

MT Value Added Edition of Infinite Campus is typically used by small districts as their main local student information system. Districts use it to maintain their basic set of enrollment, demographic, programs and special education IEP data. The 'value added' feature of this edition also allows districts to maintain students' daily attendance and marks data. Campus Instruction, which is also the teacher portal, is not available to Value Added users. These users also do not have access to customer support through Infinite Campus. Districts wishing to have access to all features and full customer support should contact the AIM Unit at the OPI for information on how to make Infinite Campus their complete SIS.

MT Value Added Setup Checklist

[AIM User Guide](#)

Those districts/schools wishing to use the MT Value Added version of Infinite Campus will require the following items prior setup. It is important that this information be accessible and ready before scheduling a setup time with the OPI AIM staff:

- ✓ Copy of report cards. (These are used to show us marks legend and how you prefer the report cards to look).
- ✓ List of attendance codes you wish to use. (Absent, Present, Tardy, etc.).
- ✓ How often will attendance be taken. (This could be different depending on the grade level).
- ✓ Year start date and end date.
- ✓ Term start date and end dates.
- ✓ What time of the day classes/periods with start and end. (This could vary by grade level).
- ✓ Copy of your calendar. (This should show us what days are instructional/non-instructional).
- ✓ List of teachers and the grade/class assignments.

**For more information, contact the AIM Help
Desk at 1- 877-464-6681 or
[Submit an AIM Help Desk Ticket](#)**