

Title III Professional Learning Opportunity Application

The Office of Public Instruction would like to present a funding opportunity for Title III educators interested in attending professional learning opportunities both in and out of state (though this does not apply to OPI sponsored events). Travel out of the state is only approved for the contiguous United States. This is an open application for the entire fiscal year (7/1-6/30), however when the funds established for these activities are depleted, we will not be able to accept or approve additional applications (we will make notification of this and remove the form from our website). The applications will be reviewed and accepted in the order that they are received. Educators will be reimbursed up to \$2,000.

Name:	District/Organization:	Contact Information:	Date Submitted
		Email: Phone number:	

Professional Learning Opportunity:	Description of Opportunity:	Date(s)
Title of Event:		
Organizer/Sponsor of Event:		
Website if applicable:		

Describe specifically how this professional learning opportunity will increase your knowledge and understanding of: English Language Learner instruction, Title III objectives and/or your position in the classroom, school, district and state.	
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Describe how this professional learning opportunity aligns and supports the intent and purpose of Title III.	
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Description of Cost:	Actual Cost:	Paid by:
Lodging per night (lodging will be reimbursed at the going per diem rate plus tax for the given area both in and out of state)		
Registration (if applicable)		
Travel Expenses		
Meals		
In State Rate:		

Breakfast \$5 Lunch \$6 Dinner \$12 (\$23 total) Out of State Rate: Breakfast \$11 Lunch \$12 Dinner \$23 (\$46 total)		
Materials (if applicable)		
<i>*If a substitute teacher is required for personnel, the school or district will have to cover this cost.</i>	Total Cost:	Total Paid by OPI:
		Total Paid by Other:

The application can be emailed or mailed to Natalee Hawks at OPI

(nhawks@mt.gov, PO BOX 202501, Helena, MT 59620).

For Office Use Only

Date Received:

Application Status:

Accepted	Denied	More Information Needed

Applicant Notified: