



EDUCATION & WORKFORCE DATA GOVERNING BOARD

BOARD MEMBERS (Voting)

MISTY ANN GILES, Chair
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ROB STUTZ
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BOARD MEMBERS (Non-voting)

AMY CARLSON
KEVIN GILBERTSON
ANGUS MACIVER
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BOARD STAFF JEREMY HENRY

Project Design & Implementation Work Group Meeting Agenda

Location: DOA DIR RM 161 or Teams
Friday April 19, 2024, 11:30 a.m.

1. Open Meeting / Welcome

Jeremy Henry, DOA

- a. Call to Order and Notice of Audio / Video Recording
- b. Introduction & Roll Call

2. Work Group Responsibilities

Jeremy Henry, DOA

- a) **Develop** policies and **procedures for the linking and sharing of education and workforce data among the contributing agencies** to effectuate the purposes of [sections 1 through 3], including policies and procedures describing:
 - i. The specific types of educational and workforce data that must be shared by the contributing agencies.
 - ii. The manner in which personally identifiable information is secured;
 - iv. Allowable access by contributing agencies and other entities.
- c) Work with the contributing agencies to create, publish and make publicly available a data inventory and dictionary of elements with definitions to ensure the integrity and quality of the data collected and reported;
- e) Provide technical and data analysis support to contributing agencies and other data users;

3. Discovery

Work Group Discussion

- “Create, publish, and make publicly available a data inventory and dictionary of data elements with definitions to ensure the integrity and quality of the data collected and reported;”
- “Develop ... procedures for the linking and sharing of education and workforce data among the contributing agencies.”

4. Next Steps

Work Group Discussion

- TBD

5. Adjourn

*This agenda is subject to modification up to 24 hours in advance of the start of the meeting.

Work Group Members:

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