



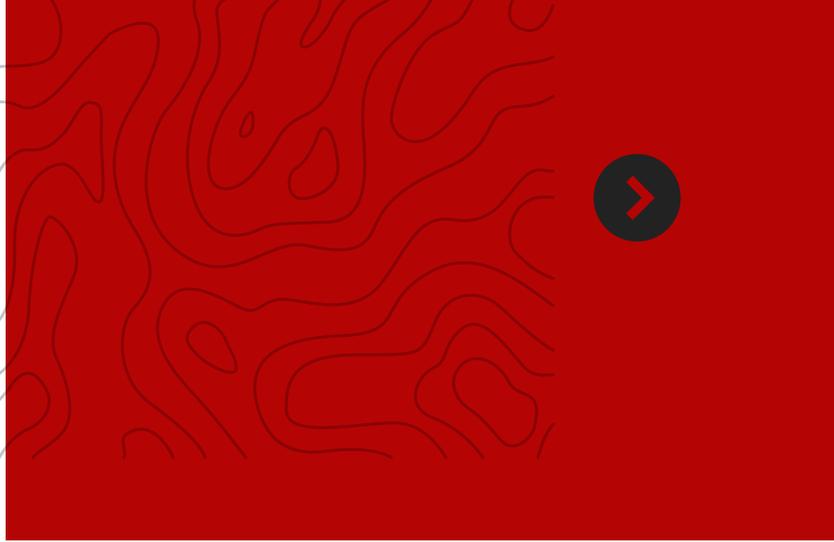
MONTANA ALIGNED TO STANDARDS THROUGH-YEAR

MAST

Kite Platform

PRESENTED BY: OPI ASSESSMENT TEAM
ERIN DE GRAW AND TRESSA GRAVELEY

Presenters



- **Tressa Graveley**, OPI Assessment Specialist
- **Erin de Graw**, OPI Assessment Specialist



Preparing for MAST



Session Housekeeping

- Please drop questions into the chat.
- All links shared during the session will be made available at the end of the session.
- The OPI Assessment Team is always available for questions that come up outside of the session.

OUTCOMES

The Why: Preparing you for a successful first MAST assessment

Kite Educator Portal

- **Before Testing**
 - Training
 - User Management
 - Rostering
 - Entering PNPs
 - Printing Student Tickets & DACs
- **During/After Testing**
 - Monitoring Completion
 - Accessing Score Reports

Kite Student Portal

- Prepare Student Testing Devices
- Student Practice Test
 - Kite Student Toolbox

Kite Parent Portal

- Make the Student-Parent Connection in Educator Portal
- Provide Guidance to Parents/Guardians

MAST Testing Windows

MAST Testing Windows Overview

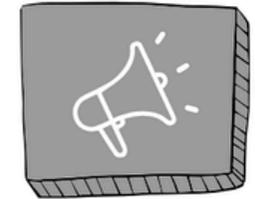
	Window 1	Window 2	Window 3	Window 4
	October 14 - November 22	January 13 - February 21	March 24 - May 2	May 5 - May 23
	6 weeks	6 weeks	6 weeks	3 weeks
MATH	3-5 Testlets	3-5 Testlets	3-5 Testlets	1 Anchor Testlet
ELA	2 BOY Testlets	2 MOY Testlets Performance Task	2 EOY Testlets	



Before Testing Tasks

Click on image to access embedded links

Montana Aligned to Standards Through-Year MAST Before Testing Tasks



Professional Learning

- [MAST Training, Install Links, & Whitelisting Document](#)
- MAST Summit (**Sept. 5th**) [REGISTER](#)
- [MAST Training & Listening Sessions](#) and [Office Hours](#)
- [STC Workshop Series](#)
- [OPI Assessment Monthly Bulletin](#)

[Zoom Link for all Virtual Live Sessions](#)



Entering Student PNPs

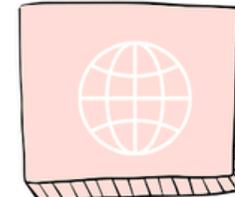
Districts can begin entering student PNPs (accommodations) **August 5, 2024** in the Kite Educator Portal. Initial entering of PNPs due **Sept. 30, 2024**.

Resources (found on [MAST Portal](#))

- Kite Educator Portal Manual
- MAST Accessibility Guide
- MAST Accommodations & Accessibility Crosswalk
- [Entering Student PNPs Focused Support Video](#) and [Slides](#)

Prepare Student Testing Devices

Install Guides found on the [MAST Portal](#)



Rostering Students

After the OPI performs an initial student enrollment, districts can begin rostering students to teachers **Aug. 5, 2024** in the Kite Educator Portal. Initial rostering due **Sept. 30, 2024**.

Resources (found on [MAST Portal](#))

- Kite Educator Portal Manual
- [Rostering Focused Support Video](#) and [Slides](#)

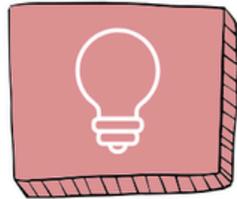


User Management

District ARs and STCs have access to the Kite Educator Portal with the District Test Coordinator (DTC) role. Districts/Schools create and maintain user accounts within the Kite Platform.

Resources (found on [MAST Portal](#))

- User Management Quick Reference Guide
- [User Management Focused Support Video](#) and [Slides](#)



Schedule MAST Math Testlets

Opens July 22, 2024. District math testlet schedules must be submitted by **Sept. 20, 2024**. District STCs have access to the MAST Scheduler and can create other district accounts.

Resources (found on [MAST Portal](#))

- Scheduler Portal
- Scheduler Tool Manual
- MAST Scheduling Guide & FAQs for Test Coordinators
- Math Standards Blueprint
- ELA Standards Blueprint
- [MAST Testing Windows](#)

Professional Learning Opportunities

- [Scheduler Tool Focused Support Video](#) and [Slides](#)
- Scheduler Training [Recording](#)

July 23-Sept. 19

MAST Weekly Office Hours
8:00-9:00 AM every Tues.
3:00-4:00 PM every Thurs.

Need Help? OPI Assessment Help Desk | OPIAssessmentHelpDesk@mt.gov | 1-844-867-2569

MAST Portal



MONTANA ALIGNED TO STANDARDS THROUGH-YEAR (MAST) PROGRAM PORTAL

MAST Portal
The landing page for all MAST resources



ABOUT THE PROGRAM

The Montana Aligned to Standards Through-Year (MAST) Program features a series of short, standards-aligned math and ELA tests that are administered throughout the year. The goal of this assessment is to develop a system that provides timely and relevant feedback for teachers and students, as well as comparable summative data for education leaders. This "classroom up" approach will provide flexible opportunities for students to demonstrate learning while providing actionable data to stakeholders throughout the education system.



ANNOUNCEMENTS

GEARING UP FOR 2024-2025 MAST

The OPI Assessment Unit's April Focused Webinar features information regarding the 2024-2025 MAST implementation. The April "Gearing Up for 2024-2025 MAST" [recording](#), [slide deck](#), and [links document](#) are now available on the [MontCAS Stay Informed webpage](#) or the MT OPI Assessment [YouTube channel](#).



SYSTEMS (TECH PLATFORMS)

- Kite® Student Practice Test
Username: tech_demo
Password: MAZEB
- Kite Educator Portal
- Kite Sandbox



SCHEDULER TOOL

- MAST Scheduling Guide & FAQs for Test Coordinators
- Scheduler Tool User Manual
- Math Standards Blueprint
- ELA Standards Blueprint
- MAST Scheduler Tool Training Recording



HELP DESK

- For all help desk inquiries please contact: kite-support@ku.edu
- For content or test design queries please contact: mast@newmeridiancorp.org
- KITE Support Desk: (855) 277-9752
7:30 a.m. – 4:00 p.m. MST



UPCOMING TRAININGS

- ▶ MAST Trainings
- ▶ MAST Office Hours
- ▶ Road Show



LIVE LISTENING / FEEDBACK SESSIONS

We have designed user feedback cycles throughout the school year to ensure continuous improvement of the MAST. These sessions will serve as an

opi.mt.gov



RESOURCES FOR TEACHERS

- MAST Install Links, Whitelisting & Training Videos
- Montana MAST ELA Testlet Timing Document



STANDARDS AND MANUALS

- 2024-2025 Documents will be available once they have been



SCHEDULE

- Administration Window #1: October 14 - November 22, 2024

Kite Educator Portal

Kite Educator Portal

*The delivery system of the
MAST assessment*

Kite Educator Portal

*Portal for preparing, administering, and monitoring
completion of MAST testlets*

- **Before Testing:** Training Videos, User Management, Rostering, Entering PNPs, Printing Student Tickets & DACs
- **During & After Testing:** Monitoring Testlet Completion, Accessing Student Score Reports

Kite Educator Portal



Role: Organization: Assessment Program:

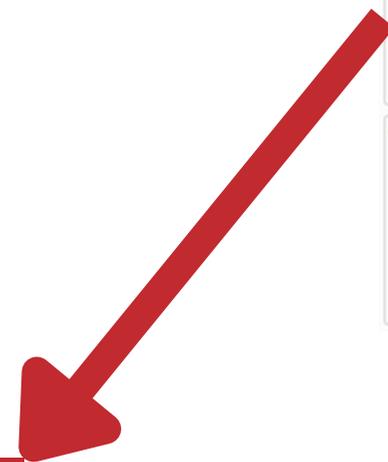
SETTINGS ▾ MANAGE TESTS ▾ INTERIM ▾ REPORTS ▾ DASHBOARD SURVEYS HELP



My Profile

Quick Links

- Students
- Rosters
- Extracts



My Profile

Overview Edit Display Name Change Password Change Default Role **Security Awareness** Security Agreement Security Renewal/Expiration

The Kite Suite provides opportunities for flexible assessment administrations and materials options. However, all assessments, if applicable, delivered during the school year are secure.

Test administrators and other educational staff who support implementation and reporting are responsible for following the Kite test security standards.

- Assessments and secure testing materials, including student reports, are not to be stored or saved on computers or personal storage devices, shared via email or other file sharing systems, or reproduced by any means.
- Except where explicitly allowed, as described in Test Administrative Manuals and supporting User Guides, electronic materials used during an assessment administration are not to be printed. Please adhere/ refer to your state's security policy regarding the distribution of scored student reports.
- Those who violate the Kite security standards may be subject to their state's regulations or state education policy governing test and data security.
- Educators are encouraged to use resources provided by Kite Suite, including practice activities and released test materials, to prepare themselves and their students for the assessments, when applicable.
- Users will not give out, loan or share their password with anyone. Allowing others access to an Educator Portal account may cause unauthorized access to private information. Access to educational records is governed by federal and state law.

Questions about security expectations should be directed to the local assessment coordinator.

I have read this security agreement and agree to follow the standards.



Kite Educator Portal Before Testing

Training Videos

Kite Educator Portal

Logged in as [redacted] [Sign Out](#)

Role: [dropdown] Organization: Montana Assessment Program: Testlet

[Home](#)
[SETTINGS](#)
[INTERIM](#)
[REPORTS](#)
[DASHBOARD](#)
[HELP](#)

1

Welcome to the help content screen. This screen can be used to find answers to frequently asked questions. Choose a topic below.

[? Training Videos](#) 2
 Training Videos

[? Math Reference Sheets](#)
 Math Reference Sheets

[Live Chat](#)
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[Site Map](#)

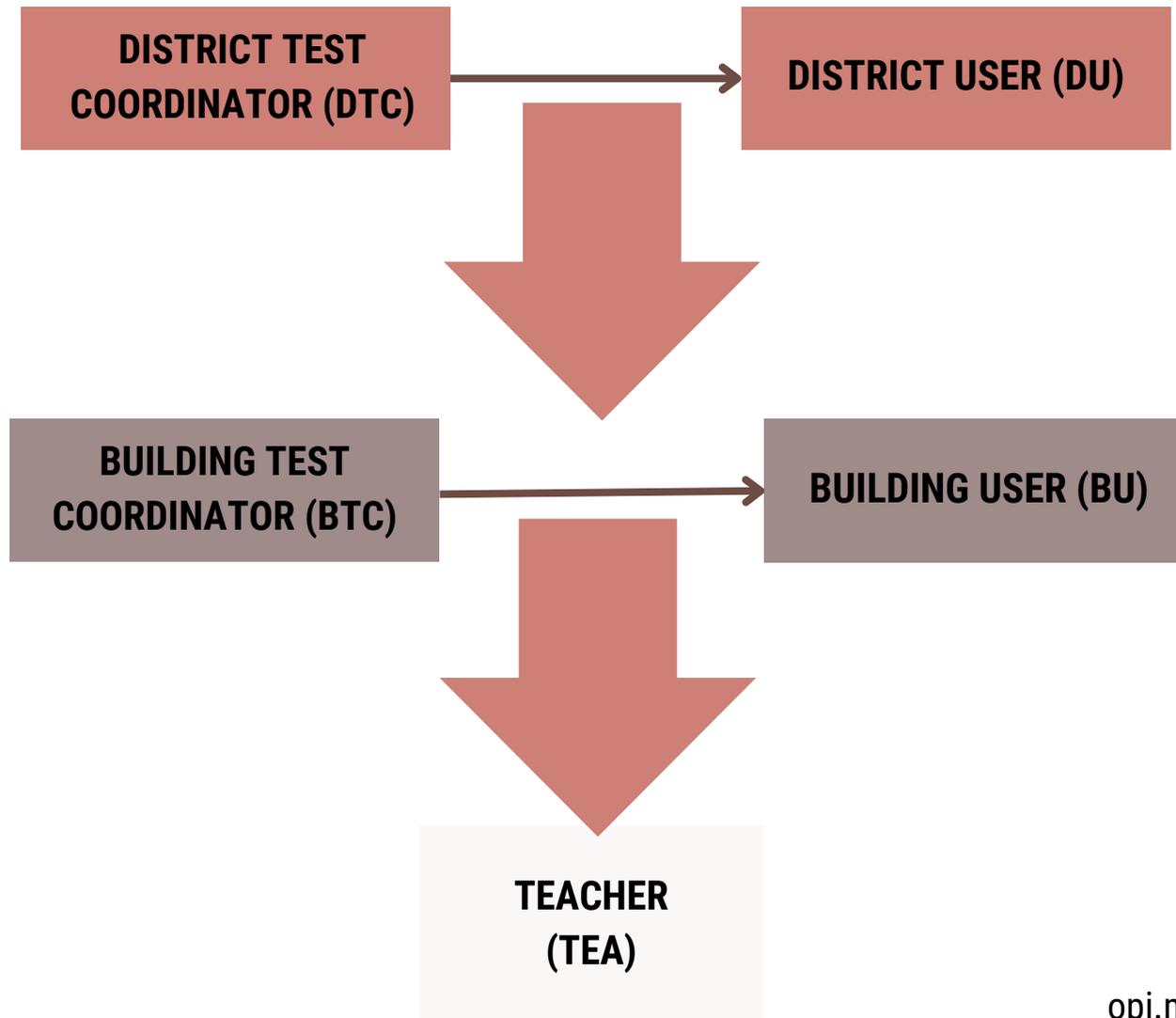


Kite Educator Portal

Before Testing

User Management

ROLES IN THE KITE PLATFORM



Kite Educator Portal

Before Testing

District Level

CAPABILITIES IN THE KITE PLATFORM

DISTRICT TEST COORDINATOR (DTC)

Assigned to Authorized Representative (ARs) & System Test Coordinators (STCs) by the OPI

At the district level, DTCs:

- Manage Users: Add/modify DUs, BTCs, BUs, and TEAs
- Roster Students to Teachers
- Add/Modify Student PNPs
- Administer & Monitor Testlet Completion
- Set Up Kite Parent Portal: Add/Modify Student-Parent Connection
- View Student Score Reports

Assigns
Building &
Classroom Roles

Assigns

DISTRICT USER (DU)

Assigned to District Coordinators assisting with MAST tasks

At the district level, DUs:

- Manage Users: Add/modify BTCs, BUs, and TEAs
- All other Kite capabilities are the same as the DTC

Assigns
Building &
Classroom
Roles

Kite Educator Portal

Before Testing

School Level

CAPABILITIES IN THE KITE PLATFORM

BUILDING TEST COORDINATOR (BTC)

Assigned to Building Principals or other Building Coordinators

At the building level, BTCs:

- Manage Users: add/modify BUs and TEAs across the school.
- Roster Students to Teachers
- Add/Modify Student PNPs
- Administer & Monitor Testlet Completion
- View student score reports of all students within the school.

Assigns

BUILDING USER (BU)

Assigned to Special Education teachers/specialists that will administer testlets & access student score reports across multiple grade levels

At the building level, BUs:

- Same Kite capabilities as a BTC except unable to add/modify users.

Assigns
Classroom Roles

Kite Educator Portal

Before Testing

Classroom Level

CAPABILITIES IN THE KITE PLATFORM

TEACHER (TEA)

Assigned to Test Administrators.

At the building level, TEAs:

- Verify Student Information Prior to Testing (Rosters & PNPs)
- Provide Opportunities for Students to Utilize the Kite Practice Test
- Administer & Monitor Testlet Completion
- View Student Score Reports

Kite Educator Portal

Before Testing

- [Kite Educator Portal Manual](#)
- [User Management Quick Reference Guide](#)
- [User Management Focused Support Video & Slides](#)

User Management

METHODS TO ADDING/MODIFYING USERS

MANUAL METHOD TO ADD USERS

View Users **Add User** Upload Users

User Information

FIRST NAME: * LAST NAME: * EMAIL ADDRESS: *

EDUCATOR IDENTIFIER:

Organization & Roles

STATE: * Kansas

ASSESSMENT PROGRAM: * TESTLET

ROLE: * Teacher

DISTRICT: * Sunflower District

SCHOOL: * Meadowlark School

Add

Default | State | Assessment Program | Role | District | School

No records available.

Page 0 of 0

No items to display

UPLOAD METHOD TO ADD USERS

View Users Add User **Upload Users**

Upload Users: Select Criteria

STATE: * Kansas DISTRICT: * Sunflower District SCHOOL: * Meadowlark School

File: * **Select File**

Sunflower_User_Upload.csv 0.96 KB

Upload

Uploaded	Status	Created/Updated	Rejected	Alerts	File
No records available.					

Page 0 of 0 20 per page

No items to display

Kite Educator Portal

Before Testing

- [Rostering Focused Support Video & Slides](#)

Rostering Students

DTC, DU, BTC, or BU users in the Kite Platform have the capabilities to roster students to teachers that will administer MAST testlets. A reminder that a student can only be rostered to *one teacher* per subject area.

MANUAL METHOD TO ROSTER STUDENTS

View Roster **Create Roster** Upload Roster

1

Create Roster: Select Criteria

ROSTER NAME: **2** SUBJECT: COURSE:

STATE: DISTRICT: **3** SCHOOL:

4 Search Clear

SELECT EDUCATOR*

5

SELECT STUDENTS*

State Student Identifier	Last Name	First Name	Middle Name	Gender
298207	Anetts	Kakalina	Carley	Male
826051	Artis	Marcella	Peta	Male
634874	Basham	Kenna	Lyn	Male
439811	Braga	Marie-jeanne	Kore	Male

6

Page 1 of 5 10 per page 1-10 of 50 items

7 Save

UPLOAD METHOD TO ROSTER STUDENTS

SETTINGS MANAGE TESTS INTERIM REPORTS DASHBOARD HELP

View Roster Create Roster **Upload Roster** **1**

Upload Roster: Select Criteria

STATE: DISTRICT: SCHOOL:

Please use the current version of the [Roster Upload Template](#). **2** Empty records will result in incomplete processing of the uploaded file.

File: **3** **4** Upload

Uploaded	Status	Created/Updated	Rejected
No records available			

Page 0 of 0 10 per page

Kite Educator Portal

Before Testing

- [MAST Accessibility Guide](#)
- [MAST Accommodations Crosswalk](#)
- [Entering Student PNPs Focused Support Video & Slides](#)

Adding Student PNPs

PERSONAL NEEDS PROFILE

Additional supports and accommodations needed for testing are set in a student's Personal Needs Profile (PNP) in the Kite Educator Portal. DTC, DU, BTC, and BU users have the capabilities to enter/modify students' PNPs based on a student's IEP/504 Plan.

MANUAL & UPLOAD METHODS TO ADD PNPS

View Student Record - Demo Student One

Student

Student State ID: DemoStu1 Date of Birth: 09/11/2023

Demographic

Gender: Male Comprehensive Race: Alaska Native
 First Language: Hispanic Ethnicity: No

Profile

Primary Disability: No Disability PNP Profile: [No Settings](#)
 Assessment Program: Testlet - Testlet

School Enrollment

- Demo District (DEMDDT) / Demo School 1 (DEMOSCH) Grade 5, School Year 2024

Accountability:

Student Local ID:	Gifted Student:
State Entry:	District Entry:
Subject:	School Entry: 09/11/2023

Mathematics	Course	Educator	Roster
		Mr. Mo Montum	Mr. Mo Montum Math

Kite Educator Portal

Before Testing

Adding Student PNPs

PERSONAL NEEDS PROFILE

Additional supports and accommodations needed for testing are set in a student's Personal Needs Profile (PNP) in the Kite Educator Portal. DTC, DU, BTC, and BU users have the capabilities to enter/modify students' PNPs based on a student's IEP/504 Plan.

PNP Profile for: Vyse Zeug ✕

Student Demographics

First Name: Vyse	Middle Name: Otto	Last Name: Zeug	Date of Birth: 07/17/2014	Gender: Male
State ID: 02171962	Grade 4			

Summary | Accommodations | Designated Supports | Universal Features

Selected PNP Profile Settings for Vyse Zeug

Embedded Selections

- Accommodations
- Open Captioning
- Designated Supports
- Color Contrast
- Color Overlay
- Magnification

Non-Embedded Selections

- Accommodations
- Alternate Response Options
- Designated Supports
- Separate Setting

Cancel Save

Kite Educator Portal

Before Testing

Adding Student PNPs

ACCOMMODATIONS

PNP Profile for: Vyse Zeug ✕

Student Demographics

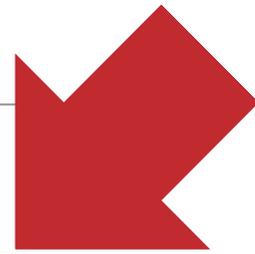
First Name: Vyse Middle Name: Otto Last Name: Zeug Date of Birth: 07/17/2014 Gender: Male
State ID: 02171962 Grade 4

- Summary
- Accommodations**
- Designated Supports
- Universal Features

Accommodations

Accommodations should be used in instruction and assessment throughout the year and at least 3 months before the assessment.

Descriptions: On



Embedded (Included in the Kite Student Platform)

Tool Name:	Status:
American Sign Language (ASL) A video displays ASL interpretation of content within the testing platform.	<input type="checkbox"/> Off
Open Captioning (ELA Only) Printed text that appears on the computer screen as audio materials are presented.	<input checked="" type="checkbox"/> On

Non-Embedded (Outside of the Kite Student Platform)

Tool Name:	Status:
100s Table (Math Only) A paper-based table listing numbers from 1–100.	
Abacus (Math Only) This tool may be used in place of scratch paper for students who typically use an abacus.	
Alternate Response Options	

Kite Educator Portal

Before Testing

Adding Student PNPs

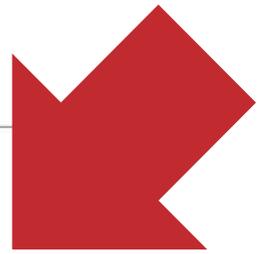
DESIGNATED SUPPORTS

PNP Profile for: Vyse Zeug ✕

Student Demographics

First Name: Vyse Middle Name: Otto Last Name: Zeug Date of Birth: 07/17/2014 Gender: Male
State ID: 02171962 Grade 4

Summary Accommodations **Designated Supports** Universal Features



Designated Supports

Additional Info if needed goes here.

Descriptions: On

Embedded (Included in the Kite Student Platform)

Tool Name: Status:

Color Contrast On

Sets a text color and background color (hex color codes) with options for grey/black, yellow/black, green/white, red/black, or custom.

ABC
 ABC
 ABC
 ABC

Custom: Text Background

ABC

Color Overlay: On

Non-Embedded (Outside of the Kite Student Platform)

Tool Name: Status:

Amplification

The student adjusts the volume control beyond the computer's built-in settings by using headphones or other nonembedded devices.

Bilingual Dictionary Off

A bilingual/dual language word-to-word dictionary is a language support. A bilingual/dual language word-to-word dictionary can be provided for the ELA performance task.

Color Overlay on Print Forms

Color transparencies are placed over a paper based

Kite Educator Portal

Before Testing

Adding Student PNPs

UNIVERSAL FEATURES

Custom PNP Profile for: Vyse Zeug ✕

Student Demographics

First Name: Vyse Middle Name: Otto Last Name: Zeug Date of Birth: 07/17/2014 Gender: Male
Student State ID: 02171962 Grade 4

- Summary
- Accommodations
- Designated Supports
- Universal Features**

Universal Features

Universal Features are available to all students.

Descriptions: On

Embedded (Included in the Kite Student Platform)

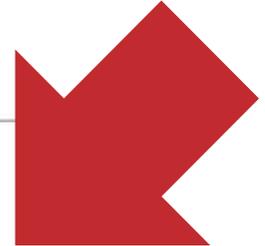
Feature Name:

- Calculator – Basic: (Gr 6-8 Math Only)**
Performs the basic four functions: addition, subtraction, multiplication, and division.
- Eraser**
Removes highlighting and striker marks from the screen.
- Expandable passage/questions (ELA Only)**
On items that have a passage and question, students can drag the divider bar or select options to full-screen the question, passage, or both.
- Guideline**
Follows the pointer and lightly highlights the text of a reading

Non-Embedded (Outside the Kite Student Platform)

Feature Name:

- Breaks**
Breaks may be given at predetermined intervals, or after the completion of a single testlet if multiple are being administered in one session.
- Calculator – Basic (Gr 6-8 Only)**
A battery-operated handheld calculator.
- English Glossary (ELA Only)**
Grade and context appropriate definitions of specific construct-irrelevant terms.
- Dictionary (ELA Only)**
An English dictionary may be provided for the performance tasks



Kite Educator Portal

Before Testing

Printing Test Tickets

TEST MONITOR SCREEN METHOD

Navigate to:

1. INTERIM > MY TESTS
2. Fill out the organization drop-downs.
3. Select the testlet for which you want to print student test tickets.
4. Click on *Tickets* button.

The screenshot shows the 'INTERIM > MY TESTS' page in the Kite Educator Portal. The page includes a navigation bar with 'SETTINGS', 'MANAGE TESTS', 'INTERIM', 'REPORTS', 'DASHBOARD', and 'HELP'. Below the navigation bar, there are filters for 'TYPE' (Predictive), 'DISTRICT', 'SCHOOL', and 'SUBJECT' (Mathematics). The 'GRADE' filter is set to 'Grade 4'. A 'Search' button is located below the filters. A table of testlets is displayed, with columns for Test Name, Form, Testing Cycle, Subject, Test Materials, Allow Responses, Students Assigned, Students Attempted, Students Completed, and Assign. The 'Tickets' button is highlighted at the bottom of the page.

Test Name	Form	Testing Cycle	Subject	Test Materials	Allow Responses	Students Assigned	Students Attempted	Students Completed	Assign
Math, Grade 4, Anchor Set	General	Five	Mathematics		Yes	50	50	50	Auto
Math, Grade 4, Angles and Geometry	General	Five	Mathematics		Yes	50	50	50	Auto
Math, Grade 4, Decimal Fractions	General	Five	Mathematics		Yes	50	50	50	Auto
Math, Grade 4, Multiply Fractions	General	Five	Mathematics		Yes	50	50	50	Auto
Math, Grade 4, Add and Subtract Fractions	General	Four	Mathematics		Yes	53	51	51	Auto
Math, Grade 4, Compare and Find Equivalent Fractions	General	Four	Mathematics		Yes	53	51	51	Auto
Grade 4, Survey	General	Three	Mathematics		Yes	52	45	45	Auto
Math, Grade 4, Multi-Digit Division	General	Three	Mathematics		Yes	53	50	49	Auto
Math, Grade 4, Multi-Digit Multiplication	General	Three	Mathematics		Yes	53	52	52	Auto
Math, Grade 4, Real-World Problems and Patterns	General	Three	Mathematics		Yes	53	50	50	Auto

Kite Educator Portal

Before Testing

Printing Test Tickets

DATA EXTRACT METHOD

Navigate to:

1. REPORTS > DATA EXTRACTS
2. Click on *New File* in the *Student Login Usernames/Passwords* row.
3. Fill out organization drop-downs in the *Create Extract* pop-up window then choose *OK*.
4. Once the report is generated, click on the *PDF icon* to download to your device.

Create Extract ✕

Filters

Assessment Program:

District:

School:

Grade:

Subject:

Download as: CSV PDF

* = Required

[SETTINGS](#) [MANAGE TESTS](#) [INTERIM](#) [REPORTS](#) [DASHBOARD](#) [HELP](#)

[Student Information](#) [Test Administration and Monitor](#) [DATA EXTRACTS](#) 1

Data Extracts

Note: Data extracts may include **Personally Identifiable Information (PII)**, take appropriate precaution to **protect** saved files.

Extract	Description	Requested	File	Action
Current Enrollment	Current enrollment information for active students.	03/13/2024 10:58 AM		<input type="button" value="New File"/>
PNP Setting Counts	Student PNP setting counts by organization.	01/30/2024 02:02 PM		<input type="button" value="New File"/>
PNP Settings	Personal Needs and Preferences (PNP) settings by student.	05/01/2024 07:41 AM		<input type="button" value="New File"/>
PNP Settings (Abridged)	Personal Needs and Preferences (PNP) settings by student.	11/30/2023 02:05 PM		<input type="button" value="New File"/>
Parents	Parent details for active parent student relation.			<input type="button" value="New File"/>
Roster	Student assignment by educator and subject.	10/17/2023 04:55 PM		<input type="button" value="New File"/>
Student Login Usernames/Passwords	Student login usernames and passwords by assessment program and organization.	04/15/2024 08:52 AM	3	<input type="button" value="New File"/> 2

[Live Chat](#) © 2024 The University of Kansas

Kite Educator Portal

Before Testing

Daily Access Codes

Navigate to:

1. MANAGE TESTS > DAILY ACCESS CODES
2. Select the *Test Day*
3. In the Daily Access Codes column, select either the PDF or CSV icon to open the file.
4. Select Done once you have finished viewing the Daily Access Codes grid.

The screenshot shows the 'MANAGE TESTS' dropdown menu with 'DAILY ACCESS CODES' selected. A red circle with the number '1' is placed over the menu item. Below the menu, the 'TEST DAY' dropdown is highlighted with a red circle and the number '2'. The 'ASSESSMENT PROGRAM' is set to 'Testlet'.

The screenshot shows the 'View Daily Access Codes' page. The 'ASSESSMENT PROGRAM' is 'Testlet' and the 'TEST DAY' is 'Friday 09/09/2022'. A table lists subjects and grades with PDF and CSV download icons. A red circle with the number '3' is placed over the icons for Mathematics Grade 5. At the bottom, there are buttons for 'View Access Codes' in PDF and CSV formats, and a 'Done' button. A red circle with the number '4' is placed over the 'Done' button.

Subject	Grade	Daily Access Codes
<input type="checkbox"/> Mathematics	Grade 5	<input type="checkbox"/> PDF <input type="checkbox"/> CSV
<input type="checkbox"/> Mathematics	Grade 7	<input type="checkbox"/> PDF <input type="checkbox"/> CSV

Page 1 of 1 | 10 per page | 1-2 of 2 items

To bundle multiple Subjects/Grades in one file, select the associated checkbox(es) or select all, and click View Access Codes in PDF or CSV format:

For security purposes, when finished viewing access codes, click Done to close the window:

Kite Educator Portal

During Testing

Monitoring Testlet Completion

USING THE TEST ADMINISTRATION MONITORING DATA EXTRACT

Navigate to:

1. REPORTS > DATA EXTRACTS
2. Select the Test Administration and Monitoring tab.
3. Click on New File.
4. Once the file has loaded, click on the csv icon to download a document that will list testlets assigned, in progress, and completed by subject and student.

SETTINGS · MANAGE TESTS · INTERIM · REPORTS · DASHBOARD · HELP

Student Information Test Administration and Monitoring Data **1** Placement

Data Extracts **2**

Note Data extracts may include Personally Identifiable Information (PII), take appropriate precaution to protect saved files.

Extract	Description	Requested	File	Action
Testlet Test Administration Monitoring	Testlets assigned, in progress, and completed by subject, and student.	04/04/2024 07:57 AM	4	3 <input type="button" value="New File"/>

Kite Educator Portal

During Testing

Monitoring Testlet Completion

GENERAL & COMPLETION OUTREACH

General and Completion Outreach is a way to help support districts meet federally-mandated standardized testing completion guidelines. Districts are expected to assess all eligible students at a participation rate of at least 95% in accordance with section 1111(c)(4)(E)(iii).



Kite Educator Portal

After Testing

Accessing Student Score Reports
 Focused Support Video & Slides
 available soon on [MontCAS Stay Informed](#) webpage

Accessing Score Reports

Navigate to INTERIM > VIEW RESULTS. Reports can be viewed for individual students by filling out the organization drop-down menus. Bundling options are available in the *Predictive Report* tab then selecting *Student Bundled Reports*.

The screenshot displays the Kite Educator Portal interface. At the top, a navigation bar includes 'SETTINGS', 'MANAGE TESTS', 'INTERIM', 'REPORTS', 'DASHBOARD', and 'HELP'. The 'Predictive Report' tab is active, and a dropdown menu shows 'Student Reports' and 'Student Bundled Reports' (highlighted with a red circle 1). Below the menu, filters are set for Year (2024), Grade (Grade 3), District (empty), School (empty), Subject (Mathematics), and Test Cycle (One). A 'Search' button is present. Below the filters, search results are displayed for two math topics, each with links for 'Bundled Student Reports' (highlighted with a red circle 3) and 'Question CSV'. A red circle 2 highlights the District filter.

Student Portal



Portal where students complete MAST testlets.

- Prepare Student Testing Devices
- Student Practice Test

Kite Student Portal

Before Testing

- [Kite Student Portal Manual](#)
- Install Guides found on the [MAST Portal](#)

The Kite Student Portal

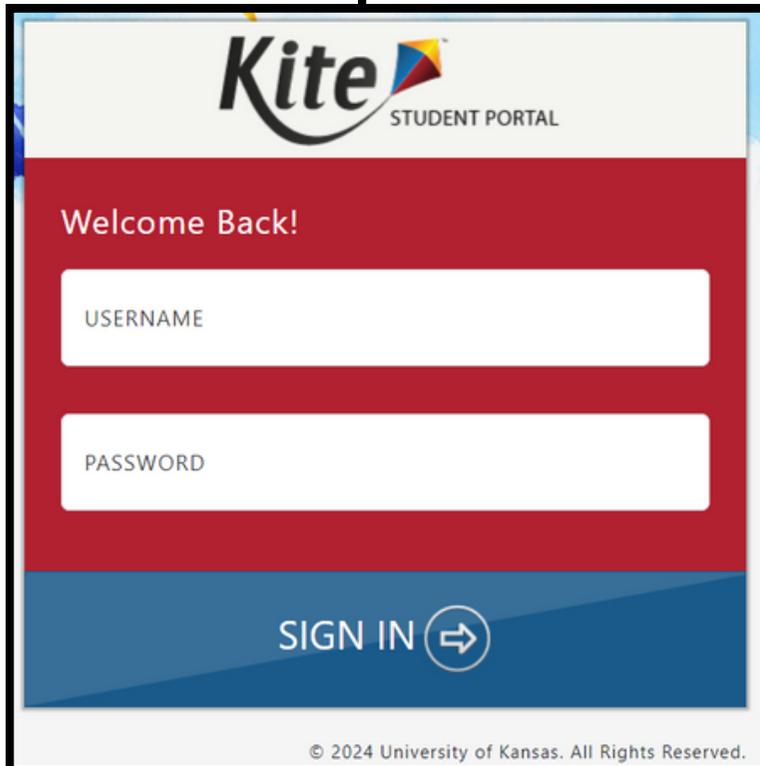
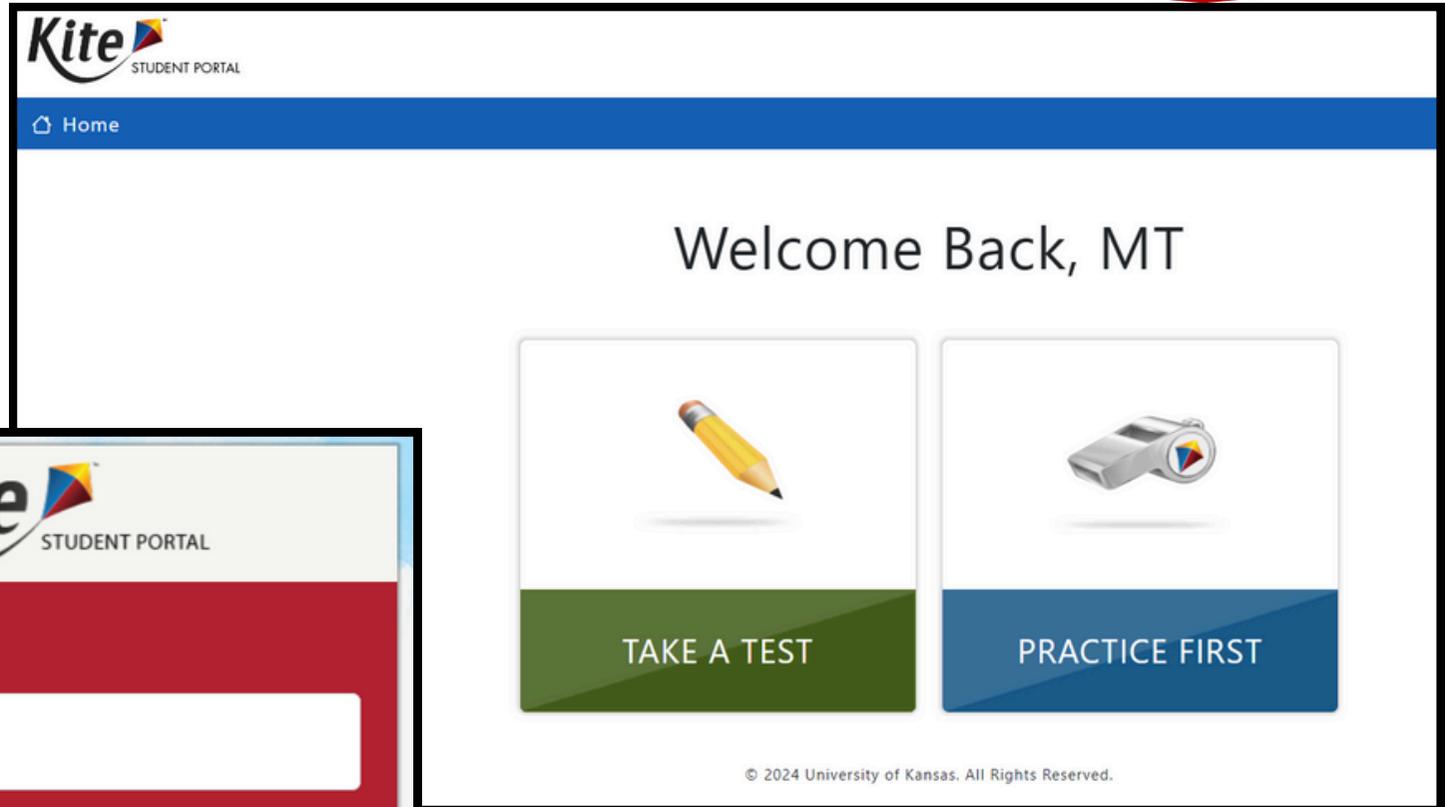
Installation Guides	Whitelist Sites
<p><i>Install on student testing devices prior to testing.</i></p> <p>Kite Student Portal can be installed on:</p> <ul style="list-style-type: none"> Windows Mac Chromebook iPad Droid 	<p><i>Ensure that your District Technology Director/IT Team whitelists provided sites.</i></p> <p>Sites provided for:</p> <ul style="list-style-type: none"> • Whitelisting using wildcards (recommended) • Whitelisting for applications that do NOT allow wildcards

Refer to installation guides for troubleshooting (common errors and their solutions)

For questions and issues, contact the KITE Support Desk

Kite Practice Test Before Testing

Kite Student Practice Test



Username: tech.demo

Password: MAZE8

Kite Student Portal During Testing

The screenshot shows the Kite Student Portal interface. At the top left is the Kite logo with the text 'STUDENT PORTAL'. At the top right, it says 'Signed in'. Below the logo is a navigation bar with 'Home', 'Take a Test', and 'Practice First' options. The main heading reads 'Please select a test to take.' Below this is a blue bar with 'Testlet' selected. Under the heading 'Interim', there are two buttons: 'English Language Arts' and 'Mathematics'. To the right, there are three testlet options, each with a 'Take Test' or 'Continue' button. A red arrow points to these buttons with the text 'CLICK ARROWS TO NAVIGATE THROUGH ALL AVAILABLE TESTLETS'. At the bottom right, there is a pagination control showing '1 of 10'.

Kite STUDENT PORTAL

Signed in

Home Take a Test Practice First

Please select a test to take.

Testlet

Interim

- English Language Arts
- Mathematics

Reading, Grade 3, Informational Testlet 1 School ID: MTITEMSCHOOL	Take Test →
Reading, Grade 3, Informational Testlet 2 School ID: MTITEMSCHOOL	Take Test →
Reading, Grade 3, Informational Testlet 3 School ID: MTITEMSCHOOL	Continue →

1 of 10

CLICK ARROWS TO NAVIGATE THROUGH ALL AVAILABLE TESTLETS



Kite Student Portal During Testing

TOOLBOX *Kite*

- POINTER
- CALCULATOR
- HIGHLIGHTER
- ERASER
- TAKE NOTES
- STRIKER
- MAGNIFICATION
- COLOR OVERLAY
- REVERSE CONTRAST
- COLOR CONTRAST
- CUSTOM MASKING
- LIBRARY

Student Name: _____

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17

Navigation Bar

Toolbox

Marked for Review

Help

Text-to-Speech

Navigation Buttons

<Back Clear Next> Save Review/End



Kite Student Portal

During Testing

Student Name : Student Tech

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19

Click inside the drop-down box. Then, click the answer from the list. Your answer appears in the box.

Choose a word from the menu to correctly complete the sentence.

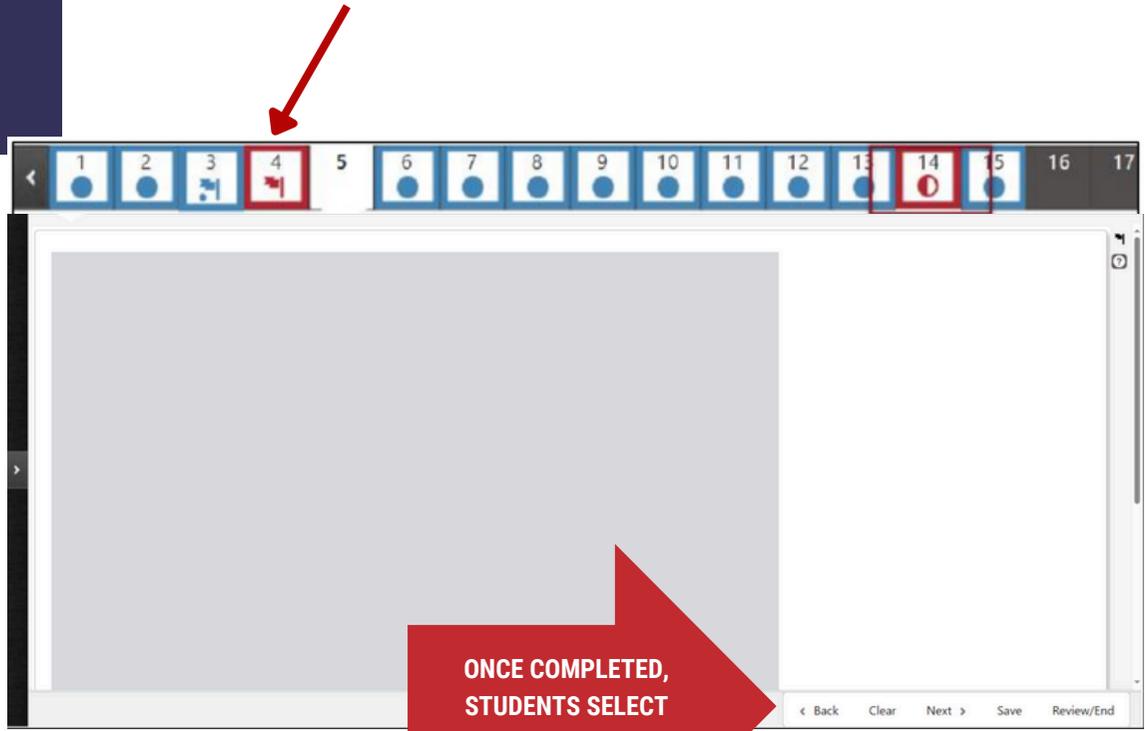
Apples are a type of

Your responses will be saved but not submitted and you will be logged out of the test. Do you want to continue?

YES NO

< Back Clear Next > **Save** Review/End

Kite Student Portal During Testing



ONCE COMPLETED,
STUDENTS SELECT
REVIEW/END

Review: Testlet Grade 5 Math

Are you done?
 Red boxes mean you are not done. Ask your teacher for help.
 Blue dots mean you are done. You can choose end.

Your Progress

1	2	3	4	5	6	7	8	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
9	10	11	12	13	14	15	16	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>					
17	18	19						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						

- Answered Not answered
- Partially Answered
- Answered and marked for review
- Not answered and marked for review
- Partially answered and marked for Review



Parent Portal



- [Kite Educator Portal Manual](#)
- [Kite Parent Portal Manual](#)
- [Kite Parent Portal URL](#)
- [Kite Parent Portal Tutorial](#)
- [Kite Parent Portal Focused Support Video & Slides available soon on MontCAS Stay Informed webpage](#)

Portal where parents/guardians can view child(ren)'s MAST results.

- Make the Student-Parent Connection in the Kite Educator Portal
- Parent Access to Student Score Reports

Kite Parent Portal

After Testing

Making the Student-Parent Connection

OCCURS IN THE KITE EDUCATOR PORTAL



View Parent Upload Parent **3** Add Parent

Upload Parent: Select Criteria

STATE: DISTRICT: **4** SCHOOL: **4**

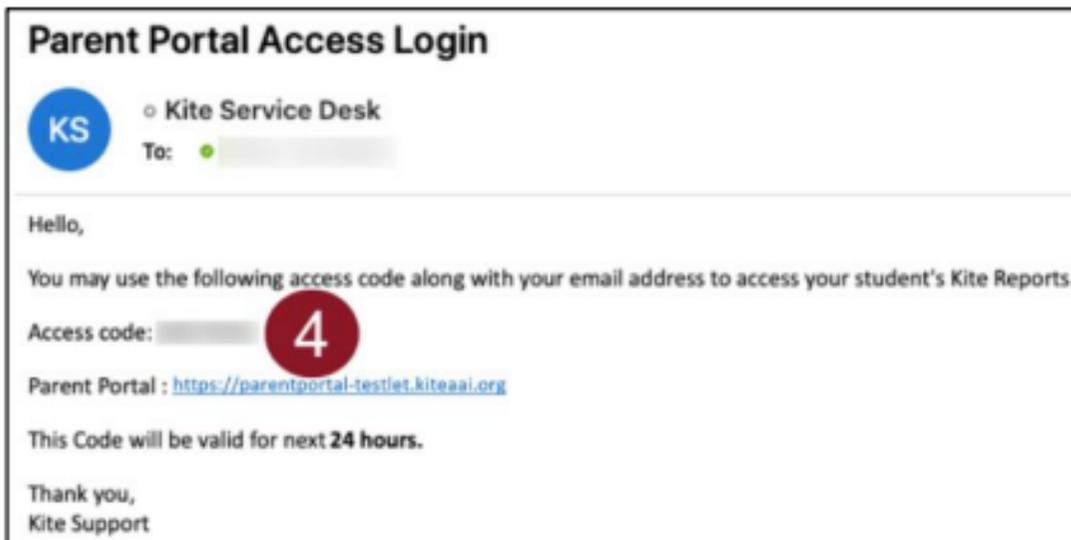
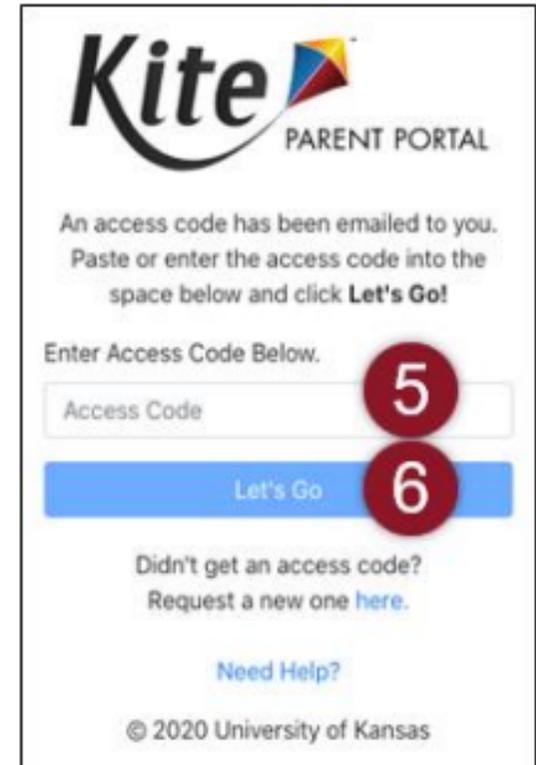
File: **6**

Select File **7**

0.08 KB **8** **9**



Kite Parent Portal After Testing



Kite Parent Portal After Testing



Logged in as *parent@mail.org*,
Sign Out

Welcome to Kite® Parent Portal! Here, you can view both current and prior year score reports for any assessment administered through the Kite platform. Score reports are subject-specific, so students receive one score report for each assessment taken.

Assessment Type or Name 1

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Pellentesque habitant morbi tristique senectus et netus et malesuada. Pellentesque nec nam aliquam sem et tortor consequat id porta. Mattis nunc sed blandit libero volutpat sed.

Assessment Type or Name 2

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Pellentesque habitant morbi tristique senectus et netus et malesuada. Pellentesque nec nam aliquam sem et tortor consequat id porta. Mattis nunc sed blandit libero volutpat sed.

Select your child below to view their available score reports.
Use the navigation menu on the next screen to select the assessment program and subject.

Student Name

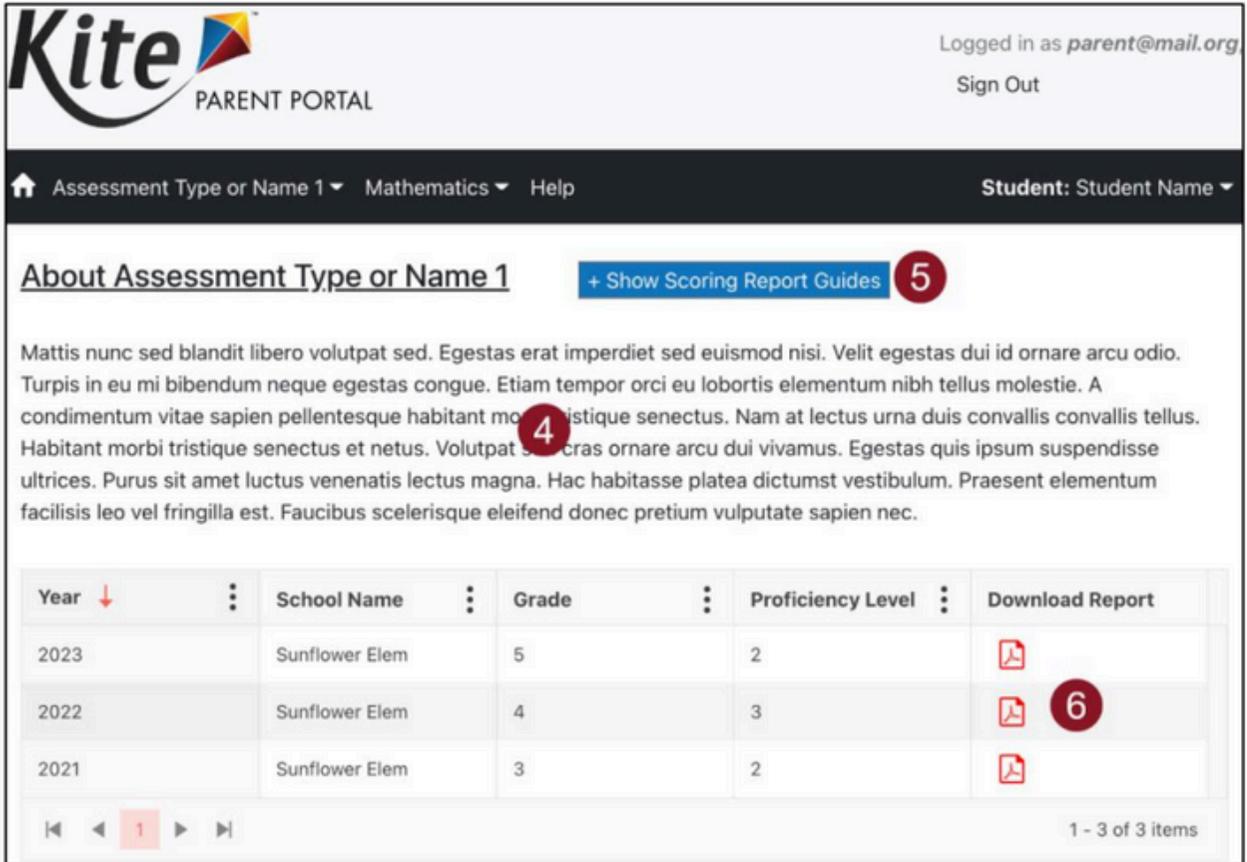
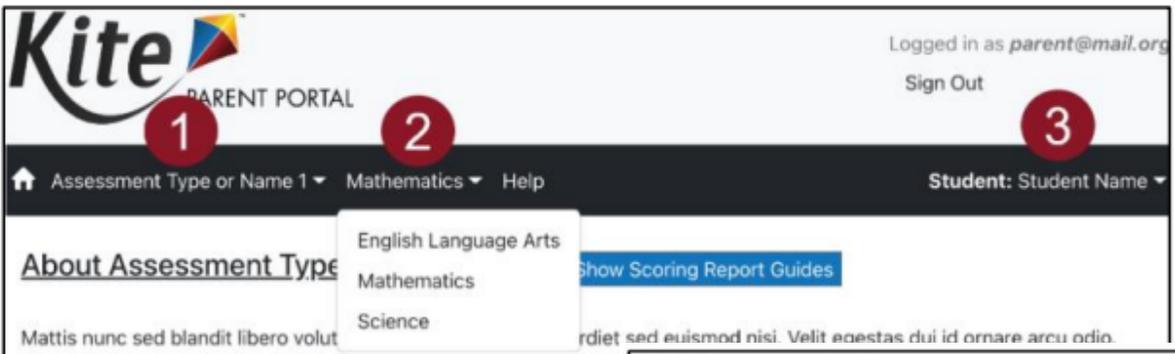
[View Reports](#)

Student Name

[View Reports](#)



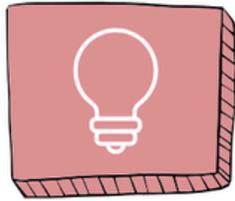
Kite Parent Portal After Testing



Overview

Click on image to access embedded links

Montana Aligned to Standards Through-Year MAST Before Testing Tasks



Schedule MAST Math Testlets

Opens July 22, 2024. District math testlet schedules must be submitted by **Sept. 20, 2024**. District STCs have access to the MAST Scheduler and can create other district accounts.

Resources (found on [MAST Portal](#))

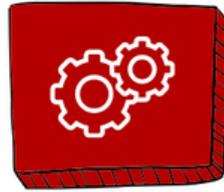
- Scheduler Portal
- Scheduler Tool Manual
- MAST Scheduling Guide & FAQs for Test Coordinators
- Math Standards Blueprint
- ELA Standards Blueprint
- [MAST Testing Windows](#)

Professional Learning Opportunities

- [Scheduler Tool Focused Support Video](#) and [Slides](#)
- Scheduler Training [Recording](#)

July 23-Sept. 19

MAST Weekly Office Hours
8:00-9:00 AM every Tues.
3:00-4:00 PM every Thurs.

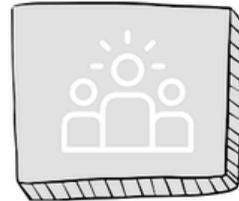


User Management

District ARs and STCs have access to the Kite Educator Portal with the District Test Coordinator (DTC) role. Districts/Schools create and maintain user accounts within the Kite Platform.

Resources (found on [MAST Portal](#))

- User Management Quick Reference Guide
- [User Management Focused Support Video](#) and [Slides](#)

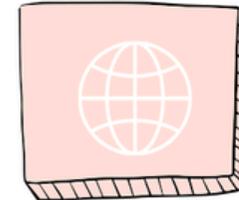


Rostering Students

After the OPI performs an initial student enrollment, districts can begin rostering students to teachers **Aug. 5, 2024** in the Kite Educator Portal. Initial rostering due **Sept. 30, 2024**.

Resources (found on [MAST Portal](#))

- Kite Educator Portal Manual
- [Rostering Focused Support Video](#) and [Slides](#)

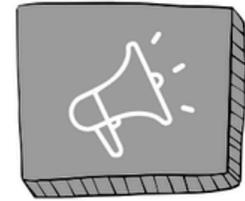


Entering Student PNPs

Districts can begin entering student PNPs (accommodations) **August 5, 2024** in the Kite Educator Portal. Initial entering of PNPs due **Sept. 30, 2024**.

Resources (found on [MAST Portal](#))

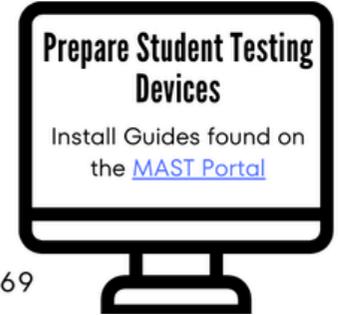
- Kite Educator Portal Manual
- MAST Accessibility Guide
- MAST Accommodations & Accessibility Crosswalk
- [Entering Student PNPs Focused Support Video](#) and [Slides](#)



Professional Learning

- [MAST Training, Install Links, & Whitelisting Document](#)
- MAST Summit (**Sept. 5th**) [REGISTER](#)
- [MAST Training & Listening Sessions](#) and [Office Hours](#)
- [STC Workshop Series](#)
- [OPI Assessment Monthly Bulletin](#)

[Zoom Link for all Virtual Live Sessions](#)



Prepare Student Testing Devices

Install Guides found on the [MAST Portal](#)



Questions?

PROGRAM & PRODUCT DESIGN QUESTIONS:

MAST@NEWMERIDIANCORP.ORG

KITE PLATFORM INQUIRIES:

KITE SUPPORT DESK: (855) 277-9752

7:30 A.M. – 4:00 P.M. MST

KITE-SUPPORT@KU.EDU

OPI ASSESSMENT HELP DESK:

1-844-867-2569

OPIASSESSMENTHELPDESK@MT.GOV

