

ESSER Guidance Sessions - January

Grant Management 101 - ESSER

Prepare, Prevent, and Respond

January 16, 2023

PRESENTER

Wendi Fawns, ESSER/EANS Director wendi.fawns@mt.gov or 406-437-8595





Goals For This Session

- Grants Types
- Significance of the funding formula
 ESSER
- Grant Cycle
- Grant Compliances
- Allowable use and Reasonableness
- Tracking expenditures and outcomes



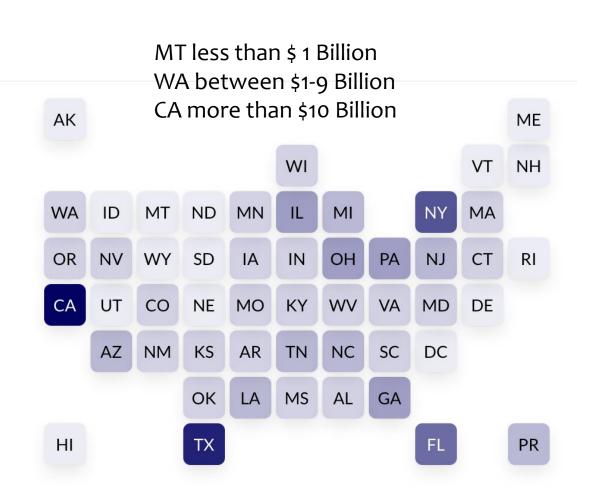




ESSER is a LARGE GRANT

- ESSER I (CARES) expires 2022
- ESSER II (CRRSA) expires 2023
- ESSER III (ARP) expires 2024





Data retrieved from DOE site: https://covid-relief-data.ed.gov/

Types of Grants

- Governmental: Federal, State, ESSER, iGraduate Montana...
- Foundational:
 - Local such as Steele Reese, RAPP, Headwater...
 - National such as Rotary, Soroptimist, Masons, Elks, ...
- Businesses/Consortiums Blue Cross Blue Shield, Verizon,...
- Hybrids 4-H foundation/MSU Extension
- Many require funding matches and program partnerships



Significance of Funding Formula

- ESSER Funds
 - o Title I formula
 - Mini ESSER grants: Summer, Afterschool, Homeless...
- Target population
- Target outcome

Know what the grantor is targeting by how the funds are allocated

Grant Cycle

- The application process need portal ID
- Notification of funding to the Awardee Email contact
- Performance period Managing the Grant
 - Calendar
 - Reminder
 - Excel
- Grant Reporting and closeout Reminder, Word

Grant Compliances

- Complete application focused on grant objectives
- Expenditure tracking (direct and indirect costs)
 - Staff (staff, instructional, support/administrative), curriculum, technology, supplies, field trips, health, ... items needed to reach grant goals
- Participation tracking
 - Registration and demographics
- Outcome measurements
- Communication
- Reporting: Progress reports and other types of required reporting need to be managed through the life of the program.



ESSER Funding used to Recover/Innovate

- Pivot to embrace online, innovative, and learning environments
 - 55 Million+ students
- Schools focused on attendance campaigns often using
 - high touch (phone calls, text, and in-person visits)
 - SIS and CRM software for profiling student needs and providing services
- Programming focused intentionally on:
 - o Intensive academic intervention (individual, online, and small group tutoring)
 - Career/college programs: dual enrollment, summer career camps
 - Recruitment and retention to retain valued education workforce
 - Math, Reading, and connectivity needs targeted to address critical gaps
 - Health targeted efforts to address the whole student

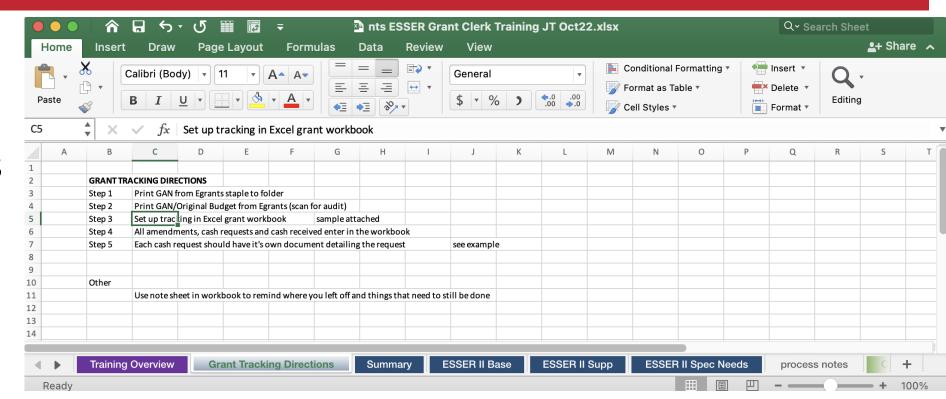
Managing ESSER

- Safe Return and ARP Plan (use of funds) https://youtu.be/ybalsfXpLvl
 - Two separate plans
 - Reviewed at least every 6 months
 - Meaningful stakeholder engagement
 - Board approved
 - o Posted to website with school name and date last updated
- Final Expenditure Report https://youtu.be/GC_25w3VTL8
- Tracking expenditures and projects https://youtu.be/Y8w93S1rO74
- Federal data collection (outcome reporting) https://youtu.be/ybalsfXpLvl



Expenditures/Participation Tracking

- Initial Grant
 - Amendments
 - Cash Requests



- E-Grants Prep & Processing Amendments & Cash Requests OPI Oct22
 - (pdf) (video) (Excel workbook)

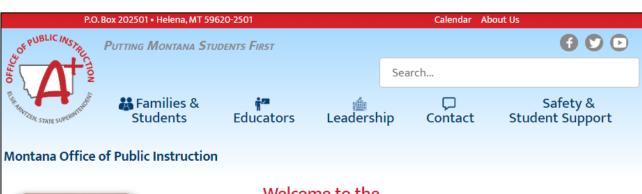


Federal Data Collection – ESSER ...

Is this entity an LEA?	Full-time equi (FTE) position September 30	ns as of ((FTE) positions as of		Full-time equivaler FTE) positions as March 13, 2020		tions on	Full-time equivalent (FTE) positions on September 30, 2021	Did the LEA expend ESSER funds on any of the items below in the current reporting period?												funds to p Internet a students in	A use ESSER rovide home cess for any the current g period?	
									a. Promoting vacc	cination b. Co	nsistent and corre mask use	ct c. Physical distanc	d. Screening to ing promptly identi clusters, and or	fy cases, e. Vent		andwashing and iratory etiquette	g. Staying home sick and getting		ntact tracing	i. Cleaning an disinfection			obile hotspots with paid data plans
Is this entity an LEA?					Uses of ESSER I SI	EA Reserve Funds					Planned Uses of Remaining ESSER I SEA Reserve Funds (% of Remai Note: Categories must sum to 100%		iining Funds)					Total Amo	Total Amount Expended by Activity				
	Total amount	Total ESS	SER I SEA Rese	tal ESSER I EA Reserve	Addressing Physical ng Health and Safety	V .: G			Remaining SEA	Reserve			% Remaining Funds Planned for Mental Health Supports for Students and Staff	% Remaining Funds Planned for Operationa Continuity and Other Uses		Total ESSER I	ESSER I I Mandatory	Total Mandat	•				
	awarded to the LEA or non-LEA from the ESSER SEA Reserve		orting no	unt expended the LEA or on-LEA in ent Reporting Period		Meeting Students' Academic, Social, Emotional, and Other Needs (Excluding Mental Health Supports)	Mental Health Supports for Students and Sta	Continuity and	Funds <auto-cale: (g+h)="" -="" f=""></auto-cale:>	(G+H)> Plan		% Remaining Funds Planned for Meeting Students' Academic, Social, Emotional, and Other Needs (Excluding Mental Health Supports)			Remaining Funds l Yet Planned for Spec Use		unt Expenditures	(urrent Renor	rting Amount E Physical H	opended Addressing ealth and Safety : SUM(W:AE)>	a. Personnel Services – Salaries	b. Personnel Services – Benefits	c. Purchased Professional and Technical Services
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		DING -	UEI (SAM)#	AM)# NCES II.	Is this entity a LEA?	Learning Loss Acti Set-Aside	vities Summer E	RP ESSER SEA Reserve F	oil Programs Set- Aside		ve Award	ER SEA Other Reserve funds Meeting Students' Academic, Social,		Remaining ARP ESSER SEA Other Reserve Funds <auto-calc: l="" m="" ·=""></auto-calc:>	% Remaining Funds Pl Planned for Addressing St Physical Health and So Safety Oth	ing ARP ESSER SEA Of im to 100%		g Parisis Paris		Total ARP ESSER Mandatory Subgrant	Total Mandatory Subgrant Amount Expended in Current Reporting Period	Amount Expended by Activity	
Name of En	uty	DUNS#	UEI (SAM)#			Awarded Expe	nded Awarded	Expended Awarded	I Expended Awar	arded Expende	Addressing Physica Emotional, and Health and Safety Other Needs (Excluding Mental		I Health Operational Continuity and Other Uses			Students' Academic, Social, Emotional, and	Planned for Mental Plan		% Remaining Funds l Yet Planned for Spec Use	d LEA	(exclusive of amount expended toward required set-aside to	Amount Expended Addres Physical Health and Safety cauto-cale: SUM(AA:AI)	a. Personnel b. Services – Salaries Se
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Resources at OPI.MT.GOV





OFFICE OF THE SUPERINTENDENT

Welcome to the Office of Public Instruction

Superintendent Elsie Arntzen is proud to serve our Montana families, students, and teachers. Families are the foundation of learning as our parents are our first teachers. Our students are our most precious resource and the future of this great state. As a teacher of 23 years, the Superintendent knows the importance of quality educators in the classroom and is working to ensure Montana teachers have the flexibility needed to put our Montana students first.

The Montana Office of Public Instruction (OPI) is charged with the responsibility of providing technical assistance in:

- School Finance
- School Law
- Teacher Certification and Licensing
- School Accreditation
- Teaching and Learning Standards

The OPI staff administer a number of federally funded programs and provide a variety of information services, including the information systems necessary to assess student achievement and the quality of Montana's elementary and secondary school systems.

-) 2021-2022 Summative
-) 2023 Teacher of the Year
-) Meet the Executive Staff
-) OPI Organizational Chart
-) See OPI Press Releases
-) ESSER
 -) EANS
 -) Broadband
- Assessment Scores

ESSER- Meet the Team



Wendi Fawns
ESSER/EANS Director



Rebecca Brown
ESSER Program Manager



Jessika Bol
Administrative Specialist

Jessika Bol, the Administrative Specialist for

ESSER, moved to Montana with the goal of

expanding her career through helping others.

Wendi's grandmothers were elementary teachers and her parents' college professors. They shaped Wendi's passion for learning anywhere, anytime and in varied formats. Wendi has taught dyslexic readers in schools and provided college/career program support to schools and families across Montana. Her career in social work, information technology, and education have centered around helping customers identify goals and gain the resources necessary to succeed. She holds a BA in Sociology with MIS focus and a MA in Education Leadership. She is a strong customer advocate, member of Rotary and P.E.O. International, and mother of a Montana high school teacher and Arizona college

406-437-8595

Rebecca Brown is joining us from the Bozeman School District where she worked as an ICTE instructor, teaching Metals, Woods, and Auto shop classes. Rebecca holds a BS in Technology Education from Montana State University Bozeman. She has just recently moved to Helena with her husband, cats, and parakeet. Born and raised in Montana, Rebecca feels nothing can beat a gorgeous Montana summer weekend spent camping and floating on the river.

Her mom has worked for a school district for 15+ years, thus inspiring Jessika to share her passion of helping others through this field. Jessika brings with her a Bachelor of Science in Criminal Justice. In her free time, you can find Jessika enjoying the great outdoors hunting, fishing, and spending time with her dogs and family.

406-444-0783

Q&A

Feel free to ask questions!

ESSER/ELO Program Questions

Rebecca Brown at rebecca.brown@mt.gov or 406-444-0783 Wendi Fawns at wendi.fawns@mt.gov or 406-437-8595

Grant Accountant – Cash Request/FER Questions

Steven Morgan at steven.morgan@mt.gov or 406-594-9728

E-Grants Designer – Technical Support Questions

Mindi Askelson at mindi.askelson@mt.gov or 406-444-0768

