

ACTION PLAN FOR QUALITY IMPROVEMENT

Reflect on your 2-4 priority areas and work through these questions to develop an action plan for EACH priority area (use separate tables). Add more rows for action steps as needed. Evaluate your plan periodically and adjust the steps as necessary. For continuous improvement, once you've achieved your goals re-assess your program and complete the cycle again.

Organization/Site:	
Point Person/Facilitator:	
Target Goal Area–Circle 1: Academic, Youth Development, Family Engagement, Quality Programming	
Describe:	
Change Needed:	
Indicators/Scores showing need: Process Data (Local Eval Report): Outcome Data (Local Eval Report): Self-Reflection Tool: Other:	Obstacles we may encounter:
How will we know if we have succeeded? (SMART Objective)	

Activities to Create Improvement (Action Steps)	Person Responsible	Timeframe	Resources Needed

