

Bully Free Montana Checklist for Schools



Use this checklist to help monitor your school's progress and identify areas that need attention.

Bullying Prevention Policies and Procedures

Short-term Goals

- Our school has an anti-bullying policy with clear procedures for reporting and responding to bullying. These documents are easy to find on the school website.
- The policies and procedures are given to parents and students annually.
- Our school has a variety of means for students to report bullying incidents.

Long-term Goals

- Our school has collected data from a variety of sources to identify the types, frequency and locations of bullying in our school.
- Our school conducts an annual assessment of the effectiveness of the bullying prevention and intervention procedures.
- Our school has observed a reduction in bullying behavior.

Professional Development

Short-term Goals

- All of the staff have received training in bullying prevention and intervention and know what bullying is, factors that put children at risk, how to establish prevention practices in the classroom and on school property, how to intervene quickly and effectively and how to support children who have been bullied.
- Teachers have established clear classroom procedures and expectations and have communicated the consequences for bullying behavior to students.
- Students are taught to recognize bullying and how to respond.
- School personnel model positive social behavior.

Long-term Goals

- The school provides regular opportunities for staff to discuss how to improve school climate and effective bullying prevention and intervention strategies.
- The school has made a long-term commitment to bullying prevention and improving school climate and culture.

School Climate and Culture

Short Term

- Adult supervision is in place in locations around the school where bullying occurs.
- Teachers model inclusive behaviors, making a special effort to reach out to those most at risk for bullying and encourage students to be inclusive of their peers.

Long Term

- Every student has at least one adult staff member with whom he/she feels comfortable and safe discussing personal problems and challenges and to whom he/she can report bullying incidents.
- Teachers work to promote conditions that foster a positive learning environment.
- The school conducts an assessment of school climate every two years.



Community and Family

Short Term

- Parents receive the bullying policy and procedures each year.
- School personnel acknowledge the perspectives of families and treat families with respect.
- The school offers a welcoming environment to students, staff, families, and community members.

Long Term

- The school provides parent trainings during each school year on topics related to social and emotional skill development.
- The school provides bullying prevention and intervention information to parents and families every year.

Adapted from DuPage County Best Practices in Bullying Prevention and Intervention: www.dupage.k12.il.us/main/anti-bullying/.../BestPracticesManual.pdf