



Meeting for Parents of Academic English Learners: Invitation to Participate

School: _____ Date: _____
(mm/dd/yyyy)

Dear Parent or Guardian:

You are invited to attend a meeting at your child's school or a school in your area. Your participation as a partner with the school is important to a successful education for all of our students. Please join us to help make sure our students are successful in school.

The school district, your child's school, or both will be holding meetings for parents of students participating in Academic English Development Services provided by Title I, Title III or both. The purpose of these meetings is to 1) listen to your concerns for your child's progress in becoming proficient in Academic English (proficiency in a language is a measure of a person's ability to understand and communicate in that language or in a person's preferred mode of communication) and his or her academic progress, 2) respond to recommendations from parents, and 3) to provide you with information on how you can work with us to ensure that your child succeeds in:

- becoming proficient in Academic English;
- achieving at high levels within a well-rounded education; and
- meeting the challenging State academic standards expected of all students.

You are invited to attend the following meeting for parents and guardians of students in Academic English Development Services provided:

Meeting Date: _____ (mm/dd/yyyy)

Time: _____

Meeting Location:

Please let us know if you can attend the meeting by completing the "Parent Participation Form". Please have your child return this form to his or her teacher. Please call your child's school or the school district office at _____ (phone) if you have any questions or concerns.

We look forward to working with you so that all students can succeed in school.

Sincerely,

Name

Title

Phone

Email Address

Thank you for your support and involvement in your child's education.