



Date

Board Chair Name

District

RE: Monthly OPI Report

Dear Board Chair,

Superintendent Arntzen is providing the below financial status report for the Elementary and Secondary School Emergency Relief Funds (ESSER) activities for your district. It is the intention of the Superintendent to ensure the Board of Trustees is fully informed of the status of ESSER funds which will aid in making key decisions related to the uses of ESSER funding. Starting in August 2022 the Board will receive monthly updates from the Superintendent which will include budgeted, expended, and remaining balances by ESSER funding type. The monthly status reports may also include any other relevant information which may aid the Board in their decision process. The Superintendent thanks you for your continued commitment in ensuring the academic and mental health needs of students are met.

Program	Budgeted Amount	Expended Amount	Remaining Balance
ESSER I			
ESSER II			
ESSER III			

Link to Allowable uses guidance

Contacts

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Rebecca Brown, ESSER Program Manager
Steven Morgan, ESSER Grant Accountant

Respectfully,

Jay Phillips
Chief Financial Officer
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