

Page \_\_\_\_\_ of \_\_\_\_\_ pages

School Name: \_\_\_\_\_

Person completing form: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Teacher Names: (LIST ALL): \_\_\_\_\_



Montana  
Office of Public Instruction  
Denise Juneau, State Superintendent

opi.mt.gov

## TE04 STUDENT LIST

### FOR TRAFFIC EDUCATION PROGRAMS

FOR THE PERIOD JULY 1, \_\_\_\_\_ TO JUNE 30, \_\_\_\_\_

### ATTENTION:

**TE03 and TE04 can be completed and submitted online. Go to <http://data.opi.mt.gov/TrafficEducation/> Student names and birthdates can be selected via the AIM database.**

**BE SURE TO SUBMIT THE TE03 AND TE04 FORMS TOGETHER.**

**INSTRUCTIONS:**

- When TEP and/or TELL issued, send TE04 and TE03 *Notice of Participation* to local Driver License Examiner or County Treasurer.
- When class completes, send TE04 and TE03 *Notice of Completion* to local Driver License Examiner or County Treasurer.
- When class completes, send TE04 and TE03 Reimbursement Request to OPI, Traffic Education office. **Retain a copy for your records.**
- PLEASE CONSIDER SUBMITTING THESE FORMS ONLINE TO SAVE TIME AND SIMPLIFY FORMS PROCESSING.  
**SEE NEXT PAGE FOR INSTRUCTIONS ON OBTAINING ACCESS TO THE TRAFFIC EDUCATION DATA & REPORTING SYSTEM (TEDRS).**

SECTION A		GDL			SECTION B	SECTION C					
Names of Participating Students (List Alphabetically, Last Name First) <b>TYPE ONLY, PLEASE</b>		Birth Date (Mo/Day/Yr)	Date Course Started (Mo/Day/Yr)	Date TEP Issued (Mo/Day/Yr)	Date TELL Issued (Mo/Day/Yr)	Date Course Completed (Mo/Day/Yr)	CHECK IF STUDENTS PASSED OR FAILED, IF TESTS ARE WAIVED, OR IF STUDENT DID NOT COMPLETE 50% OF CLASSROOM AND 50% OF BTW INSTRUCTION				
						Successful		Less than	Waive Tests		
						Yes	No	50%	Know- ledge	Driving	
1											
2											
3											
4											
5											
6											
7											
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22											
23											
24											
25											

Number of students eligible for reimbursement: \_\_\_\_\_

**Questions? Call OPI Traffic Education (888) 231-9393 ext. 4432 or (406) 444-4432  
FORMS MAY BE FAXED TO (406) 444-2955 OR SUBMITTED ONLINE VIA TEDRS**