



AIM QUICK FIXES



Entering LEP Data

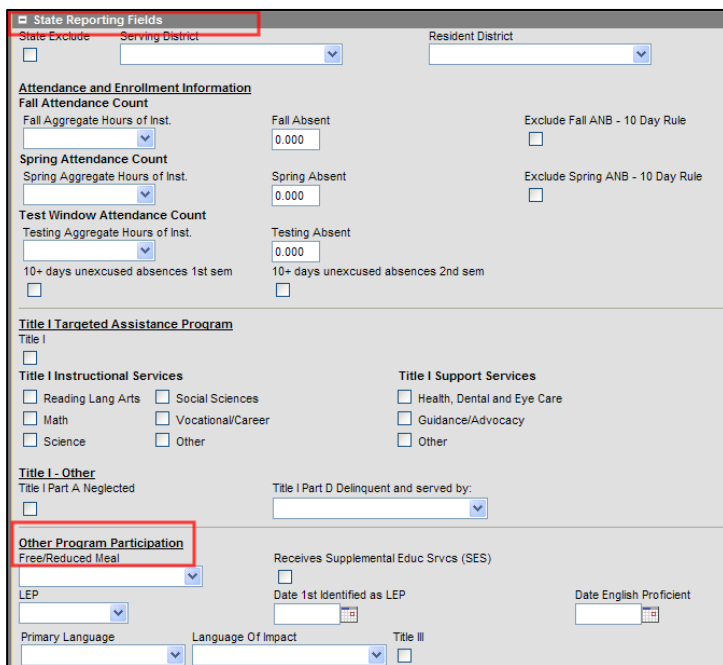
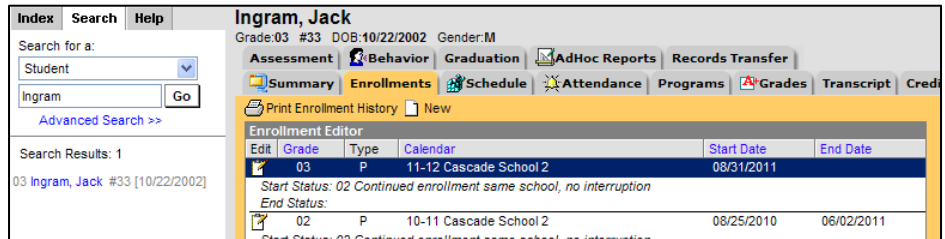
SCENARIO: Student needs a barcode label for the ELP (English language proficiency) test.

FIX: The student must be marked in AIM as LEP (Limited English Proficient).

Click the **Search** tab. Search for a Student. Enter the student's last name and click **Go**.

Select the student's name.

Click **Enrollments**.



Open the student's 11-12 enrollment record.

Scroll to the **State Reporting Fields** and **Other Program Participation**.

Enter *Date 1st Identified as LEP*, *Primary Language*, *Language of Impact* and *Title III* (if applicable).

Click **Save**.

The student will be reported as LEP and receive an FLP barcode label.

