**[DISTRICT/SCHOOL LETTERHEAD]**

**Parent Notification of Language Instruction**

**Educational Program (LIEP)**

**(Identification / Continuation]**

For [Student Name]

Dear Parent/Guardian,

Upon enrollment, a language other than English was noted on your student’s Home Language Survey (HLS) prompting a screening of his or her English language proficiency as required by the Office for Civil Rights and Title III, Part A. Once a student qualifies and enters the district LIEP, an annual assessment of English language proficiency is administered to determine his or her level of English proficiency. Title I requires our school district to notify you on an annual basis of your child’s [Identification OR Continuation] from the district LIEP. Based on assessment results, your child:

[ ]  Is **identified** as an English Learner (EL) and is eligible for EL services based on WIDA screener results.

* Your student’s WIDA screener results from [DATE].

| Listening | Reading | Speaking | Writing | Composite |
| --- | --- | --- | --- | --- |
| Choose an item. | Choose an item. | Choose an item. | Choose an item. | Choose an item. |
| Performance Level (PL) Scores range from 1.0-6.0 |

[ ]  Is qualified to **continue** EL services based on annual ACCESS 2.0 English Language Proficiency Assessment results.

* Your student’s ACCESS 2.0 Results from [DATE].

| Listening | Reading | Speaking | Writing | Composite |
| --- | --- | --- | --- | --- |
| Choose an item. | Choose an item. | Choose an item. | Choose an item. | Choose an item. |
| Performance Level (PL) Scores range from 1.0-6.0 |

**Montana’s English Language Proficiency Assessment Exit Criteria for 2017-2018**

In order for a student to be exited from a district LIEP and no longer qualify as an EL student, he or she must meet the following criteria on the annual English Language Proficiency Assessment ACCESS 2.0.

**Composite score of 5.0 or higher,**

**AND**

**At least a score of 4.0 in Literacy.**

As a parent, you will be provided assistance in considering the instructional program of your child. Under Title III, you have the right to refuse enrollment of your child in the particular program provided. If you have any questions please contact the district’s Title III Director, [Name], at [Phone and Email].