

Having trouble reading this email? [View it in your browser.](#)



The FY2016 State Career and Technical Education allocation payments (i.e. State VoEd Allocations) have been finalized and will be automatically deposited with your county treasurer by November 10, 2015.

The Payment Report is posted both on the **Payments to Schools and Co-Ops AND Secondary CTE** pages of the OPI web site. The following link will take you directly to the FY2016 State VoEd Payment Report: http://www.opi.mt.gov/Finance&Grants/Index.html?gpm=1_4

A larger than normal number of corrections and additions have been made since the Preliminary allocations were posted on October 28, 2015. You will likely see a change in your final allocation due to these corrections.

State CTE (VoEd) allocations are based on a formula that factors:

1. High School student enrollment averages in career and technical education classes;
2. Extended contracts for properly endorsed career and technical education instructors;
3. Career and Technical Student Organization (CTSO) high school chapters and student membership;
4. District career and technical education expenditures.

The enrollment and extended contract information comes from the 'Career and Technical Education Student Participation Reports' your district submits to our office each February. CTSSO information comes from National Membership lists provided to the CTE Division each spring. The district expenditures are determined from financial reports sent to the Office of Public Instruction.

Only CTE programs that meet the general guidelines in the *Montana Standards and Guidelines for Career and Vocational/Technical Education* are included in the CTE enrollment factor. Enrollment calculations are based on Montana Accreditation Standards.

State CTE funds are intended to supplement existing district budgets in the area of career and technical education. Examples of approved use of state CTE funds include: CTE teacher salaries for extended contracts, stipends to CTE teachers for supervision of CTSSO's, instructional supplies and/or instructional equipment used in an approved program, instruction-related travel expenses for an approved CTE program or CTSSO, repair, maintenance and leasing of instructional equipment for an approved CTE program.