



## VARIANCES TO STANDARDS: CREATING A CHARTER SCHOOL APPLICATION Initial Application (two years)

Purpose: ARM 10.55.604(11) A school district may apply to the Board of Public Education through the Superintendent of Public Instruction to create a charter school. (a) A charter school must provide an education that meets or exceeds the requirements of the Montana Constitution, state law, and school accreditation standards. (b) The Board of Public Education may only grant charters to publicly funded schools or programs under the supervision and control of a locally elected board of trustees in an existing school district.

ARM 10.55.604(11)(c) The procedure by which a school district may apply to create a charter school and by which the BPE may approve, deny, evaluate, and renew a charter school shall be identical to that outlined in ARM 10.55.604(1) through (10).

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**DUE DATE**      First Monday in March

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**COUNTY**              Lincoln County

**DISTRICT**            Libby Public Schools

**SCHOOL(S)**          Libby High School, Troy High School, Eureka Schools

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1. Include evidence through official minutes of the board of trustees that local school community stakeholders were involved in the consideration and development of the proposed charter school. Stakeholder groups include trustees, administrators, teachers, classified school staff, parents, community members, and students, as applicable.

See Attached

2. Include board of trustees' meeting minutes that show the trustees adopted the application for the proposed charter school at an official, properly noticed meeting.

3. See Attached





**Required school district signatures**

Board Chair Name Ellen Johnston  
Board Chair Signature Ellen Johnston Date 2.8.16  
Superintendent Name Craig Barringer  
Superintendent Signature Craig Barringer Date 2.8.16

**Mail the signed form to**

**Accreditation and Educator Preparation Division  
Office of Public Instruction  
PO Box 202501  
Helena, MT 59620-2501**

**OPI USE ONLY**

Superintendent of Public Instruction [Signature] Date 6/29/16  
☒ Approve ☐ Disapprove

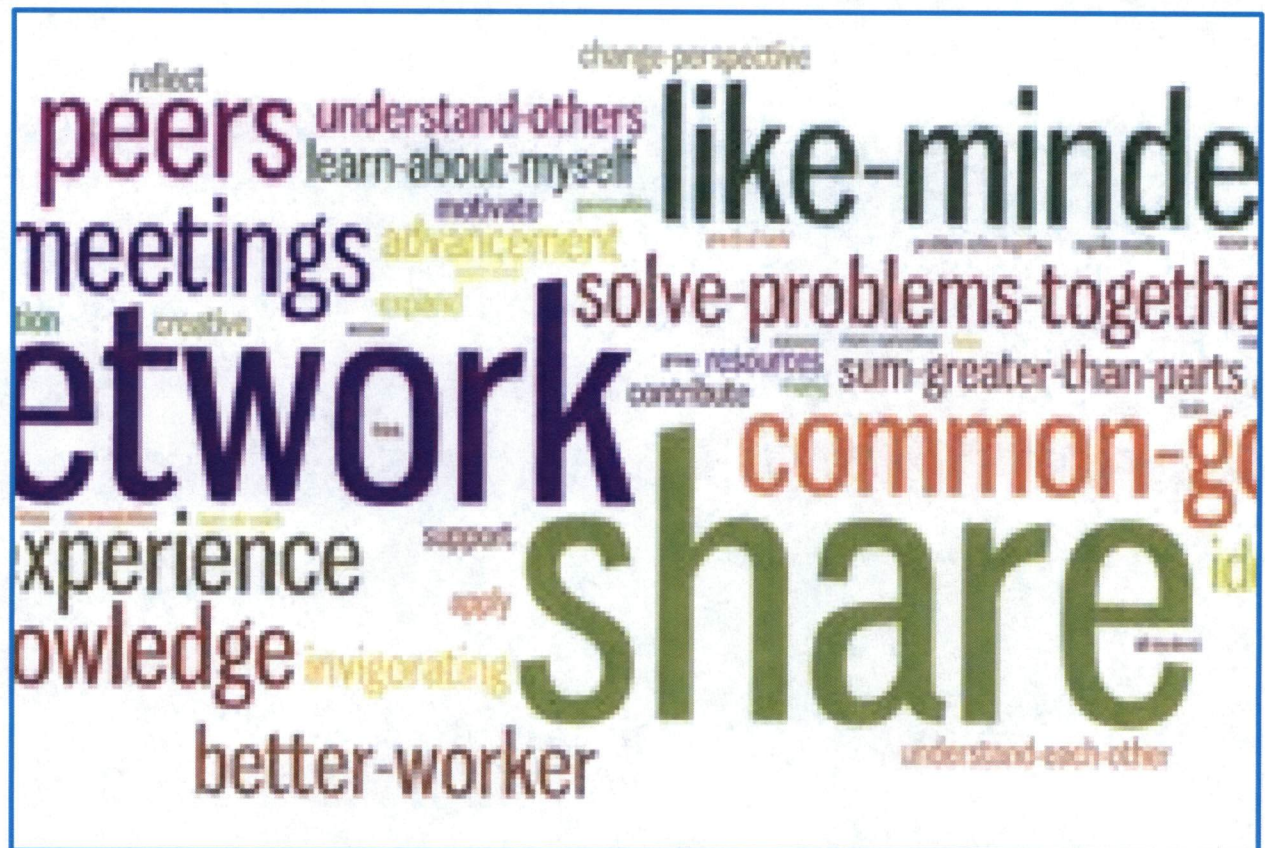
Board of Public Education Chair Sharon Carroll Date 7/14/16  
☒ Approve ☐ Disapprove



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- Multidistrict Agreement between Libby Public Schools and Troy Public Schools
- Libby Schools Inservice Agenda
  - Discussion of Charter Program for all staff
- Article in The Western News (including discussion at Troy Community Meeting of charter program)
- February Board Agenda (posting and agenda) for approval of charter program
- DRAFT minutes of approval of charter program for 2016-2017



# Lincoln County Charter of Innovation

2.08.2016

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Lincoln County Schools, Montana

Libby School District

Troy School District

Eureka School District



## Overview

When it comes to the types of skills and knowledge that employers feel are most important to workplace success, large majorities of employers do NOT feel that recent school and college graduates are well prepared. This is particularly the case for applying knowledge and skills in real-world settings, critical thinking skills, and written and oral communication skills within the workforce setting.

The Lincoln County School of Innovation will help ensure students that students not only receive initial training and certification to kick start career endeavors but that the students are better prepared to enter the workforce with the requisite knowledge, skills, abilities required to succeed in the workforce.

Partnerships among districts, educational institutions, businesses, governmental entities, and employers can assist in ensuring that our students are sufficiently prepared to meet the challenges and opportunities they face in the workplace.

## Goals

1. Provide innovative workforce training and experience to enhance Lincoln County students success and career opportunities.
2. Ensure partnerships provide successful training for student successes.

## Specifications

Libby, Troy, and Eureka School Districts will share resources, funding, and goal setting to provide innovative educational opportunities for their students.

## Desired Opportunities

Automotive (Electronics, car maintenance, engine repair)  
Welding Tier I Certification  
Healthcare (CNA & EMS)  
Computer Science (GIS, GPS, Repair. Software)  
Transportation (CDL licensure)  
Business and Finances (Accounting, bookkeeping)

# **Lincoln County Charter Program of Innovation Application Content**

## **I. Executive Summary**

Lincoln County Charter of Innovation will serve qualified Junior and Senior students in Lincoln County (Libby, Troy, and Eureka Schools). The program will serve 30-100 students who are interested in a career pathway program. Participating students will receive instruction at various locations based upon program needs. For example, Libby High School offers a large automotive facility for the technical experience; however, the technical writing and math may be offered at student's school location. Classroom size will average at 16 students per instructor. Course offerings will be determined by student interest, job/career pathway opportunities, and facilities. Scheduling will be offered through block scheduling and math and English requirements will be tailored through technical coursework in alliance with the Montana Content Standards.

The vision of the Lincoln County Charter School of Innovation program is to better prepare all students in Lincoln County to be college and career ready. The mission of the Lincoln County Charter School of Innovation program will be to ensure career pathways with hands-on technical experience and advance opportunities to participating Juniors and Seniors.

Lincoln County School Districts, businesses, post-secondary education, and other pertinent entities will collaborate to offer hands-on, career focused, educational opportunities for students in Libby, Troy, and Eureka. The current programs offered will be automotive, welding, transportation, healthcare, business and finance, and computer science. The program will allow us to offer opportunities at a county level versus district level, which not only gives us better access to facilities and funding, but this justifies participation numbers. Libby School District has the benefit of Lincoln County Community College being located close by, as well as additional businesses such as Cabinet Peak Medical Facility and the Northwest Community Health Center.

In collaboration with other entities such as Hecla Mining, we are ensuring students are better prepared to enter a productive workforce within our region. The Lincoln County Charter School of Innovation will provide technical experiences that will engage a variety of non-four year degree seeking students.

Due to Lincoln County's high unemployment rate, high poverty demographics, and low college bound population, this charter opportunity will provide additional career support for our at-risk population of students.

## II. Accreditation Standard

### *MT Standards Accreditation 10.55.604 (11)(a)*

A school district may apply to the Board of Public Education through the Superintendent of Public Instruction to create a charter school.

(a) A charter school must provide an education that meets or exceeds the requirements of the Montana Constitution, state law, and school accreditation standards.

### *LPS Board Policy #1100*

Organization The legal name of this District is Libby School District No. 4, Lincoln County, State of Montana. The District is classified as a class one district and is operated according to the laws and regulations pertaining to a class one district. In order to achieve its primary goal of providing each child with the necessary skills and attitudes to become effective citizens, the Board shall exercise the full authority granted to it by the laws of the state. Its legal powers, duties and responsibilities are derived from the Montana Constitution and state statutes and regulations. Sources such as the school laws of Montana and the administrative rules of the Board of Public Education and the Office of Superintendent of Public Instruction delineate the legal powers, duties and responsibilities of the Board.

## III. Governance

### *MT Standards Accreditation 10.55.604 (11)(d)(i)*

A school district may apply to the Board of Public Education through the Superintendent of Public Instruction to create a charter school.

(d) To be proposed by a school district and approved by the Board of Public Education, a charter school shall, at a minimum, guarantee the following:

(i) school district governance and control;

### *LPS Board Policy #1000*

Legal Status and Operation The Board of Trustees of the Libby School District No. 4 is the governmental entity established by the State of Montana to plan and direct all aspects of the District's operations to the end that students shall have ample opportunity to achieve their individual and collective learning needs.

The policies of the Board define the organization of the Board and the manner of conducting its official business. The Board's operating policies are those that the Board adopts from time to time to facilitate the performance of its responsibilities.

## IV. Enrollment Policy/Procedures

### *MT Standards Accreditation 10.55.604 (11)(d)(ii)*

A school district may apply to the Board of Public Education through the Superintendent of Public Instruction to create a charter school.

(d) To be proposed by a school district and approved by the Board of Public Education, a charter school shall, at a minimum, guarantee the following:

- (ii) unrestricted, open student access;

### ***LPS Board Policy #3110***

#### School Entrance

The District requires that a student's parents, legal guardian, or legal custodian present proof of identity of the child

1 to the school within forty (40) days of enrollment, as well as proof of residence in the District. Students who are not residents of the District may apply for admission pursuant to Policy 3141. Homeless students shall be admitted pursuant to state and federal law, and Policy 3125.

2. To be admitted to District schools, in accordance with the Montana Immunization Law, a child must have been immunized against diphtheria, pertussis, tetanus, poliomyelitis, rubella, mumps, and measles (except that pertussis vaccination is not required for children seven (7) years or older). Immunizations may not be required if a child qualifies for conditional attendance or an exemption is filed as provided by Montana law.

#### Secondary Grades (9-12)

Credit Transfer: A transfer of credits from any secondary school is subject to a satisfactory examination of the following:

1. Appropriate certificates of school accreditation;
2. Length of course, school day, and school year;
3. Content of applicable courses;
4. School building as it relates to credit earned (i.e., lab areas for appropriate science or vocational instruction);
5. Appropriate evaluation of student performance leading toward credit issuance.

The District will follow Montana Accreditation Rules and Standards, along with local alternate procedures for earning credit, in reviewing requests for transfer of credits. High school principals have authority for approving credit transfers, subject to review by the Superintendent or the Board.

### ***LPS Board Policy #3110***

#### Placement

The District goal is to place students at levels and in settings that will increase the probability of student success. Developmental testing, together with other relevant criteria, including but not limited to health, maturity, emotional stability, and developmental disabilities, may be considered in the placement of all students. Final disposition of all placement decisions rests with the principal, subject to review by the Superintendent or the Board.

## V. Facilities

### *MT Standards Accreditation 10.55.604 (11)(d)(iii)*

A school district may apply to the Board of Public Education through the Superintendent of Public Instruction to create a charter school.

(d) To be proposed by a school district and approved by the Board of Public Education, a charter school shall, at a minimum, guarantee the following:

(iii) compliance with all health and safety laws;

### *LPS Board Policy # 9311*

Safety Program The Board acknowledges the importance of safety for students, staff and others having business with the District. Safety education, accident prevention and proper supervision are important as protective measures and also OSHA means to promote a culture of safety awareness. The Board directs the formation of a District Safety Committee comprised of employer and employee representatives as outlined in the Montana Safety Culture Act. The Board directs the development of an Exposure Control Plan for employees to eliminate or minimize work-related exposure to blood borne pathogens, particularly Human Immunodeficiency Virus (HIV) and Hepatitis B Virus (HBV). The District will participate in the prosecution of any individual(s) who may disturb any school or school meetings, insult or abuse any school employee or student during the course of the school/work day, or otherwise violate the laws of the State of Montana regarding school disturbance or individual protection for school employees or students. It shall be the Superintendent's responsibility to execute this program. The Superintendent may delegate this responsibility to other staff members.

## VI. Employees

### *MT Standards Accreditation 10.55.604 (11)(d)(iv) and (v)*

A school district may apply to the Board of Public Education through the Superintendent of Public Instruction to create a charter school.

(d) To be proposed by a school district and approved by the Board of Public Education, a charter school shall, at a minimum, guarantee the following:

(iv) teacher licensure and endorsement to the same extent as required or provided by state law or accreditation standards;

(v) employee collective bargaining to the same extent as required or provided by state law;

### *LPS Board Policy #5120*

#### Certification

The District requires its' contracted certified staff to hold valid Montana teacher or specialist certificates endorsed for the roles and responsibilities for which they are employed. Failure to meet this requirement

shall be just cause for termination of employment. No salary warrants may be issued to a staff member, unless a valid certificate for the role to which the teacher has been assigned has been registered with the county superintendent within sixty (60) calendar days after a term of service begins. Every teacher and administrator under contract must bring their current, valid certificate to the personnel office at the time of initial employment, as well as at the time of each renewal of certification.

The personnel office will register all certificates, noting class and endorsement of certificates, and will update permanent records as necessary. The personnel office also will retain a copy of each valid certificate of a contracted certified employee in that employee's personnel file.

## VII. Evidence of Support

### *MT Standards Accreditation 10.55.604 (11)(d)(vi)*

A school district may apply to the Board of Public Education through the Superintendent of Public Instruction to create a charter school.

(d) To be proposed by a school district and approved by the Board of Public Education, a charter school shall, at a minimum, guarantee the following:

(vi) a plan for consideration of input by community members and staff as to formation and implementation issues. Consideration of input may be identified by formation of advisory committees involving staff and/or community members, conduct of a properly noticed public meeting for purposes of comment on the formation or operation of the charter school, or any other reasonable means that result in an opportunity for input by staff and community members prior to a decision of significant interest to the public regarding the formation or operation of the charter school.

### *LPS Board Policy #4000*

#### Goals

The educational process will strive to foster cooperation among students, community, government, business and schools by:

- A. Soliciting public input before appropriate educational decisions are made;
- B. Recognizing that the educational opportunities are to be found in many segments of our community; and
- C. Requesting community involvement in the evaluation of programs.

The schools will strive to create an atmosphere of mutual respect and responsibility for learning among teachers, students and parents by:

- A. Keeping one another informed as to students' progress; and
- B. Involving, through child study teams and other conferences, parents, and when appropriate, students in educational decisions.

## VIII. Educational Program

Lincoln County Charter of Innovation will create a sustainable program for Libby, Troy, and Eureka School Districts to share resources, funding, and goal setting to provide innovative educational opportunities for their students. Educational opportunities will consist of the following:



Automotive (Electronics, car maintenance, engine repair)  
Welding Tier I Certification  
Healthcare (CNA & EMS)  
Computer Science (GIS, GPS, Repair. Software)  
Transportation (CDL licensure)  
Business and Finances (Accounting, bookkeeping)

## IX. Finance

Districts will pro-rate ANB funds for participating students if students are located at a hosted district. Otherwise, ANB funds will remain within participating student's school. An interdistrict agreement will read as follows:

## X. Transportation and Food Service

Breakfast and lunch will be offered to all students through the Libby Public Schools Meal program.

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*Classes start fall 2016*

# of INNOVATION VOCATIONAL SCHOOL LINCOLN COUNTY

## PARTNERSHIPS

We are developing partnerships with the following business, industry and community agencies:



Timberline Auto Center, Inc.



CITY OF LIBBY

## FUTURE PLANS & EXPANSION

LINCOLN COUNTY VOCATIONAL SCHOOL OF INNOVATION is considering offering a variety of learning opportunities as it expands. Specific career paths in electronics, engine mechanics, construction, welding, plumbing, health care, business, computer science, and more are found in many vocational schools. Students who successfully complete these programs are ready to jump into entry-level jobs.

*Regular high school shop classes will continue to be offered at their respective campuses.*

## FUNDING

LINCOLN COUNTY VOCATIONAL SCHOOL OF INNOVATION has been awarded \$20,000 from the Dennis & Phyllis Washington Foundation. We are currently working on other funding opportunities through various organizations including:

- Carl Perkins Vocational Training Funds
- Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP)
- Montana Department of Labor and Industry
- Lincoln County Community Development
- Flathead Valley Community College
- Wal-Mart
- Flathead Electric
- Plum Creek
- Local businesses

# LINCOLN COUNTY VOCATIONAL SCHOOL OF INNOVATION

## BACKGROUND

When it comes to the types of skills and knowledge that employers feel are most important to workplace success most do not feel that recent school and college graduates are well prepared. This is particularly the case for applying knowledge and skills in real-world settings, critical thinking skills, and written and oral communication skills within the workforce setting. In the 21<sup>st</sup> century, tangible skills and industry qualifications are what get most people in the door. Those skills are often most easily gained by attending schools that specialize in career, technical, vocational, or trade school education.

According to the Association for Career & Technical Education, about six out of every ten college students today are involved in technical or career-oriented programs. The U.S. Department of Education states that almost 80 percent of all college-level credentials below a bachelor's degree are awarded for specific vocational fields.

## HOW & WHY

Pooling resources from Lincoln County's three school districts, Eureka, Libby and Troy, the LINCOLN COUNTY VOCATIONAL SCHOOL OF INNOVATION is being created to provide advanced vocational education opportunities to students in the county. Because advanced vocational programs are costly to operate and often have fluctuating enrollments, bringing students together will enable the districts to offer more courses, better equipping students with the skills needed to enter an increasingly competitive workforce. Libby, Troy, and Eureka School Districts will share resources, funding, and objectives to provide innovative educational opportunities for their students.

## MISSION

LINCOLN COUNTY VOCATIONAL SCHOOL OF INNOVATION  
prepares students for the workforce and/or  
post-secondary education through a  
RIGOROUS SPECIALIZED CURRICULUM,  
COMMUNITY-BASED PARTNERSHIPS,  
and FIELD-BASED EXPERIENCES,  
inspiring students to be lifelong learners  
and community builders.

## PROGRAM STRUCTURE & OUTLINE

- ☑ Committed students can get a jump on earning their trade school diplomas by starting during their high school junior or senior year.
- ☑ Students must go through an application process to be considered for enrollment.
- ☑ The first year, as the school is getting started, welding and automotive technology courses will be offered.
- ☑ Classes will be scheduled in the morning from 8:00-11:30 a.m. Students will then return to their respective schools to take their core classes.

## OBJECTIVES

- ☑ Provide quality and intensive vocational skills training to high school students.
- ☑ Equip student with competencies required in each course or qualification.
- ☑ Provide innovative workforce training and experience to enhance Lincoln County students success and career opportunities.
- ☑ Ensure partnerships provide successful training for student successes.
- ☑ Strengthen Lincoln County by training students for employment in the region.

**BOARD OF TRUSTEES  
REGULAR MEETING  
January 11, 2016**

The Board of Trustees of the Libby Public Schools held its regular monthly meeting on the above date in the K. W. Maki Theater of the Central Administration Building. The meeting was called to order by Chair Ellen Johnston at 7:00 p.m.

Members attending the meeting: Trustees Lori Benson, John Carlson, Ellen Johnston, Alida Leigh, Les Nelson, Jeff Stevenson and Bgee Zimmerman; Superintendent Craig Barringer and Clerk Leslie Forster.

Others attending the meeting: Jasmine Barnes, Scott Beagle, Todd Berget, Brenna Chvilicek, Helen Cruz, Miranda Diller, Kaide Dodson, Declan Faulkner, Jim Germany, Ann Glimm, Ron Goodman, Chris Holm, Laura McCrohan, Dylan O'Bleness, Renee Rose, Alex Rosenthal, Bailie Rosling, Bruce Sickler, Isaiah Sickler, Lori Sickler, Alexandria Snyder, Charlene Snyder, Jasmin Snyder, Jeff Snyder, Brenda Swanson, Ruth Van Worth-Rogers, Jonathan White and Deb Zwang

Chair Johnston announced student recognition for the month January. High School Teacher Renee Rose introduced and presented an achievement award to 9<sup>th</sup> grade student Jonathan White. Middle School Teacher Brenna Chvilicek introduced and presented an achievement awards to 8th grade student Alexandria Snyder. High School Teacher Todd Berget introduced and presented and achievement award to 12th grade student Isaiah Sickler.

Chair Johnston invited members of the audience to address the Board on any non-agenda items and make a brief statement outlining their concerns.

Trustee Nelson moved to approve the setting of the monthly meetings for February, 2016, as follows:

|                  |   |           |                                     |
|------------------|---|-----------|-------------------------------------|
| February 2, 2016 | - | 4:30 p.m. | Special Agenda Meeting/Work Session |
| February 8, 2016 | - | 7:00 p.m. | Regular Meeting                     |

Trustee Zimmerman seconded the motion. Motion carried. All Trustees present voted in favor of the motion.

The minutes for the following meetings were presented to the Board for their approval:

|                   |                 |
|-------------------|-----------------|
| December 14, 2015 | Regular Meeting |
| January 4, 2016   | Agenda Meeting  |

Trustee Zimmerman moved to approve the minutes for the above listed meetings. Trustee Benson seconded the motion. Motion carried. All Trustees present voted in favor of the motion.

## **REPORTS:**

- A) Trustee Nelson reported the Budget and Finance Committee had reviewed the proposed expenditures for the month of December, 2015, and he moved to approve warrants 4694 through 4842 for payment and void warrants 4747 and 4706. Trustee Nelson noted the total expenditures for the month of December were \$1,049,612.94. Trustee Carlson seconded the motion. Motion carried. All Trustees present voted in favor of the motion.**
- B) High School Teachers Laura McCrohan and Todd Berget provided a power point presentation on the Central Alternative High School. The presentation highlighted the students' community projects and activities. Special Services/Curriculum Director Kaide Dodson reported that she, Ms. McCrohan and Mr. Herreid had attended the Alternative School Summit noting some of the key topics were the challenges and successes in alternative schools; graduation rates; and reaching Tier III students.**
- C) Elementary School Principal Ron Goodman gave a presentation which included ISIP testing data comparing September results to December. Mr. Goodman also reviewed school happenings; technology, early-out topics, Shop with a Cop, 2<sup>nd</sup> and 3<sup>rd</sup> grade basketball, and gross and fine motor skills groups. On the Things the Board Should Know topic, Mr. Goodman shared the results from a survey on parent/teacher conferences methods and professional development during early outs.**
- D) High School Principal Ruth Van Worth-Rogers reviewed with the Board the administrator/teacher classroom walk through observation process and how the data is used to monitor and enhance instruction. Ms. Van Worth-Rogers also reported on the SBAC test results and January events.**
- E) Special Services/Curriculum Director Kaide Dodson reported on the transitioning of teachers and students with the new math curriculum and the professional development support being offered to aide in the transition. Ms. Dodson shared the district's Smarter Balance testing scores as compared to the state and reviewed the states future proposals for the testing techniques. Ms. Dodson discussed the professional development plans for upcoming early outs. Ms. Dodson reported on the states revisions to the Health Enhancement and Art Content Standards. Ms. Dodson provided the Board with a booklet on an optional school accreditation process.**
- F) High School Vice Principal Jim Germany provided the Board the MSHA proposals that will be presented for approval at the upcoming MHSA meeting. Mr. Germany noted one proposal is asking to allow 8<sup>th</sup> grade students to participate in high school sports with the approval of their school board. Mr. Germany also reported on winter sports and high school events.**
- E) Superintendent Barringer provided the Board with an enrollment report for January 8, 2016. Mr. Barringer reported on the progression of the future vo-ed cooperative program with Troy Schools, noting he and the superintendent from Troy have had meetings with the Department of Commerce, Dennis Parman of OPI,**

and community business leaders to discuss ways of making this a viable long term program that will meet the needs of students and staff. Mr. Barringer announced one of the avenues being discussed with OPI is the creation of a vo-ed charter program. Mr. Barringer explained that a charter program would be managed through the school district, using school district policies and be governed by the school board. Mr. Barringer noted advantages of a charter program, one being class schedule flexibility. Mr. Barringer reported a supply list for the vo-ed program has been accessed and noted grant monies will cover the costs. Mr. Barringer presented a vo-ed program timeline, noting upcoming community and County Commissioner meetings. Mr. Barringer provided a draft copy of a brochure explaining the vo-ed cooperative charter program referring to it as the "Lincoln County School of Innovation".

#### **PERSONNEL:**

- A) Chair Johnston reported the superintendent evaluation has been completed and recommended the Board extend the superintendent contract to Craig Barringer for two years, 2016-17 and 2017-18 with the option to negotiate salary. Trustee Benson moved to approve the two year contract to Superintendent Craig Barringer. Trustee Nelson seconded the motion. Motion carried. All Trustees present voted in favor of the motion.
- B) Superintendent Barringer recommended the Board approve the following list of coaches for the 2016 fall sports season:

|                       |                                              |
|-----------------------|----------------------------------------------|
| Neil Fuller           | High School Football Head Coach              |
| Kyle Hannah           | High School Football Assistant Coach         |
| John Love             | High School Football Assistant Coach         |
| Emmett Foreman        | High School Football Assistant Coach         |
| Phil Nelson           | High School Football Assistant Coach         |
| Rodd Zeiler           | High School Cross Country Head Coach         |
| Cindy Ostrem-Johnston | High School Volleyball Head Coach            |
| Paula Collins         | High School Volleyball Assistant Coach       |
| Amanda Gasvoda        | High School Volleyball Assistant Coach       |
| Mark Peterson         | High School Boys Soccer Head Coach           |
| Josh Bean             | Middle School Football Coordinating Coach    |
| Tim Hodel             | Middle School Football Assistant Coach       |
| Chad Collins          | Middle School Football Assistant Coach 5/6   |
| Ron St. Jean          | Middle School Football Assistant Coach 5/6   |
| Andy Williamson       | Middle School Football Assistant Coach 5/6   |
| Terri Baker           | Middle School Volleyball Coordinating Coach  |
| Amanda Foss           | Middle School Volleyball Assistant Coach     |
| Samantha Hannah       | Middle School Volleyball Assistant Coach 5/6 |
| Stephany Germany      | Middle School Volleyball Assistant Coach 5/6 |

Trustee Stevenson moved to approve the above list of 2016 fall sports coaches. Trustee Carlson seconded the motion. Motion carried. All Trustees present voted in favor of the motion.

#### **OLD BUSINESS:**

- A) Elementary Vice Principal Scott Beagle provided a presentation on the aging facts of school buildings and the facilities maintenance needs that must be met to keep district buildings sustainable for the future years. Mr. Beagle noted the needs were prioritized based on a feasibility study and a large portion of the investment would be for roof repair and replacement. Mr. Beagle reported the estimates of repair costs are being finalized in order to determine an amount for a building reserve levy request. A Building and Grounds Committee meeting was scheduled for January 18, 2016 at 5:00 p.m. at the elementary school library.
- B) Superintendent Barringer recommended the Board approve the multidistrict agreement between Troy High School District and Libby School District for the Vocational Education Program. Trustee Benson moved to approve the multidistrict agreement with Troy High School. Trustee Leigh seconded the motion. Motion carried. All Trustees present voted in favor of the motion.

#### **NEW BUSINESS:**

- A) Superintendent Barringer recommended the Board approve the 3-year lease agreement with the State of Montana, Department of Labor and Industry for 576 square feet of space in the McGrade building. Trustee Benson moved to approve the 3-year lease agreement with the State of Montana, Department of Labor and Industry for the McGrade building. Trustee Nelson seconded the motion. Motion carried. All Trustees present voted in favor of the motion.

Trustee Stevenson moved to adjourn. Trustee Benson seconded the motion. Motion carried. All Trustees present voted in favor of the motion.

The meeting was adjourned at 9:11 p.m.

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Chair Ellen Johnston

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Clerk Leslie Forster

## Multidistrict Agreement

This Multidistrict Agreement (hereinafter "Agreement") is entered into this eleventh day of Januar, 2016 by and between Troy High School District and Libby School District (collectively hereinafter "Participating Districts").

WHEREAS, the rising cost of purchasing/paying for salaries, technology, curriculum, utilities, facility upgrades, and supplies has impacted the Districts;

WHEREAS, the Districts have an opportunity to join and collectively purchase or pay for salaries, technology, curriculum, utilities, facility upgrades, and supplies for the participating Districts' needs;

WHEREAS, pursuant to section 20-3-363, MCA, the boards of trustees of any two or more school districts may enter into an Multidistrict Agreement to create a multidistrict cooperative to perform any services, activities, and undertakings of the Participating Districts and to provide for the joint funding and operation and maintenance of all Participating Districts upon the terms and conditions as may be mutually agreed to by the districts subject to the conditions of section 20-3-363, MCA;

WHEREAS, an Agreement made pursuant to section 20-3-363, MCA, must be approved by the board of trustees of all Participating Districts;

WHEREAS, all expenditures in support of the Multidistrict Agreement may be made from the interlocal cooperative fund in accordance with sections 20-9-703 and 20-9-704, MCA. Each Participating District of the multidistrict cooperative may transfer funds into the interlocal cooperative fund from the general fund, any budgeted fund, or any non-budgeted fund of the Participating Districts, except as limited/prohibited by law as follows:

1. transfers to the interlocal cooperative fund from each Participating District's general fund are limited to an amount not to exceed the direct state aid in support of the respective school district's general fund;
2. transfers from the retirement fund, the debt service fund or the compensated absence liability fund are prohibited; and
3. transfers may not be made with funds restricted by federal law unless such transfer is in compliance with any restrictions or conditions imposed by federal law.

WHEREAS, in accordance with section 20-9-703, MCA, Libby School District shall be designated as the prime agency. All other Participating Districts shall be designated as cooperating agencies;

WHEREAS, expenditures from the interlocal cooperative fund are limited to those expenditures that are permitted by law and that are within the final budget for the budgeted fund from which the transfer was made.

NOW THEREFORE, the districts hereby agree as follows:

1. To create a multidistrict cooperative for the purpose of jointly purchasing/paying for salaries, technology, curriculum, facility upgrades, utilities and supplies for the participating Districts;

2. To create an interlocal cooperative fund for the purpose of transferring funds from the Participating Districts for the purpose(s) stated herein;

3. Libby School District is designated as the prime agency and as such shall establish a nonbudgeted interlocal cooperative fund for the purpose of the financial administration of this Multidistrict Agreement.

4. All other Participating Districts are designated as the cooperating agencies and in accordance with section 20-9-704, shall transfer its financial support under this Agreement to the prime agency by district warrant or funds transfer.

5. Any and all amounts transferred into the interlocal cooperative fund by any Participating District may come from: (a) the respective district's general fund in an amount not to exceed the direct state aid in support of the respective school district's general fund; or (b) any other budgeted fund of a participating district, except that funds cannot be transferred from the retirement fund or the debt service fund; or (c) any nonbudgeted fund of a Participating District, except that funds cannot be transferred from the compensated absence liability fund.

6. Transfers may not be made with funds restricted by federal law unless the transfer is in compliance with any restrictions or conditions imposed by federal law.

7. Any and all amounts transferred into the interlocal cooperative fund by each Participating District must be for the purpose stated herein as mutually agreed upon between the Participating Districts in accordance with the terms of this Agreement.

8. The term of this Agreement shall be from July 1, 2016 to June 30, 2019. This Agreement may be extended by mutual approval of each Participating District. However, the term of the Agreement may not extend beyond 3 years. Any remaining fund balance in the interlocal cooperative fund at year end may be carried over to the subsequent fiscal year.

9. The terms of this Agreement may be changed upon mutual written approval of the Participating Districts.

10. Each Participating District shall agree how the funds shall be disbursed during the current fiscal year by establishing a budget or guidelines. The prime agency shall adhere to this Agreement. The Participating Districts will be provided with a monthly accounting summary of expenditures from the prime agency.

11. The multidistrict cooperative may be dissolved upon mutual consent of all Participating Districts in writing upon 90 days written notice to all Participating Districts. In

addition, any Participating District may terminate its participation in the multi-district cooperative upon 90 days written notice to all Participating Districts. In the event that the multidistrict cooperative is dissolved in its entirety or any Participating District terminates its participation in the multidistrict cooperative, the provisions of Paragraph 12 below shall apply.

12. Upon termination of this Agreement by one or all Participating Districts, the funds of the district or districts that no longer desire to participate in this multidistrict cooperative shall be returned to such District(s) on a pro rata share of the current funds held by the prime agency after all outstanding financial obligations have been paid with said funds to revert back to the original fund(s) from which the money was transferred as a result of said District(s) participation in the multidistrict cooperative.

13. This Agreement shall be interpreted according to and governed by the laws of the State of Montana.

As agreed on this 11 day of January, 2016

Libby School District (LE0522)

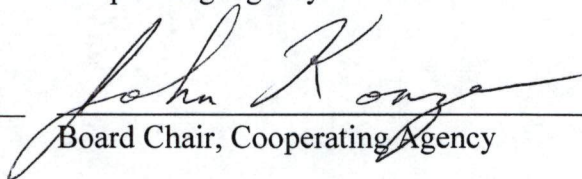
Prime Agency



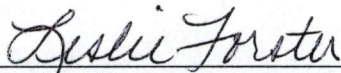
Board Chair, Prime Agency

Troy High School District (LE0519)

Cooperating Agency



Board Chair, Cooperating Agency

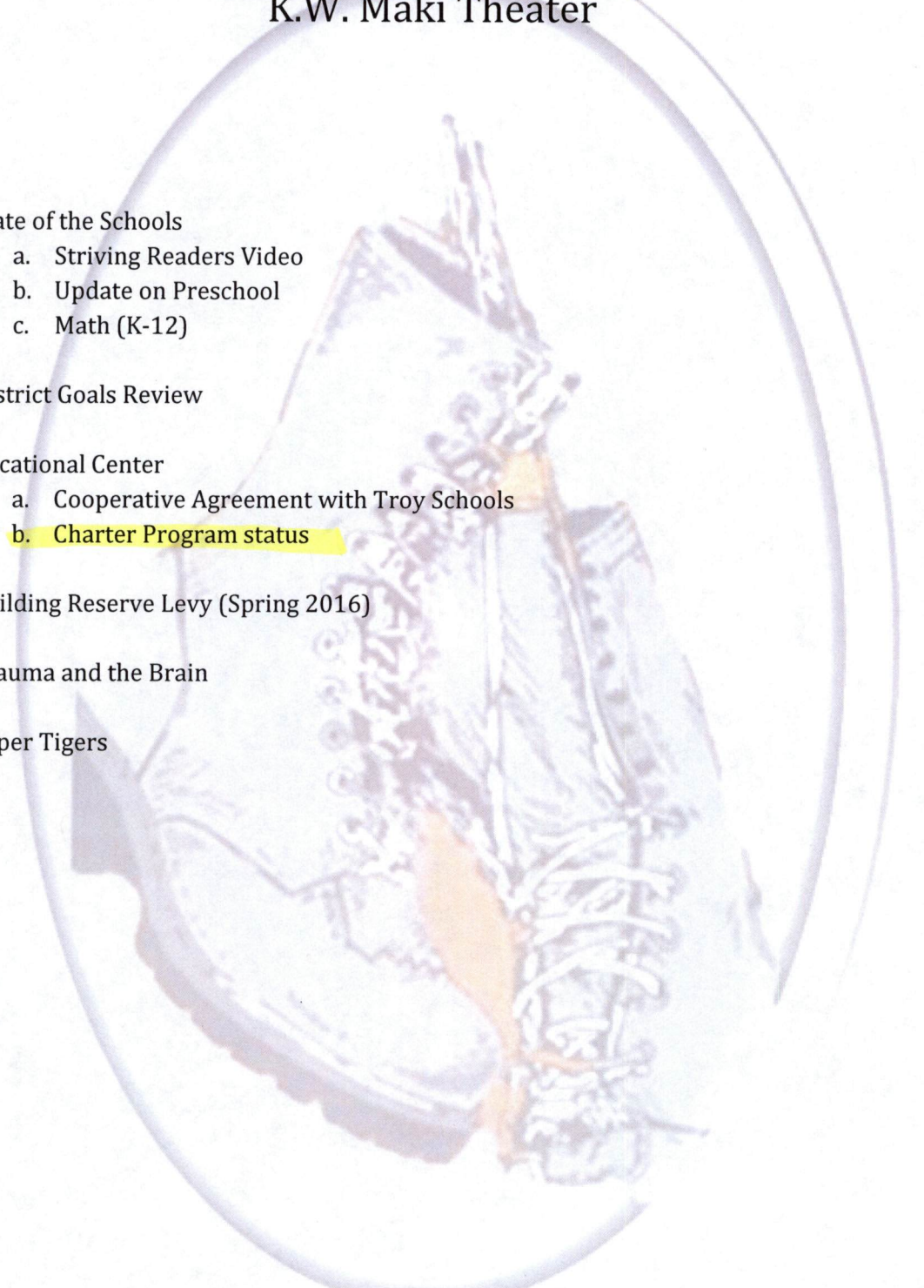


District Clerk, Prime Agency

\_\_\_\_\_  
District Clerk, Cooperating Agency

Libby Public Schools Early Out  
January 20, 2016 @ 1:00 pm  
K.W. Maki Theater

Agenda:

1. State of the Schools
    - a. Striving Readers Video
    - b. Update on Preschool
    - c. Math (K-12)
  2. District Goals Review
  3. Vocational Center
    - a. Cooperative Agreement with Troy Schools
    - b. Charter Program status
  4. Building Reserve Levy (Spring 2016)
  5. Trauma and the Brain
  6. Paper Tigers
- 

## School districts forming joint vocational program

By BOB HENLINE The Western News | Posted: Friday, January 29, 2016 8:12 am

The Libby, Eureka and Troy school districts are working together to open a joint vocational education center, offering welding and automotive shop classes to students beginning in the fall of 2016.

The program, Lincoln County Charter School of Innovation, is intended to provide a jump-start to students desiring a vocational education.

“The vision of the Lincoln County Charter School of Innovation program is to better prepare all students in Lincoln County to be college and career ready,” district representatives wrote in an executive summary of the program. “The mission of the Lincoln County Charter School of Innovation program will be to ensure career pathways with hands-on technical experience and advance opportunities to participating juniors and seniors. Lincoln County school districts, businesses, post-secondary education and other pertinent entities will collaborate to offer hands-on, career focused, educational opportunities for students in Libby, Troy and Eureka.”

Superintendents Dr. Jacob Francom, of Troy Public Schools, and Craig Barringer, of Libby Public Schools, presented the idea to a combined group of business, education and civic leaders at a meeting held at Troy High School Friday, Jan. 22. The districts are applying for a charter program status through the Montana Office of Public Instruction, which could be the first such charter approved in Montana if accepted. The charter program will allow the districts greater flexibility in the management of the vocational end of the educational program, especially with relation to curriculum and scheduling requirements. The students will attend their hands-on vocational training in the morning at the joint center and return to their regular schools for afternoon courses.

Francom told the group assembled at Troy High School the preliminary plan would be for a small group of students, likely less than 20, to begin automotive shop and welding classes in the fall of 2016. Those classes will be reserved for junior and senior students with a demonstrated desire to pursue those vocations beyond their high school years.

“These students will be well vetted,” Francom said. “We are going to make sure they’re serious about these programs and continuing them after high school.”

The schools are partnering with the Lincoln County Campus of Flathead Valley Community College, which will provide participating students with the opportunity to earn college credits and to receive certifications in their respective fields for their coursework in the charter program.

The inspiration for the program, Barringer said, came in part from a presentation by representatives

of Hecla Mining at a workshop immediately prior to the beginning of the school year. During the presentation, Hecla vice president Luke Russel spoke to the assembled educators about the skills the company looks for when recruiting and hiring new employees. The district officials took the lessons to heart and started devising a program by which they could better prepare Lincoln County's students for the future workforce.

Libby, Francom said, has an exceptional vocational facility that sits essentially empty. Troy and Eureka have students with the aptitude and desire to learn those skills. By pooling resources the districts can afford to open the Libby facility and offer a broader scope of vocational education to students who prefer a vocational path to the traditional four-year college education.

At the weekly meeting of the Lincoln County Board of Commissioners Wednesday, Jan. 27, the superintendents explained their ambitious plan to the commissioners and asked them to help support the vocational center. They asked the commissioners to commit \$27,000 to help purchase three four-post lifts for the automotive shop. The shop currently has two-post lifts, which are adequate for professionals, but which could pose safety concerns for students in training. The commissioners agreed to put the item on their Feb. 3 agenda and make a decision on the matter.

To help offset the remaining costs of the program, the districts have been pursuing a number of grant opportunities. They have already received a \$20,000 grant from the Dennis and Phyllis J. Washington Foundation in Missoula.

Assuming early successes, the superintendents told the commissioners they intend to expand the vocational program's offerings to include medical technology, medical coding, commercial driving, electronics and a number of vocational programs.

LIBBY PUBLIC SCHOOLS  
**BOARD OF TRUSTEES**

MONDAY, FEBRUARY 8, 2016

K.W. MAKI THEATRE  
CENTRAL ADMINISTRATION BUILDING

**REGULAR MONTHLY MEETING**

7:00 p.m.



- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE TO THE FLAG
- D. STUDENT RECOGNITION
- E. STATEMENTS FROM THE AUDIENCE
- F. SETTING OF MONTHLY MEETINGS
- G. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS
- H. REPORTS
  - 1. Budget and Finance
  - 2. Preschool School Presentation
  - 3. Student Representative
  - 4. Leadership Team
- I. PERSONNEL
  - 1. Resignation/Retirement/Non-Renewal
  - 2. Contracts
- J. OLD BUSINESS
  - 1. Carving New Directions
- K. NEW BUSINESS
  - 1. Approval of Charter Program (Vocational Center)
  - 2. LPA Negotiation Letter
  - 3. Van Lease Agreement
  - 4. School Election – May 3, 2016
  - 5. MTSBA FY15 Membership/Dues
  - 6. Resolution for Environmental Quality Planning Grant
- L. ADJOURNMENT

**AGENDA**  
District #4 Board of Trustees  
Regular Monthly Meeting

7:00 p.m. ~ February 8, 2016  
K.W. Maki Theatre  
Central Administration Building

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**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PLEDGE TO THE FLAG**

**IV. STUDENT RECOGNITION**

**V. STATEMENTS FROM THE AUDIENCE**

- A. Members of the audience who would like to address the Board on non-agenda items are invited to present a brief statement outlining their concerns.

**VI. SETTING OF MONTHLY MEETINGS**

|               |          |           |                        |          |
|---------------|----------|-----------|------------------------|----------|
| Tuesday March | 1, 2016  | 4:30 p.m. | Special Agenda Meeting | (Action) |
| Tuesday March | 1, 2016  | 5:00 p.m. | Board Work Session     | (Action) |
| Monday March  | 14, 2016 | 7:00 p.m. | Regular Meeting        | (Action) |

**VII. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**

|         |             |      |                 |          |
|---------|-------------|------|-----------------|----------|
| Monday  | January 11, | 2016 | Regular Meeting | (Action) |
| Tuesday | February 2, | 2016 | Agenda Meeting  | (Action) |

**VIII. REPORTS**

|                                                          |      |   |               |
|----------------------------------------------------------|------|---|---------------|
| A. Budget and Finance – Les Nelson                       | Page | 1 | (Action)      |
| 1. Approval of monthly expenditures                      |      |   |               |
| B. Preschool Presentation - Mrs. Graham & Mrs. Gallagher |      |   | (Information) |
| C. Student Representative - Lauryn Lauer                 |      |   | (Information) |
| D. Leadership Team                                       | Page | 2 | (Info/Action) |
| 1. Principals                                            |      |   |               |
| 2. Special Services/Curriculum Director                  |      |   |               |
| 3. Athletic Director                                     |      |   |               |
| 4. Superintendent                                        |      |   |               |

## **IX. PERSONNEL**

- |                                       |      |   |          |
|---------------------------------------|------|---|----------|
| A. Resignation/Retirement/Non-Renewal | Page | 3 | (Action) |
| 1. Todd Schatz, Drivers Education     |      |   |          |
| <br>B. Contracts                      | Page | 4 | (Action) |
| 1. Extracurricular Contracts          |      |   |          |
| a. Spring 2016 Sports                 |      |   |          |

## **X. OLD BUSINESS**

- |                                                                                  |               |
|----------------------------------------------------------------------------------|---------------|
| A. Carving New Directions                                                        | (Info/Action) |
| 1. Strategic Plan                                                                |               |
| a. Develop and implement a short, mid and long term facility plan - Scott Beagle |               |

## **XI. NEW BUSINESS**

- |                                                        |       |       |               |
|--------------------------------------------------------|-------|-------|---------------|
| A. Approval of Charter Program (Vocational Center)     | Pages | 5-14  | (Info/Action) |
| B. LPA Negotiation Letter                              | Page  | 15    | (Information) |
| C. Van Lease Agreement – Rich Thompson (\$1.00)        | Pages | 16-17 | (Action)      |
| D. School Election – May 3, 2016                       | Page  | 18    | (Info/Action) |
| 1. Election Resolution                                 |       |       |               |
| 2. Three (3) Trustees                                  |       |       |               |
| 3. Levy                                                |       |       |               |
| E. MTSBA – FY16 Membership/Dues                        | Page  | 19    | (Action)      |
| 1. Membership \$7,065                                  |       |       |               |
| F. Resolution for Environmental Quality Planning Grant |       |       | (Action)      |

## **XII. ADJOURNMENT**

**BOARD OF TRUSTEES  
REGULAR MEETING  
February 8 , 2016**

**DRAFT Minutes/Motion to Approve Charter Program**

**XI. New Business**

- A. Superintendent Barringer recommended the Board approve the Charter Program for 2016-2017 for the Lincoln County Vocational Center. Trustee Carlson moved to approve the Charter Program for 2016-2017. Trustee Zimmerman seconded the motion. All Trustees voted in favor of the Charter Program.

**BOARD OF TRUSTEES  
REGULAR MEETING  
February 8, 2016**

The Board of Trustees of the Libby Public Schools held its regular monthly meeting on the above date in the K. W. Maki Theater of the Central Administration Building. The meeting was called to order by Chair Ellen Johnston at 7:00 p.m.

Members attending the meeting: Trustees Lori Benson, John Carlson, Ellen Johnston, Alida Leigh, Les Nelson, Jeff Stevenson and Bgee Zimmerman; Superintendent Craig Barringer and Clerk Leslie Forster.

Others attending the meeting: Sarah Barrick, Scott Beagle, Deanna Cornell, Leslie Crooks, Kaide Dodson, Kristine Gallagher, Jim Germany, Ron Goodman, Judy Graham, Taryn Greene, Taylor Greene, Michele Harmon, Alderic Martineau, Isabelle Martineau, Joe Martineau, Julia Martineau, Melissa Martineau, Olivia Martineau, Jerry Mee, Raymond Sadewasser, Brenda Swanson, Ruth Van Worth-Rogers, Keira Ward, Vance Ward, Daniele Wilson and Deb Zwang

Superintendent Barringer announced that Elementary Principal Ron Goodman had won the Montana Association of Elementary and Middle School Principals National Distinguished Principal of the Year award and will represent Montana in Washington, DC. Mr. Barringer shared a presentation recognizing Mr. Goodman's outstanding instructional leadership.

Chair Johnston announced student recognition for the month February. Middle School Teacher Michele Harmon introduced and presented an achievement award to 8<sup>th</sup> grade student Keira Ward. Elementary Vice Principal Scott Beagle introduced and presented an achievement awards to 3<sup>rd</sup> grade student Alderic Martineau.

Chair Johnston invited members of the audience to address the Board on any non-agenda items and make a brief statement outlining their concerns.

Trustee Zimmerman moved to approve the setting of the monthly meetings for March, 2016, as follows:

|                |   |           |                                     |
|----------------|---|-----------|-------------------------------------|
| March 1, 2016  | - | 4:30 p.m. | Special Agenda Meeting/Work Session |
| March 14, 2016 | - | 7:00 p.m. | Regular Meeting                     |

Trustee Carlson seconded the motion. Motion carried. All Trustees present voted in favor of the motion.

The minutes for the following meetings were presented to the Board for their approval:

|                  |                 |
|------------------|-----------------|
| January 11, 2016 | Regular Meeting |
| February 2, 2016 | Agenda Meeting  |

Trustee Nelson moved to approve the minutes for the above listed meetings. Trustee

Carlson seconded the motion. Motion carried. All Trustees present voted in favor of the motion.

#### **REPORTS:**

- A) Trustee Nelson reported the Budget and Finance Committee had reviewed the proposed expenditures for the month of January, 2016, and he moved to approve warrants 4843 through 4988 for payment and void warrant 4852. Trustee Nelson noted the total expenditures for the month of January were \$1,070,063.11. Trustee Benson seconded the motion. Motion carried. All Trustees present voted in favor of the motion.
- B) Elementary School Principal Ron Goodman gave a presentation which included ISIP testing data results for January, noting Tier III percentages are decreasing and the growth in Tier I. Mr. Goodman also reviewed school events; early-out professional development, LEEP survey, 5<sup>th</sup> and 6<sup>th</sup> basketball, vision screening, and field trips. Mr. Goodman reported on the upcoming math information night for parents and the Motivated Brain book talk.
- C) Middle High School Principal Ruth Van Worth-Rogers gave a presentation reviewing various projects and learning activities throughout the middle high classes. Ms. Van Worth-Rogers also reported on 9<sup>th</sup> grade assessments.
- D) Special Services/Curriculum Director Kaide Dodson reported on the recently attended assessment conference, noting possible changes to the ACT testing that would measure GRIT. Ms. Dodson also reported on the upcoming staff book study.
- E) Middle High School Vice Principal Jim Germany reported on winter sports and spirit week activities. Mr. Germany announced that GPA average has increased across all grades.
- E) Superintendent Barringer reviewed with the Board with an enrollment report for February 1, 2016. Mr. Barringer presented the environmental review checklist for the Quality Schools Grant and reported the grant application is being improved for submittal on March 1<sup>st</sup>. The grant, if received, would provide funding to renovate the HVAC system at the elementary school. Mr. Barringer reported he has met with congressional staffers and county commissions in regards to the vocational charter program.

#### **PERSONNEL:**

- A) Superintendent Barringer recommended the Board accept the resignation of Todd Schatz as Traffic Education Instructor effective the end of the summer 2016 session. Trustee Carlson moved to approve the resignation of Todd Schatz as Traffic Education Instructor effective the end of the summer 2016 session. Trustee Nelson seconded the motion. Motion carried. All Trustees present voted in favor of the motion.

- B) Superintendent Barringer recommended the Board approve the following list of coaches for the 2016 spring sports season:

|                  |                                                |
|------------------|------------------------------------------------|
| Amanda Gasvoda   | Middle School Track Assistant Coach            |
| Rodd Zeiler      | Middle School Track Assistant Coach            |
| Bill Moe         | Middle School Wrestling Coordinating Coach 1/2 |
| Jason Harrington | Middle School Wrestling Coordinating Coach 1/2 |

Trustee Benson moved to approve the above list of 2016 spring sports coaches. Trustee Leigh seconded the motion. Motion carried. All Trustees present voted in favor of the motion.

#### OLD BUSINESS:

- A) Elementary Vice Principal Scott Beagle updated the Board on the progress of the Strategic Plan Develop and Implement a Short, Mid and Long Term Facility Plan goal. Mr. Beagle reported the committee had met with community members to present the strategy of the building reserve levy and to garner insight and suggestions, noting overall support. Mr. Beagle reported a meeting with the newspaper to determine an outline of articles to promote community awareness and support of the building reserve levy. Mr. Beagle noted future community meetings will be scheduled to review the building maintenance strategy.

#### NEW BUSINESS:

- A) Superintendent Barringer recommended the Board approve the Charter Program application for 2016-2017 for the Lincoln County Vocational Center. Trustee Carlson moved to approve the Charter Program application for 2016-2017. Trustee Zimmerman seconded the motion. All Trustees present voted in favor of the motion.
- B) Superintendent Barringer reported a notice has been received, from the LPA, requesting to begin negotiations.
- C) Superintendent Barringer recommended the Board approve the van lease agreement with Rich Thompson for \$1. Trustee Stevenson moved to approve the van lease agreement with Rich Thompson for \$1. Trustee Carlson seconded the motion. Motion carried. All Trustees present voted in favor of the motion.
- D) Chair Johnston presented to the Board an election resolution as follows:
- BE IT RESOLVED, the Board of Trustees of Libby School District No. 4, of Lincoln County, State of Montana, will hold the Annual Regular School Election on Tuesday, the 3rd day of May, 2016, which date is not less than seventy (70) days after the passage of this resolution.

**The purpose of the election is to:**

- 1. Elect three trustees for a three-year term.**
- 2. Approval of additional levies to operate and maintain the Building Reserve Fund**

**The election will be conducted by poll election. The polling location is at the Central School District Administration building, 724 Louisiana Avenue. The polls will be open from 8:00 o'clock a.m. until 8:00 o'clock p.m.**

**If it is later determined that any portion of the election is not required, the Board of Trustees authorizes Leigh Riggelman, election administrator, to cancel that portion of the election in accordance with 13-1-304 and 20-3-313, MCA.**

**Trustee Nelson moved to approve the election resolution as read. Trustee Carlson seconded the motion. Motion carried. All Trustees present voted in favor of the motion.**

- E) Superintendent Barringer recommended the Board approve continued membership with MTSBA for FY 16-17. Trustee Benson moved to approve continued membership with MTSBA for FY 16-17. Trustee Carlson seconded the motion. Motion carried. All Trustees voted in favor of the motion.**
- F) Superintendent Barringer recommended the Board approve the resolution for the Quality Schools Grant Program as presented:**

**BE IT RESOLVED, the Board of Trustees for Libby School District (LE 0522) Lincoln County, State of Montana, authorizes Craig Barringer, Superintendent, to submit an application to the Quality Schools Grant Program at the Montana Department of Commerce, for the purpose of funding the Libby Elementary HVAC System.**

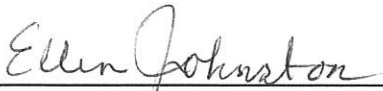
**The Board has reviewed the draft Environmental Assessment (EA) checklist, prepared in order to meet requirements of the Quality Schools Grant program through the Montana Department of Commerce, for the purpose of funding the proposed HVAC System at Libby Elementary School. A copy of the draft EA checklist was made available from February 8, 2016 through February 8, 2016 for public review and comment. The Board has considered all substantive comments received in response to the Draft EA. The Board has determined that an Environmental Impact Statement is not necessary and that no changes to the Draft**

EA are required. The Board approves the Final EA for submission with the Quality Schools Grant Application.

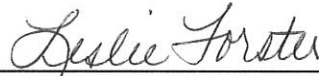
Trustee Zimmerman moved approve the Quality Schools Grant Program resolution as presented. Trustee Benson seconded the motion. Motion carried. All Trustees present voted in favor of the motion.

Trustee Benson moved to adjourn. Trustee Carlson seconded the motion. Motion carried. All Trustees present voted in favor of the motion.

The meeting was adjourned at 8:08 p.m.



Chair Ellen Johnston



Clerk Leslie Forster