

Class 4 Computer Coding Guidance
Guidance for Application and Review

Professional Development to meet the minimum of at least 80 hours may include:

- A singular *college course or professional development event
- A sequence of related, non-duplicated courses college courses or professional development events
- A mixture of college courses and professional development events
- College coursework and professional development events must be designed and directly related for teaching computer coding/computer programming within grades 5-12
- Each college course/professional development event must present new material
- Completed college coursework may be completed at either the undergraduate or graduate level
- All college coursework and professional development events must be verified to have been earned during the immediate five years of the effective date of requested license
- Professional development related to becoming a facilitator or instructor for a college/professional development provider will not be accepted towards the 80 hours

Recognized Providers:

- All college credits must be earned from a regionally accredited college or university and must be documented on an official transcript
- Professional development providers must either be registered with the Office of Public Instruction or meet OPI renewal requirements as per MCA 10.57.215
- Applicants must be participants of the college course/professional development event and not facilitators or instructors

Directions for Application/Documentation:

- Proof of completion with certificate(s), OPI Certificate of Renewal Units, or official college transcript for college credit
- For college credit, applicant must also provide a course syllabus with topics covered and learning outcomes listed
- For professional development events, a detailed description of the event with the provider/sponsor identified and date(s), location, and topics to be covered and/or learning outcomes listed

* 1 semester credit = 15 hrs. of OPI renewal units/professional development. This equates to 5.33 semester credits = 80 hrs.

* 1 quarter credit = 10 hrs. of OPI renewal units/professional development. This equates to 8 quarter credits = 80 hrs.

NOTE: Guiding documents are ARM 10.57.215, ARM 10.57.102(9)(a) and Montana Board of Regents of Higher Education, Academic Affairs Policy 301.5.2 – Outdated Coursework

March 13, 2019