**File uploaded must be named: OrganizationName-LE-ProgramName-ELO Scope 23-24.pdf**

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| **School/Organization Name(s)** |  |
| **School/Organization LE #** |  |
| **Primary Contact Name & Title**  Who is the person who will be processing the grant requests for cash, providing data for required reports, and managing the programming effort? (*If this is multiple different people, please list each with Name/Title*)  In E-Grants this person is referred to as the Authorized Representative. |  |
| **Primary Contact Phone #(s)** |  |
| **Primary Contact Email(s)** |  |

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| **Project/Program Name**  What are you calling your program or project? | SUMMER Program: \_\_\_ |
| **Organization Mission/Philosophy**  Include your organization’s mission and educational philosophy. |  |
| **Program Description**  Describe what problem is being addressed, and your programming effort to solve this problem.  This is a high-level narrative (not list) description. It should include general student demographics, budget, staff qualifications, programing, partnership efforts, etc. | SUMMER Program: \_\_\_  Problem:  Programming effort to address problem: |
| **Program History**  Summarize the previous program experience and years in service. For example, has the agency been providing summer/afterschool or targeted reading/math intervention for the past 10 years? Has the agency been providing general summer/afterschool general services for 3 years? |  |
| **Budgets and Funding Sources**  Total budget for the programming effort should be provided by several sources.  In this section provide the **total amount** for the program and at least **3 specific areas** the grant funds will be applied to. What are the big categories the funds will be used for? Provide other funding sources that are supporting the effort if applicable. | Total SUMMER Program Budget (total not just ELO grant): $\_\_\_   * Staffing (salaries & benefits): $\_\_\_ * Professional Development: $\_\_\_ * Curriculum: $\_\_\_ * Supplies: $\_\_\_ * [Other budget categories]: $\_\_\_   SUMMER Program Funding Sources:   * ESSER ELO Summer ’24 Grant: $25,000 possible = \_\_\_% of budget   + Specific budget categories funded by this grant? * [Other funding sources]: $\_\_\_ = \_\_\_% of budget |
| **Program Timelines**  Start and end dates, days/week, times programming is offered.  *Reminder: The maximum timeline for this grant is Fall ‘23, Spring ‘24, and Summer ‘24 (September 1, 2023 – August 31, 2024)* | SUMMER Date range: \_\_\_   * SUMMER Days/week: \_\_\_ * SUMMER Times: \_\_\_ |
| **SMART Goals/Objectives**   * **S**pecific, * **M**easurable (how do you know objectives are met), * **A**mbitious (but achievable), * **R**ealistic, * **T**imely (when will goal be achieved).   List at least 3 specific program goals/objectives as a result of this grant and programming effort. Goals must connect to content standards in Reading and/or Math and **connect to the problem as stated above**. Please also include specific evidence-based practices/strategies used to meet those goals. | SUMMER Program Goal 1: \_\_\_   * Evidence-Based Strategy 1: \_\_\_   SUMMER Program Goal 2: \_\_\_   * Evidence-Based Strategy 2: \_\_\_   SUMMER Program Goal 3: \_\_\_   * Evidence-Based Strategy 3: \_\_\_ |
| **Student Gains**  List at least 3 specific student gains as a result of this grant and programming effort. Please also relate the need for the grant funding and the student gains to covid (prepare, prevent, respond). | Student Gain 1: \_\_\_  Student Gain 2: \_\_\_  Student Gain 3: \_\_\_ |
| **School Partnerships**  How is this program partnering with local school district(s) to support the goals in their school plans?  See link for district plans here: <https://opi.mt.gov/COVID-19-Information/ESSER#10664912075-esser-state-and-district-plan> | Local School District Name(s): \_\_\_  Copy-and-Paste the Link(s) to School Plan(s): \_\_\_  Specific School Plan goals supported by this program: \_\_\_ |
| **Other Partnerships**  What other organizations are helping in the programming, financing, and/or staffing of the program effort? For example, are 4-H, Rotary, and a local hospital providing guest speakers? Is a local senior center providing facility space? |  |
| **Pre/post testing**  Describe how you will conduct pre- and post-testing to measure gains in Math and/or Reading. How else will you measure the outcomes achieved from your SMART goals?  ***NOTE*** *that the pre/post test should be included at the end of this document and presented as part of your application.*  ***NOTE*** *that STAR, MAP, and other Standardized tests* ***do not qualify*** *as pre/post tests specific to this programming effort.*  ***NOTE*** *that this is a specific test for your programming effort. For example, if you are running a cooking program and focused on math perhaps you test pre and post for knowledge of fractions. If you are running a medical terminology program perhaps your pre/post focuses on root words and specific career terms plus has a written essay as part of the testing. Be specific and creative in your testing.* | SUMMER Program: \_\_\_ |
| **Anticipated Participation & Demographics**  Please describe the anticipated student population served by your program(s). Please include grade levels, number of students, geographic area, and other demographics or at-risk status (such as low income, learning disabilities, first generation, single-parent, etc.) Feel free to include any demographic details you feel are relevant.  Which methods are you using to determine this data? | Geographic Area(s) Served: \_\_\_  SUMMER Program:   * Anticipated # of students: \_\_\_ * Anticipated # of students who will attend at least 51% of time offered: \_\_\_ * Anticipated # of students who are low-income qualifying: \_\_\_ * Anticipated Grade Levels served: \_\_\_ * Anticipated Demographics / At-Risk Statuses: \_\_\_ |
| **Reducing Barriers to Participation**  How will you ensure financial and transportation barriers to participation will be addressed? How will students get to/from your program location? If you are providing transportation, please give details as to how it will be provided. | Financial considerations: \_\_\_  Transportation considerations: \_\_\_  Other considerations: \_\_\_ |
| **Program Evaluation**  How will your program be evaluated to show success and identify areas of improvement? How has the program been improved based on previous years’ evaluation?  The evaluation must be based on the program/project’s performance goals, desired student outcomes and indicators for success. The results of the evaluation must be used to refine, improve, and strengthen the program/project. |  |
| **Staff and Qualifications**  Please describe how your program will be staffed, including position titles, certifications, and other qualifications. |  |
| **Professional Development**  Describe the training you will provide and/or require for staff as part of the program effort. |  |

After completing the table above, you may include additional information at the end of this document. Must be included in the **same** **single** **file**. For example, you must include the actual pre/posttests you want to use. Additional documents you may include could be a list of staff qualifications, sample exercise, agenda of a week, links to evidence-based curriculum you are using, fliers to promote the event, etc.