

K-12 Data Task Force Meeting Minutes August 21, 2018

Attendees:

Member	Category	City	Present
Daniel Salomon	Presiding Officer, Senate Education Committee	Ronan	X
Mark Blasdel	Vice Presiding Officer, Senate Education Committee	Kalispell	
Edie McClafferty	Vice Presiding Officer, Senate Education Committee	Butte	
Seth Berglee	Presiding Officer, House Education Committee	Joliet	
Jeff Essmann	Vice Presiding Officer, House Education Committee	Billings	
Moffie Funk	Vice Presiding Officer, House Education Committee	Helena	
Donald W. Jones	Presiding Officer, Joint Education Subcommittee	Billings	
Llew Jones	Vice Presiding Officer, Joint Education Subcommittee	Conrad	
Jill Rocksund	School Board Trustee, Class 1	Columbia Falls	X
Sabrina Steketee	School Board Trustee, Class 2	Boulder	
Ann Hokanson	School Board Trustee, Class 3	Norris	
Heather Davis Schmidt	School Administrator, Class 1	Whitefish	X
Robert DoBell	School Administrator, Class 2	Three Forks	
Pam Birkeland	School Administrator, Class 3	Virginia City	X
Susan Quinn	Teacher, Class 1	Great Falls	
Sam Tudor	Teacher, Class 2	Bigfork	
Elizabeth Campbell	Teacher, Class 3	Rudyard	
Tom Hering	Technology Staff, Class 1	Great Falls	
Mindy Obert	Technology Staff, Class 2	Big Timber	
Vicki Baker	Technology Staff, Class 3	Bynum	
Kevann Campbell	Parent, Elementary, Class 1	Helena	
Tim Ley	Parent, Elementary, Class 2	Huntley	
Vacant	Parent, Elementary, Class 3		
Greg Trangmoe	Parent, High School, Class 1	Stevensville	
Vacant	Parent, High School, Class 2		
Vacant	Parent, High School, Class 3		
Laurie Noonkester	School District Clerk, Class 1	Billings	
Jacklyn Young	School District Clerk, Class 2	Fairview	
Emily Hansmann	School District Clerk, Class 3	Pendroy	
OPI Staff:	Title		
Elsie Arntzen	Superintendent of Public Instruction		X
Suzie Hedalen	Deputy Superintendent for Education Services		X
Ken Bailey	Asst. Superintendent of Operations		X
Ashley McGrath	State Assessment Director		X
Phoebe Williams	Executive Office Administrator		X

Eric Meredith	Research Analyst		X
Gail Harms	Student Information Systems Manager		X
Public			
Jeff Elliot	Superintendent	Three Forks	X

Welcome and Introductions

- Superintendent Arntzen welcomed all of the attendees and introduced the OPI staff. Task Force members then introduced themselves. The meeting followed the agenda, which is attached.

ESSA Report Card – Susie Hedalen

- One of the requirements of USED for state ESSA plans is to develop a report card system for each school in the state.
- Attached are the two documents that Susie used to discuss the status of the ESSA report card. One is a prototype of the report card and the other is a list of the current refinements the development team is working on.
- Susie Hedalen discussed the timeline for the report card with development and sharing of the prototypes occurring through the next three months. USED requires that the report card be available in December. However, USED is considering a delay to March due to issues with transferring information from the Civil Rights Data Collection to states.
- Susie reviewed each of the charts and other data on the report card prototype and discussed potential changes that are in process.
- There will be multiple opportunities for educators to comment on the report card including the MCEL gathering in October.

Assessment Test Administration Security Agreements – Ashley McGrath

- Ashley McGrath discussed a new system for Security Agreements for the administration of Assessment Testing in Montana. Her document is attached.
- The new system has been developed in response to both a federal audit finding and peer review feedback that the OPI’s test security procedures are deficient.
- The new system requires signing of security agreements prior to the testing cycle as opposed to the current system that has test administrators’ signing certificates after testing is completed. The new system will help to ensure that each role in test administration has a clear definition,

Changes to Home Language Process for English Learners – Gail Harms, Eric Meredith

- Gail Harms and Eric Meredith discussed a change being made to Infinite Campus to record the home language of English Learners.
- The collection of data on English Learners for federal reporting purposes requires reporting of the home language. Currently, district users have around 30 options to choose from, one of which is the equivalent of “not reported.” USED complained that we reported too many students with this coding and requested we give districts over 500 languages to choose from. Analysis showed that providing about 60 options would capture all Montana cases. Some of the options are language families. The expanded choice may make the data entry task slightly longer. The change will go into affect with the next Infinite Campus update.

Wrap Up/Adjournment/General Comments

- Superintendent Arntzen stated that the next meeting will be held before the end of the year.