

Variance to Standards Rubric Initial Application for Charter School/Program

Application _____ Standard(s) for which variance is requested _____
 Reviewer's name _____

Criteria	Considerations for Application of the Criteria	Unacceptable No Evidence	Incomplete Limited Evidence	Acceptable Sufficient Evidence
Assurance statements completed. Questions #1	Applicant has indicated that district shall provide evidence to guarantee assurance statements.			
Application contains evidence that local school stakeholders were involved in the consideration and development of the proposed initial variance. Questions #2	This can be: <ul style="list-style-type: none"> • A description of process and membership used to engage school stakeholders. • Evidence such as administrative/staff surveys. • Evidence of staff/PTA meetings. 			
Application contains evidence that the application for the proposed initial variance was approved at an official meeting of the board of trustees. Question #3	Must have minutes of the board of trustees meeting where the initial application was approved.			
Application states the purpose of the proposed charter program/school. Question #4	<ul style="list-style-type: none"> • Purpose of proposed charter program/school stated. • Rationale, if included. 			
Application provides statement of mission and goals of proposed charter program/school. Question #5	<ul style="list-style-type: none"> • Mission stated. • Goals of proposed charter program/school stated. 			
Application lists specific objectives that demonstrate the proposed charter program/school will meet or exceed the results under the current standard. Question #6	Measureable objectives stated: who will do what, by when, as measured how?			
Application describes data/evidence that will be collected for the initial application's goals/objective(s). Question #7	Evidence to be collected during the initial application's term is related directly to the intended outcomes of the variance.			
Application states how the creation of the charter program/school will meet the specific needs of the students in the school. Question #8	Sufficient description of: <ul style="list-style-type: none"> • Student needs. • Courses offerings. • Use of personnel. 			

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<p>Applicant has described how proposed charter program/school will be workable and educationally sound.</p> <p style="text-align: center;">Question #9 (a) (b)</p>	<ul style="list-style-type: none"> • Educationally sound statement. • Workable. 			
<p>Sufficient resources are available to ensure success of the requested variance.</p>	<p>Consider resources for the success of the variance. Examples include:</p> <ul style="list-style-type: none"> • Funding • Staff • School configuration • Enrollment • Facilities • Scheduling 			
<p>Considerations.</p>	<p>Must have a description that:</p> <ul style="list-style-type: none"> • Is clearly stated with as much detail as possible. • Provides all necessary information that reviewers need in order to act upon the application. • Has provided enough evidence to demonstrate the variance meets or exceeds the results. 			
<p>Comments.</p>				