

EARLY LITERACY

HB 352 (2023)

The purpose of this bill:

- Provide parents with voluntary early literacy interventions for their children;
- Increase the number of children who are reading proficient at the end of 3rd grade;
- Help those children develop their full educational potential; and

EARLY LITERACY

HB 352 (2023)

The Purpose of this bill:

- Foster a strong economic return for the state on early literacy investment through enhancing Montana's skilled workforce and decreasing future reliance on social programs and the criminal justice system.



Office of Public Instruction
Reading and Early Literacy Page

EARLY LITERACY

Three Programs:

- Classroom-Based Program
- Jumpstart Program
- Home-Based Learning

EARLY LITERACY

Classroom-Based Program

- Child is not yet entering or has not completed Kindergarten
- Must be 4 years of age or older on or before September 10
- May be half (360 hours) or full-time (720 hours) program
- Must be eligible (using approved evaluation methodology)
- Instruction must align to Montana Early Learning Standards

EARLY LITERACY

Classroom-Based Program-Infinite Campus Implications

- Students are enrolled in grade PK
- May need an additional instructional calendar (if a different schedule or different non-instructional times) from other students
- Must have an eligibility record
- Must be indicated as ANB eligible for Fall and Spring (eligible for up to 1.0 ANB)
- Must have an enrollment in a course, with a properly licensed and endorsed educator

EARLY LITERACY

Jumpstart Program

- Eligible child who is 5 years of age or older on or before September 10, and not yet completed 3rd grade
- Takes place in the **summer**, between the end of one school year and the beginning of the next (this year, cannot start before July 1)
- Requires 120 hours of instruction in a minimum of 4 weeks of programming
- Aligns with Montana Early Learning Standards and Montana Content Standards for English Language Arts and Literacy

EARLY LITERACY

Jumpstart Program-Infinite Campus Implications

- Requires a separate calendar showing the appropriate time frame (120 hours/4 weeks)
- Students are enrolled in the grade they will be in the Fall (KH/KF-3)
- Must have an eligibility record
- Requires daily attendance records
- Must have an enrollment in a course, with a properly licensed and endorsed educator

EARLY LITERACY

Cont'd **Jumpstart Program**-Infinite Campus Implications

- Eligible for 0.25 ANB (1.25 total, if enrolled Fall/Spring)
- Requires separate Data Certification
- ANB from Jumpstart will be appended to the ANB for Fall/Spring

EARLY LITERACY

Home-Based Program

- Eligible child who is 4 years of age or older on or before September 10, and not yet completed 2nd grade
- Must be research-based and proven effective at developing early literacy skills in populations at risk of not being reading proficient at the end of 3rd grade
- Access provided to school districts on a first-come, first-served basis
- Fosters parental engagement
- Program will be established upon awarding the contract through a Request for Proposal (RFP)

EARLY LITERACY

Home-Based Program-Infinite Campus Implications

- Must have an eligibility record
- Enrollment in a separate calendar with specific calendar type
- Indicated in the enrollment as participating in a home-based early literacy program (much like Extracurricular)
- No ANB eligibility (program is paid from another source)
- May have either a partial or primary enrollment in the district (or another district under a Student Attendance Agreement)

EARLY LITERACY

DRAFT Mock-Ups for Early Literacy

Eligibility

Path (Old Look): Student Information>Program Participation>State Programs

Path (New Look): Student Information>State Programs

EARLY LITERACY

DRAFT Mock-Ups for Early Literacy

Fields

- Start Date/Screenener Date
- End Date (defaults to one year after Screener Date)
- Methodology Tool (with option for other and text field)
- Qualifying Grade
- Eligibility Area (check boxes for domains, based on grade) – check all domains that indicate eligibility

EARLY LITERACY

Eligibility-applies to all Programs

Early Literacy Skills Assessed in April, May, or June prior to the year/ grade listed:

<i>Skill Area</i>	<i>4 Year Old</i>	<i>Kinder</i>	<i>1st Grade</i>	<i>2nd Grade</i>	<i>3rd Grade</i>
Oral Language	X	X			
Phonological Awareness	X	X			
Alphabet Knowledge	X	X			
Phonemic Awareness			X		
Listening Comprehension			X	X	
Developmental Spelling			X	X	X
Vocabulary			X	X	X
Word reading			X	X	X
Connected Text Fluency				X	X
Connected Text Accuracy				X	X
Reading Comprehension					X
Reading Composite Score				X	X

EARLY LITERACY

!! New Grade Level Definitions (20-7-117, MCA, effective 7/1/24)

- “Kindergarten program” means a half-time or full-time 1-year program immediately preceding a child’s entry into 1st grade with curriculum and instruction selected by the board of trustees and aligned to the content standards established by the board of public education.
- “Preschool program” means a half-time or full-time program to prepare children for entry into kindergarten and governed by standards adopted by the board of public education.

(PK is for any student not yet 5, board approval for K still option for <5 - expectation of 1 year enrollment)

EARLY LITERACY

New Grade Level Definitions (20-7-117, MCA, effective 7/1/24)

PK enrollment scenarios:

- Free pre-K program for students in the district, aligned to MT Content Standards – P Service Type (regardless of SPED status)
- Pre-K program for SPED students, aligned to MT Content Standards – P Service Type
- Pre-K program only for delivery of SPED related services (not aligned to MT Content Standards) – N Service Type for SPED qualified students, do not state report non-SPED students

EARLY LITERACY

New Grade Level Definitions (20-7-117, MCA, effective 7/1/24)

Cont'd PK enrollment scenarios:

- Pre-K program paid by parents and/or not aligned to MT Content Standards – do not state report enrollment
- Early Literacy Classroom Based program – report with P or S Service Type (S Service Type if student is primarily enrolled in another program – such as Head Start).

TUITION

HB 203: Out of District Attendance

- All non-resident students must have a completed Student Attendance Agreement
- New requirement to submit those agreements to the OPI
- Track Resident District/Serving District in Infinite Campus

TUITION

HB 203: Out of District Attendance

- Looking at tracking that under Program Participation – instead of within the enrollment
- Minimize disruptions to attendance, schedule
- Required only for non-resident students
- Use [ArcGIS map](#) for legal school district boundaries

TUITION

HB 203: Out of District Attendance

- Looking at tracking that under Program Participation – instead of within the enrollent
- Minimize disruptions to attendance, schedule
- Required only for non-resident students
- Use [ArcGIS map](#) for legal school district boundaries

MAST

Montana Aligned to Standards Through-Year

- Through-Year test will replace Smarter Balanced for the 24-25 school year
- For 23-24, ELA and Math assessments were administered over 5 test windows
- Smaller testlets, with district flexibility on number and order of tests.

MAST

Montana Aligned to Standards Through-Year

- Accommodations are in place for NEW IEPs
- Working with Infinite Campus to make accommodations available for amended IEPs
- Accommodations for EL/504 will be available by the beginning of the school year

MAST

Montana Aligned to Standards Through-Year

- IEP specific accommodations must be added to the IEP – through the creation of a new IEP or an amendment to an existing IEP
- Enter EL/504 accommodations on the State Assessment tab.

MAST

Montana Aligned to Standards Through-Year

- Modified State Assessment report – to assist with entering accommodations in New Meridian (the testing portal) will be available this summer

MAST

MAST Webpage

[Montana Aligned to Standards Through-Year \(mt.gov\)](https://mt.gov)

OPI Staff are here to help:

[Tressa Graveley](#), MAST Assessment Specialist

[Krystal Smith](#), Operations Manager

opipilot@newmeridiancorp.org

GIFTED/TALENTED

Current Path

Old/New Look: Student Information>General>Enrollments

New Path

Old/New Look: Student Information>Program Participation>Gifted

(similar to 504 & EL Program Participation)

GIFTED/TALENTED

OTHER PROGRAM PARTICIPATION

Immigrant

Date Immigrant Entered US School

21st Century Participant

Foreign Exchange

Homeless

Homeless Night Time Residence

OLD

Gifted and Talented Evaluated

Gifted and Talented Identified

Unaccompanied Youth

GIFTED/TALENTED

New Save Delete Print Summary Report

Gifted Editor

Evaluated Date	End Date	Program Status	Created By
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Gifted Detail

*Evaluated Date **1** End Date

Program Status

Identified Date **2**

Comments (up to 255 characters)

State Defined Elements

Evaluation Method

Select Values

NEW

GIFTED/TALENTED

Advantage of moving Gifted/Talented to Program Participation:

- Enter once – don't have to maintain for each enrollment, every year
- Use Program Admin update tool to manage data

GIFTED/TALENTED

Federal/State Program Update Wizard

Federal/State Program Updater

The Federal/State Program Updater allows federal or state program participation data records to be imported into the system. Federal or state program participation data records can also be updated. For programs that allow an Owner to be specified, edit, delete, and overwrite records owned by this District or State Edition.

Select Federal Program:

Select Mode:

Import File:
 Add/Edit Participation

Ad Hoc Filter:
 Add Participation
 Delete Participation
 Edit Participation

Federal/State Program Update Wizard

Student Information > Program

Gifted Program Updater

Enter the column number(s) from the import file that contain the student identifier(s):

Field Name	Column in Import File	Actions
*State ID	<input type="text"/>	<input type="button" value="Clear"/>

To import data, fill the Column in Import File box with the column from the Import File that corresponds with the Campus field. To batch update a field with the same value for all records, leave the column field blank. Select the Map Data button to select the action you want for each field. Leave the column field blank and do not create a field mapping if you do not have data to import or batch update for any of the non-required fields.

Field Name	Column in Import File	Actions
*Evaluated Date	<input type="text"/>	<input type="button" value="Set Value"/> <input type="button" value="Clear"/>
End Date	<input type="text"/>	<input type="button" value="Set Value"/> <input type="button" value="Clear"/>
Comments (up to 255 characters)	<input type="text"/>	<input type="button" value="Set Value"/> <input type="button" value="Clear"/>
Program Status	<input type="text"/>	<input type="button" value="Set Value"/> <input type="button" value="Clear"/>
Evaluation Method	<input type="text" value="Select Values"/>	<input type="button" value="Set Value"/> <input type="button" value="Clear"/>
Identified Date	<input type="text"/>	<input type="button" value="Set Value"/> <input type="button" value="Clear"/>

Run Test or Run Tool
 or
 or

Import Data File Sample:

```
00%AHPC<4WD0Z+E%~0UA-lzs7y0T6BA)p6x%0LPIA8YI0ziTC  
BOC00E+0Z%oy@¥  
^C0™rU489IEw F!aA™+0Z-
```

Mapped Fields:
No columns defined



GIFTED/TALENTED

Foster Care Program Updater

Select an Ad Hoc Filter to create records for the selected students.

***Ad Hoc Filter**

Select an Ad Hoc Filter

Set the values that will be the same for all students

Field Name	Set Value
*Start Date	<input type="text"/>
End Date	<input type="text"/>
Comments	<input type="text"/>
Placement Type	<input type="text"/>
Program Status	<input type="text"/>
School of Origin	<input type="text"/>

Auto-end overlapping records

Run Test or Run Tool

Test

Add Records or Batch Queue - Add Records

2024-25 COLLECTION CALENDAR

September

- Jumpstart programs (for summer 2024 program start date must be July 1, 2024, or later)
- Calendars – In-Service and Parent Teacher Conferences, Aggregate Hours

2024-25 COLLECTION CALENDAR

October

- Prior year Graduate, Dropout, Cohort
- Fall ANB – 1st financial collection, attendance
- Fall Enrollment – Federal enrollment count
- Fall Program Participation

2024-25 COLLECTION CALENDAR

October

- Fall Personnel – TOE, Credentials, Contractors, Teach Act (Teacher Incentive)
- Fall Teacher Class – 1st semester courses, teachers, rosters
- Child Count* – Special Education

**not currently certified in AIM*

2024-25 COLLECTION CALENDAR

November/December

- Fall CTE – Follow up on Spring graduates and dropouts

2024-25 COLLECTION CALENDAR

February

- Spring ANB – 2nd financial collection, attendance
- Spring Teacher Class – 2nd semester courses, teachers, rosters (includes CTE counts)

2024-25 COLLECTION CALENDAR

May/June

- End of Year Collections
 - ✓ Enrollment
 - ✓ Attendance
 - ✓ Program Participation
 - ✓ Personnel
 - ✓ CTE

2024-25 COLLECTION CALENDAR

May/June

- End of Year Collections
 - ✓ Extracurricular
 - ✓ Behavior
 - ✓ Special Education Exiting*

**not currently certified in AIM*

2024-25 COLLECTION CALENDAR

To Be Determined

- MAST Test Windows
- Alternative Assessment Registration
- ELP Assessment Registration
- ACT Assessment Registration
- Science Registration

STUDENT PHOTO REPOSITORY

District Responsibility

([20-7-1317, MCA](#))

The trustees of each school district **shall send an annual notice to the parent or guardian of each student** with:

- (a) information about the electronic directory photograph repository;
- (b) a form to allow the parent or guardian to choose to have the student's photograph included in the repository for that school year;
- (c) information about the use of the directory photographs if a student is identified as a missing child; and
- (d) information about how to request the student's directory photograph be removed from the repository.

STUDENT PHOTO REPOSITORY

For Parent/Guardian

- Parents must opt-in for their child's photograph to be included in the repository. Your school or district will provide you with a form or other means to opt-in.
- Your child's photograph will only be used by law enforcement for the express purpose of locating your child should he/she be reported to law enforcement as missing. No other use by OPI or law enforcement is permitted. Access by OPI staff will be strictly limited and controlled to staff or contractors creating and maintaining the repository.
- Photos will be updated annually; if the photo is not updated and the parent doesn't opt-out, the photos will be purged after two years.
- Photographs can be added, updated or removed from the repository at anytime upon request by contacting your child's school or district.

STUDENT PHOTO REPOSITORY

Two Step Process

1. Upload photos (batch or individual)
2. Set permission to 'opt in' (batch or individual)

Must do both for photos to appear at the state

DISTRICT CHANGES

- Districts must report all grade level changes within a school to the OPI
- Send a written request, on district letterhead, signed by the authorized representative to opischoolfinance@mt.gov

*These requests should be sent before
July 1, 2024, if at all possible*

AIM DISTRICT CONTACTS

Email opiainhelp@mt.gov

Please copy and paste this information into your email:

1. District Name:
2. Contact Name:
3. Contact Phone:
4. Contact Email:
3. Contact Type (District Level/School Level):
4. Subject Area (General Ed/Special Ed/Both):
5. Contact Priority (Primary/Backup):

STAY TUNED!

OPI Compass

[OPI Monthly Compass \(mt.gov\)](#)

Subscribe!

[Montana Office of Public Instruction \(govdelivery.com\)](#)



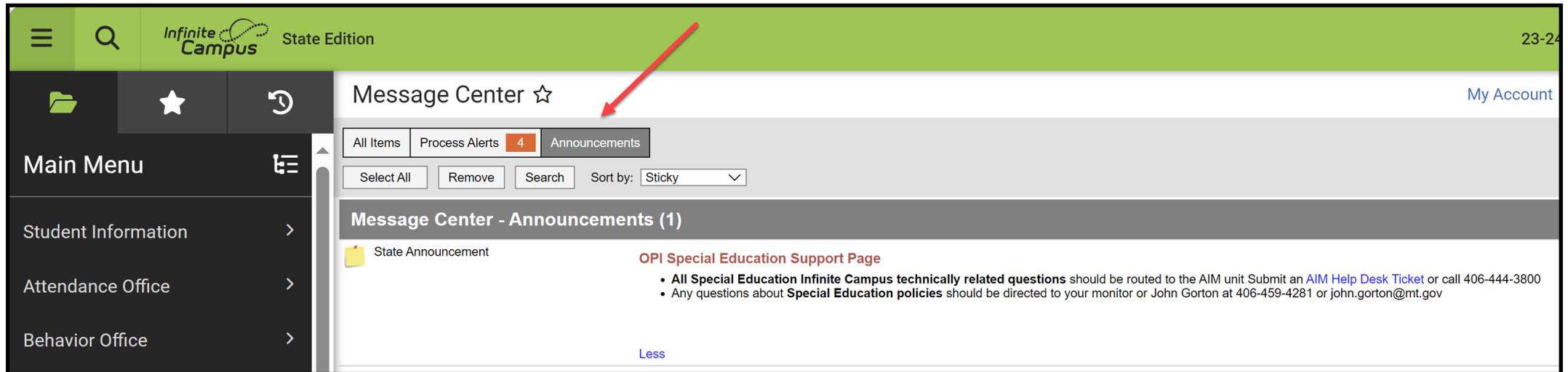
STAY TUNED!

Infinite Campus – Statewide Announcements (OL)

The screenshot shows the Infinite Campus interface. At the top, there are filters for Year (23-24), District (All Districts), and School (All Schools). Below these are tabs for Index and Search. A left sidebar lists user options for Nicole Thuotte, including Student Information, Census (with sub-items My Data, Staff Request Processor, People, Staff Locator), and Program Registration. The main content area is titled "Statewide Announcements" and shows a date filter for [10/03/2022]. A link for "OPI Special Education Support Page" is present. A bullet point states: "All Special Education Infinite Campus technically related questions should be routed to the AIM unit Submit an [AIM Help Desk Ticket](#) or call 406-444-3800. Any questions about Special Education policies should be directed to your monitor or John Gorton at 406-459-4281 or john.gorton@mt.gov". At the bottom, there is a "Process Alerts" section with a "Date Range" field, a "Display" dropdown set to "All Processes", a "Find Messages" button, and a "Delete Selected Messages" button.

STAY TUNED!

Infinite Campus – Statewide Announcements (NL)



The screenshot displays the Infinite Campus State Edition interface. The top navigation bar is green and contains the Infinite Campus logo, the text "State Edition", and the date "23-24". Below the navigation bar is a dark sidebar with a "Main Menu" section containing links for "Student Information", "Attendance Office", and "Behavior Office". The main content area is titled "Message Center" and features a star icon and a "My Account" link. A red arrow points to the "Announcements" tab, which is highlighted and shows a count of 4. Below the tabs are buttons for "Select All", "Remove", "Search", and a "Sort by" dropdown menu set to "Sticky". The "Message Center - Announcements (1)" section displays a "State Announcement" with the following content:

OPI Special Education Support Page

- All Special Education Infinite Campus technically related questions should be routed to the AIM unit Submit an [AIM Help Desk Ticket](#) or call 406-444-3800
- Any questions about **Special Education policies** should be directed to your monitor or John Gorton at 406-459-4281 or john.gorton@mt.gov

A "Less" link is visible at the bottom of the announcement.

STAY TUNED!

AIM Webpage: [Achievement in Montana \(AIM\) \(mt.gov\)](https://www.mt.gov/achievement)

Achievement in Montana (AIM)

Achievement In Montana (AIM)

AIM

Achievement in Montana (AIM) is the OPI state-wide student information system. This system allows school districts to submit required student information electronically. AIM provides the OPI, the State of Montana, federal entities, and the education community, with timely and accurate data about the progress of our students, schools, school districts, and the State.

AIM Data Collection Calendar

[2023-24 AIM Data Collection Calendar](#)

Spring Teacher Class Courses Certification

The Spring Teacher Class Courses Certification opens Wednesday, March 6, 2024, and closes Friday, March 22, 2024. This certification is primarily used to report CTE Courses and enrollment for second semester but will also be used to collect second semester rosters for state reported courses. This

CONTACT US

AIM Helpdesk: (406) 444-3800

AIM Email: opiainhelp@mt.gov