

2023
January

ESSER GUIDANCE SESSIONS

The Office of Public Instruction's ESSER team priority for 2023-24 is to provide **resources** and **support** to educators through a series of interactive, group, and individual events.

The team is providing the below series.

The format for the Guidance Sessions will be:

Brief Presentation

(recorded and posted on website)

Followed by Q&A

SCHEDULE

Each session will be offered at
10:00 am and 3:00 pm
Via Online Meeting

REGISTRATION:

MONDAY-THURSDAY:

<https://hopin.com/events/january-monday-thursday-monthly-montana-guidance-sessions-3d5023e2-c97b-4888-b3ae-f5950541dbb2/registration>

FRIDAY:

<https://forms.gle/ixTUdezuw56Fx5Xk9>

FIVE DAYS, FIVE TOPICS:



GRANT MANAGEMENT 101

Repeated 5x: 10am, 1pm, 3pm, 5pm, 7pm

Understanding Best Practices in grant management, including budgeting, accounting, and community transparency.



TRANSITION PLANNING

Best Practices to ensure a smooth transition when your school experiences staff turnover, specifically for Superintendents and Clerks.



PREAPPROVAL PROCESS for LARGE PURCHASES

Understanding the ESSER grant compliance requirements of Preapproval documentation for large purchases/projects.



FEDERAL DATA COLLECTION / ANNUAL REPORTING

Understanding the upcoming Federal data reporting process, what to expect, and how to prepare.



SUPERINTENDENT/CLERK OFFICE HOURS

Open Office Hours for Superintendents and Clerks to ask questions about and work through their specific ESSER grants/challenges.

