

## ORGANIZATIONAL RULE

10.1.101 ORGANIZATIONAL RULE (1) Organization of the Office of Public Instruction.

(a) History. The Office of Public Instruction was implemented under the provisions of section 1, chapter 86 of the Laws of Montana, 1903 and section 14, chapter 5, Revised Codes of Montana, 1947.

(b) Departments. The office consists of the following departments:

- (i) Operations;
- (ii) Accreditation and Curriculum Services;
- (iii) Teacher Education and Licensure; and
- (iv) Legal Services.

(c) Superintendent of Public Instruction. The superintendent of public instruction is responsible for administration of the office. The superintendent is empowered to appoint a deputy superintendent and to employ, organize, and administer a staff of personnel to assist the superintendent in the administration of the duties and services of the office.

(d) Boards. The superintendent is secretary of the state board of education; ex officio member of the board of regents of higher education and the board of public education; member of the teacher's retirement system board, the state lands commission, the interdepartmental telecommunications advisory council, the summitnet executive council, and the state library commission; and executive officer for k-12 vocational education.

(e) Advisory Councils. These councils serve in an advisory capacity to the superintendent: the Special Education Advisory Panel; the Montana Advisory Council for Indian Education; the Safe and Drug-Free Schools and Communities Advisory Council; Title I Committee of Practitioners; Even Start Committee of Practitioners; and the Motorcycle Safety Advisory Council. These councils have no rulemaking or adjudicating authority.

(2) Information or Submissions. General inquiries regarding the office may be addressed to the superintendent. Specific information regarding the functions of a department may be addressed to the deputy superintendent. All requests for hearings, declaratory rulings, and for participation in rulemaking may be addressed to the superintendent unless notice in the Montana Administrative Register makes specific provisions for submissions.

(3) Personnel Roster. The address for the superintendent and administrators for each department is the Office of Public Instruction, P.O. Box 202501, Helena, Montana 59620-2501.

10.1.101

SUPERINTENDENT OF PUBLIC INSTRUCTION

(4) Chart of Agency Organization. A chart describing office organization is attached and incorporated into this rule. (History: Sec. 20-3-103, 20-3-104, MCA; IMP, Sec. 2-4-201, MCA: NEW, Eff. 7/2/79; AMD, Eff. 12/31/81; AMD, Eff. 3/31/90; AMD, Eff. 12/31/91; AMD, Eff. 9/30/96; AMD, Eff. 6/30/98.)

10-8

6/30/98

ADMINISTRATIVE RULES OF MONTANA