Communication from the OPI to Schools in Comprehensive Status

When communicating with a school in Comprehensive Status, please adhere to the following guidelines
- CC the District Lead
- Use one of the following in the subject line
  - Action Required
  - TIme Sensitive
  - Information Only
- Provide links to any websites or login locations you are referencing
- Provide detailed directions for completing the request

Director of School Improvement
Lindsay Mahoney
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406-444-4438

School Improvement Unit
Role of Improvement Specialist

- Serve as a leadership coach for district administration
- Partners with identified schools
- Supports the Comprehensive Needs Assessment (Operational and Instructional Components) process
- Assists schools in developing a Continuous Improvement Cycle Plan (CIC) including specific strategies
- Provides ongoing support in achieving the goals in the CIC
- Assists schools in developing processes and procedures
- Participates in school leadership team meetings and district leadership meetings
- Provides professional development or connects them to other resources
- Provides technical assistance in progress monitoring and collecting of data
- Assists districts in establishing an assessment plan
- Assist districts in creating calendars for testing, meetings, etc…

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406-444-4438	**406-444-0686**	**406-444-2051**	**406-438-0278**	**406-444-7728**	**406-438-1339**
School Districts	School Districts	School Districts	Schools Districts	School Districts	School Districts
Wyola Yellowstone Academy	Augusta Browning Harlem Hays-Lodge Pole Pendroy	Alder Box Elder Hobson Lavina Rocky Boy Ryegate Valier White Sulphur Springs	Alberton Ashland Geraldine Geyser Hot Springs Lame Deer Ronan Sunset Victor	Hardin Lodge Grass Pryor Wibaux	Brockton Frazer Medicine Lake Poplar Wolf Point