



District:

School:

**These steps may be used as a checklist to monitor the academic performance of exited ELs:**

1. Identify the staff person(s) who will be responsible for monitoring exited/former EL students.
2. Establish guidelines for how often the district will monitor exited/former EL students (e.g., weekly, quarterly, each semester) for the period of two years.
3. Establish guidelines for reporting the number and percentage of exited/former ELs meeting state standards for four years (Title III of the ESEA, as amended by ESSA [Section 3121(a)(5)]).
4. Identify the data that the district will review to measure whether individual exited/former EL students are successful in the district's overall educational program (e.g., grades, test scores, teacher observations).
5. Identify methods or criteria the district will utilize to measure success of exited/former EL students in the district's education program (e.g. the district may review the grades, testing results, teacher feedback and other appropriate information to determine whether an exited/former EL student has meaningful access to the district's regular education program).
6. Establish criteria for determining the source of an exited/former EL student's lack of success in the district's regular program including a plan to determine whether a lack of success is due to academic deficits incurred while the student was receiving language instruction services, the lack of English language proficiency, or other reasons.
7. Establish procedures, methods, and services to be used by the district to provide assistance to exited/former EL students who experience a lack of success due to academic deficits incurred while the student was receiving language instruction services.
8. Establish procedures to be used by the district to provide services and meet civil rights requirements if students make insufficient academic progress due to a lack of English language proficiency.
9. Determine procedures to provide appropriate communications to inform parents of exited/former EL students' progress during the monitoring period.