



September 18, 2020

OPI School Nutrition Programs would like to begin the 2020-2021 school year by expressing our appreciation for you for your exceptional work in school nutrition. We recognize that is a very challenging time. We are grateful for you and your ongoing dedication to feeding children during the pandemic. Because of you, children have access to healthy meals. Thank you.

**Please review the following for helpful back to school information:**

- SY 2020-2021 What's New in School Nutrition - this document outlines currently available nation-wide USDA waivers and meal service option for the school year.
- Additional [Back to School resources](#) are available on our OPI website to help with menu planning, food safety, and alternative meal models.
- [School Nutrition Back to School Flexibilities Survey](#) - if you are planning on operating the NSLP and doing grab and go meals or delivering meals to remote students, allowing parents to pick up meals for remote students, cannot meet the meal pattern due to the pandemic, or are opting out of offer versus serve at your high school, please complete this survey.
- [Summer Food Service Program Form](#) – Completing this form is the first step in signing up to operate the Summer Food Service Program this fall. Once this form is submitted, you will receive a call from your regional specialist to determine next steps

**Program reminders for a new school year:**

- Log into the [Montana Agreement and Payment System \(MAPS\)](#) to enter program claims, complete annual agreements, and access helpful documents. MAPS is a secure system requiring an assigned user ID and password, unique to each user, to log in. Usernames and passwords are the same for GEMS, DCA, and MAPS.
- Remember to check our [OPI School Nutrition Programs](#) website regularly for further program guidance, grants, and events.
- Visit our [Professional Standards](#) webpage to learn about upcoming trainings.

**If you are new to working in School Nutrition Programs**, we recommend that you contact your [Regional School Nutrition Program Specialist](#) to ensure you are set up for success in meeting [School Nutrition Program requirements](#). If you need to request access to MAPS, complete the [MAPS User Access Form](#) and contact Clay Hickman at (406) 444-2501.

**Food Service Director Update – Contents of Packet** This update includes helpful program documents and information for successful implementation of School Nutrition Programs.

**What’s New in School Nutrition** Includes most recent School Nutrition Program updates.

**OPI School Nutrition Programs Staff Directory** Find contact information for all OPI School Nutrition Programs and Montana Team Nutrition staff.

**School Nutrition Programs Checklist** Use this checklist as a tool to meet all requirements for School Nutrition Programs. Please look for these forms on the [OPI School Nutrition Programs](#) website or in [MAPS](#) under *Applications > Download Forms*.

**Procurement Checklist** Consult this checklist for help in planning and for all major SNP procurement requirements.

**Civil Rights Training Documentation** Civil rights training must be completed annually with all staff involved with School Nutrition Programs. *Civil Rights Training* can be found on the OPI School Nutrition Programs website on the Civil Rights page.

**Professional Standards Requirements** Use this guide to understand minimum hiring standards for new School Nutrition Programs Directors and annual continuing education requirements for all School Nutrition Program staff.

**Training Schedule and Continuing Education Opportunities** Save the Date! OPI School Nutrition Programs will host virtual fall workshops in September and continue to offer one-hour Webinar Wednesdays throughout the year from 2:00pm - 3:00pm. See the schedule for this year's scheduled education opportunities and join us for fun and learning.

# What's New in School Nutrition

SY2020-2021



## USDA COVID-19 Flexibilities

USDA has extended many [nationwide Summer Food Service Program \(SFSP\) and National School Lunch Program \(NSLP\) waivers](#). These extensions mean that districts operating USDA Child Nutrition Programs may have options for feeding students up until as late as December 31, 2020.

- **Use this [resource](#) to help determine whether NSLP or SFSP will work best for your district.** Please note that each program has different regulations and meal counting/claiming requirements. Districts must have an approved MAPS agreement with OPI School Nutrition Programs to operate and claim meals for either program.
- **SFSP Area Eligibility**
  - The Summer Food Service Program Area Eligibility waiver was extended by the USDA until December 31. This means that school sites that are not located in typically eligible locations can apply for the waiver.
  - The State agency may approve an area eligibility waiver request from a school if there is a demonstrated need, such as an increase in children eligible for benefits due to the economic impacts of COVID-19.
- **Free and Reduced-Price School Meal Application and Direct Certification**
  - Continue to collect free and reduced-price school meal applications and check for eligible students in the Direct Certification (DCA) System.
  - Although districts have the option to operate SFSP, it is important to continue collecting income eligibility information.
- **The first step for districts interested in operating the SFSP** is to complete the [School Year SFSP Form](#). Once this form is submitted, you will receive a call from your regional specialist to determine next steps.
- **Opt-in to National School Lunch Program Waivers [here](#).**

Please contact your [regional specialist](#) with questions.

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## Opt-In to Meal Pattern Waivers to Keep Existing Flexibilities

The U.S. District Court found a procedural error with the 2018 Final Rule for the Flexibilities for Milk, Whole Grains, and Sodium Requirements (83 FR 63775, December 12, 2018). This means that the following flexibilities *are no longer allowed* for school year 2020-2021 unless districts opt into the Meal Pattern Flexibility waiver:

- 50% whole grain-rich
- Low fat flavored milk
- Sodium Target 1

To keep these flexibilities for school year 2020-21, school districts must opt into the Meal Pattern Flexibility waiver (COVID-19: Child Nutrition Response #36, Nationwide Waiver to Allow Meal Pattern Flexibility in the Child Nutrition Programs – EXTENSION #4, FNS).

Opt-in by completing the survey [here](#).



# Office of Public Instruction

## School Nutrition Programs - Staff Directory

### School Nutrition Programs, General Information

**Phone:** 406-444-2501

**Fax:** 406-444-1488

**Mailing Address:** Office of Public Instruction  
 School Nutrition Programs  
 PO Box 202501  
 Helena, MT 59620-2501

Contact	Phone	Email
<b>Christine Emerson</b> , Director	406-444-2502	<a href="mailto:cemerson@mt.gov">cemerson@mt.gov</a>
<b>Camille Biazzo</b> , Assistant Director	406-444-4415	<a href="mailto:camille.biazzo@mt.gov">camille.biazzo@mt.gov</a>
<b>Clay Hickman</b> , Administrative Assistant	406-444-2501	<a href="mailto:chickman@mt.gov">chickman@mt.gov</a>
<b>Alie Wolf</b> , Business Analyst/Direct Certification	406-444-4413	<a href="mailto:aliew@mt.gov">aliew@mt.gov</a>
<b>Pam Fruh</b> , Food Distribution Program Manager	406-444-4412	<a href="mailto:pamela.fruh@mt.gov">pamela.fruh@mt.gov</a>
<b>Kim Lloyd</b> , Summer Food Service Program Manager	406-444-0772	<a href="mailto:kimberly.lloyd@mt.gov">kimberly.lloyd@mt.gov</a>
<b>Kelli Johnson</b> , Region 1 Specialist	406-465-1769	<a href="mailto:kelli.johnson@mt.gov">kelli.johnson@mt.gov</a>
<b>Caroline Olson</b> , Region 2 Specialist/FFVP Manager	406-437-4688	<a href="mailto:caroline.olson@mt.gov">caroline.olson@mt.gov</a>
<b>Jackie Roller</b> , Region 3 Specialist	406-461-3498	<a href="mailto:jackie.roller@mt.gov">jackie.roller@mt.gov</a>
<b>Deb Jones</b> , Region 4 Specialist	406-444-3532	<a href="mailto:deborah.jones@mt.gov">deborah.jones@mt.gov</a>
<b>Erin Turner</b> , Region 5 Specialist	406-559-7588	<a href="mailto:erin.turner@mt.gov">erin.turner@mt.gov</a>
<b>Rochelle Davies</b> , Region 6 Specialist	406-465-3154	<a href="mailto:rochelle.davies@mt.gov">rochelle.davies@mt.gov</a>

### Montana Team Nutrition, General Information

**Phone:** 406-994-5641

**Fax:** 406-994-1854

**Website:** [Montana Team Nutrition](#)

**Mailing Address:** Montana Team Nutrition Program  
 Montana State University  
 PO Box 173370  
 Bozeman, MT 59717

Contact	Phone	Email
<b>Katie Bark</b> , Director	406-994-5641	<a href="mailto:kbark@montana.edu">kbark@montana.edu</a>
<b>Molly Stenberg</b> , Assistant Director	406-994-7217	<a href="mailto:stenberg@montana.edu">stenberg@montana.edu</a>
<b>Tracee Hume</b> , Administrative Coordinator	406-994-5397	<a href="mailto:tracee.hume@montana.edu">tracee.hume@montana.edu</a>
<b>Aubree Roth</b> , Farm to School Coordinator	406-994-5996	<a href="mailto:aubree.roth@montana.edu">aubree.roth@montana.edu</a>
<b>Gretchen Groves</b> , School Nutrition Research Coordinator	406-994-5996	<a href="mailto:gretchen.groves@montana.edu">gretchen.groves@montana.edu</a>

# School Nutrition Programs Checklist



## SY 2020-21

Use this document to check off School Nutrition Programs requirements as they are completed.

Assign individual responsibilities to staff and document the date they are finished. Keep this checklist on file for your reference.

Task	Deadline	Documentation	Date Completed	Who
<b>Free and Reduced (F/R) Benefits</b>				
*Complete direct certification through the Direct Certification Application (DCA). Mail notice of direct certification to households.	Before school begins (ongoing with minimum of 3 times per year)	Update Point of Sale Maintain DCA lists on file.		
*Mail household F/R applications if NOT directly certified.	Start of school year (ongoing)	Record procedure		
*Approve F/R applications. Mail approval/denial notification to households.	Start of school year (ongoing)	Keep applications		
*Update any F/R students from the previous school year without a current application to paid status. Mail notification of change in eligibility.	30 operating days after first day of school	Update Point of Sale		
<b>Community Eligibility Provision (CEP)</b>				
Qualify for CEP if 40% of enrolled students (per site) are directly certified.	April 1	DCA		
Review Identified Student Percentage (ISP) counts. Send corrections and finalize ISP counts.	April 15	ISP-CEP Annual Snapshot Data Form-submit to OPI		
Elect participation in CEP for School Year 2020-21.	<b>August 31, 2020 (Extended)</b>	MAPS Site Application and CEP Schedule		
<b>Verification (Does not apply to Provision/CEP schools)</b>				
*Select households for verification.	October 1	Use the verification activity tracker		
*Complete verification process	By November 15	MAPS		
*Submit Verification Report (FNS-742) in MAPS	By November 20	MAPS		
<b>Required Self-Reviews</b>				
Conduct review of Meal Counting and Claiming System for both <i>breakfast</i> and <i>lunch</i> meal service at all sites.	February 1	Keep a copy (form in MAPS)		
If participating, conduct two After School Snack Program reviews.	First Four Weeks	Keep a copy (form in MAPS)		
	Before End of Year			
<b>Fresh Fruit and Vegetable Program (FFVP) (OPI invites districts to be a part of FFVP)</b>				
Eligible elementary schools are invited to participate in MAPS. Complete the FFVP Application in MAPS application packet.	<b>August 31, 2020 (Extended)</b>	MAPS FFVP Application		
Claim FFVP expenses on the MAPS FFVP Claim. To see your remaining FFVP grant allocation balance, navigate to FFVP Grants within the Applications section of MAPS.	Use 1 <sup>st</sup> allocation by September 30, 2020. Spend 2 <sup>nd</sup> allocation October 1 – June 30	Keep all receipts; submit FFVP claim in MAPS by the 10 <sup>th</sup> of each month		
<b>Professional Standards</b>				
Complete Professional Standards training hours. See OPI Professional Standards Training Schedule on the website. <ul style="list-style-type: none"> <li>• Director - 12 hours</li> <li>• Manager - 10 hours</li> <li>• Full Time (≥ 20 hours/week) - 6 hours</li> <li>• Part Time (&lt;20 hours/week) - 4 hours</li> </ul>	Annually	Document training hours completed on a training log		

\* Indicates requirements that may not apply to RCCIs/Provision 2/CEP schools.

All documentation for the items listed must be kept on file for three years plus the current year.

Reminder: Claims for reimbursement are due on the 10<sup>th</sup> of each month.

# School Nutrition Programs Checklist

SY 2020-21



Task	Deadline	Documentation	Date Completed	Who
<b>Annual Requirements</b>				
Update Sponsor/Site Information.	<b>August 31, 2020 (Extended)</b>	MAPS		
Complete production records.	Daily	Keep original records		
*If breakfast is offered, complete breakfast outreach. Ex.: Send menus home, post menu on school website.	Start of school year (ongoing)	Keep a copy		
Submit public release to media.	Annually	Completed by OPI		
Request two sanitation inspections.	Annually	Record date of both inspections in MAPS		
		Post inspection report in publicly visible place		
Complete Civil Rights training with all school nutrition program staff.	Annually	Keep for records using OPI documentation form		
Post 'And Justice for All' Civil Rights poster in the Cafeteria.	Annually	Posted		
**Complete Paid Lunch Equity Tool to assess paid meal prices.	Annually	Keep electronic copy		
*Assess compliance with non-program revenue requirements through the USDA Non-Program Revenue Tool or OPI Lost Revenue Tool.	Annually	Keep electronic copy		
Ensure all items sold during the school day meet Smart Snacks regulations.	Ongoing	Keep documentation of all items sold to students		
*Implement and review a district-wide charging policy.	Annually	Keep a copy		
Review the Wellness Policy.	Annually	Keep most recent copy		
Assess Wellness Policy implementation & communicate results to public.	Once every 3 years	Keep recent assessment		
Review and update HACCP plan. Have a copy at each school site where meals are served.	Annually	Keep a copy		
Develop and implement district-wide food service procurement procedures.	Annually	Keep a copy of procurement documentation		
Post Breakfast & Lunch Signage in the Cafeteria advising of what constitutes a reimbursable meal for Offer vs. Serve.	Annually	Posted		
Conduct outreach for the nearest Summer Food Service Program site, regardless of your district's participation.	Annually	Keep a copy		
Submit USDA Foods order and sign up for DOD Fresh in MAPS.	Feb — Mar	Keep bills of lading		
<b>Other</b>				
Private Schools: Submit Annual Financial Report	June	MAPS		

\* Indicates requirements that may not apply to RCCIs/Provision 2/CEP schools.

\*\* Districts that are required to complete the PLE tool will be notified.

All needed documents to complete these tasks can be found in MAPS > Applications > Download Forms.

*This institution is an equal opportunity provider.*

# SY 2020-21 Procurement Checklist



Use this document to check off procurement requirements as they apply to your sponsor. Keep this check list on file for easy reference. Remember, all school districts are required to follow federal procurement regulations to ensure that food for school meals is competitively purchased.

Task to Complete	Explanation	Documentation	Date Completed	Who
<b>Procurement Preparation</b>				
All sponsors must have a documented procurement plan, written standards of conduct that meet regulations, and written protest procedures.	7 CFR 210.21 2 CFR 200.318	Written procurement procedures		
Determine if your sponsor has a more restrictive small purchase threshold than the state.	Sponsors must follow the most restrictive threshold.	Written procurement Procedures		
MT Small Purchase Threshold: \$80,000				
Local Small Purchase Threshold: _____				
<b>Micro-Purchase Requirements (\$0-\$10,000): Harvest of the Month, price comparison not required, specifications not required.</b>				
Document Micro-Purchase Procedures.	Include plan for purchasing, who you are purchasing from, how often procurements are made.	Written procurement procedures		
Maintain purchasing documentation to verify that all procurements are below \$10,000.	Ensure federal funds are allowable, reasonable and allocable.	Invoices Receipts		
Ensure purchases are reasonable and equitably distributed among all qualified sources.	Requirement of micro-purchase threshold is to distribute purchases equitably.	Procurement procedures must have justification for if only one vendor is being used (such as rural location).		
<b>Small Purchase Requirements (\$10,000-\$80,000): Must compare prices, SFA decides who to ask for prices, specifications required.</b>				
Document Small Purchase Procedures.	Include plan for purchasing, who you are purchasing from, how often procurements are made.	Written procurement procedures		
Maintain procurement documentation to verify that all procurements are less than \$80,000.	Ensure federal funds are allowable, reasonable and allocable.	Specifications Solicitation documents Purchase orders Invoices Receipts Contract terms (if applicable)		
At least 2 or more price quotes obtained for each procurement.	Competition is an essential part of the procurement process.	Include date of price quote. May use documented calls, store flyers, e-mails, solicitations, etc. Small Purchase Cost Comparison Worksheet		
<b>Formal Purchase Requirements (\$80,000+): Invitation for Bid (IFB) or Request for Proposal (RFP)</b>				
Document Formal Purchase Procedures.	IFB, RFP	Written procurement procedures		
Maintain procurement documentation.	Specific process must be followed for proper formal procurement.	Competitive Sealed Bid/IFB Process Documentation Competitive Proposal/RFP Process Documentation		



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CIVIL RIGHTS TRAINING DOCUMENTATION	
Date Provided	
Presenter	
Attendees <i>(list names)</i>	
Topics Covered <i>(a copy of the training may be attached)</i>	

Keep this form on file at the School Food Authority (SFA).  
For questions, please contact School Nutrition Programs at 406-444-2501.

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# Professional Standards



What School Nutrition Program Employees (that's YOU!) need to know about Professional Standards

School Nutrition Program Position	Required Training Hours
<b>Program Director</b> This person oversees all aspects of the School Nutrition Program in their district. This includes administering, planning, directing, assessing, implementing, and evaluating the program.	12 annual training hours
<b>Program Manager</b> Large districts that have a centralized kitchen and satellite kitchens often have a Program Manager for each satellite kitchen to oversee food production and service.	10 annual training hours
<b>Program Staff working <math>\geq</math> 20 hours/week.</b> This is anyone that is employed to work in the School Nutrition Program.	6 annual training hours
<b>All Program Staff working &lt; 20 hours/week.</b>	4 annual training hours

**Any training that lasts 15 minutes or longer counts!**  
"Teachable Moments" in your kitchen can be counted towards Professional Standards training hours.

## Training for Professional Standards is categorized into these 4 Key Areas

**Nutrition:** Menu Planning, Nutrition Education, General Nutrition.

Example: How to read the ingredients list to confirm a menu item is whole grain rich.

**Operations:** Food Production, Serving Food (offer vs serve), Cashier and Point of Service, Purchasing/Procurement, Receiving and Storage, Food Safety and HACCP.

Example: Learn about how much should be offered and how much should be served to make a reimbursable meal.

**Administration:** Free and Reduced Price Meal Benefits, Program Management, Financial Management, Human Resources and Staff Training, Facilities and Equipment Planning.

**Communications and marketing:** Communications, Marketing.

Example: Share a Smarter Lunchroom technique you learned and want to implement in your School Nutrition Program.

**Documentation of training hours must be available for Administrative Review.**

*An easy to use Professional Standards Training Tracking Tool is available here:*

*<http://www.fns.usda.gov/school-meals/professional-standards>*

# Hiring Standards for **NEW** School Nutrition Program Directors

Student Enrollment	Required Qualifications
<p><b>≥ 10,000 Students</b></p> <p>Billings Public Schools Great Falls Public Schools</p>	<p><b>Must have at least one of the following:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Bachelor's degree, or equivalent educational experience, with academic major in specific areas.*</li> <li><input type="checkbox"/> Bachelor's degree in any academic major <b>and</b> at least 5 years experience in management of school nutrition programs.</li> </ul>
<p><b>2,500-9,999 Students</b></p> <p>Belgrade Public Schools Bozeman Public Schools Butte Public Schools Helena Public Schools Kalispell Public Schools Missoula County Public Schools</p>	<p><b>Must have at least one of the following:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Bachelor's degree, or equivalent educational experience, with academic major in specific areas.*</li> <li><input type="checkbox"/> Bachelor's degree in any academic major <b>and</b> at least 2 years of relevant experience in school nutrition programs.</li> <li><input type="checkbox"/> Associate's degree or equivalent educational experience, with academic major in specific areas,* <b>and</b> at least 2 years of relevant experience in school nutrition programs.</li> </ul>
<p><b>≤ 2,499 Students</b></p> <p>51 Sponsors in Montana</p>	<p><b>Must have at least one of the following:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Bachelor's degree, or equivalent educational experience, with academic major in specific areas*.</li> <li><input type="checkbox"/> Bachelor's degree in any academic major, <b>and</b> at least one year of relevant experience in school nutrition programs.</li> <li><input type="checkbox"/> Associate's degree or equivalent educational experience, with academic major in specific areas,* <b>and</b> at least one year of relevant experience in school nutrition programs.</li> <li><input type="checkbox"/> High school diploma (or GED) <b>and</b> at least 3 years of relevant experience in school nutrition programs.</li> </ul>
<p><b>&lt; 500 Students</b></p> <p>199 Sponsors in Montana</p>	<p><b>OPI School Nutrition Programs can approve a candidate who meets the educational standards as listed for schools with ≤ 2,499 students, but has less than 3 years of experience.</b></p>

\* Specific majors/areas of concentration: food and nutrition, food service management, dietetics, family and consumer sciences, nutrition education, culinary arts, business, or a related field.

# MONTANA OPI SCHOOL NUTRITION PROGRAMS

School Year 2020-2021 Training Schedule and Continuing Education Opportunities

Activity	Location	Link	TIME	Date	Codes/Hours
<b>July 2020</b>					
<b>SNP Thursday Chat: School Re-Entry</b>	Zoom	<a href="#">SNPCHAT</a>	1-2 PM	Thursday, July 2, 2020	3200/1
<b>SNP Thursday Chat: School Re-Entry</b>	Zoom	<a href="#">SNPCHAT</a>	1-2 PM	Thursday, July 9, 2020	3200/1
<b>SNP Thursday Chat: School Re-Entry</b>	Zoom	<a href="#">SNPCHAT</a>	1-2 PM	Thursday, July 16, 2020	3200/1
<b>SNP Thursday Chat: School Re-Entry</b>	Zoom	<a href="#">SNPCHAT</a>	1-2 PM	Thursday, July 23, 2020	3200/1
<b>Webinar Wednesday: Online Free &amp; Reduced Application</b>	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	1-2 PM	Wednesday, July 29, 2020	3100/1
<b>SNP Thursday Chat: School Re-Entry</b>	Zoom	<a href="#">SNPCHAT</a>	1-2 PM	Thursday, July 30, 2020	3200/1
<b>August 2020</b>					
<b>Webinar Wednesday: Back to School Meal Service Guidelines and Food Safety Resources</b>	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	1-2 PM	Wednesday, August 5, 2020	3200/2100/2200/2300/1110/1150/1170/1
SNP Thursday Chat	Zoom	<a href="#">SNPCHAT</a>	1-2 PM	Thursday, August 6, 2020	3200/1
<b>Webinar Wednesday: Back to School Meal Service Guidelines and Food Safety Resources</b>	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	1-2 PM	Wednesday, August 12, 2020	3200/2100/2200/2300/1110/1150/1170/1
<b>Webinar Wednesday: Fresh Fruit and Vegetable Program</b>	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	1-2 PM	Wednesday, August 26, 2020	1100/2100/3200/1
<b>September 2020</b>					
<b>Virtual Fall Workshop: Zoom Orientation and Technology Practice</b>	Zoom	<a href="#">Virtual Workshop</a>	1-2 PM	Tuesday, September 1, 2020	N/A



<b>Webinar Wednesday: Administrative Review Preparation - Menu Reviews</b>	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	1-2 PM	Wednesday, September 2, 2020	1100/3200/1
<b>SNP Thursday Chat</b>	Zoom	<a href="#">SNPCHAT</a>	1-2 PM	Thursday, September 3, 2020	3200/1
<b>Virtual Fall Workshop: Food Service Requirements</b>	Zoom	<a href="#">Virtual Workshop</a>	1-4:30 PM	Tuesday, September 8, 2020	1000/2000/4000/3.5
<b>Webinar Wednesday: Back to School Meal Service Guidelines and Food Safety Resources</b>	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	1-2 PM	Wednesday, September 9, 2020	1100/1200/1320/2430/1
<b>Virtual Fall Workshop: Food Service Requirements</b>	Zoom	<a href="#">Virtual Workshop</a>	1-4:30 PM	Thursday, September 10, 2020	1000/2000/4000/3.5
<b>Virtual Fall Workshop: Administrative Requirements</b>	Zoom	<a href="#">Virtual Workshop</a>	1-4:30 PM	Tuesday, September 15, 2020	2000/3000/3.5
<b>Webinar Wednesday: Administrative Review Preparation - Overview</b>	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	2-3 PM	Wednesday, September 16, 2020	3200/1
<b>Virtual Fall Workshop: Administrative Requirements</b>	Zoom	<a href="#">Virtual Workshop</a>	1-4:30 PM	Thursday, September 17, 2020	2000/3000/3.5
<b>Webinar Wednesday: Common Administrative Review Findings - Free and Reduced Applications</b>	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	2-3 PM	Wednesday, September 23, 2020	3100/3200/1
<b>Webinar Wednesday: Common Administrative Review Findings - Menu Planning and Production Records</b>	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	2-3 PM	Wednesday, September 30, 2020	3200/1100/2100/1
<b>October 2020</b>					
Farm to School Showcase: F2S During COVID	Zoom	<a href="#">F2S Website</a>	10a-2p	October 2, 2020	2130/4160/1000 /3100/1
Farm to School Showcase: Farm to Tray Tour	Zoom	<a href="#">F2S Website</a>	3-5pm	October 27, 2020	2130/4160/1000 /3100/1
<b>Webinar Wednesday: Verification</b>	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	2-3 PM	Wednesday, October 7, 2020	3100/1
<b>SNP Thursday Chat</b>	Zoom	<a href="#">SNPCHAT</a>	2-3 PM	Thursday, October 8, 2020	3200/1



<b>Webinar Wednesday:</b> Equipment Grants	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	2-3 PM	Wednesday, October 14, 2020	3500/1
<b>Webinar Wednesday:</b> Cooking Up Harvest of the Month	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	2-3 PM	Wednesday, October 21, 2020	1130/1100/1
<b>Webinar Wednesday:</b> New Food Service Director Road Map	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	2-3 PM	Wednesday, October 28, 2020	1100/1120/2100/3200/1100/1
<b>November 2020</b>					
<b>Webinar Wednesday:</b> Procurement 101	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	2-3 PM	Wednesday, November 4, 2020	2400/1
<b>SNP Thursday Chat</b>	Zoom	<a href="#">SNPCHAT</a>	2-3 PM	Thursday, November 5, 2020	3200/1
<b>Webinar Wednesday:</b> USDA Foods & DOD Fresh Overview	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	2-3 PM	Wednesday, November 18, 2020	1170/1
<b>December 2020</b>					
<b>Webinar Wednesday:</b> Harvesting Montana Recipe Contest	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	2-3 PM	Wednesday, December 2, 2020	1130/1
<b>SNP Thursday Chat</b>	Zoom	<a href="#">SNPCHAT</a>	2-3 PM	Thursday, December 3, 2020	3200/1
<b>Webinar Wednesday:</b> Menu Planning – Production Records and Vegetable Subgroups	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	2-3 PM	Wednesday, December 9, 2020	1100/1
<b>Webinar Wednesday:</b> Menu Planning - Recipe Crediting	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	2-3 PM	Wednesday, December 16, 2020	1100/1
<b>January 2021</b>					
<b>SNP Thursday Chat</b>	Zoom	<a href="#">SNPCHAT</a>	2-3 PM	Thursday, January 7, 2021	3200/1
<b>Webinar Wednesday:</b> Direct Certification Best Practices	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	2-3 PM	Wednesday, January 13, 2021	3120/1
<b>Webinar Wednesday:</b> Self-Care and Resiliency	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	2-3 PM	Wednesday, January 20, 2021	3400/1
<b>Webinar Wednesday:</b> Smarter Lunchrooms and Alternative Meal Service	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	2-3 PM	Wednesday, January 27, 2021	4160/1



February 2021					
<b>Webinar Wednesday: Ask the Experts - Community Eligibility</b>	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	2-3 PM	Wednesday, February 3, 2021	<i>3100/1</i>
<b>SNP Thursday Chat</b>	Zoom	<a href="#">SNPCHAT</a>	2-3 PM	Thursday, February 4, 2021	<i>3200/1</i>
<b>Webinar Wednesday: Feeding Kids in the Summer</b>	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	2-3 PM	Wednesday, February 10, 2021	<i>1000/2000/3000/4000/1</i>
<b>Webinar Wednesday: Afterschool Snack Program</b>	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	2-3 PM	Wednesday, February 17, 2021	<i>1100/2300/2100/3200/1</i>
<b>Webinar Wednesday: FFVP</b>	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	2-3 PM	Wednesday, February 24, 2021	<i>1100/2100/3200/1</i>
March 2021					
<b>Webinar Wednesday: Feeding Kids in the Summer</b>	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	2-3 PM	Wednesday, March 3, 2021	<i>1000/2000/3000/4000/1</i>
<b>SNP Thursday Chat</b>	Zoom	<a href="#">SNPCHAT</a>	2-3 PM	Thursday, March 4, 2021	<i>3200/1</i>
<b>Webinar Wednesday: DOD Fresh</b>	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	2-3 PM	Wednesday, March 10, 2021	<i>1170/1</i>
<b>Webinar Wednesday: SFSP Sponsor Training</b>	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	2-3 PM	Wednesday, March 31, 2021	<i>1000/2000/3000/4000/1</i>
April 2021					
Farm to School Showcase	Fairview	TBD	TBD	April	<i>2130/4160/1000 /3100/1</i>
Farm to School Showcase	Hardin	TBD	TBD	April	<i>2130/4160/1000 /3100/1</i>
<b>SNP Thursday Chat</b>	Zoom	<a href="#">SNPCHAT</a>	2-3 PM	Thursday, April 1, 2021	<i>3200/1</i>
<b>Fun in the Sun: Summer Food Service Program Summit</b>	TBD	TBD	TBD	Thursday, April 22, 2021	<i>1000/2000/3000/4000/1</i>
<b>Webinar Wednesday: SFSP Review Process</b>	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	2-3 PM	Wednesday, April 28, 2021	<i>1000/2000/3000/1</i>
May 2021					
<b>Webinar Wednesday: Montana School Recipe Contest for Legumes and Whole Grains</b>	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	2-3 PM	Wednesday, May 5, 2021	<i>1100/1110/1150/1</i>



<b>SNP Thursday Chat</b>	Zoom	<a href="#">SNPCHAT</a>	2-3 PM	Thursday, May 6, 2021	<i>3200/1</i>
<b>Webinar Wednesday: School Wellness</b>	Zoom	<a href="#">WEBINAR WEDNESDAY</a>	2-3 PM	Wednesday, May 12, 2021	<i>3450/1</i>
SFSP Sponsor Training	Zoom	TBD	2-3 PM	Tuesday, May 19, 2021	<i>1000/2000/3000/4000/1</i>
<b>June 2021</b>					
<b>SNP Thursday Chat</b>	Zoom	<a href="#">SNPCHAT</a>	2-3 PM	Thursday, June 3, 2020	<i>3200/1</i>
MT School Nutrition Association (SNA) Summer Conference	Great Falls	N/A	TBD	June	<i>http://www.mtsna.org/</i>
<b>July 2021</b>					
<b>SNP Thursday Chat</b>	Zoom	<a href="#">SNPCHAT</a>	2-3 PM	Thursday, July 1, 2021	<i>3200/1</i>
Montana Cook Fresh Leadership Institute	TBD	TBD	TBD	July 26-30, 2021	<i>TBD</i>
<b>August 2021</b>					
<b>SNP Thursday Chat</b>	Zoom	<a href="#">SNPCHAT</a>	2-3 PM	Thursday, August 5, 2021	<i>3200/1</i>
Montana Farm to School Summit: Digging Deeper	Helena	N/A	TBD	August 11-12, 2021	<i>2400/1130/4100/TBD</i>

### Webinar and Chat Resources

- [SNP Webinar Wednesday Resources Google Drive](#)
- [SNP Chat Resources Google Drive](#)

