

Appendix A: AIM Enrollment Start Status Codes

CODE	NAME	DEFINITION	EXAMPLE	ACTION
ENROLLMENT STATUS CODES 01 – 09 REQUIRE ZERO PADDING IN UPLOADS				
01	First time receiving educational services	A student's first entry into any school. Example: kindergarteners, 1st grade students with no prior home, private or public-school experience. Also includes Pre-kindergarten students receiving services provided by the school.	Student is age 5 by September 10. Enrolling in KF for the first time and did not attend PK or any other school. Start Date is the first day of attendance.	Start Status is 01: First time receiving educational services. Note: Kindergarten Students who are not age 5 by September 10th must be enrolled with Board approval or they are not eligible to be counted for ANB purposes. If under age 5 by September 10, to assure ANB funding, a start comment must be added noting early attendance was approved by the Board and the date of the board meeting in which the student was approved. If board approval is not obtained, the student should be identified as being pre-school grade level.
			Student did not attend Kindergarten for religious purposes. Student is attending 1st grade as the student's first enrollment into any school.	Start Date is the first day of attendance. Start Status is 01: First time receiving educational services.
02	Continued enrollment same school, no interruption	A student who had previously entered any class in a school and then continues his or her membership in the same school from one term to the next.	Student is moving from grade 01 to grade 02 in the same school.	Start Date is first day of attendance. Start Status is 02: Continued enrollment, same school, no interruption.
			Student was receiving SPED services as a Pre-K student prior to enrollment in Kindergarten in the same school.	Start Date is the first day of attendance. Start Status is 02: Continued enrollment same school, no interruption Students attending a private PK program or Head Start should be coded as 01: First time receiving educational services.
			Student finished the previous school year with the intent of re-entry in the fall in grades 7 -12, but the student does not show, and no request for records is received	Start and End Date is the first day of school. Start Status is 02: Continued enrollment, same school, no interruption for students in grades 7-12, with a 300 or 340 End Status and appropriate Dropout Reason. DO NOT CHECK THE NO SHOW BOX
			Student returns in the New Year and needs to attend High School for another year to complete graduation requirements.	Start Date is the first day of attendance. Start Status is 02: Continued enrollment, same school, no interruption.

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03	Re-entry to the same school after withdrawal	A student re-enters a school after a voluntary or involuntary withdrawal.	Students in grade 9 - 12 attends Job Corps then returns to school <u>before</u> the Fall count date.	Start date is the first day of attendance. Start Status is 03: Re-entry to same school after withdrawal. Change the student's previous dropout enrollment record End Status to 295: Dropped out, subsequent re-enrollment and remove the Dropout Reason. NOTE: If the student left for the alternative program prior to the last day of school, the student must re-enroll prior to the October Count Date of the following year to have their dropout status removed.
			10th grade student leaves school in April and re-enrolls the next after the Fall count date fall. (If they quit school and then comes back regardless if they were "officially" counted as a dropout or not).	Student is considered a Dropout for the 10 th grade school year. Do not change the student's End Status and Dropout Reason. Create a new enrollment record for the new year with Start Status of 03: Re-enrolled after withdrawal.
		Student re-enrolls into a school after a period of absence from school.	11 th grade student left school in April, returns to school in September before the Fall Count date.	Start Date is the first day of attendance. Start Status is 03: Re-entry to the same school after withdrawal (only use this code if a student was not enrolled in any other type of school during absence). Change the student's previous year's dropout enrollment record End Status to 295: Dropped out, subsequent re-enrollment and remove the Dropout Reason – that student is no longer counted as a dropout in that district. NOTE: Students who leave during the year must re-enroll prior to the October Count Date of the following year to have their dropout status removed.
			Student was absent for over 10 days and did not transfer, dropped out, had an extended illness, had a temporary disability, got suspension, had an expulsion, or returned from a drug treatment facility.	Start Date is the first day of attendance. Start Status is 03: Re-entry to the same school after withdrawal.

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04	Transfer from public school in district or state	Student transferred from one public school to another within the same district, or to another Montana public school district and is <u>not</u> military connected.	District has two K-6 schools and the student moves from one school to another between grades 04 and 05.	Start Date is the first day of attendance. Start Status is 04: Transfer from public school in district or state.
			Student moves from Helena to Missoula.	Start Date is the first day of attendance. Start Status is 04: Transfer from public school in district or state.
			Student is moving from Elementary school to Middle school in the same district, or moving from Middle school (grade 08) to High school (grade 09) in the same school system.	Start Date is the first day of attendance. Start Status is 04: Transfer from public school in district or state.
			Student receives treatment at Yellowstone Boys/Girls Ranch, grades K-8, then returns to public school.	Start Date is the first day of attendance. Start Status is 04: Transfer from public school in district or state.
05	Transfer from public school under NCLB school choice	The NCLB Act gives parents the opportunity to transfer their children from a school that has been identified as "in need of improvement", in "corrective action" or in "restructuring".	Student exercised option to transfer from a Title I school, within the same district that had been identified as "in need of improvement", in "corrective action" or in "restructuring" under NCLB requirements.	Start Date is the first day of attendance. Start Status is 05: Transfer from public school under NCLB school choice.
06	Transfer from an out of state school	Student transfers from an out of state school and is <u>not</u> military connected. Includes out of state private and home school students.	Student moves to Montana district from Colorado.	Start Date is the first day of attendance. Start Status is 06: Transfer from an out of state school.

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07	Transfer from a school from out of the country	Student transfers from a school from out of the country and is <u>not</u> military connected.	Student is in grade 09 – 12 and is attending as part of a Foreign Exchange program.	Start Date is the first day of attendance. Start Status is 07: Transfer from a school from out of the country. Foreign Exchange should be marked in the State Reporting Fields > Other Program Participation section of the enrollment.
			Student moves to Montana from Canada or another country.	Start Date is the first day of attendance. Start Status is 07: Transfer from a school from out of the country.
08	Transfer from a private school within the state	Student transfers from a private school within the state.	Student was at Shodair Children's Hospital, Butte Central High School, Billings Central High School or Trinity Lutheran Elementary or any other private school in the state then enrolls at another Montana Public School.	Start Date is the first day of school of attendance. Start Status is 08: Transfer from a private school in state.
09	Transfer from home school within the state	Student transfers from a home school within the state.	Student is home schooled. Student enrolls in district for three MTDA courses.	Start Date is the start date for MTDA courses. Service Type is S: Partial. Start Status is 09: Transfer from home school in state.
			Student was home schooled but decides to attend school in your district.	Start Date is the first day of school of attendance. Start Status is 09: Transfer from home school within the state.
10	Transfer from a MT state-funded school	Student transfers from a MT state-funded school: MT School for the Deaf and Blind; Pine Hills School	Student returns to public school from Pine Hills Correctional Facility.	Start Date is the first day of attendance. Start Status is 10: Transfer from a MT state-funded school.
20	Transfer from Montana Youth Challenge	Student transfers from Montana Youth Challenge	Student attends Montana Youth Challenge then returns to school.	Start Date is the first day of attendance. Start Status is 20: Transfer from Montana Youth Challenge.

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40	Military Connected Transfer from a public school within the state	Student's parent/guardian is connected to military and student transfers from a public school within the same district or from another Montana public school district.	Student is Military Connected and transfers from Great Falls to Missoula.	Start Date is the first day of attendance. Start Status is 40: Military Connected transfer from a public school within the state. Select the appropriate Military Connected Status in the State Reporting Fields on the enrollment.
60	Military Connected Transfer from an out of state school	Student's parent/guardian is connected to military and student transfers from an out of state school. Includes private school or military students who were previously enrolled as home school out of state.	Student is Military Connected and transfer from an out of state school.	Start Date is the first day of attendance. Start Status is 60: Military Connected transfer from an out of state school. Select the appropriate Military Connected Status in the State Reporting Fields on the enrollment.
80	Military Connected Transfer from a school out of the country	Student's parent/guardian is connected to military and student transfers from a school outside the USA. Includes military students who were previously at a private or home school out of the country.	Student's parent/guardian is active duty military and has been transferred from a base in Germany where the student attended school or was home schooled.	Start Date is the first day of attendance. Start Status is 80: Military Connected Transfer from a school out of the country. Select the appropriate Military Connected Status in the State Reporting Fields on the enrollment.