



MONTANA OPI SCHOOL NUTRITION PROGRAMS

School Year 2025-2026 Training Schedule and Continuing Education Opportunities

>> [TEAMS link to join the Webinars](#) <<

Activity	Location	Time	Date	Professional Standards Codes/Hours
August				
Webinar Wednesday: USDA Foods & Monthly Allocation Instructions	TEAMS	2-3 PM	Wednesday, August 13, 2025	
Webinar Wednesday: Direct Certification Application (DCA)	TEAMS	2-3 PM	Wednesday, August 20, 2025	3000/3100/1
Webinar Wednesday: How to Process Online Free/Reduced Applications (FRAPP)	TEAMS	2-3 PM	Wednesday, August 27, 2025	3000/3100/1
September				
Webinar Wednesday: For School that are on Administrative Review – Tips for Completing Off-Site Questions in MAPS	TEAMS	2-3 PM	Wednesday, September 3, 2025	
MASBO - Training for School Business Clerks, OPI SNP may have breakout session	In-Person Billings Registration Required	8-4 PM	Tuesday, September 9, 2025	
Webinar Wednesday: Resource Management (NPRT, Adult Meals, Allowable vs Unallowable Costs)	TEAMS	2-3 PM	Wednesday, September 10, 2025	1000/2000/3000/4000/6
MASBO - Training for School Business Clerks, OPI SNP may have breakout session	In-Person Helena Registration Required	8-4 PM	Wednesday, September 10, 2025	
Webinar Wednesday: Fresh Fruit and Vegetable Program	Pre-recorded: Click here to watch at your convenience	N/A	Materials/Recording will be available by Wednesday, September 17, 2025	1100/2100/3200/1

Webinar Wednesday: Verification for Determining Officials	TEAMS	2-3 PM	Wednesday, September 24, 2025	<i>3000/3100/1</i>
October				
Webinar Wednesday: Montana Crunch Time Promotion & Montana Harvest of the Month	Pre-recorded: Click here to watch at your convenience	2-3 PM	Wednesday, October 1, 2025	<i>1100/2000/2400/1</i>
Webinar Wednesday: Menu Planning & Production Records	TEAMS	2-3 PM	Wednesday, October 8, 2025	<i>1100/2000/1</i>
SNP FALL WORKSHOP Required for School Claim Contacts/Business Clerks, & Determining Officials (Food Service Directors welcome to join as well)	TEAMS *Will be a mix of live and pre-recorded information*	9-12 PM	Thursday, October 16, 2025	<i>1100/1200/1300/2100/2400/1</i>
SNP FALL WORKSHOP Required for Food Service Directors & Food Service Staff (Claim Contacts/Business Clerks & Determining Officials welcome to join as well)	TEAMS *Will be a mix of live and pre-recorded information*	1-4 PM	Thursday, October 16, 2025	<i>1100/1200/1300/2100/2400/1</i>
Webinar Wednesday: Meal Counting & Claiming	Pre-recorded: Click here to watch at your convenience	N/A	Materials/Recording will be available by Wednesday, October 29, 2025	
November				
Webinar Wednesday: How to Best Utilize USDA Foods	TEAMS	2-3 PM	Wednesday, November 5, 2025	
Webinar Wednesday: Get to Know Your Food- How to Read a Food Label	TEAMS	2-3 PM	Wednesday, November 12, 2024	
December				
Webinar Wednesday: Get to Know the Details of the Smart Snack Policy, Smart Snacks, and School Wellness Policy	Pre-recorded: Click here to watch at your convenience	N/A	Materials/Recording will be available by Wednesday, December 3, 2025	<i>1200/1300/3000/1</i>
Webinar Wednesday: Procurement Policy/Procedures & Buy American	Pre-recorded. Click here to watch at your convenience	N/A	Materials/Recording will be available by Wednesday, December 10, 2025	<i>2000/2400/1</i>
January				

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Webinar Wednesday: Community Eligibility Provision (CEP)	TEAMS	2-3 PM	Wednesday, January 7, 2026	<i>3100/1</i>
Webinar Wednesday: Beef to School	TEAMS	2-3 PM	Wednesday, January 14, 2026	
Webinar Wednesday: USDA Foods/DoD Fresh	TEAMS	2-3 PM	Wednesday, January 21, 2026	<i>1100/2400/2430/1</i>
Webinar Wednesday: Spotlight on Reducing Added Sugars	TEAMS	2-3 PM	Wednesday, January 28, 2026	
February				
Webinar Wednesday: Standardized Recipes	TEAMS	2-3 PM	Wednesday, February 4, 2026	<i>1000/1200/1300/3000/1</i>
Webinar Wednesday: Back Pack and School Pantries	TEAMS	2-3 PM	Wednesday, February 11, 2026	<i>1000/1200/1300/3000/1</i>
Webinar Wednesday: Mastering the New Meal Pattern on Reducing Sodium	TEAMS	2-3 PM	Wednesday, February 18, 2026	<i>1000/2000/3000/4000/1</i>
Webinar Wednesday: Bison & Beef Land to Lunch	TEAMS	2-3 PM	Wednesday, February 25, 2026	<i>3000/3300/1</i>
March				
Webinar Wednesday: Summer Food Service Program Required webinar for SFSP <u>Sponsors</u> to learn about SFSP Application, Training Requirements, and other Program Requirements.	TEAMS	2-3 PM	Wednesday, March 4, 2026	<i>1000/2000/3000/4000/1</i>
Webinar Wednesday: No Kid Hungry SFSP granting and summer rural non-congregate meal service.	TEAMS	2-3 PM	Wednesday, March 11, 2026	
Webinar Wednesday: How Schools can Connect with Food Hubs & Potential Local Food Buying Opportunities.	TEAMS	2-3 PM	Wednesday, March 18, 2026	
Webinar Wednesday: TBD		2-3 PM	Wednesday, March 25, 2026	
April				
Webinar Wednesday: FFVP: SY26-27 Application process and other Information	TEAMS	2-3 PM	Wednesday, April 1, 2026	
Webinar Wednesday: TBD		2-3 PM	Wednesday, April 8, 2026	
Webinar Wednesday: Summer Food Service Program information, to-do items, application information, training requirements, time for sponsor questions.	TEAMS	2-3 PM	Wednesday, April 15, 2026	
Webinar Wednesday: SY26-27 Administrative Review Prep/Technical Assistance for Food Service	TEAMS	2-3 PM	Wednesday, April 22, 2026	
Webinar Wednesday: SY26-27 Administrative Review Prep/Technical Assistance for school clerks and determining officials	TEAMS	2-3 PM	Wednesday, April 29, 2026	

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<p>May Trainings focus on Summer Food Service Program Operations</p>	<p>These training videos are pre-recorded and link to the recorded video and resources. Annual training is required for Administrative Staff (Claim Contacts & Food Service Directors), Site Supervisors, and Site Staff and all staff require annual civil rights training. Be sure to maintain a training log for all staff to show compliance.</p>		
<p>Required Annual Administrative Staff Training</p>	<p>https://mtsfsptrainin g.com/</p>	<p>To register for the training, use access code: mt-406</p>	<p>Required for Claim Contacts and/or Food Service Directors to complete prior to submitting annual MAPS application to operate SFSP.</p> <ul style="list-style-type: none"> • <i>Returning SFSP Staff can complete the Refresher training (MT-179 course) OR</i> • <i>New Staff can complete the full annual training (MT-178)</i>
<p>Annual Civil Rights Training</p>	<p>Click Here to watch</p>	<p>Civil Rights Training Log</p>	<p>All SFSP staff must take annual Civil Rights Training prior to operating</p>
<p>SFSP Meal Counting & Claiming</p>	<p>Click Here to watch</p>	<p>Staff Training Documentation Log to maintain on file.</p>	<p>Supplemental training for SFSP Site Supervisors & Claim Contacts prior to operating.</p>
<p>SFSP Staff Training</p>	<p>Click Here to have your SFSP site staff watch</p>	<p>Staff Training Documentation Log to maintain on file.</p>	<p>Annual training is required for all SFSP site staff prior to operating.</p>
<p>SFSP Required Site Monitoring</p>	<p>Click Here to watch</p>	<p>Monitoring Responsibilities/Annual Requirements</p>	<ul style="list-style-type: none"> • Required to conduct Initial Site Visits (at any new or new RNC sites) • Required to conduct By the 4th Week Review at ALL sites
<p>SFSP Rural Non-Congregate (RNC) Meal Service</p>	<p>Click Here to watch</p>		<p>Supplemental training on Rural Non-Congregate meal service requirements.</p>
<p>SFSP Integrity Plan</p>	<p>Click Here to watch</p>	<p>2026 Non-Congregate Integrity Plan</p>	<p>Sponsor is Required to submit annually prior to submitting MAPS application if any sites plan to operate Rural Non-Congregate Meal Service.</p>
<p>SFSP OPI SNP Reviews</p>	<p>Click Here to watch</p>		<p>Sponsors are reviewed when new, every 3 years, and if they experienced significant operational problems the prior summer.</p>
<p>Other SFSP Resources:</p> <ul style="list-style-type: none"> • SFSP Adult Meal Rate Memo 2026 • Annual Racial/Ethnic Data Collection Form • MAPS Application Instructions 	<ul style="list-style-type: none"> -Collect adult meal revenue and add as revenue to school food service fund 12 (or to private non-profit SFSP account). -Charge the appropriate amount for adult meals. -Collect racial/ethnic data at least once per site per summer. -Instructions to fill out your SFSP application in maps. 		

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June				
MT School Nutrition Association (MTSNA) Summer Conference – Register on the MTSNA website	Billings	June 22-24, 2026		<i>1000/2000/3000/4000/16</i>

Training Resources

- [SNP Webinar Wednesday Resources Google Drive](#)
- [SNP Professional Standards Training Resources](#)
- [Professional Standards Training Code Topics List](#)