

School District

123 Main St, Anytown, MT 59000
 Phone: (406) 555-5555 FAX : (406) 555-5555

ESEA Title I, Part A (Title I A) Time and Effort Report

Anytown school district receives money from the federal government through a grant program called Title I A, Improving Basic Programs. Title I A supports instructional programming for students deemed at risk of failure to meet achievement objectives in reading and/or in mathematics.

Title I A funds can be used to pay a portion of teacher or other staff salaries (in a targeted assistance program or at the district level) commensurate with the percentage of their actual time and effort spent working with students identified for Title I A assistance in block classes, pull-out settings, after-school programs, summer school, and/or alternative courses designed specifically for students struggling in reading and/or mathematics.

It is a requirement of Title I A that the district maintain after-the-fact time and effort reports such as this document. Please verify with your initials and your signature that you expended the percentage of time indicated in the table below working with students and on activities supportable by Title I A funding.

Thank you!

Jim Smith, Superintendent

School														
Employee	Name:							Position:						
Payroll Month	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14
% Title I														
% Other														
Employee Initials														

Employee Signature _____

Date _____

Supervisor's Signature _____

Date _____