

Mar. 19, 2025



MONTANA ALIGNED TO STANDARDS THROUGH-YEAR

MAST

Preparing for Window 3

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OPI ASSESSMENT SPECIALISTS

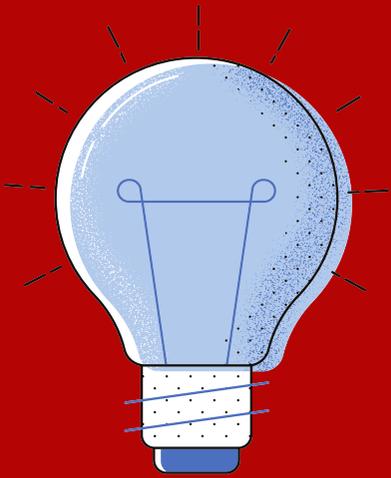
Session Norms



- Please ask questions as they come up throughout the session
- All links shared during the session are available on the MAST Portal
- The OPI Assessment Team is always available for questions that come up outside of the session

Objectives

The WHY: To support a successful MAST administration in Window 3



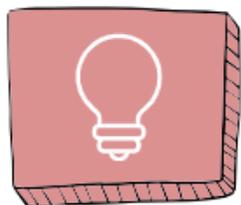
- Window 3 Preparatory Tasks
- Administration & Testing Taking Strategies
- Score Reports & Data Chats
- Sharing Student Score Reports with Parents/Guardians.
- Upcoming professional learning opportunities and ways to be involved with MAST development.

Before Testing Tasks

[Click on image to access embedded links](#)

Montana Aligned to Standards Through-Year MAST

Before Testing Tasks



Schedule MAST Testlets within Testing Window

Schedule testing in upcoming testing window. District STCs have access to the MAST Scheduler and can print & share schedule of testlets.

Scheduling Best Practices

- Administer close to instruction such as at the end of a unit/chapter.
- Spread out testing throughout the window rather than clustering all testlets into the same week.
- Plan for make ups.

Resources (found on [MAST Portal](#))

- [MAST Testing Windows](#)
- Math Standards Blueprint
- ELA Standards Blueprint
- Math Assessment Specifications
- ELA Assessment Specifications
- Scheduler Portal
- Scheduler Tool Manual
- MAST Scheduling Guide & FAQs for Test Coordinators



User Management

Districts/Schools create and maintain user accounts within the Kite Platform. *When adding teacher accounts, please use a unique value such as the teacher's SEID number or email in the Educator Identifier field.*

Resources (found on [MAST Portal](#))

- User Management Quick Reference Guide
- [User Management Focused Support Video](#) and [Slides](#)



Rostering Students

The OPI will begin daily enrollment updates the week before each testing window opens. Be sure Student Information Systems are up-to-date. Have any major changes to rostering completed at least two weeks prior to testing window.

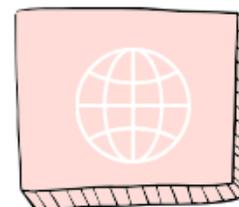
Resources (found on [MAST Portal](#))

- Kite Educator Portal Manual
- [Rostering Focused Support Video](#) and [Slides](#)



Professional Learning

- [MAST Training, Install Links, & Whitelisting Document](#)
- [MAST Training & Listening Sessions](#) and [Office Hours](#)
- [OPI Assessment Monthly Bulletin](#)



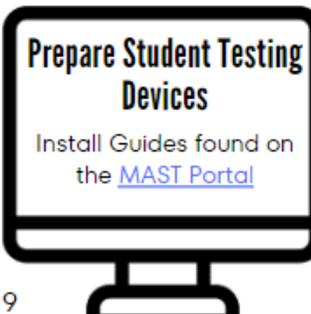
Entering Student PNPs

Have student PNPs updated at least two weeks prior to testing window.

Resources (found on [MAST Portal](#))

- Kite Educator Portal Manual
- MAST Accessibility Guide
- MAST Accommodations & Accessibility Crosswalk
- [Entering Student PNPs Focused Support Video](#) and [Slides](#)

Zoom Link for all Virtual Live Sessions



Window 3 Updates

Daily enrollment updates begin the week before and throughout active testing window.

- Please roster *all* students in *both* subject areas that will take the MAST (*including identified ELs that will only take math*).
- Updated Test Administration Manual (*see revision history for high-level changes*)
- Updated Student & Classroom Report Interpretation Guides (*includes ELA Performance Task*)

Rostering Students

District and building-level users have the capabilities to roster students to teachers that will administer MAST testlets. A reminder that a student can only be rostered to *one teacher* per subject area.

- Roster students to teachers that need to access the student's score report.
- Rostering & the Classroom Report
- Do not make roster changes while a student is actively testing.

MAST Portal



MONTANA ALIGNED TO STANDARDS THROUGH-YEAR (MAST) PROGRAM PORTAL

MAST Portal

The landing page for all MAST resources



ABOUT THE PROGRAM

The Montana Aligned to Standards Through-Year (MAST) Program features a series of short, standards-aligned math and ELA tests that are administered throughout the year. The goal of this assessment is to develop a system that provides timely and relevant feedback for teachers and students, as well as comparable summative data for education leaders. This "classroom up" approach will provide flexible opportunities for students to demonstrate learning while providing actionable data to stakeholders throughout the education system.



ANNOUNCEMENTS

Welcome to the Montana Aligned to Standards Through-Year (MAST) Program

In 2024-2025, the Montana OPI will launch an improved operational assessment system that will offer useful flexibility in terms of test administration and alignment with taught curriculum. The vision of the Montana Aligned to Standards Through-Year (MAST) is to furnish teachers with timely, actionable data and a meaningful model of student learning throughout the school year, all while meeting federal testing requirements. The MAST is replacing the traditional end-of-year state summative assessment for grades 3-8 in math and ELA.



SCORE REPORTS

- Classroom-Level Score Report Interpretive Guide
- Student-Level Score Report Interpretive Guide
- Classroom-level video
- Student-level video
- Kite Parent Portal One-Pager



STANDARDS AND MANUALS

- MAST Accessibility Guide: 2024-2025 School Year
- MAST Accommodations & Accessibility Crosswalk Document
- MAST Test Administration Manual: 2024-2025 School Year
- 2024-2025 User Management Quick Reference Guide
- MAST Before Testing Tasks
- Math Assessment Specifications
- ELA Assessment Specifications
- Classroom-Level Score Report Interpretive Guide
- Student-Level Score Report Interpretive Guide
- Kite Educator Portal Manual



HELP DESK

- For all help desk inquiries please contact: kite-support@ku.edu
- For content or test design queries please contact: mast@newmeridian.org
- KITE Support Desk: (855) 277-9752 7:30 a.m. – 4:00 p.m. MST



MAST TRAININGS

▶ MAST Trainings



LIVE LISTENING / FEEDBACK SESSIONS

We have designed user feedback cycles throughout the school year to ensure continuous improvement of the MAST. These sessions will serve as an opportunity for users like you to share feedback, suggestions, and experiences to help us enhance the usability of the MAST. We value your input and encourage you to participate in these live listening/feedback sessions. Live listening/feedback sessions for MAST Through-Year participating districts.



SYSTEMS (TECH PLATFORMS)

- Kite® Student Practice Test Username: tech.demo Password: MAZEB
- Kite Educator Portal



KITE TRAINING VIDEOS

- ▶ Test Administrator (TA):
- ▶ Authorized Representative (AR):
- ▶ Parent Resources

Kite Educator Portal

MAST Testing Windows

MAST Testing Windows Overview

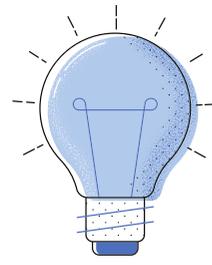
	Window 1	Window 2	Window 3	Window 4
	October 14 - November 22	January 13 - February 21	March 24 - May 2	May 5 - May 23
	6 weeks	6 weeks	6 weeks	3 weeks
MATH	3-5 Testlets	3-5 Testlets	3-5 Testlets	1 Anchor Testlet
ELA	2 BOY Testlets	2 MOY Testlets Performance Task	2 EOY Testlets	

Anchor Test

What to expect:

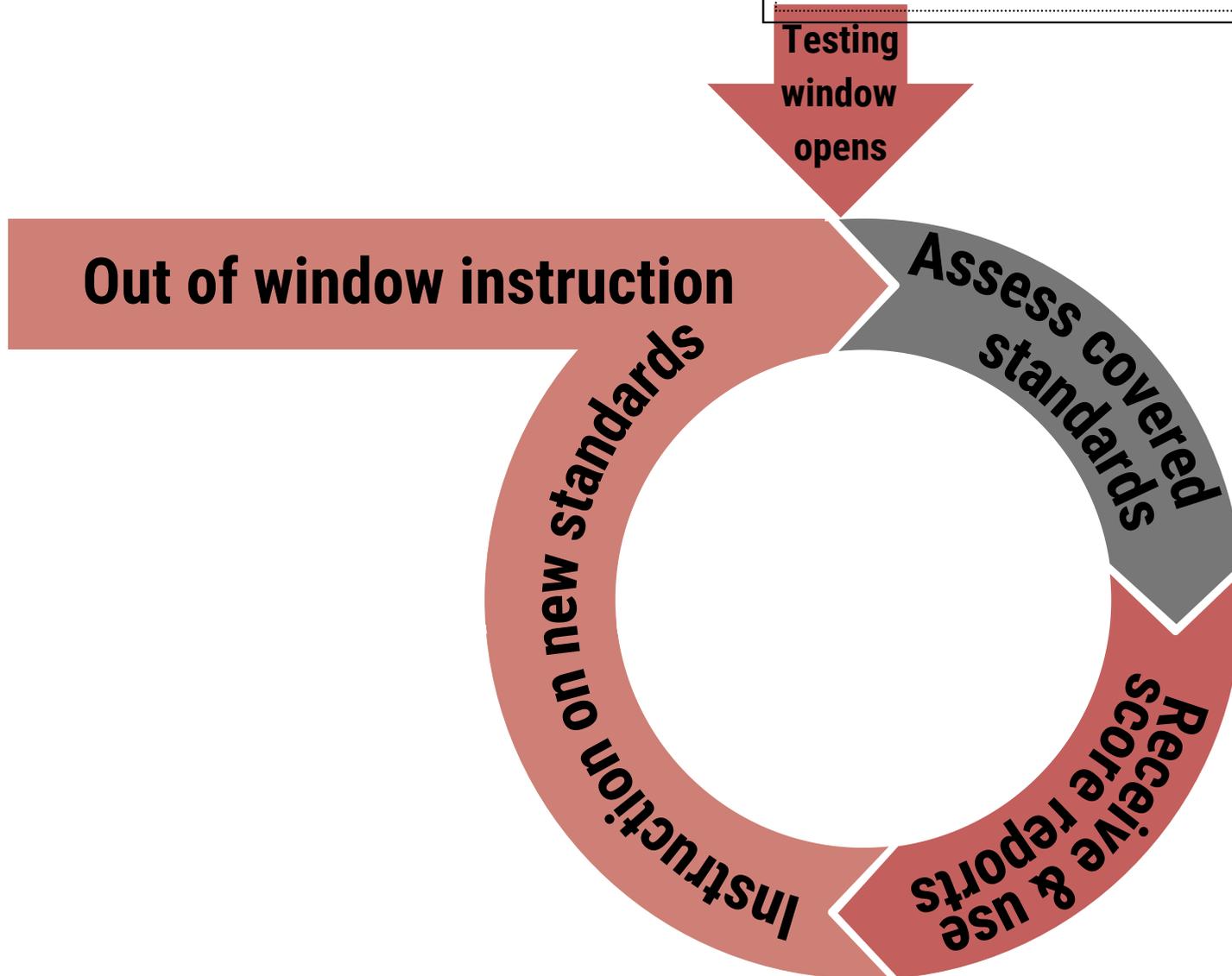
- In Window 4, students will be pre-assigned one math or ELA.
- Designed to be completed within one testing session.
- Anchor test will be assigned at the classroom level so each roster will get the same grade-level anchor test.
- More information can be found in the MAST Test Administration Manual on the MAST Portal.

Instructional Testing Cycle



Think about how this cycle worked in Window 2.

Could your schedule better reflect this cycle?



Scheduling

What's working well in the field

- Administer ELA testlets early in the testing window.
- Spread out math testlets throughout the window as it aligns with scope and sequence.
- Plan for makeups throughout the window.

Active Monitoring

Best Practices

- Supporting students during assessment: students who rush and students who are taking much more time
- Please report any testing incidents right away in the MontCAS application & call the OPI Assessment Help Desk to notify. *All incidents and exemption requests due in MontCAS by **May 9, 2025** for Window 3.*

Administering Testlets

MATERIALS NEEDED

- Student Testing Devices
- Student Test Tickets & Daily Access Codes (DACs)
- Test Administration Script (*found in the Test Administration Manual*)

WITHIN THE TEST MONITOR SCREEN

- Test administrators can pause/resume testlets.
- Test administrators can view individual student progress status, number of unanswered questions, and progress through testlet.

Manage Tests: Select Criteria

TYPE: Testlet

DISTRICT: [Dropdown]

SCHOOL: [Dropdown]

GRADE: Select grade

Search

Test Name	Form	Testing Cycle	Subject	Test Materials	Allow Responses	Students Assigned
Math, Grade 3, Concepts of Multiplication and Division	General	One	Mathematics		Yes	13
Math, Grade 3, Place Value and Operations in Base Ten	General	One	Mathematics		Yes	13
Math, Grade 3, Two-Dimensional Geometric Figures	General	One	Mathematics		Yes	13
Math, Grade 4, Addition and Subtraction Algorithms	General	One	Mathematics		Yes	12
Math, Grade 4, Compare and Find Equivalent Fractions	General	One	Mathematics		Yes	12
Math, Grade 4, Place Value in the Base Ten System	General	One	Mathematics		Yes	12
Math, Grade 5, Multiply and Divide Whole Numbers	General	One	Mathematics		Yes	12
Math, Grade 5, Numerical Expressions	General	One	Mathematics		Yes	12
Math, Grade 5, Place Value and Powers of Ten	General	One	Mathematics		Yes	12
Reading, Grade 3, Informational Testlet, Beginning of Year	General	One	English Language Arts		Yes	13
Reading, Grade 3, Literary Testlet, Beginning of Year	General	One	English Language Arts		Yes	13
Reading, Grade 4, Informational Testlet, Beginning of Year	General	One	English Language Arts		Yes	12
Reading, Grade 4, Literary Testlet, Beginning of Year	General	One	English Language Arts		Yes	12
Reading, Grade 5, Informational Testlet, Beginning of Year	General	One	English Language Arts		Yes	12
Reading, Grade 5, Literary Testlet, Beginning of Year	General	One	English Language Arts		Yes	12

Monitor Tickets

Page 1 of 1 30 per page

Students Monitor

Student Name	Overall Status	# Unanswered Items	1	2	3	4
Natal Aspin	Complete	0	●	●	●	●
Esme Beecham	In Progress	N/A	●	○	●	●

Page 1 of 1 10 per page

Refresh

Resume

Pause

Kite Educator Portal

Before Testing

Printing Test Tickets

DATA EXTRACT METHOD

Navigate to:

1. REPORTS > DATA EXTRACTS
2. Click on *New File* in the *Student Login Usernames/Passwords* row.
3. Fill out organization drop-downs in the *Create Extract* pop-up window then choose *OK*.
4. Once the report is generated, click on the *PDF icon* to download to your device. *Downloading as a CSV will allow filtering by roster.*

Filters

Assessment Program: *

District: *

School:

Grade:

Subject:

Download as: * CSV PDF

* = Required

OK Cancel

SETTINGS ▾ MANAGE TESTS ▾ INTERIM ▾ REPORTS ▾ DASHBOARD HELP

Student Information Test Administration and Monitor **DATA EXTRACTS**

Data Extracts

Note: Data extracts may include **Personally Identifiable Information (PII)**, take appropriate precaution to **protect** saved files.

Extract	Description	Requested	File	Action
Current Enrollment	Current enrollment information for active students.	03/13/2024 10:58 AM		<input type="button" value="New File"/>
PNP Setting Counts	Student PNP setting counts by organization.	01/30/2024 02:02 PM		<input type="button" value="New File"/>
PNP Settings	Personal Needs and Preferences (PNP) settings by student.	05/01/2024 07:41 AM		<input type="button" value="New File"/>
PNP Settings (Abridged)	Personal Needs and Preferences (PNP) settings by student.	11/30/2023 02:05 PM		<input type="button" value="New File"/>
Parents	Parent details for active parent student relation.			<input type="button" value="New File"/>
Roster	Student assignment by educator and subject.	10/17/2023 04:55 PM		<input type="button" value="New File"/>
Student Login Usernames/Passwords	Student login usernames and passwords by assessment program and organization.	04/15/2024 08:52 AM	3	<input type="button" value="New File"/> 2

Live Chat © 2024 The University of Kansas Site Map

Monitoring Testlet Completion

USING THE DASHBOARD

High level testlet completion can be monitored at the District level to ensure all students are completing testing. *The Dashboard is updated at noon and midnight Central Time and shares the number of students that have completed all testing.*

1. DASHBOARD
2. View by **school** or by **district**.
3. **Download Extract** if needed.

The percentage reports on percentage of students completed with **all** testlets.

The screenshot shows the 'Dashboard: View Testing Summary' page. A red circle '1' highlights the 'Testing Summary' tab. The page displays a table with columns for 'Subject', 'Test Sessions Completed' (Today 2/15, Prior Day 2/14, School Year 2023-2024), 'Students Assigned', 'Students All Sessions Unused', 'Students All Sessions In-progress', 'Students All Sessions Complete', 'Students Percent Complete', 'Prior Day 2/14', and 'School Year 2023-2024'. A red circle '2' highlights the 'Students Percent Complete' column for English Language Arts and Mathematics, both showing 99.1%. A red arrow points to the 'Download Extract' button at the bottom right.

Subject	Test Sessions Completed			School Year 2023-2024				Test Sessions Reactivated		
	Today 2/15	Prior Day 2/14	School Year 2023-2024	Students Assigned	Students All Sessions Unused	Students All Sessions In-progress	Students All Sessions Complete	Students Percent Complete	Prior Day 2/14	School Year 2023-2024
English Language Arts	0	0	424	214	2	0	212	99.1%	n/a	n/a
Mathematics	0	0	422	214	2	2	212	99.1%	n/a	n/a

Data updated twice daily - approximately noon and midnight Central Time.

[Download Extract](#)

Kite Educator Portal

During Testing

Monitoring Testlet Completion

USING THE TEST ADMINISTRATION MONITORING DATA EXTRACT

Navigate to:

1. REPORTS > DATA EXTRACTS
2. Select the Test Administration and Monitoring tab.
3. Click on New File.
4. Once the file has loaded, click on the csv icon to download a document that can be filtered to identify testlets that in progress, unused, or paused.

SETTINGS • MANAGE TESTS • INTERIM • REPORTS • DASHBOARD HELP

Student Information Test Administration and Monitoring Data Extracts

Data Extracts

Note Data extracts may include Personally Identifiable Information (PII), take appropriate precaution to protect saved files.

Extract	Description	Requested	File	Action
Testlet Test Administration Monitoring	Testlets assigned, in progress, and completed by subject, and student.	04/04/2024 07:57 AM	CSV	New File

Kite Educator Portal

During Testing

Monitoring Testlet Completion

USING THE TEST MONITOR SCREEN

Testlet completion can also be monitored by grade level and testlet using filtering options in the INTERIM > My Tests section of the Kite Educator Portal.

1. INTERIM > My Tests
2. Fill out organizational information in the drop-down menus.
3. Select the three dots to filter to see the appropriate testing window.
4. Compare “Students Completed” to “Students Assigned”.
5. Select the testlets that are not completed. *Multiple testlets can be monitored. You can select up to 4.*
6. Select Monitor button.

The screenshot shows the 'My Tests' section of the Kite Educator Portal. The interface includes a navigation bar with 'INTERIM' selected, and a 'Manage Tests' dropdown menu. Below the navigation, there are filters for 'TYPE' (set to 'Predictive'), 'DISTRICT', and 'SCHOOL'. A 'GRADE' filter is also present. A table lists various testlets with columns for 'Test Name', 'Form', 'Testing Cycle', 'Subject', 'Test Materials', 'Allow Responses', 'Students Assigned', 'Students Attempted', and 'Students Completed'. A 'Search' button is located above the table. A 'Monitor' button is at the bottom left. Red callouts 1-6 point to specific UI elements: 1 points to the 'My Tests' dropdown, 2 to the 'DISTRICT' dropdown, 3 to the three-dot menu icon, 4 to the 'Students Completed' column, 5 to the checkbox for 'Math, Grade 3, Unit Squares and Square Units', and 6 to the 'Monitor' button.

Test Name	Form	Testing Cycle	Subject	Test Materials	Allow Responses	Students Assigned	Students Attempted	Students Completed
Reading, Grade 6, Informational Testlet 2	General	Three	English Language Arts		Yes	8	7	7
Reading, Grade 6, Literary Testlet 2	General	Three	English Language Arts		Yes	8	8	8
Grade 3, Survey	General	Three	Mathematics		Yes	11	10	10
Grade 4, Survey	General	Three	Mathematics		Yes	13	12	12
Grade 5, Survey	General	Three	Mathematics		Yes	18	14	13
Grade 6, Survey	General	Three	Mathematics		Yes	8	8	8
Math, Grade 3, Solve Area Problems	General	Three	Mathematics		Yes	11	10	9
Math, Grade 3, Unit Squares and Square Units	General	Three	Mathematics		Yes	11	8	7
Math, Grade 4, Real-World Problems and Patterns	General	Three	Mathematics		Yes	13	10	10
Math, Grade 4, Solve Measurement Problems	General	Three	Mathematics		Yes	13	10	9

Kite Educator Portal

During Testing

Monitoring Testlet Completion

USING THE TEST MONITOR SCREEN CONT.

Once in the Monitor Screen:

1. Select the three dots to filter in the “Overall Status” column. Choose Sort Descending.
2. This will pull testlets to the top that are “Unused” (student has not started), “In Progress” (student has started but hasn’t completed), or “Paused” (student has not completed).
3. Look to the associated Student Name for which students still need to complete testlets.
4. Repeat steps #1-3 for the other testlets in the Monitor Screen.

Math, Grade 3, Unit Squares and Square Units

Student Name	Overall Status	# Unanswered Items	Section 1											
			1	2	3	4	5	6	7	8	9	10		
	Unused	↑ Sort Ascending	○	○	○	○	○	○	○	○	○	○	○	○
	Unused	↓ Sort Descending	○	○	○	○	○	○	○	○	○	○	○	○
	Unused	Columns	○	○	○	○	○	○	○	○	○	○	○	○
	In Progress	Filter	●	●	●	●	●	●	●	●	●	●	●	●
	Complete	0	●	●	●	●	●	●	●	●	●	●	●	●
	Complete	0	●	●	●	●	●	●	●	●	●	●	●	●
	Complete	0	●	●	●	●	●	●	●	●	●	●	●	●
	Complete	0	●	●	●	●	●	●	●	●	●	●	●	●
	Complete	0	●	●	●	●	●	●	●	●	●	●	●	●
	Complete	0	●	●	●	●	●	●	●	●	●	●	●	●

Page 1 of 2 | 10 per page

Math, Grade 3, Multiply and Divide Within 100

Student Name	Overall Status	# Unanswered Items	Section 1											
			1	2	3	4	5	6	7	8	9	10		
	Complete	0	●	●	●	●	●	●	●	●	●	●	●	●
	Complete	0	●	●	●	●	●	●	●	●	●	●	●	●
	Complete	0	●	●	●	●	●	●	●	●	●	●	●	●
	Complete	0	●	●	●	●	●	●	●	●	●	●	●	●

Kite Educator Portal

During Testing

Monitoring Testlet Completion

STUDENT MOBILITY: THE TEST STATUS REPORT

Navigate to:

1. INTERIM > VIEW RESULTS
2. Testlet Report dropdown > Test Status Report
3. Fill out the organizational information for the individual student.
4. Click Search.
5. Select the three dots in one of the student's identifier columns (state ID, last name, or first name). Hover over Filter then click in the empty box under *Show items with value that: contains* [enter student's info]. Click on Filter.
6. This will pull ELA or math testlets for the student. If the cell under the testlet name says, Report Available, that means the student has completed the testlet. If the cell says, Unused, the student has not yet taken this testlet and should complete the assigned testlet at your district.

The screenshot displays the Kite Educator Portal interface. The top navigation bar includes 'SETTINGS', 'INTERIM', 'REPORTS', 'DASHBOARD', and 'HELP'. The 'REPORTS' dropdown menu is open, showing 'Testlet Report' selected. Below the menu, the 'Testlet Report' dropdown is highlighted with a red circle 1. The 'Testlet Report' dropdown is also highlighted with a red circle 2. The 'Testlet Report' dropdown is also highlighted with a red circle 3. The 'Testlet Report' dropdown is also highlighted with a red circle 4. The 'Testlet Report' dropdown is also highlighted with a red circle 5. The 'Testlet Report' dropdown is also highlighted with a red circle 6.

The interface shows a search filter section with the following fields:

- SCHOOL: *
- SUBJECT: * (English Language Arts)
- GRADE: * (Grade 4)
- ROSTER: *
- TEST WINDOW: * (MT Admin 1 2025)

A 'Search' button is located below the filters. The search results table has the following columns:

State Student ID	First Name	Last Name	Reading, Grade 4, Informational Testlet, Beginning of Year	Reading, Grade 4, Literary
[Redacted]	[Redacted]	[Redacted]	Report Available	Report Available

The table shows a single student record with 'Report Available' status for both testlets. A red circle 5 highlights the filter dropdown menu for the 'Last Name' column, and a red circle 6 highlights the 'Report Available' status in the table.

Monitoring Testlet Completion

GENERAL & COMPLETION OUTREACH

General and Completion Outreach are ways to help support districts in meeting federally-mandated standardized testing completion guidelines. Districts are expected to assess all eligible students at a participation rate of at least 95% in accordance with section 1111(c)(4)(E)(iii).



Available Reports 2024-2025

Have you been able to
access student and
class reports?

Testlet Reports	Summative Reports
Student Testlet Report <ul style="list-style-type: none">• Available weekly• Serves as Parent Report as well	Student Summative Report <ul style="list-style-type: none">• Available after Standard Setting, Summer 2025
Classroom Testlet Report <ul style="list-style-type: none">• Available Weekly	Classroom Summative Report <ul style="list-style-type: none">• Available after Standard Setting, Summer 2025
School Testlet Report <ul style="list-style-type: none">• Available after last operational window, May 2025	School Summative Report <ul style="list-style-type: none">• Available after Standard Setting, Summer 2025
District Testlet Report <ul style="list-style-type: none">• Available after last operational window, May 2025	District Summative Report <ul style="list-style-type: none">• Available after Standard Setting, Summer 2025

Kite Educator Portal

After Testing

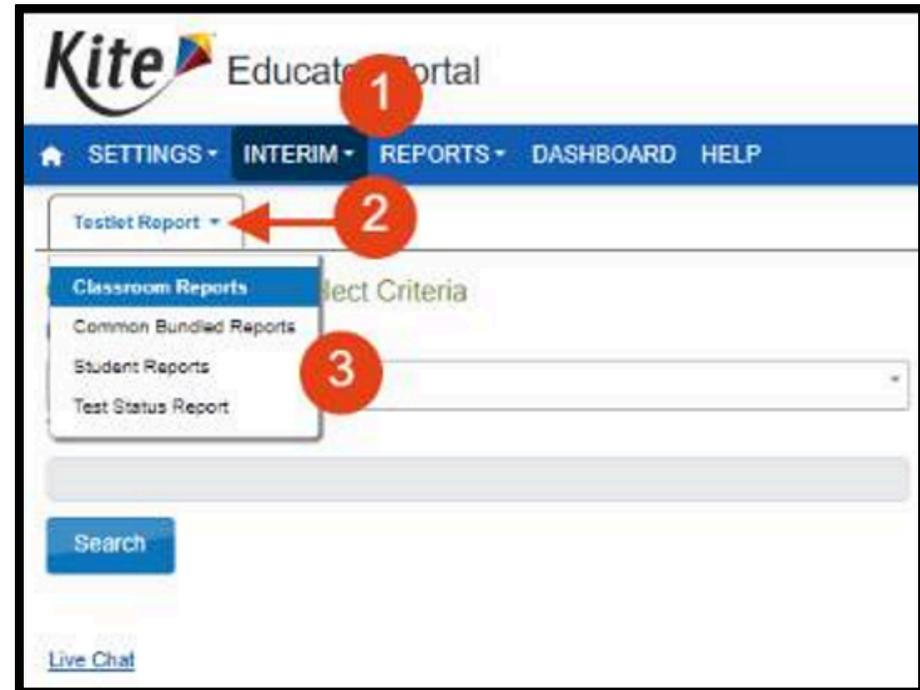
Accessing & Utilizing MAST Score Reports Focused Support [Video](#) & [Slides](#)

Accessing Score Reports

Navigate to:

1. INTERIM > VIEW RESULTS.
2. Click on the dropdown menu for *Testlet Report*.
3. *Classroom Reports* is the default. Individual student reports and bundling options are available in the menu. Fill organization drop-downs then select *Search*.

- Available weekly during testing windows.
- Classroom Report location may be impacted by student mobility.
- ELA performance task score reports were released March 6th & 13th.



Reminder: District & School reports will be available at the end of the school year after all testlets have been completed.

General Guidelines

- Each score report provides a snapshot of academic performance on a small set of related standards.
- Score reports are meant to support professional judgment, not replace it.
- Score reports should be considered alongside other information.
- Individual test items assess different complexity levels and therefore are not designed to be averaged. *Refer to Assessment Specifications documents for more information.*

General Guidelines

- Sharing student score reports with parents/guardians helps support student learning and success in the classroom.
- It's important to help parents and families understand data and encourage them to talk with their student about strengths and areas of growth.
- Share individual testlets results throughout the year in a way that works best for your district (i.e. hard copy delivery, Parent Portal, upload into Infinite Campus)
- Summative Report:
 - Save in student's cumulative file
 - Share with parents/guardians in a manner they are accustomed to

Parent Portal

Parent Notification of Testing
Letter Template



*Portal where parents/guardians can view child(ren)'s
MAST results.*

- Make the Student-Parent Connection in the Kite Educator Portal
- Parent Access to Student Score Reports

Parent Portal

- Kite Educator Portal Manual
- Parent Portal Set Up: Making the Student-Parent Connection Tutorial Video

Making the Student-Parent Connection

DISTRICT-LEVEL USER SETS UP IN THE KITE EDUCATOR PORTAL



A screenshot of the 'Upload Parent: Select Criteria' form in the Kite Educator Portal. The form includes the following elements:

- Buttons: 'View Parent', 'Upload Parent' (with a red circle containing the number 3), and 'Add Parent'.
- Section Header: 'Upload Parent: Select Criteria'.
- Form Fields: 'STATE:' with a dropdown menu set to 'Kansas', 'DISTRICT:' with a dropdown menu set to 'Sunflower District' (with a red circle containing the number 4), and 'SCHOOL:' with a dropdown menu set to 'Meadowlark School' (with a red circle containing the number 4).
- File Upload Section: 'File:' with a red circle containing the number 6, a 'Select File' button (with a red circle containing the number 7), and a file preview for 'Parent Upload.csv' (0.08 KB) with a red circle containing the number 8.
- Buttons: An 'Upload' button (with a red circle containing the number 9) is located at the bottom right of the file upload section.

Prepare Upload Template

FIELDS IN TEMPLATE FILE

Col.	Column Title	Description	Acceptable Values
A*	Parent_Email	The parent's email address. Note: One email per line. Note: One parent email can be connected to more than one student with multiple lines.	Alphanumeric
B*	State_Student_Identifier	The student's State Student Identifier. Note: For building/school uploads, the student must be enrolled in Educator Portal	Alphanumeric
C*	District_Identifier	The district's organization ID. (Ex: D1001) Note: School ID cannot be used in place of District ID. Note: Find the District ID in Educator Portal > Settings > Organization > Parent Organization column.	Alphanumeric
D	Electronic_Opt_In	Yes or No. (If blank, default is No) Note: Currently, this field has no functionality. In future development, this field will allow electronic-opt-in selection to reduce the quantity of reports generated in bundled reports.	Alphanumeric

*Indicates this field is required.

Column A: **Parent Email.**

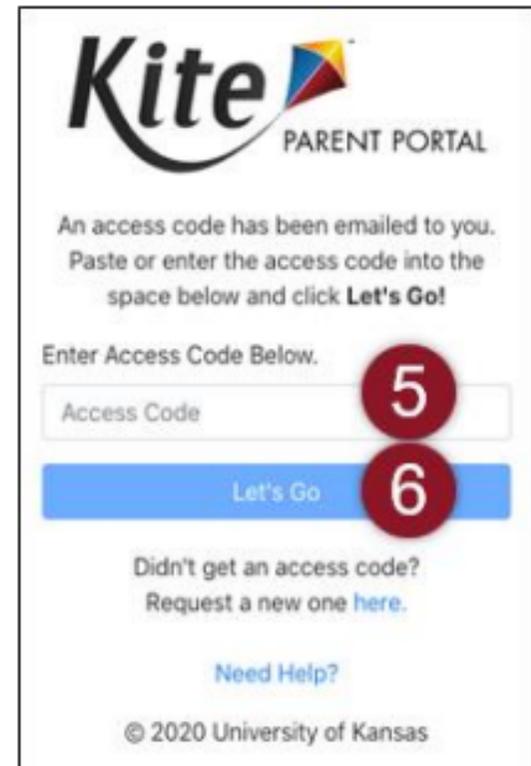
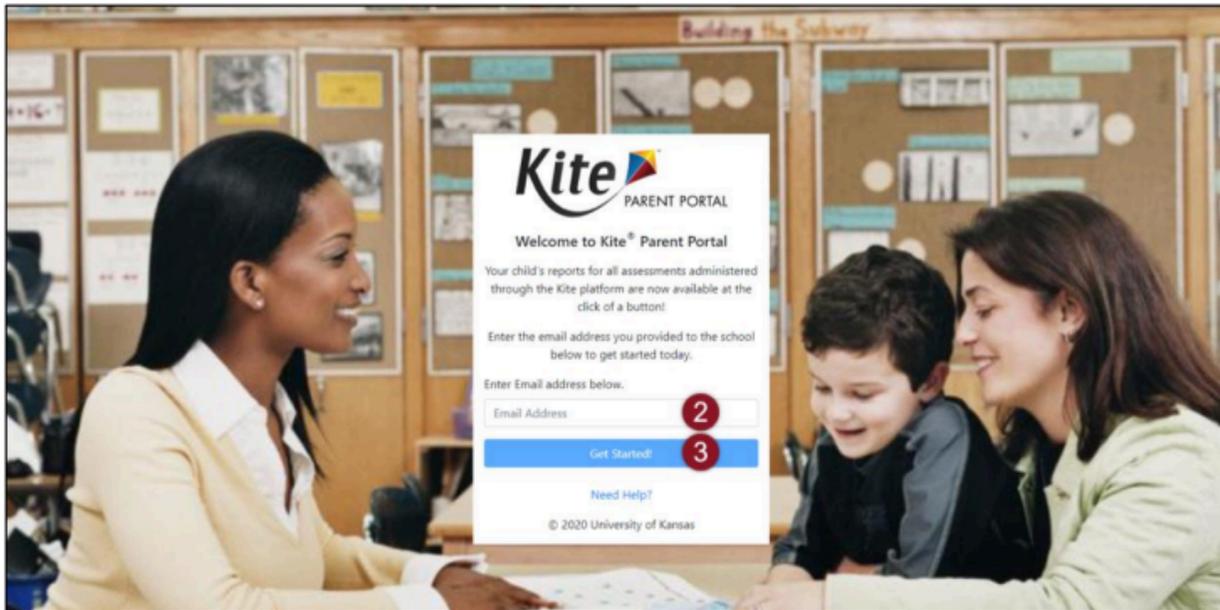
Column B: **Student State Identifier** (Can be found in a Kite Enrollment Data Extract or in Settings > Students)

Column C: **District Identifier** (Can be found in Settings > Organization. Use the number associated with district organization.)

Column D: **Electronic Opt-In** (Not required.)

Parent Portal

- Kite Parent Portal Manual
- Kite Parent Portal Tutorial Video



Parent Portal Access Login



o Kite Service Desk

To: ●

Hello,

You may use the following access code along with your email address to access your student's Kite Reports.

Access code: [redacted]

4

Parent Portal : <https://parentportal-testlet.kiteaa1.org>

This Code will be valid for next 24 hours.

Thank you,
Kite Support

Parent Portal



Logged in as *parent@mail.org*,
Sign Out

Welcome to Kite® Parent Portal! Here, you can view both current and prior year score reports for any assessment administered through the Kite platform. Score reports are subject-specific, so students receive one score report for each assessment taken.

Assessment Type or Name 1

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Assessment Type or Name 2

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Select your child below to view their available score reports.
Use the navigation menu on the next screen to select the assessment program and subject.

Student Name

[View Reports](#)

Student Name

[View Reports](#)



Parent Portal

This screenshot shows the top portion of the Kite Parent Portal. The Kite logo and 'PARENT PORTAL' text are on the left. On the right, it says 'Logged in as parent@mail.org' and 'Sign Out'. A dark navigation bar contains a home icon, 'Assessment Type or Name 1', 'Mathematics', and 'Help'. A dropdown menu is open under 'Assessment Type or Name 1', showing 'English Language Arts', 'Mathematics', and 'Science'. A blue button '+ Show Scoring Report Guides' is visible. Red circles with numbers 1, 2, and 3 highlight the logo, the navigation bar, and the 'Sign Out' link respectively.

This screenshot shows the main content area of the Kite Parent Portal. It features the same header as the previous screenshot. Below the navigation bar, the page title is 'About Assessment Type or Name 1' and the blue button '+ Show Scoring Report Guides' is highlighted with a red circle 5. A paragraph of placeholder text follows. Below the text is a table with columns: Year, School Name, Grade, Proficiency Level, and Download Report. The table contains three rows of data for the years 2023, 2022, and 2021, all for 'Sunflower Elem'. The 'Download Report' column contains red document icons. A red circle 4 is placed over the text 'cras ornare arcu dui vivamus' in the paragraph, and a red circle 6 is placed over the 2022 download icon. At the bottom, there is a pagination control showing '1' and '1 - 3 of 3 items'.

Year	School Name	Grade	Proficiency Level	Download Report
2023	Sunflower Elem	5	2	
2022	Sunflower Elem	4	3	
2021	Sunflower Elem	3	2	

MAST PL & Support

MAST Trainings & Listening Sessions

2024-2025

OPI Assessment

MAST Training, Professional Learning, & Listening Sessions



[ZOOM LINK TO ALL SESSIONS](#)



STRATEGIES FOR (MAST)ERY TEACHER-CENTERED SESSIONS WEDNESDAYS 3:30-4:00

March 12
March 26
April 2
April 9
April 16
April 23
May 7
May 14
May 21

MAST-ALIGNED INSTRUCTIONAL PROFESSIONAL LEARNING MONDAYS 4:00-5:00

March 10
April 7
April 28

MAST TRAININGS & LISTENING SESSIONS WEDNESDAYS 3:30-4:30

March 19: Training
April 30: Training & Listening
May 28: Listening Session

VISIT THE [STAY INFORMED PAGE](#) OF THE OPI ASSESSMENT WEBSITE FOR ADDITIONAL RESOURCES

MAST Standard Setting

Initial Interest Form

Montana educators are invited to participate in Standard Setting for the MAST assessment in the Summer 2025. In collaboration with other subject matter experts, Montana educators will help draft and refine performance-level descriptors to ensure these descriptors accurately reflect the competencies students must demonstrate at each performance level. Please express initial interest by filling out the linked MAST Standard Setting Initial Interest Form.

MAST Educator Survey

Initial Interest Form

How is MAST supporting your classroom?

Please follow the link to be considered for participation in a survey opportunity to share your experience with administering MAST and its effectiveness in providing timely and relevant feedback. Selected teachers will be contacted by New Meridian and compensated \$30 for completing a 30-minute questionnaire with opportunities for additional follow-up interviews.



Questions?

PROGRAM & PRODUCT DESIGN QUESTIONS:

MAST@NEWMERIDIANCORP.ORG

KITE PLATFORM INQUIRIES:

KITE SUPPORT DESK: (855) 277-9752

7:30 A.M. – 4:00 P.M. MST

KITE-SUPPORT@KU.EDU

OPI ASSESSMENT HELP DESK:

1-844-867-2569

OPIASSESSMENTHELPDESK@MT.GOV