

Dear Administrator:

This email is to confirm that the U.S. Department of Education's Rural Education Achievement Program (REAP) has **received a fiscal year (FY) 2021 Small, Rural School Achievement (SRSA) grant application from your local educational agency (LEA)**. This email contains important information to help prepare your LEA for its FY 2021 SRSA grant, including when to expect a Grant Award Notification (GAN) and how to check or maintain your LEA's DUNS number status. Please read this email in its entirety and take any necessary action.

Next Steps for Your LEA:

- **Notify the REAP Team of contact updates via REAP@ed.gov**
This email is being sent to both the Authorized Representative and Secondary Contact listed in your FY 2021 SRSA application. If these contacts have changed, please notify us via email at REAP@ed.gov. When providing updated contact information, include the following in your email: LEA name, contact person's full name, email, phone number, and the name of the Authorized Representative and/or Secondary Contact that should be replaced.
- **Expect an electronic GAN after July 1, 2021**
Following this email, your LEA should expect to receive an email notification, including a GAN for the FY 2021 SRSA grant, sometime after July 1, 2021.
- **Ensure the proper LEA staff have access to manage SRSA funds in G5.gov**
G5.gov is the grants management system that SRSA grantees use to drawdown and manage funds. Please have an individual with Payee Access log into G5.gov to ensure they are able to access their account. If no one at your LEA has Payee Access in G5.gov or if you need specific technical support relating to G5.gov, please contact the EDCAPS Help Desk at 202-401-6238 and press option 1 for G5. They are open Monday through Friday 8:00 AM – 6:00 PM Eastern Time.
- **Maintain an active, registered DUNS number in SAM.gov**
To access your awarded FY 2021 SRSA grant funds in G5, your LEA's nine-digit DUNS number must remain active in the System for Award Management (SAM). G5 will not permit you to access your LEA's SRSA grant funds if your LEA's DUNS number is not active and registered in SAM.gov.

To assist with the DUNS number registration process, attached to this email is the *DUNS Number and SAM.gov Support Guide for LEAs*, a comprehensive resource designed to support SRSA grantees through every step of the DUNS number and SAM.gov processes. Please refer to this resource to determine your LEA's next steps, which will depend on the current status of your LEA's DUNS number. For additional information and frequently asked questions, see the [DUNS Number Support webpage](#) of the REAP website.

- **Important Update: DUNS number registrations in SAM.gov expiring between April 1 and September 30, 2021 will have an additional 180 days added to their expiration dates**

To help reduce burden on grantees, there will be a 180-day extension for SAM.gov registrations that have expiration dates ranging between April 1, 2021 and September 30, 2021. This does not impact entities registering for the first time during this time period. Each entity registration will have 180 days added to its

expiration date. As an example, an entity that is set to expire on April 1, 2021 will be automatically granted an extension to September 28, 2021. Entity administrators impacted by this change will receive an email from sadmin@sam.gov with the subject line "180-Day SAM.gov Extension Granted for [Entity Name/DUNS/CAGE]." For more information, see the U.S. General Services Administration [announcement](#).

If you have questions about the SRSA program or grant award process, please review the REAP Informational Document, which is available to download on the [REAP website](#). In addition to general program information, the REAP Informational Document also includes information regarding allowable uses of SRSA funds, grant timelines, frequently asked questions, and more!

If you have any questions that cannot be answered with the above resources, please email us at REAP@ed.gov. We look forward to working with you this fiscal year.

Sincerely,

The Rural Education Achievement Program (REAP)

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Visit the new REAP [website](#) today!