

Federal Title Programs Monitoring Process

Fall Monitoring → September - February Spring Monitoring → January - June

First Week of
September
/ January

September -October / January -February

October - \
November /
February March

November - November -

December -January / April - May January - \
February /
May - June

When all findings & corrective actions are received, reviewed, and cleared

Notification

Official notifications and monitoring tools emailed to the district superintendent.

Document Submission

LEA will collect and submit evidence to the OPI in alignment with each program's monitoring tool.

Document Review

The OPI will review all submitted evidence from the LEA in alignment with each program's monitoring tool

Findings Report

The OPI will notify the district superintendent of any corrective actions and additional evidence that is required.

Corrective Actions Submission

LEA will collect and submit to the OPI all corrective actions and additional evidence by due date listed on the Findings Report.

Corrective Actions Review

The OPI will review all corrective actions and additional evidence submitted by the LEA.

District Cleared & Notified

The OPI will notify the district superintendent when the district has zero findings and/or all findings are cleared. Monitoring is complete.



OPI Task