

District Leadership Team Suggested Protocol



Who is on a District Leadership Team?

- Superintendent and Principals (Meetings led by Superintendent)
- Testing Coordinator
- Title I Coordinator
- Lead Teachers
- Instructional Consultants + Coaches
- Business clerks/Grant Managers
- School Counselor
- Curriculum Director
- OPI Regional Contact

What do we do on a District Leadership Team?

- Meet monthly as a team to make decisions aligned to the goals written in the schools action plan. All team members are expected to attend the monthly DLT meeting or to let the superintendent know that they will be absent.
- Work together as a team to develop the school's action plan and make sure that all financial decisions are aligned with the plan.
- Utilize the Continuous Improvement Cycle, to develop a data-driven plan to accelerate learning for all students.
- Conduct surveys of students, staff, and parents to find out what is working and what is not working in the district.
- Let the discussion be informed by data and other evidence about the quality and effectiveness of educational practices.

Why do we have a District Leadership Team?

- To ensure that all voices are heard and that input from all stakeholders are represented, while communicating in a meaningful way
- To seek out information about research-based approaches, and learn about similar schools that are achieving good results
- To identify a few priorities that can be implemented successfully and will produce high-impact results

How will we communicate the work we are doing as a District Leadership Team?

- Newsletters, Staff Meetings, PLC meetings, etc.

Where does the District Leadership Team plan to meet?

- At the school, with the option to attend virtually to get the most attendance

When does the District Leadership Team plan to meet?

- Once per month during the school year
- Regional School Summits
- Some time will be required outside of your contracted working hours

Possible compensation for District Leadership Team members:

- Stipend pay for Leadership Team members (hourly rate or lump sum)
- Additional training and support for Leadership Team members
- A chance to make a lasting difference for your district

Outcomes

- Multiple viewpoints are considered and discussed before major decisions are made.
- Communication flows throughout the school when crucial decisions are made, potentially through the use of a communication tree.