser.
12. In the browser address bar, type **chrome://extensions**.
13. Click Enter.
14. Move the toggle to the "On" position to enable Developer mode. If the Add kiosk application button appears, your device is set up appropriately.

Note: If the Add kiosk application button does not appear, turn the Chromebook off and attempt the setup process again.

15. Click Add kiosk application.
16. Search for Testlet Kite Student Portal.

> Hint: If app cannot be found, use ID code: **ndbnehagpmolcobndeigdahmdapggcje**

Note: Do not select the option to permanently keep the device in kiosk mode.

17. Click the Add button. The Testlet Kite Student Portal app will appear in the upper box.
18. Click Done.

ACCESSING THE APPLICATION

For more detailed information about Testlet Kite Student Portal and its features, refer to the Testlet Kite Student Portal Manual for Test Administrators ???.
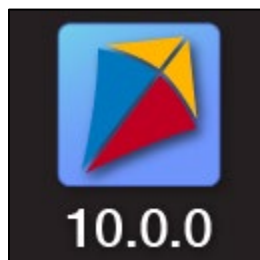
OPENING TESTLET KITE STUDENT PORTAL

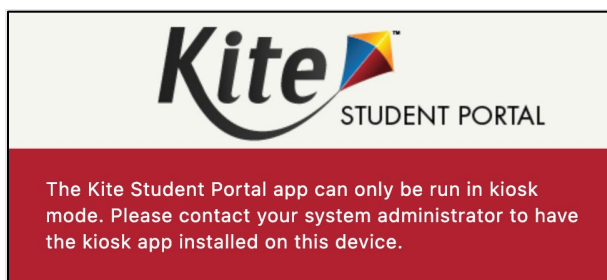To open the Testlet Kite Student Portal app, perform the following steps.

1. Sign out of the Chromebook.
2. Select the "Apps" button at the bottom of the sign-in screen.

Note: **The student must be signed out of the Chromebook to see the "Apps" choice next to Shut Down in the lower left.**

3. Select the Student Portal app.

Note: **If the app is launched in non-kiosk mode, the following error message will display:**

CLOSING TESTLET KITE STUDENT PORTAL

To close Testlet Kite Student Portal, restart the Chromebook.

TROUBLESHOOTING

If you encounter any errors while using Testlet Kite Student Portal, you can always contact the Kite Service Desk. Contact information can be found at the beginning of this guide. A few common issues and their solutions are below.

DURING TESTING, CHROMEVOX STARTS READING THE TEXT ALOUD.

ChromeVox is the "spoken feedback" or text-to-speech feature included with Chrome. To turn off ChromeVox, type *Ctrl+Alt+Z*.

THE CHROMEBOOK SCREEN ROTATED 90 DEGREES.

Type *Ctrl+Shift+Rotate* to return the screen to normal orientation.