SketchUp Pro License Grant Program Information

Montana Office of Public Instruction (OPI)

Please note the following information is provided by Trimble (the publisher of SketchUp Pro) and is provided as a courtesy by the OPI to Montana public schools and districts. Use of the SketchUp software is at the discretion of the school or district. The OPI does not provide support for or warranty the use of this software.

Program Overview:

The SketchUp Statewide License Grant program provides free licenses of SketchUp Pro to public primary and secondary schools. Please be sure to keep all SketchUp grant license codes within your school administration. They are not to be shared with students (for home use), private schools, schools of higher education, facilities personnel, or other government departments/officials/staff/parents.

Please do not post the license code on any publicly accessible site. Schools should request the license code by completing this <u>form</u> and returning it to <u>opihelpdesk@mt.gov</u>.

SketchUp Hardware and Software Requirements

To determine which version of SketchUp Pro a school should use, please visit; SketchUp Hardware & Software Requirements

Downloading, Installing and Authorizing SketchUp:

Downloading SketchUp

You can download SketchUp Pro from our website here:

http://www.sketchup.com/download/all

Authorizing Individual Computers

The following instructions will walk you through the process of authorizing your SketchUp Pro license; https://help.sketchup.com/en/authorize-sketchup-pro

Authorizing Multiple Computers

The following instructions will walk you through the process of creating a SketchUp Prolicense file to distribute to the computers on your network;

https://help.sketchup.com/en/authorizing-sketchup-laptop-license-educational-institutions

Each time a license is applied to a computer, that computer is node-locked with one license activation from the total pool of license activations

Computers need to be connected to the internet when authorizing SketchUp Pro. Internet connectivity is not required after SketchUp Pro has been successfully authorized.

Please refer to our <u>SketchUp website</u> and <u>Knowledge Center</u> for <u>download</u> and <u>install</u> instructions, <u>training materials</u>, <u>getting started guides</u>, <u>video tutorials</u>, and more.

SketchUp Pro Help Center & Training Resources

<u>Downloading/Installing</u> SketchUp (Mac & PC)

SketchUp Video Tutorials (SketchUp YouTube channel)

SketchUp Campus (Online Learning Management System)

Skill Builders (5-10 minute tutorial videos)

Quick Wins (60 second tips and tricks)

SketchUp Help Center (Online Help Center)

Program Guidelines:

A single license code for each corresponding version of SketchUp Pro is provided for use on all school computers within your locality - the same code can be used for individual teacher computers, school lab computers, or school laptops.

Grant Licenses cannot be used for commercial (for-profit) work of any kind

SketchUp Pro grant licenses are provided free of charge by Trimble Inc. You are NOT PERMITTED to charge any fee whatsoever to any school/district/educator receiving them.

Data Privacy

SketchUp is dedicated to transparency in regards to how we are keeping our customer's data private and secure. For complete details regarding the privacy policies of the various free and paid SketchUp products, please see the following privacy notice: https://www.sketchup.com/privacy-notice

SketchUp Pro validates the software license at the time of installation, and collects activation details when the product starts up. The activation details provide anonymized information regarding the environment the application is running in. Specifically, we capture the following:

Globally unique user ID - Completely anonymous

License state - Trial vs Purchased

Basic product information - version, operating environment, language, and OpenGL version

SketchUp for Schools, which is integrated with G Suite for Education, complies with all federal regulations defined in COPPA and does not capture any personally identifiable information (PII). For more details on the SketchUp for Schools terms of service, please see: https://www.sketchup.com/edu-tos

Unfortunately our legal team is unable to make exceptions to the terms of our privacy policy and we are unable to sign 3rd party state or district privacy agreements.

Happy Sketching!