

Appendix B: AIM Enrollment End Status Codes

CODE	NAME	DEFINITION	EXAMPLE	ACTION
100	End of year, returning to same school next year	A student who exits school at the end of the school year and is expected to re-enroll in the same school at the beginning of the next year.	Student is moving from grade 01 to grade 02 in the same school.	End Date is the last date of attendance. End Status is 100: End of year, returning to same school next year.
			A High School senior is one credit short of meeting the graduation requirements.	End Date is the last day of school. End Status is 100: End of year, returning to same school next year. Create a new enrollment record for the student in the new school year. If the student does not return to school in the new year, the Start and End Dates are the first day of school with an *300 End Status and Dropout Reason.
			A High School senior is one credit short of meeting the graduation requirements, and will take summer courses to complete the work.	End Date is the last day of school. End Status is 100: End of year, returning to same school next year. Once the student completes the graduation requirements, change the End Status to 400: Graduated, and enter Diploma Date (date on the diploma or the last day of school), Diploma Type and Diploma Period (how long it took a student to graduate from first entry into 9th grade) on the Graduation Tab.
105	Change in grade level during regular school year	A student who changes grade level during the school year.	A student enrolls in 1 st grade, then a few weeks later it is determined Kindergarten is a better fit.	End date is the last date of attendance in the grade level prior to the change.
			A high school student earns enough credits at the end of a semester to advance to the next grade level.	Create a new enrollment with a start date of the first day in the new grade level classes.
110	Promoted to another school in the same district	A student who enters another school after successful completion and promotion from the highest instructional level of the current school to the next higher level. Example: 8 th grade student enters High School when promoted to grade 9.	Student is moving from Elementary school to Middle school in the same district, or moving from Middle school (grade 08) to High school (grade 09) in the same school system.	End Date is the last date of attendance. End Status is 110: Promoted to another school.

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120	Transfer to a public school in the same district	A student who transfers to a public school that is located within the administrative boundaries of the same local education agency.	District has two K-6 schools and the student moves from one school to another between grades 04 and 05.	End Date is the last date of attendance. End Status is 120: Transfer to a public school in the same district.
130	Transfer to public school under NCLB school choice	Student exercised option to transfer to another school from a Title I school within the same district that had been identified as "in need of improvement", in "corrective action" or in "restructuring" under NCLB requirements. The NCLB Act gives parents the opportunity to transfer their children to a school that has not been so identified.	In District ABC, student who was enrolled at Jack Spratt Elementary (identified as required to provide Choice) transferred to Little Jack Horner Elementary in the same district to take advantage of Public School Choice under Title I Part A.	Student's End Status is 130: Transfer to a public school under NCLB school choice.
140	Transfer to public school in another district in MT	A student who transfers to a public school that is located within the administrative boundaries of another local education agency in the state of Montana and is not connected to the military.	Student moves from Helena to Missoula.	End Date is the last date of attendance. End Status is 140: Transfer to a public school in another MT district.
			Student is attending a small, rural school and transferred to a High School in another town or city.	End Date is the last date of attendance. End Status is 140: Transfer to a public school in another MT district. If the student was in 12th grade, do not enter a graduation code or diploma information when withdrawing the student.
145	Military Connected: Transfer to public school in another district in MT	A student whose family is connected to the military and who transfers to a public school in another district in MT.	Student's parents are transferred to another military base in-state.	End Date is the last day of attendance. End Status is 145: Military Connected: Transfer to a school in-state. Student Military Connected Status must be populated under State Reporting Fields on the Enrollment.
150	Transfer to a MT state-funded school	A student who transfers to a state-funded school and is not connected to the military.	Student leaves school to attend Pine Hills or Montana School for the Deaf and Blind or a school under the Department of Corrections.	End Date is the last day of attendance. End Status is 150: Transfer to a state-funded school.

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155	Military Connected: Transfer to a school out of the country	A student whose family is connected to the military and who transfers to a school out of the USA.	Student's parents are transferred to another military base out of country.	End Date is the last day of attendance. End Status is 155: Military Connected: Transfer to a school out of country. Student Military Connected Status must be populated under State Reporting Fields on the Enrollment.
160	Transfer to a private school in the state	A student who transfers to a private school in Montana.	Student leaves to attend a private school in Montana.	End Date is the last day of attendance. End Status is 160: Transfer to a private school in the state.
170	Transfer to a home school in the state	A student who transfers to a home school in Montana.	Student is in grade 8, but not continuing their education for religious or cultural reasons.	If student is grade 7 – 12 and intends to be home schooled and meets all requirements, (i.e. registers with Co. Supt) end status is 170: Transfer to a home school in the state. If grade 9-12, do not enter a graduate code or diploma information.
			Student is in grade Pk-12, but continuing their education in a Home School environment.	If the home school meets all requirements for Home School, End Status is 170: Transfer to a home school in the state. If grade 9-12 do not enter graduate code or diploma information.
175	Transfer to Montana Youth ChalleNGe	A student who transfers to Montana Youth ChalleNGe	Grade 10 student leaves a public school to attend Montana Youth ChalleNGe and <u>requests</u> to sit for the HiSet test.	End Date is the <u>request</u> date – End Status is 175: Transfer to Montana Youth Challenge.
			Grade 10 student leaves a public school to attend Montana Youth ChalleNGe.	End Date should be the student's last day of attendance and the End Status code is 175: Transfer to Montana Youth Challenge.
180	Transfer to a school out of state	A student who transfers to a school out of state and is not connected to the military.	Student moves from a Montana school to another school out of state.	DO NOT CREATE a new enrollment record for the new school year. Modify the End Status for the student's previous year's enrollment record to reflect the student's transfer. (In this example 180: Transfer to a school out of state) Assumes this happens after the end of the school year.
			Student moves to Colorado in July – school receives records request in August.	End Date is the last date of attendance in the previous year. End Status is changed from the end of year code 100 to a code appropriate to the transfer. There should be no enrollment record in the new year if the student does not attend. If the student was 'rolled' from the previous year to new year, delete the new year's enrollment record.

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185	Military Connected: Transfer to a school out of state	A student whose family is connected to the military and who transfers to a school out of state.	Student's parents are transferred to another military base outside of Montana.	End Date is the last day of attendance. End Status is 185: Military Connected: Transfer to a school out of state. Student Military Connected Status must be populated under State Reporting Fields on the Enrollment.
190	Transfer out of the country	A student not military connected, transfers to a school out of the country (does not include American foreign exchange students)	A student moves to Canada and continues their education in that country	End Date is the last day of attendance. End status is 190: Transfer out of the country. If the student is an American Foreign Exchange student, see End Status 220.
210	Medical care or treatment, eligible to return	A student has long-term medical condition, or is in drug treatment or rehabilitative center that prevents them from receiving services, but is eligible to return to school.	Student leaves school and receives residential (more than 10 days) treatment at an in-state or out-of-state facility (e.g., Shodair, Arcadia Montana (CCS), Yellowstone Boys and Girls Ranch 9-12, etc.). If the student is enrolling in Boulder Alternative Youth Adventures (AYA), the end status should be 140.	The End Date should be the student's last day of attendance and the End Status code is 210: Medical care or treatment, eligible to return.
220	Enrolled in a foreign exchange program	A student who has left to participate in a foreign exchange program and is no longer attending school.	A student who is a US Citizen at your school enrolls in a foreign exchange program.	The End Date should be the student's last day of attendance and the End Status code is 220: Enrolled in a foreign exchange program.
230	Enrolled in an early admissions college program	A student who has left to enroll in an early admissions college program and is no longer attending school.	There are no early admissions college programs in Montana.	The End Date should be the student's last day of attendance and the End Status code is 230: Enrolled in an early admissions college program.
240	Withdrawn, under age for compulsory school attendance	Students are under the age for compulsory attendance and are withdrawn from the school (but are eligible to return).	Student is enrolled in kindergarten or PK. It is determined the student is too young and is withdrawn.	The End Date should be the student's last day of attendance and the End Status code is 240: Withdrawn, under age for compulsory school attendance.

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250	Expelled, eligible to return	The student is expelled by an action of the school board of trustees from all school settings for the duration of the expulsion and is expected to re-enroll prior to the official fall count date of the next school year.	Student is expelled and cannot attend school or any school functions for a period but is expected to return before the official fall count date of the next school year.	The End Date should be the student's last day of attendance before expulsion and the End Status code is 250: Expelled, eligible to return. (If the student does not re-enroll they are considered a dropout).
260	Unknown (grades PK-6)	Students in grades PK-6 who exit school for an unknown reason. These students are not considered dropouts.	Student finished the previous school year with the intent of re-entry in the fall, but the student does not show, and no request for records is received.	Modify End Status for the student's previous year's enrollment record to 260: <i>Unknown (grades PK-6)</i> . Delete any previously created enrollment in the new year. Only students who attend one or more days of class in the new year should have an enrollment in that school year. DO NOT check the no show box.
			A student's last day of attendance is Friday – a records request is not received, nor is notification is given by the family, another school, or OPI.	The student's End Date is the last day the student was present in the classroom. The End Status code is 260: Unknown (Grades PK-6).
295	Subsequent re-enrollment after dropout	Student in grades 7 – 12 dropped out, but re-enrolled and returned to school prior to the October Count Date of the following year. These students are not considered dropouts.	11th grade student leaves school for a period, re-enrolls into school BEFORE the fall count date of the following year.	Change the student's dropout enrollment record End Status to 295: Dropped out, subsequent re-enrollment and remove the Dropout Reason. Create a new enrollment with a start date of the first day the student is present in the classroom, Start Status is 03: Re-entry to the same school after withdrawal.
			11th grade student left school in April, returns to school in September.	Start Date is the first day of attendance. Start Status is 03: Re-entry to the same school after withdrawal (only use this code if a student was not enrolled in any other type of school during absence). Change the student's previous year's dropout enrollment record End Status to 295: Dropped out, subsequent re-enrollment and remove the Dropout Reason – the student is no longer counted as a dropout in that district. NOTE: Students who leave during the year must re-enroll prior to the October Count Date of the following year to not be counted as a dropout.

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***These codes are drop-out codes and should only be used for students in grades 7-12.
The asterisk does not appear in the code in the application or in a file upload.**

300*	Dropout, withdrew for personal or academic reasons	Student withdrew for personal or academic reasons.	Student is in grade 8, but not continuing their education for religious or cultural reasons.	For the new year, enter a new enrollment record with Start and End Date as the first day of school, an End Status of *300 level code and an appropriate Dropout Reason. End Date is the last day of school in the previous year. End Status is 100: End of year, returning to school next year.
310*	Dropout, exceeded age requirement set by district policy	Student exceeded maximum age (turned 19 prior to September 10 th in current school year) requirement set by district policy.	Student's is grade 11 and has 19 th birthday in August and <u>the district</u> does not support overage enrollments.	The student should not have an enrollment in the new year and the prior year's enrollment End Status should be 310: Dropout, exceeded age requirement set by <u>district policy</u> and the Dropout Reason should be 12: Over Compulsory Age.
320*	Dropout, removed or expelled, without option to return	Student was removed from the education system, without choice, for reasons other than health and is not expected to return.	Student was permanently expelled, removed by court order of is in an adult corrections facility	End Date is the last day the student was present in the classroom. End Status is 320: Dropout, removed or expelled, without option to return and an appropriate Dropout Reason should be set.
330*	Dropout, withdrew to enroll in non-diploma program	Student enrolled in adult education or some type of education program that does not lead toward a diploma (including HiSet, military, Job Corps and Youth Challenge).	Grade 11 student enrolled in MT Youth ChalleNGe but leaves before the program is completed and does not sit for the HiSET.	End Date is the last day the student participated in the MT Youth ChalleNGe program with End Status 330: Dropout, withdrew to enroll in non-diploma program and an appropriate Dropout Reason.
			Grade 11 student in an alternative High School setting takes the HiSET test.	The student's End Date is the last day of attendance in a Montana High School education program – the End Status is 330: Withdrew to enroll in a non-diploma program with a corresponding Dropout Reason (18: HiSET (Pursuing) or 23: Completed HiSET) Students taking the HiSET are not considered graduates.
			Grade 12 student leaves a public school to attend Job Corps.	The student's End Date is the last day of attendance – the End Status code is 330: Withdrew to enroll in non-diploma program with a corresponding Dropout Reason (07: Job Corps or Similar Program, 10: Military, 18: HiSET (Pursuing), or 23: Completed HiSET).

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340*	Dropout, unknown	Students are not enrolled, and their status is unknown => these are examples: including students dropped from the rolls for excessive truancy, students were absent 10 or more consecutive days and students that moved without providing further information on their educational status).	A student's last day of attendance is Friday – no records request is received, and no notification is given by the family, another school, or OPI.	The student's End Date is the last day the student was present in the classroom. The End Status code is 340: Unknown (Grades 7-12).
			Student finishes the school year with the intent of re-entry in the fall, but the student does not show, and no request for records is received.	If the student does not home school or continue in 9th grade: For the new year, the receiving 9th grade school will enter a new enrollment record with Start and End Dates as the first day of school, an End Status of 340: Unknown and a Dropout Reason of 17: Unknown reason (or other appropriate reason).
400	Graduated	A student who has met the state and local requirements for graduation.	Regular High School graduate.	End Date is the last day of school. End Status is 400: Graduated. Enter the student's Diploma Date (date on the diploma or the last day of school), Diploma Type and Diploma Period (how long it took a student to graduate from first entry into 9th grade) on the Graduation tab.
500	Student died	Student has died.	Student passed away after the end of the school year	<ul style="list-style-type: none"> Modify End Status for the student's previous year's enrollment record to 500: <i>Student Died</i>. Delete any previously created enrollment in the new year. End Date should be the last date of attendance. End Status is 500: Student Died.
			Student passed away during the school year	
510	Student is permanently incapacitated	Student is permanently incapacitated.	Student is unable to continue education because they are permanently incapacitated.	End Date should be the last date of attendance. End Status is 510: Student is permanently incapacitated
No End Status Required	Medical or mental health treatment	Student leaves school for acute medical or mental health treatment and the school continues to provide educational services to the student.	Student leaves school for acute (10 days or less) medical or mental health treatment at Shodair Children's Hospital.	The student's End Date and End Status should not be entered – the student remains enrolled if the district (or school system) is providing educational services, or until the student is admitted to residential services.

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Depends on situation	Student Transfer	Student stops coming to school and the district is later notified of a transfer.	A student's last day of attendance is Friday. Two weeks later a records transfer request is received from another district.	The student's End Date is the last day the student was present in the classroom. Enter the appropriate End Status code for a transfer.
		Student stops coming to school and no transfer is requested – follow up on absence does not discover where this student may be.	A student's last day of attendance was more than 10 days ago	The student's End Date is the last day the student was present in the classroom. End Status should be either 260: Unknown (grades PK - 6) or 340: Dropout, unknown