2023 EGRANTS TOUR

AGENDA

1. Main presentation
2. Work on the Consolidated Application
3. Work time and office hours (11:30-4:00)
4. ESSER assistance during work time

ESSER FUNDS

The ESSER funds are not handled under the Federal Programs Unit, and they will not be addressed during this part of the presentation.

ESSER assistance will begin after lunch.

Office hours will be held during the tour from 12:00 PM to 4:00 PM.

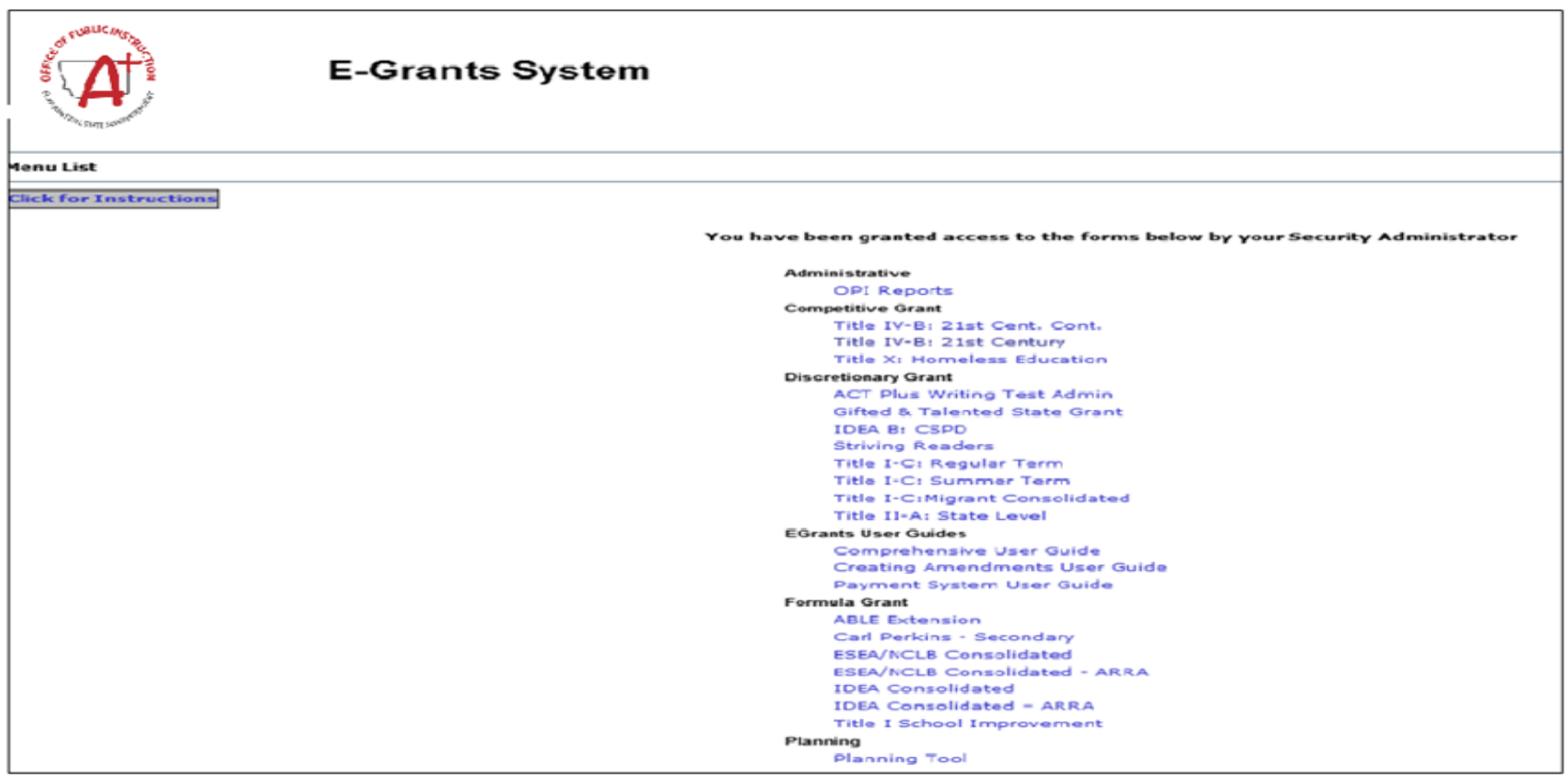
Link: https://mt-gov.zoom.us/j/83027842073?pwd=VHhmRDljdXBOUVU1bk5aeTV0Wml4QT09

ESSER contacts:

Wendi Fawns- wendi.fawns@mt.gov

Rebecca Brown- Rebecca.Brown@mt.gov

Allison Agostino- Allison.Agostino@mt.gov



E-Grants

OPI Staff
406-444-3083

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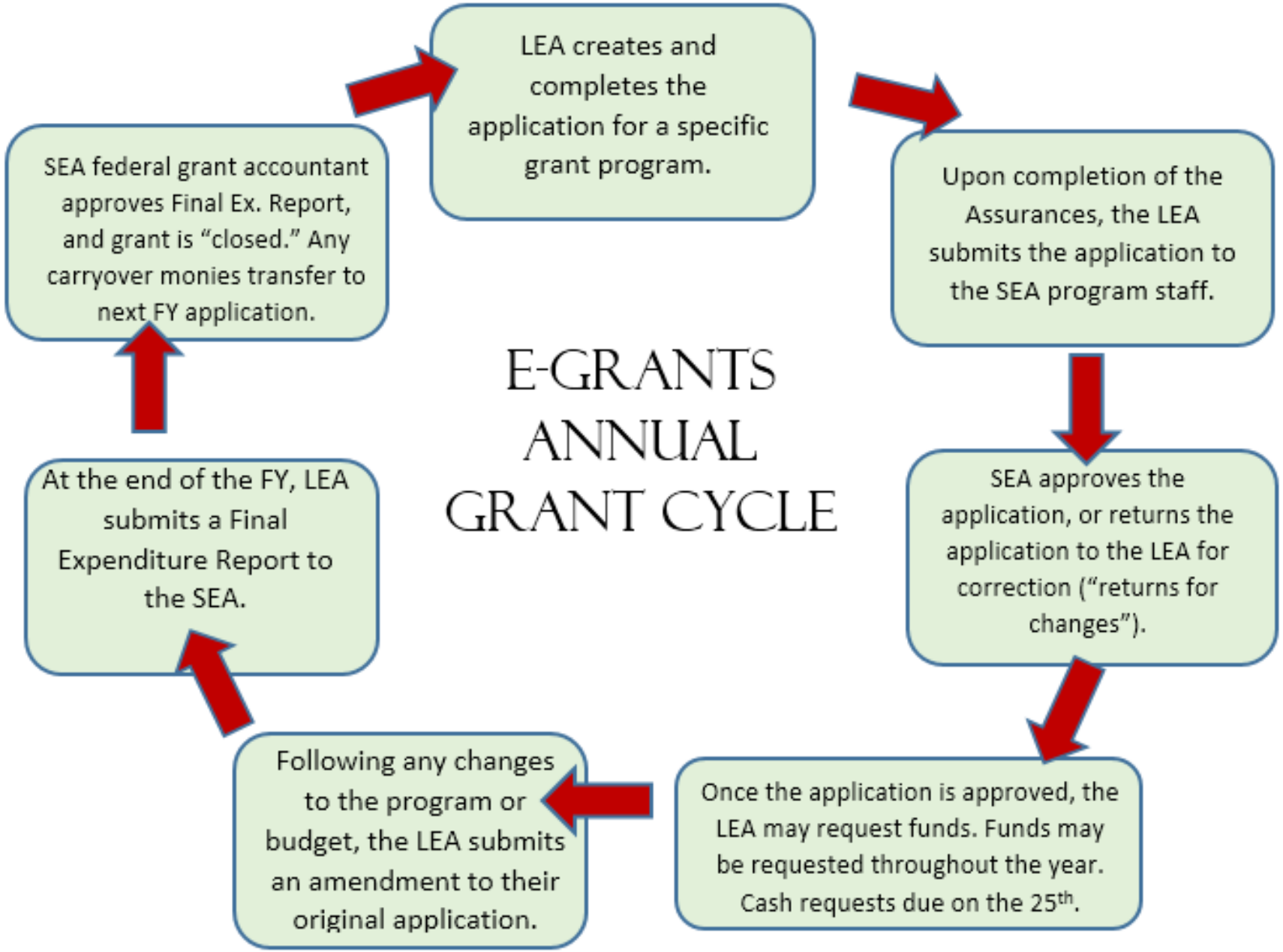
E-GRANTS: AN OVERVIEW

- **The E-Grants System** is a web-enabled system for PK-12 education in the State of Montana.
  - The system supports the grant application from the allocation of funds and application for funding, through payment accountability, reporting to the grantor, and grant close-out.
  - The system hosts both state and federal grants.
  - E-Grants is accessible to all subgrantees via the Internet without the need for installing special software or hardware.

E-GRANTS ANNUAL GRANT CYCLE



Helpful Links & Resources. OPI has several User Guides that will help you while using E-Grants: https://egrants.opi.mt.gov/opigmsweb/logon.aspx

- **Getting Started With E-Grants.** Provides technical points to using the system.
- **New User Link.** MTW GMS - Grants Management System
- **E-Grants Payment System User Guide**. Includes step-by-step instructions for basic fiscal processes in E-Grants.
- **OPI State & Federal Grant Handbook.** The best resource there is for all the OPI's fiscal policies!
- **Creating Amendments User Guide**. Step-by-step instructions for creating an amendment following changes in allocation or program.
- **Making Returned for Changes Modifications**. If your application has been returned for you to make changes, check out this publication to guide you through your next steps.
- **Printing Applications And Grant Award Notices**. This user guide addresses the printing of GANs and applications for your files.

E-Grants

E-Grants is a web-enabled system for K-12 education and supports the grant application process from allocation of funds and application for funding through payment accountability, reporting to the grantor and grant closeout for both state and federal grants. E-Grants is accessible to all Local Education Agencies (LEAs) and other subgrantees via the Internet without need for installing any special software or hardware.

If you need help with Login IDs or passwords, contact E-Grants Security.

Contact us via email or call us between 8:00am and 5:00pm MT at 406-444-3680

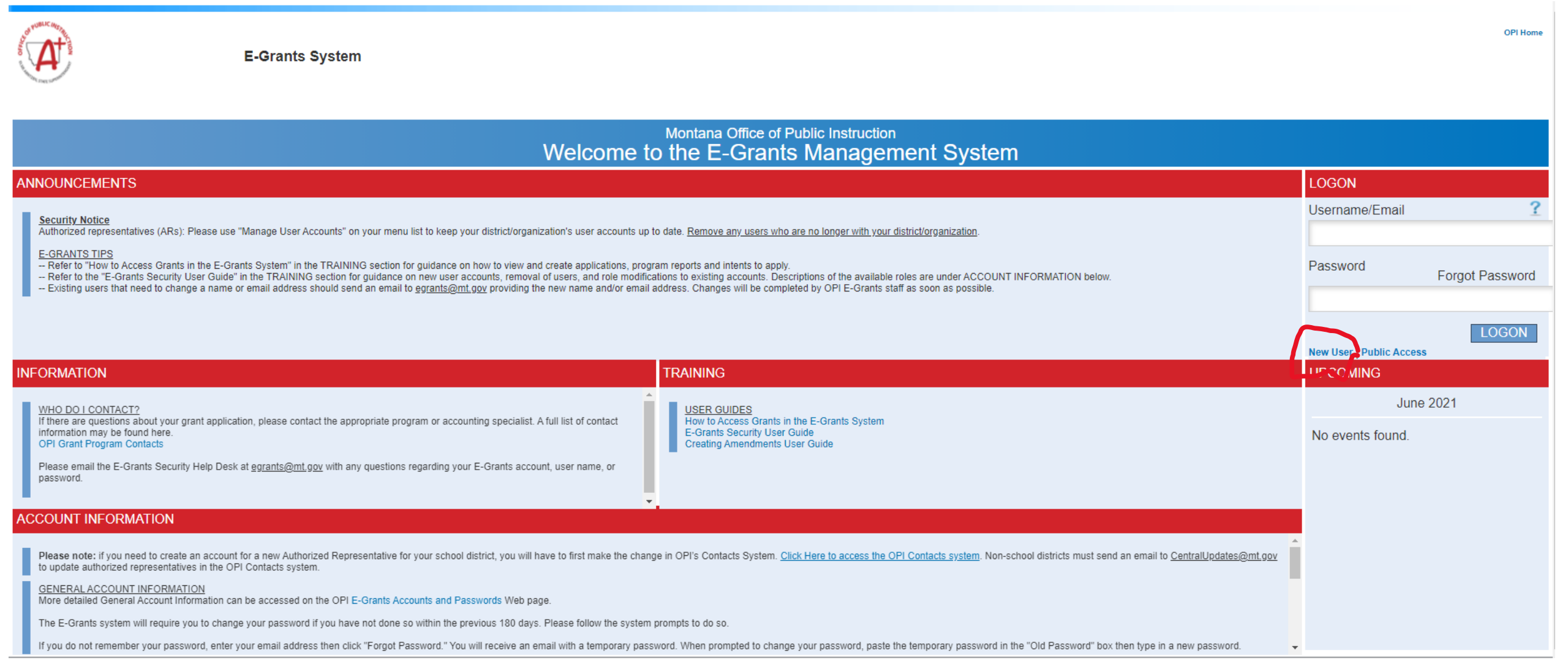
Grant Management

E-Grants Users

E-GRANTS LOG IN

Route: https://opi.mt.gov/Leadership/Finance-Grants/E-Grants#10712912251-e-grants-users

E-Grants Login



NEW USERS

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There are three primary roles recognized by OPI and the E-Grants system. These roles are assigned partially by statute and partially by one's job duties.

The **Authorized Representative (AR)** is the person who legally acts on behalf of the organization. In school districts, this person is most often the district superintendent. In other organizations, the chief executive would be the AR. AR duties include:

- Signing off on grant assurances and submitting applications to OPI staff through E-Grants;
- Approving E-Grants Security Requests for their staff;
- Informing their *clerk/business manager/accountant* of applications, awards, applicable requirements, budget or program modification (i.e., amendments); and submitting timely, accurate program/fiscal reports.

In a school district, the **Clerk** is appointed by the Board; for other organizations, the Clerk would be the local fiscal or finance staff person (accountant, business manager, etc.). Duties include:

- Appropriately budgeting for funds within the E-Grants system;
- Using the E-Grants system to draw down funds; and
- Submitting expenditure reports to OPI grant accountants.

The third role, **Data Entry,** applies to all other users who may need access to a given grant but do not fit within either of the previous two roles. This often applies to job titles like Grant Manager, Office Manager, Federal Programs Coordinator, Program Director, etc. Duties include:

- The ability to create and edit grant applications and amendments.

BUSINESS ROLES WITHIN AN ORGANIZATION

The **Common Assurances** apply to all programs administered by the U.S. Department of Education, through the Office of Public Instruction, including all programs found in the following Acts:

- ESEA, Reauthorized by the Every Student Succeeds Act of 2015
- Individuals with Disabilities Education Act (IDEA)
- Adult Education and Literacy
- Carl D. Perkins Vocation and Technical Education Act
- Workforce Investment Act

GENERAL ADMINISTRATIVE REQUIREMENTS: COMMON ASSURANCES

Basic Tips. Please read the full list at “Getting Started With E-Grants.”

- **Instructions.** Page-specific instructions are available at the top of each application page: Click for Instructions
- **Turn off Pop-up Blockers.**
- **Save often!**
- **Clicking-don't double click...**
- **Do not use “Back” or “Refresh” buttons.**
- **Egrants will not allow you to open more than one application at the same time unless you are in two different browsers. (Chrome/Edge/Firefox)**

E-GRANTS DOS & DON’TS

Not Submitted: Application/Amendment has been created, but not completed.

Select	Application / Amendment	Original Submit Date	OPI Approval Date	Status	Status Date
2014-2015					
	15-ESEA-00 Original Application			Not Submitted	

Submitted for Local Review: Application/Amendment has been Submitted to the Authorized Representative for Approval.

2013-2014					
	14-ESEA-00 Amendment 2			Submitted for Local Review	06-09-2014

Submitted to SEA: Application/Amendment has been Submitted for OPI Approval.

2013-2014					
	14-ESEA-00 Amendment 2	06-09-2014		Submitted to SEA	06-09-2014

Returned for Changes: There was an issue with the Application/Amendment, further information or changes may be needed.

2013-2014					
	14-ESEA-00 Amendment 2	06-09-2014		Returned for Changes	06-09-2014

Final Approval: Application/Amendment has been Approved by OPI

Select	Application / Amendment	Original Submit Date	OPI Approval Date	Status	Status Date
2013-2014					
	14-ESEA-00 Original Application	09-04-2013	09-06-2013	Final Approved	09-06-2013

STATUS

ADMINISTRATIVE DEADLINES

- **Cash Requests** are due on the 25th of each month and paid on the 10th of the following month.
  - June has two payments: 10th and around the 27th
  - No payments made in the month of July.
  - Separate cash requests must be submitted for each program.
  - Cash requests are submitted monthly.
- **To avoid possible high-risk status, cash requests should be made quarterly (at a minimum)**
- **Final Expenditure Reports**:
  - Grants Ending June 30th are due August 10th
  - Grants Ending September 30th are due November 10th
    - All under the Consolidated Application

IMPORTANT TIMELINES

September 1: Egrant Consolidated Applications must be created/opened by this date. Last date to create an amendment on a previous year's application without OPI approval.

September 30: Egrant Consolidated Applications must be submitted by this date.

October 31: Egrant Consolidated Applications must be approved by this date.

Districts missing the deadlines must submit a letter to Sharyl Allen, deputy superintendent, stating why the timeline was missed, and then give a plan to meet the due date in the future-this must come from the district board chairperson. *Missing the deadlines can move the district onto the high-risk list!*

Select an application from the list(s) below and press one of the following buttons:

Open Application

Review Summary

Payments

Select	Application / Amendment	Original Submit Date	OPI Approval Date	Status
2013-2014				
◉	14-ESEA-00 Amendment 2	01-22-2014	01-24-2014	Final Approved
○	14-ESEA-00 Amendment 1	12-20-2013	01-03-2014	Final Approved
○	14-ESEA-00 Original Application	09-12-2013	09-25-2013	Final Approved
2012-2013				
○	13-ESEA-00 Amendment 5			Not Submitted
○	13-ESEA-00 Amendment 4	07-02-2013	07-08-2013	Final Approved
○	13-ESEA-00 Amendment 3	02-12-2013	02-20-2013	Final Approved
○	13-ESEA-00 Amendment 2	01-18-2013	02-06-2013	Final Approved
○	13-ESEA-00 Amendment 1	12-13-2012	12-20-2012	Final Approved
○	13-ESEA-00 Original Application	09-11-2012	09-28-2012	Final Approved
2011-2012				
○	12-ESEA-00 Amendment 6	08-24-2012	09-17-2012	Final Approved
○	12-ESEA-00 Amendment 5	08-17-2012	08-21-2012	Final Approved
○	12-ESEA-00 Amendment 4	07-12-2012	07-16-2012	Final Approved
○	12-ESEA-00 Amendment 3	02-10-2012	02-13-2012	Final Approved
○	12-ESEA-00 Amendment 2	12-16-2011	01-09-2012	Final Approved

CASH REQUESTS

Cash Request 6

Click for Instructions

This request has been approved. No more updates will be saved.

Program: Schoolwide

Itemize and explain each expenditure amount. Click on the "Create Additional Entries" button to enter additional information. (Use whole dollars only. Omit Decimal Places, e.g. 2536)

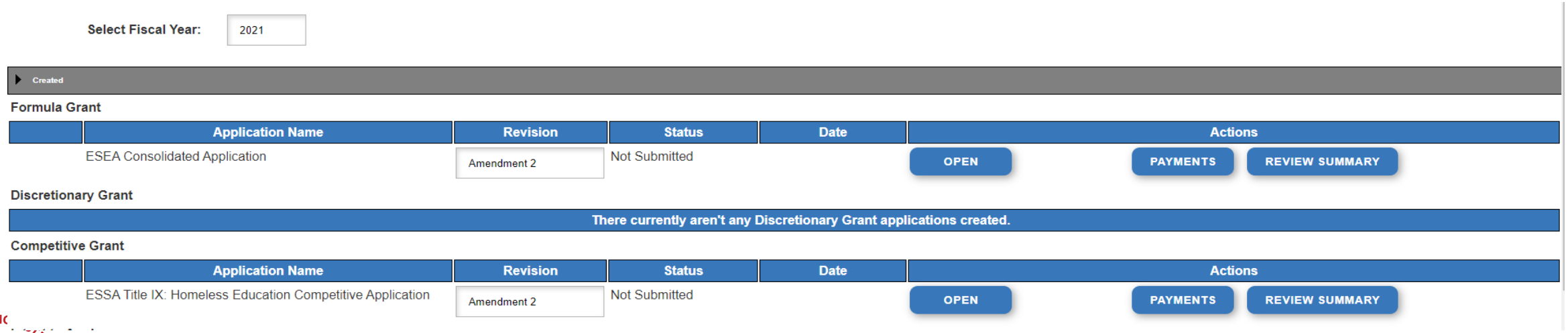
Description of Object Codes

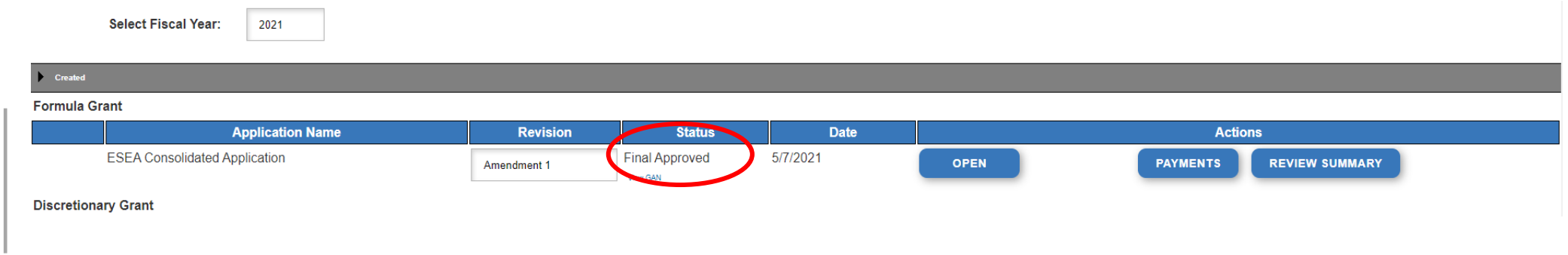
Object Code	Expenditure Description and Itemization	Final Approved Budget	Previously Requested	Cash Request
100	(1000 Character Maximum) Salaries- Educators, Para Professionals and Guest Teachers	$1,722,390	$775,666	134503
200	(1000 Character Maximum) Payroll Benefits- Educators, Para Professionals and Guest Teachers	$246,982	$116,420	19419
300	(1000 Character Maximum) Contracted Professional Services Onsite Literacy support D Hunsaker CRA Apr 3 & 4: A. Brown check in with coaches	$180,000	$33,223	5600
500	(1000 Character Maximum) Home visit mileage and Travel - D Reed - MTSS Summer Institute - Bozeman	$15,000	$13,705	1224
600	(1000 Character Maximum) Literacy Backpacks, Family night project bundles, Smith Family Night_Eng, Tech Expo HMS, Rossiter Family night_Math, Warren Family Night_Eng, Hand2Mind plastic cuisenaire rods class set,	$115,960	$13,718	11033

E-GRANTS PROCESSES

Amendments. Any significant change to your E-Grant program, whether programmatic or fiscal, requires an “Amendment” to your Original Application.

- Budget Modifications vs. Program Modifications
- **ESEA Amendments for a prior year’s application must be submitted to the OPI by September 1st.**





Reasons for Budget Amendments:

Budgeting for carryover.

Changing the scope of the program.

Reallocation of funds.

Move funds from one object code to another. There is a user guide available in the “E-Grants User Guides” on the main menu screen

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BUDGET AMENDMENTS

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Carryover Funds. Carryover funds from the previous year application will automatically appear in your current year application as soon as the previous year's application has been "closed out." This must be completed by November 10, of each year.

- **15% Limitation**
- **Excess Funds-on a case-by-case basis**

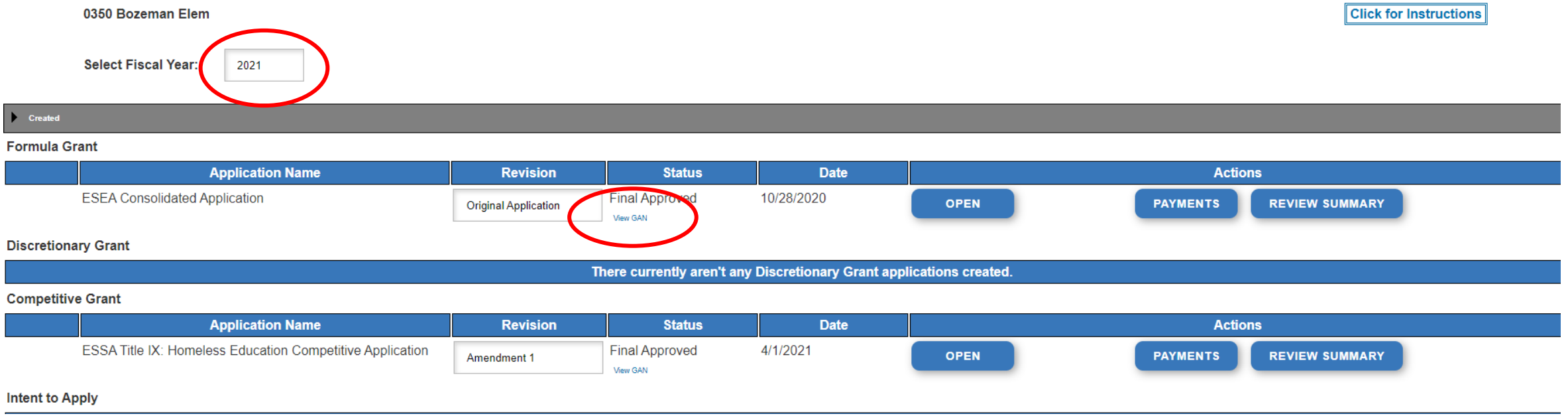
Contact:

Whitney Williams, Federal Grant Accountant

wwilliams2@mt.gov *or* **(406)444-3408**

E-GRANTS PROCESSES

Select the year you wish to view from the drop-down menu (circled below) and then click on "View GAN" to see the Grant Award Notice.



GRANT AWARD NOTICES (GANS)

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The Montana Office of Public Instruction, Elsie Arntzen, Superintendent
P.O. Box 202501 Helena, Montana 59620-2501
In-State Toll-Free 1-888-231-9393, Local (406) 444-3095

PRIME APPLICANT:
Helena Elem

LE #: 0487
Approved Indirect Cost Rate: 4.3400

FEDERAL AWARD IDENTIFICATION:
Title I, Part A, Schoolwide Programs

SEA AWARD: $54,751,395.00
CFDA: 84.010A
IS AWARD R & D? NO
SUB AWARD? NO

STATUTORY AUTHORITY
Elementary and Secondary Education Act of 1965 as reauthorized by the No Child Left Behind Act of 2001, Public Law 107-110, Title I, Part A, Sections 1114.

SCHOOL DISTRICT ACCOUNTING CODES
Fund: 15 (Miscellaneous Fund)
Revenue Code: 4940
Expenditure Program Code: 494

PROJECT NUMBER
025 0487 32 2023

FEDERAL AWARD IDENTIFICATION NUMBER
S010A210026

OPI PROGRAM CONTACT
Name: Jack O'Connor
Phone: (406) 444-3083
Email: joconnor2@mt.gov

OPI PAYMENT CONTACT
Name: Whitney Williams
Phone: (406) 444-3408
Email: wwilliams2@mt.gov

GRANT PERIOD: 7/1/2022 - 9/30/2023
SEA GRANT PERIOD: 7/1/2022 - 9/30/2023
FINAL LIQUIDATION DATE: 10/31/2023
FINAL FUND DRAWDOWN DATE: 11/10/2023

AWARDS AND APPROVALS:

Original Application Approved: 8/29/2022	$2,174,410.00
Amendment 1 Approved: 12/2/2022	$2,174,410.00
Amendment 2 Approved: 2/23/2023	$2,384,515.00
Amendment 3 Approved: 5/1/2023	$2,384,515.00
Amendment 4 Approved: 6/8/2023	$2,384,515.00
Cumulative Award:	**$2,384,515.00**

GRANT AWARD NOTICES (GANS)

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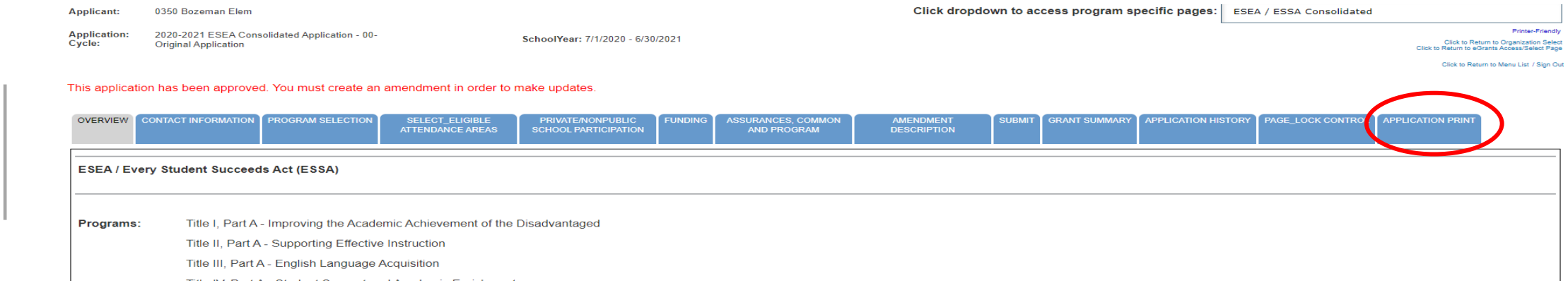
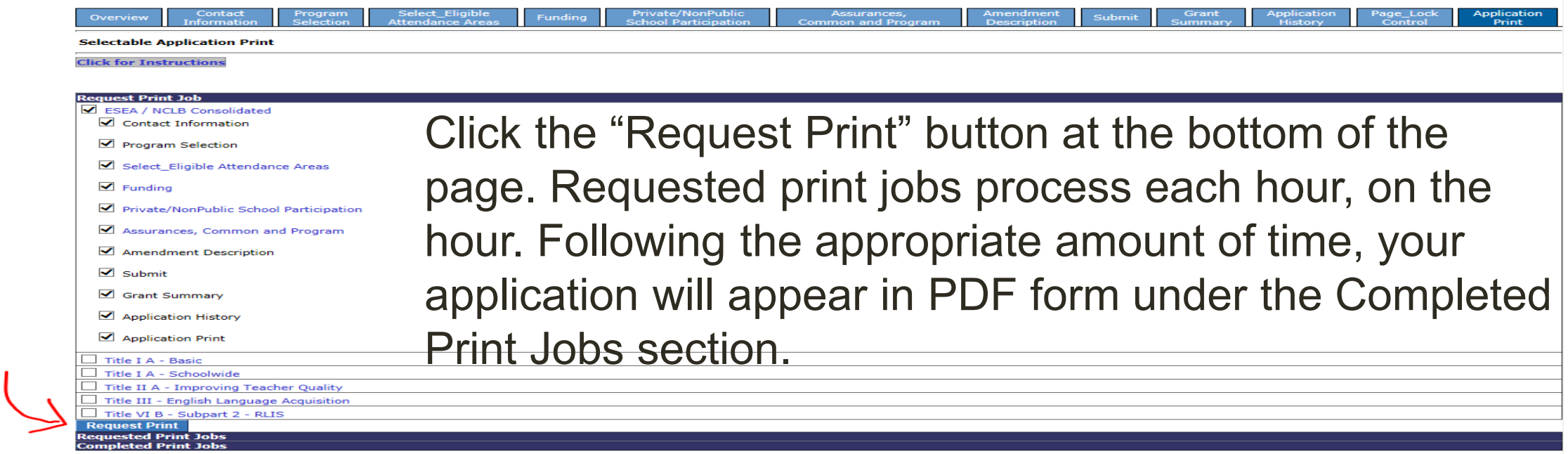


Navigate to the Application Print tab (above) and select the pages you wish to print.



Click the “Request Print” button at the bottom of the page. Requested print jobs process each hour, on the hour. Following the appropriate amount of time, your application will appear in PDF form under the Completed Print Jobs section.

PRINTING APPLICATIONS FOR RECORDS

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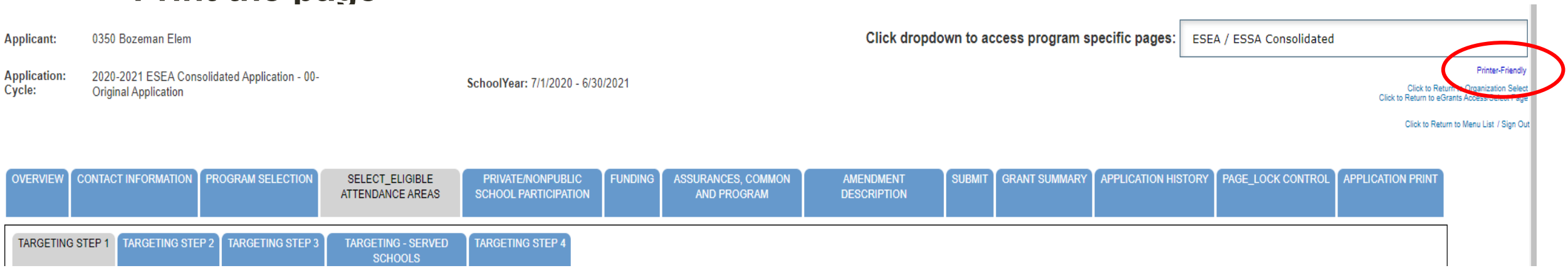
- Go to a specific page
- Click on Printer Friendly in the upper, right hand side
- Click on Control P
- Print the page



- Close printer friendly page-upper, left-hand side

E-GRANTS PRINTING-EASY!

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APPLICATION REMINDERS FOR 2023

1. No planning tool-you can still see it.

2. Many text boxes have a 500-character minimum-these are labeled.

3. Unique Entity Identifier Number (UEI) has been preloaded on the Contact Information page, but districts have the ability to change/update.

4. Alternate contact approval email must at least be the district clerk/business manager.

5. If the AR and/or business manager is not correct, add them to the alternate email address list. All AR/business manager changes must go through OPI Central.

6. Page lock control-has a select all option!

2023 MAJOR CHANGES!!!

Contact Information Tab

- Districts are now required to put the name and contact information of the Foster Care Point of Contact and Homeless Liaison if they are different than the AR.
- Districts must also upload copies of the required professional development hours for the homeless liaison.
- Districts running a Title III program must also put in the program contact information.

Select Eligible Attendance Areas-Targeting Step 1

- Homeless Enrollment counts from June 1, have been preloaded, and they cannot be changed.
- Public Enrollment and Free/Reduced counts from the October snapshot have been preloaded, however, districts may change these numbers.
- There are separate columns for CEP enrollment and direct certification numbers-not preloaded!
- Public School/CEP/Private School columns are now all next to each other.

Program Detail

- Tribal Consultation-for districts that meet the requirements, document can be downloaded from www.parentnotices.com. Don Wetzel- Dwetzel2@mt.gov or 406-444-4527

TITLE I PROGRAM TOPICS

1. Contact your Title I specialist for program questions, and your grant accountant for budgetary information.
2. To get your funds, remember the cash request deadlines.
3. Do not cut and paste without reviewing this year's questions for updates or changes.
4. Do not forget to set aside required funds and budget accordingly.
5. If you mark a school as receiving Title I funds on Targeting Served Schools, you must mark students in that school as participating in Title I in AIM. If the district chooses not to serve students, then mark the school as not served.
6. Don't forget the Egrant deadlines!

IMPORTANT ITEMS TO REMEMBER

1. Failure to put in a secondary email address (business manager) at the bottom of the contact information page that is different from the AR's address.
2. Failure to not put in a set aside amount on Targeting Step 4 for homeless students. (Remember to budget set-aside funds on the budget pages.)
3. Meeting minimum text box requirements by using spaces, periods, repeated characters, or repeated sentences at the end of your answers. (We read every answer in every application.)
4. Districts not properly allocating funds to participating private schools.
5. Districts not budgeting for private schools on Title I Basic side.

I FEEL SO REJECTED….
THE TOP 10 REASONS WHY

6. Failure to answer/answer correctly the graduation question if the district is only a K-8.
7. Districts using the same answer for multiple questions.
8. Districts not completing the CEP calculation properly-the district must use the enrollment/direct certification numbers provided by School Nutrition or DPHHS.
9. FTEs: List the total FTEs you are paying for, not the total number of people you are paying.
10. Ensuring that all set aside amounts (Targeting Step 4) have a corresponding line item on the budget pages.

I Feel So Rejected….
The Top 10 Reasons Why

TARGETING SERVED SCHOOLS RESPONSE-SNS

Supplement, not Supplant (SNS)

1. District has a single school-exempt
2. District has only one school per grade span-exempt
3. District has multiple schools per grade span-colony schools count
   - A. District adopted MTSBA policy 7220P
   - B. District must state its process to demonstrate SNS

FAMILY ENGAGEMENT ACTIVITIES

1. You **MUST** have a process that allows families to give input on the development and evaluation of the Title I program.

2. You **MUST** have a compact. (TransACT)

- Targeted programs – only signed by families with children who are participating in Title I
- Schoolwide programs – all students must receive and return a compact

3. Activities **MUST** be linked to learning.

- Linked to the school or district's improvement goals.
- Provide families with skills or knowledge to support academic success.
- Be provided to Title I families only, if using Title I funds.

4. Identify the barriers – the things that are keeping families from participating (time, transportation, childcare, language, etc.) and explain how the district is overcoming those barriers to engage more families (offering transportation, offering a translator, etc.).

TITLE I, PART A SET-ASIDE FOR HOMELESS STUDENTS

- Targeting Step 1 – Students are already preloaded from the June count date
- Targeting Step 4 - The **minimum** set-aside per identified student is $35, but you can set aside more based on needs (see Needs Assessment)
  - McKinney-Vento Needs Assessment for Title I Set-Asides (optional)
- Budget Page – Create a separate line item(s) for these funds and a description of how funds will be spent to support homeless students.
  - Funding is intended to provide supplemental services to homeless students; above and beyond normal Title I services (and can be used in both Title and non-Title schools)
  - School supplies, PPE, hot spots, laptops/Chrome books, tutoring, social workers, etc.
  - TARGETED-ASSISTANCE schools-Identify students as Title I in AIM, if receiving services

Title II, Part A:
Supporting Effective Instruction

Christy Hendricks,
christy.hendricks@mt.gov
406-444-0794

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TITLE II, PART A PURPOSE

The purpose of Title II, Part A is to meet the following goals:

1. Increase student achievement consistent with state standards;
2. Improve the quality and effectiveness of teachers, principals, and other school leaders;
3. Increase the number of teachers, principals, and other school leaders who are effective in improving student academic achievement in schools;
4. Provide low-income and minority students greater access to effective teachers, principals, and other school leaders.

ELIGIBLE STAFF TYPES

Title II, Part A funds can be used to support:

- Teachers
- Principals
- Other School Leaders
- Paraprofessionals

For federal non-regulatory guidance on the Title II program, please see Non-Regulatory Guidance for Title II, Part A: Building Systems of Support for Excellent Teaching and Learning.

Uses of Title II, Part A Funds

Guidance on Allowable and Unallowable Expenditures

The Title IIA grant is intended to support teachers, principals, and other school leaders in their work to improve the overall quality of instruction and ensure equity of educational opportunity for all students. Below is a sample list of allowable and unallowable activities to support program planning activities. ESSA defines professional development as activities that are sustained, intensive, collaborative, job-embedded, data-driven, personalized or based on information from an evaluation and support system, and classroom-focused. Title II, Part A funds cannot be used to support stand alone, discreet professional development that does not connect to a larger school-wide or individualized plan.

ALLOWABLE EXPENDITURES	UNALLOWABLE EXPENDITURES
• Salaries, stipends, or contractor/consultant fees for instructional coaches in public schools • Contractor/consultant fees for instructional coaches in non-public schools • Recruitment and retention initiatives such as signing bonuses, relocation costs, recruitment materials, salary differentials or incentive pay, certification or licensure costs, contracted professional development providers for public schools. • Stipends and/or substitute costs to participate in professional development or mentorship initiatives in public schools • Stipends allowed for non-public instructional personnel for after or before school, in summer and/or vacation time professional development • Stipends and/or substitute coverage that allows collaborative educator work, such as planning, peer observations, and curriculum writing in the public schools • Administrative costs for coordinating professional development programs for public and nonpublic schools. • Negotiated administrative fees for third-party contractors on behalf of nonpublic schools. • Conference fees, travel and hotel costs, meal reimbursements, and mileage reimbursements that adhere to state and federal guidelines for both nonpublic and public school educational personnel • Program development costs for allowable Title IIA-funded programs, such as conducting a needs assessment, contracting with program developers, or administering and analyzing surveys in the public schools • Materials, supplies, and equipment **for use in professional development** sessions that are reasonable and necessary to carry out development sessions in both the public and nonpublic schools; or for implementing collaborative educator work in public schools. • Reasonable benefits costs (i.e. per usual district policies) proportionately linked with FTEs/salaries identified in Codes 15 and 16 for public school personnel • Costs related to provision of professional development or implementation or analysis of programs and activities intended to meet ESSA objectives for both public and nonpublic schools • Salaries for class size reduction teachers in public schools	• Professional development that is stand-alone, one-day, or short-term workshops with no connection to a larger school-wide or individualized plan or initiative for both public and nonpublic school personnel • Salaries/stipends for non-public instructional personnel during the regular school day. • Benefits costs for non-public personnel • Any direct reimbursement to a nonpublic school • Food and refreshments, including working lunches, are not allowed for both public and nonpublic school personnel • Materials and supplies that are not directly connected to professional development (e.g. individual teacher iPads that are used outside the scope of professional development environment, unrestricted training rooms for other than instructional staff in both public and nonpublic schools, white boards for classroom use, software programs for students, copiers, computers, carts and professional library that is unrelated to any specific professional development) • Materials and supplies that are not secular, neutral and non-ideological • Payment of expenditures incurred by nonpublic schools without prior knowledge and/or authorization by an LEA.

ELIGIBLE AND NON-ELIGIBLE EXPENDITURES

Title II, Part A eligible expenditures should be the result of needs identified by LEAs and stakeholders – Needs Assessment

Title II funds may not be used to develop, align, map, or revise curriculum, or assessments; however, Title IIA funds may be used to provide professional learning, training, and resources to teach/train on how to design, develop, align, map, or revise curriculum or assessments.

List of Eligible and Non-Eligible Expenditures

NEW TAB – NEEDS ASSESSMENT

New for 23-24 – Each district must upload a copy of your Needs Assessment

The Needs Assessment does not have to be the Needs Assessment from the OPI. Here is an example of a simple Needs Assessment you can use - https://opi.mt.gov/LinkClick.aspx?fileticket=A6oJ33jjUbI%3d&portalid=182

PROGRAM DETAIL CHANGES

New for 23-24 – New wording under each text box for the description of the activities.

Please describe how activities (1) have evidence of impact on student achievement, (2) are sustained (not stand-alone, one-day or short-term workshops), intensive, collaborative, job-embedded, data-driven, and classroom-focused, and (3) how the activities will be regularly evaluated for their impact and the evaluations used to improve the quality of the activities.

BUDGET PAGE CHANGES

New for 23-24 – Additional Purpose Category for Private School Participation just like Title I.

CONTACT INFORMATION

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Title III:
English Language Acquisition

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ELSIE ARNTZEN, STATE SUPERINTENDENT
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Putting Montana Students First

TITLE III
GENERAL INFORMATION

PURPOSE OF TITLE III

- Title III assists ELs, including immigrant children and youth, to develop English proficiency and to meet the same challenging state academic standards that other children are expected to meet. *NEW HLS in TransACT

- Schools must use Title III funds to implement language instruction through educational programs that are keyed to the overall standards. SEAs, districts, and schools must report the English proficiency and core academic content knowledge of ELs.

- Title III has a dual purpose: to help ELs meet the same state academic achievement standards applicable to all students, and that they develop proficiency in the English language. These goals are closely related but distinct.

WHAT CAN THE FUNDS BE USED FOR?

Title III: Supplement vs. Supplant

Title III is for:	Title III is not for:
✓ **Language Instruction** Provide an effective program to increase English Proficiency and core academic achievement for English learners (EL). The program(s) may make use of both English and the student's native language.	⃠ **Core EL program** Lau required (1974) core EL program must be provided by a licensed staff member trained to carry out the program **paid with local and state funds only**
✓ **Professional Development** Of sufficient intensity and duration to improve teachers' abilities to understand and use curricula, assessment, and instructional strategies for EL students.	⃠ **General Activities** Activities without specific focus on developing English proficiency or paying for EL students and teachers portion of the general activity must be **paid with local and state funds only**
✓ **Academic Achievement** Supplemental activities and materials to improve the core academic achievement of EL students.	⃠ **Interpretation/Translation Services** Title VI of OCR 1964 requires meaningful language access for parents with limited English proficiency. Activities to ensure regular school communication in an understandable format and/or language must be **paid with local and state funds only.**
✓ **Community Programs** Provide community participation programs, family literacy services, and parent outreach and training activities to EL children and families.	⃠ Federal/State Mandated Assessments Time and effort of administering federal and state mandated assessments, including ACCESS 2.0 and Smarter Balanced must be **paid with local and state funds only.**
✓ **Materials** Acquire educational materials for EL students and instructional materials for teachers to develop English language proficiency for EL students.	⃠ **Paraprofessionals without Direct Supervision of a Certified Teacher** Licensed and trained staff members are responsible for delivering core EL program services. Federally funded noncertified paraprofessionals must be under the direct supervision of a licensed teacher.
✓ **Technology** Acquisition of technology and software to carry out the activities consistent with the other authorized activities for LEP students.	⃠ **Fluent or Native English Speakers** Services, materials, activities, equipment, and technology must only benefit EL students. Items that will benefit all students,
✓ **Administrative Expenses**	

Title IV Part A: Student Support and Academic Enrichment

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TITLE IV, PART A: STUDENT SUPPORT & ACADEMIC ENRICHMENT

The SSAE program is intended to improve students' academic achievement by increasing the capacity of state education agencies, local education agencies, and local communities to provide all students with:

- **Access to a well-rounded education**
- **Improve school conditions for student learning, and safe & healthy students**
- **Effective use of technology to improve the academic achievement & digital literacy of all students**

Montana used a formulary grant to ensure all LEAs in MT that received Title I allocation in the previous school year receive funding under Title IV Part A, with a minimum award of $10,000.

Learn more at: http://opi.mt.gov/Leadership/Academic-Success/Title-Other-Federal-Programs/Title-IV-Part-A-Student-Support-Academic-Enrichment

TITLE IV-A

Well-Rounded Education Programs	Safe and Healthy Students	Effective Use of Technology
Supporting students with well-rounded educational opportunities including: • foreign languages, arts, and music education • STEM programming: science, technology, engineering, mathematics, and computer science instruction and activities • American history, civics, economics, geography, government, and environmental education instruction • programming in career and technical education, health, physical education, and any other subject with the purpose of providing all students access to an enriched curriculum and educational experience improving access to AP courses or Dual enrollment opportunities	**Supporting safe and healthy students with:** • comprehensive school mental health • drug and violence prevention • training on trauma-informed practices • bullying prevention • dropout prevention, re-entry programs & transition services • child sexual abuse awareness & prevention • promoting supportive school discipline • suicide prevention • health & physical education • mentoring & school counseling • schoolwide positive behavioral interventions & supports	**Supporting the effective use of technology by:** • high quality professional development in utilizing technology • carrying out innovative blended learning projects • delivering specialized or rigorous courses using technology • providing students in rural, remote, or underserved areas with technology resources • building technological capacity and infrastructure (max 15% of EUT funds for devices/infrastructure - unless you are REAP/FLEX.)

TITLE IV, PART A: STUDENT SUPPORTS & ACADEMIC ENRICHMENT

Things to remember:

If your allocation is $30,000 or more:

1. Your district must do a needs assessment at least once every 3 years. The needs assessment must be done before making any decisions about transferring funds. You will need to complete the **needs assessment description in the Title IV-A application**, even if transferring funds. The Needs Assessment Description box is located on the **Program Detail, Program Objectives** page.

2. Your district must spend a minimum of 20% to provide Well-Rounded Education programs and activities, a minimum of 20% on activities to provide for Safe and Healthy Students, and at least 1% to improve the Effective Use of Technology. Remember that within technology there is a 15% cap on spending for devices, equipment, software and digital content.

If your allocation is *below $30,000:*

- Your district may spend on activities in one, two, or three of the categories. If districts chose to spend in the Effective Use of Technology area, once again there is a 15% cap on spending for devices, equipment, software and digital content. (Unless using Reap Flex, which will be described on the next slide)

For all allocations: Equitable share for private schools is applied after transferability rules applied.

CONTINUING FOR 2023-24

Small Rural School Achievement (SRSA) Eligible LEAs:

ESEA section 5211(a) allows SRSA-eligible LEAs greater flexibility in spending their Title IV, Part A funds. Title IV-A funds may be used for activities under certain ESEA programs, but are not subject to all the rules and requirements of these programs. LEAs may use Title IV-A funds to pay for activities under any of the allowable uses for SRSA grant funds. LEAs do **not** need to apply for (or receive) SRSA funds to exercise the alternative use of funds authority(AFUA). See Funding tab of main ESEA application for additional information on SRSA and Reap-Flex.

Specific to Title IV-A: Small Rural Schools Achievement (SRSA) eligible school districts may use Alternate Funds Use Authority (AFUA, often called REAP Flex) to waive the 20%-20%-1% use of funds rule and remove the 15% cap on Technology Infrastructure. SRSA eligibility list is linked here.

There will be a Checkbox on the **Allowable Uses** page to use AFUA or REAP-Flex within Title IV-A.

NOTES FOR 2023-24

For those running a Title IV-A program:

Continuing in 2023-24, you will input $ amounts and the system will calculate the percentages. For those over $30,000, subject to the 20% WRE, 20% S&H, and 1% EUT rules, you will need to make sure you have budgeted enough funds in each category to reach these percentage minimums. Note: If you took indirect, the 'Use of Funds' percentages will total to less than 100%.

It may be helpful to complete the **Budget Detail** page before completing the top portion of the **Allowable Uses** page. You can put in place holder $ estimates on the Allowable Uses page, but make sure you align them with the Budget Detail before submitting. Once you have completed your Budget Detail page, the totals by 'Use of Funds' category can be found on the **Budget Summary** page (lower right corner). Make sure you update your **Allowable Uses** page 'Use of Funds' amounts so that the numbers match up.

Totals by Use of Funds	Well Rounded Education Safe and Healthy Students Effective Use of Technology	12,637 4,900	4,250 1,923			14,264	119,373 11,954 7,724			119,373 43,105 14,547
Total Direct Costs		17,537 9.61 %	6,173 3.38 %			14,264 7.82 %	139,051 76.23 %			177,025 97.05 %
Approved Indirect Cost X 3.0400%										5,382 3.0403 %
Total Budget										182,407

CHANGES FOR 2023-24

The only other changes on this year's applications will be minor language changes to encourage more thoughtful responses with evidence and data from the LEA. This was an encouraged change by the Department of Education.

TITLE IV-A OFFICE HOURS

Paige Sedahl, Title IV-A Program Manager

We can also discuss the Stronger Connection Grant here if you have further questions.

Monday, July 31st 10:00 – 11:00 AM

Wednesday, August 2nd 2:00 – 3:00 PM

https://mt-gov.zoom.us/j/87629788712?pwd=bjV4UE5RUGtpZnpMVGlkclBqcEloQT09

ZOOM Meeting ID: **876 2978 8712** PASSWORD: **879646**

TITLE V: REAP

There are 2 Programs under REAP:

SRSA:

- Funds are distributed through USED at www.grants.gov
- SRSA Eligibility Spreadsheet
- SRSA Application

RLIS:

- Funds are distributed through OPI through the ESEA Consolidated Application.
- Funds are automatically loaded into your ESEA Consolidated Application.
- RLIS Application - Dropdown box in E-Grants

CONTACT INFORMATION

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IDEA CONTACT

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Office hours July 17-20, 10:30 to 1:00: https://mt-gov.zoom.us/j/89156016588?pwd=TXpHZHJBd0FIbnQ0NFE1bFhXSXFvQT09

Office hours July 25-27, 10:30 to 1:00: https://mt-gov.zoom.us/j/87043052842?pwd=YmN2cGxaT2Z6eDVtckhGTHBFbi9Pdz09

MEET THE CTE TEAM

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REFERENCES FOR PERKINS

OPI Perkins V

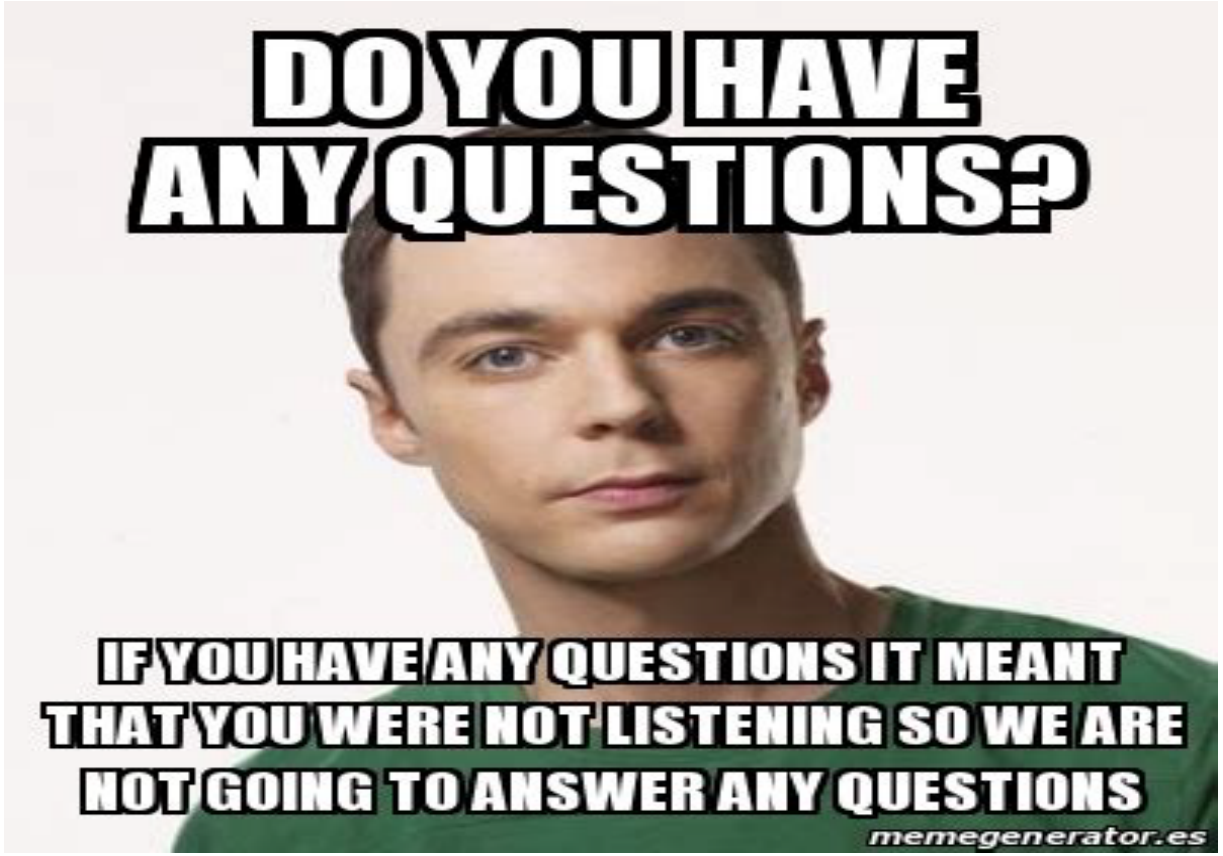
Montana Employment Projections Dashboard for Perkins

Comprehensive Local Needs Assessment and Resources

E-grants Log in

Perkins Grant Liaisons

QUESTIONS???


DO YOU HAVE ANY QUESTIONS?
IF YOU HAVE ANY QUESTIONS IT MEANT THAT YOU WERE NOT LISTENING SO WE ARE NOT GOING TO ANSWER ANY QUESTIONS
memegenerator.es

THANKS FOR COMING!

WORK TIME