

Setting up and Administering Smarter Balanced Assessments

OPI DATA AND
ASSESSMENT
“ASSIST”
CONFERENCE

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Presented by
Emilia Birdsall
Jennifer Strittmatter



Objectives

After viewing this presentation, you should be able to:

- Use the TA Interface to start and run a test session
- Review student test settings and accessibility resources
- Monitor the testing process
- Pause and stop a test session
- Transfer sessions between computers and mobile devices
- Print test session information
- Understand the student login process
- Understand basic navigation of the student interface



Logging in to the TA Interface

 Smarter
Balanced

 Science

 Alt Science

 Test Administration



 Email Address

 Password

[Forgot Your Password?](#)

Secure Login

Logging in to the TA Interface (continued)

Enter Code

✓ A code has been sent to your email address. The code will expire after 15 minutes.

Enter Emailed Code

Submit

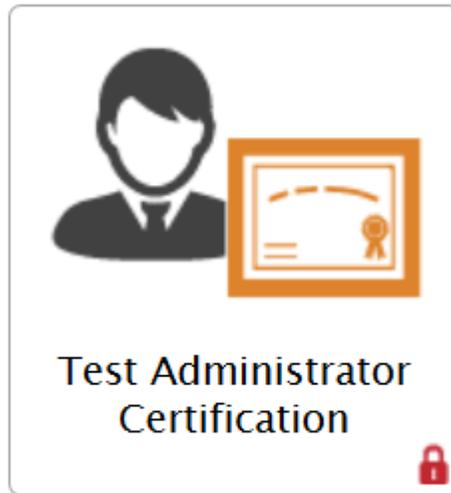
Resend Code

Cancel

- The system has an authentication process that will be triggered when you log in from a different device or browser, or after clearing your browser's cache.
- If you see this screen, an email containing the code will have automatically been sent to your email address.
- Enter the code and click **Submit**.
- If you need the code resent, click **Resend Code**.

Online TA Certification Course

- Required to create a test session in TDS
- Specific to each email account
- Same course for SBAC, MSA, AMSA



Create a Test Session

Test Selection Window

The screenshot shows the 'Operational Test Selection' window. At the top, there is a navigation bar with links for 'Student Lookup', 'Approved Requests', 'Print Session', 'Help Guide', 'Alerts', and 'Logout as Birdsall, Emilia'. The window title is 'Operational Test Selection' with an 'Expand All' button. Below the title, the instruction reads: 'Choose which tests to add to your session from the tree, and then start your session.' There are five test options, each with a plus sign icon and a checkbox:

- Smarter Balanced Summative Assessments
- Montana Science Assessments
- Alternate Montana Science Assessments
- Optional Interim Assessment Block (IAB)
- Optional Interim Comprehensive Assessment (ICA)

At the bottom of the window, there are two buttons: 'Start Operational Session' (with a play icon) and 'Close'. In the background, the main interface shows the Montana Office of Public Instruction logo, the text 'Operational Test Session Not Started', and a 'Select Tests' button. The 'Instructions' section is also visible, listing three steps: 1. Start Session, 2. Approve Students, and 3. Monitor Progress.



Create a Test Session – Test Selection

Operational Test Selection Expand All

Choose which tests to add to your session from the tree, and then start your session.

- Smarter Balanced Summative Assessments
 - English Language Arts (ELA)
 - Grade 3
 - Grade 4
 - Grade 5
 - Grade 6
 - Grade 7
 - Grade 8
 - Grade 11
 - Mathematics
 - Math Online Braille Test

Start Operational Session Close

Operational Test Selection Expand All

Choose which tests to add to your session from the tree, and then start your session.

- Smarter Balanced Summative Assessments
 - English Language Arts (ELA)
 - Grade 3
 - Grade 3 ELA - Summative CAT
 - Grade 3 ELA - Summative PT
 - Grade 4
 - Grade 5
 - Grade 6
 - Grade 7
 - Grade 8
 - Grade 11

Start Operational Session Close



TA Interface: Session ID

The screenshot displays the top navigation bar of the TA Interface. It includes several menu items: Session Attributes, Student Lookup, Approved Requests, Print Session, Help Guide, Alerts, and Logout as Lname TE1, Fname. On the left, the Montana Office of Public Instruction logo is visible, featuring a stylized 'A+' and the website 'opi.mt.gov'. The main content area shows a 'STOP' sign icon next to the Session ID 'MT-9AF2-9', which is highlighted by a red rectangular box. To the right of the Session ID are two buttons: 'Select Tests' and 'Approvals 3', along with a refresh icon.

TA Interface: Banner

The screenshot displays the top banner of the TA interface. A red box highlights the navigation menu at the top, which includes the following items: Session Attributes, Student Lookup, Approved Requests, Print Session, Help Guide, Alerts, and Logout as *Lname TE1, Fname*. Below the navigation menu, on the left, is the Montana Office of Public Instruction logo with the text "opi.mt.gov" and "Montana Office of Public Instruction". In the center, there is a box labeled "Operational Session ID" containing a red octagonal "STOP" sign icon and the session ID "MT-9AF2-9". On the right side, there are two buttons: "Select Tests" with a pencil icon and "Approvals" with a checkmark icon and a red circle containing the number "3". A refresh icon is also present on the far right.



Student Lookup

Quick Search **Advanced Search** Close

Use the drop-down menus to select the District, School, and Grade for your search. A First or Last Name is required.

District/School

Grade

First Name

Last Name

Search Results

SSID	First Name	Last Name	Grade	Details
999999001	Demo	StudentB	05	
999999002	Demo	StudentA	05	

Student Lookup (continued)

The screenshot displays a software interface for student lookup. At the top, there are two tabs: "Quick Search" and "Advanced Search", with a "Close" button on the right. Below the tabs is a text instruction: "Use the drop-down menus to select the District, School, and Grade for your search. A First or Last Name is required." The search form features a green header with "District/School" and a "Search" button. The "District/School" dropdown menu is currently set to "Demo inst 9997".

A "Student Details" popup window is open, showing the following information:

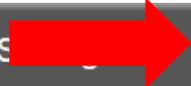
- First Name: Demo
- Last Name: Student A
- Grade: 05
- SSID: 999999901
- Date of Birth: 04/01/2010
- Gender: F
- School: Demo inst 9997
- District: Demo district 9999

Below the popup is a table with the following data:

SSID	First Name	Last Name	Grade	Details
999999901	Demo	StudentB	05	
999999902	Demo	StudentA	05	

A red arrow points to the "Details" column of the first row in the table, which contains an eye icon.

Approving Student Entry

Approvals and Student Test S 

Approve All Students Refresh Done

2 students awaiting approval 0 active tests 0 tests in session

Smarter Balanced Summative Assessments

Grade 4 ELA - Summative CAT - 2 student(s)

Student Name	SSID	Opp #	See Details	Action
Smith, John	11111103	1	Custom 	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
Washington, George	11111104	1	Standard 	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>

Denying Student Entry

Grade 4 ELA - Summative CAT - 2 student(s)				
Student Name	SSID	Opp #	See Details	Action
Smith, John	11111103	1	Custom 	 



- **Deny entry to a test session in these circumstances:**
 - The student is not supposed to enter this session.
 - The student's demographic information is incorrect.
 - The student's required accommodations are incorrect.

Review/Edit Student Test Settings

Grade 4 ELA - Summative CAT - 2 student(s)					
Student Name	SSID	Opp #	See Details		Action
Smith, John	11111103	1	Custom		<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
Washington, George	11111104	1	Standard		<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>

Test Settings for: test, test

Set Set & Approve Cancel

Embedded Universal Tools

Student Comments

Expandable Items

Highlighter

Embedded Designated Supports

Color Contrast

Masking

Logging into Student Interface

Please Sign In

First Name:

SSID:

Session ID: - -

Browser: Chrome

This is the **Operational Test Site**
If you want to go to the Practice Test Site click the button below

[Go to the Practice Test Site](#)

Operational Test Site

Student Login Errors

Issue	Error Message	What to Do
Student first name and SSID do not exactly match what is in the system.	Please check that your information is entered correctly. If you need help, ask your Test Administrator.	Verify that the student has entered the correct first name and exact SSID. You may need to use the Student Lookup Tool, which is located in the Test Administrator Interface, to verify that the student is in the system.
Student enters the session ID incorrectly.	The session is not available for testing.	Verify that the student has entered the correct session ID with no extra spaces or characters.
Student enters a session ID for an incorrect or expired session.	Session has expired.	Ensure that the student enters the correct session ID for the current session. If this does not work, verify that your session is open using the Test Administrator interface.
One person (either the TA or the student) is using the Operational Test Administration Site, and the other is using the Practice Site.	The session is not available for testing.	If taking a practice test, make sure that you and the student are both on the Practice Site. If taking an operational test, make sure that the student is using the Secure Browser and you are using the Operational Test Administration Site.

Student Verification

Is This You?

Please review the following information.

First Name DemoFirstName	Username: 9999999
Last Name DemoLastName	Grade 5
Date of Birth July 15, 2007	School: Demo School 9001

 Operational Test Site

Student Test Selection

Your Tests
Select the test you need to take.

Summative Tests

 [Start Grade 5 ELA](#)  [Start Grade 5 Mathematics](#)

 [Back to Login](#)

Student Verifying Test Information

Your Test Settings:

G5 ELA Test

General Testing Tools

?	Item Tutorials	On
?	Color Contrast	Black on White (default) ▾
?	Highlighter	<input checked="" type="checkbox"/> ON
?	Streamlined Interface Mode	<input type="checkbox"/> OFF
?	Audio Playback Controls	Audio Scrubber
?	Font Type	Serif (Times)

 Operational Test Site

Looks Good! [Back to Login](#)

Student Audio Playback Check

Audio/Video Checks

Your test uses multi-media features. Please perform the following checks before continuing.

Audio Playback Check

Make sure audio playback is working.



To play the sample sound, press the speaker button.

Next Step:

If you heard the sound, choose **I heard the sound**. If not, choose **I did not hear the sound**.

I heard the sound

I did not hear the sound

Student Video Playback Check

Sound and Video Playback Check



Make sure audio playback is working.

Make sure video and audio playback are working. To play the sample video and sound, press the play button.

Next Step:

If you were able to play the video and its sound, choose **I could play the video and sound**. If not, choose **I could not play the video or sound**.

I could play the video and sound

I could not play the video or sound

Student Audio/Video Checks

Text-to-Speech Sound Check

Make sure text-to-speech is working.



Press the speaker button. You should hear a voice speak the following sentence: "This text is being read aloud."

Sound Settings

Current Voice Pack: Microsoft Anna - English (United Stat ▾)

Use the sliders to adjust the available text-to-speech settings.

Volume

10

Pitch

10

Rate

10

Next Step:

If you heard the voice clearly, choose **I heard the voice**. If not, choose **I did not hear the voice**. To continue testing without checking text-to-speech, choose **Skip TTS Check**.



I heard the voice

I did not hear the voice

Skip TTS Check

Student Instructions and Help

Instructions and Help

You may select the question mark button to access this Help Guide at any time during your test.

Test Settings

Use this button to review your test settings

[View Test Settings](#)

Additional Test Information

You are taking a practice or training test. Raise your hand if:

- your name, SSID, or test is incorrect.
- you need help with your computer, a test tool, or assistive technology.
- you need a break.
- you have finished your test.

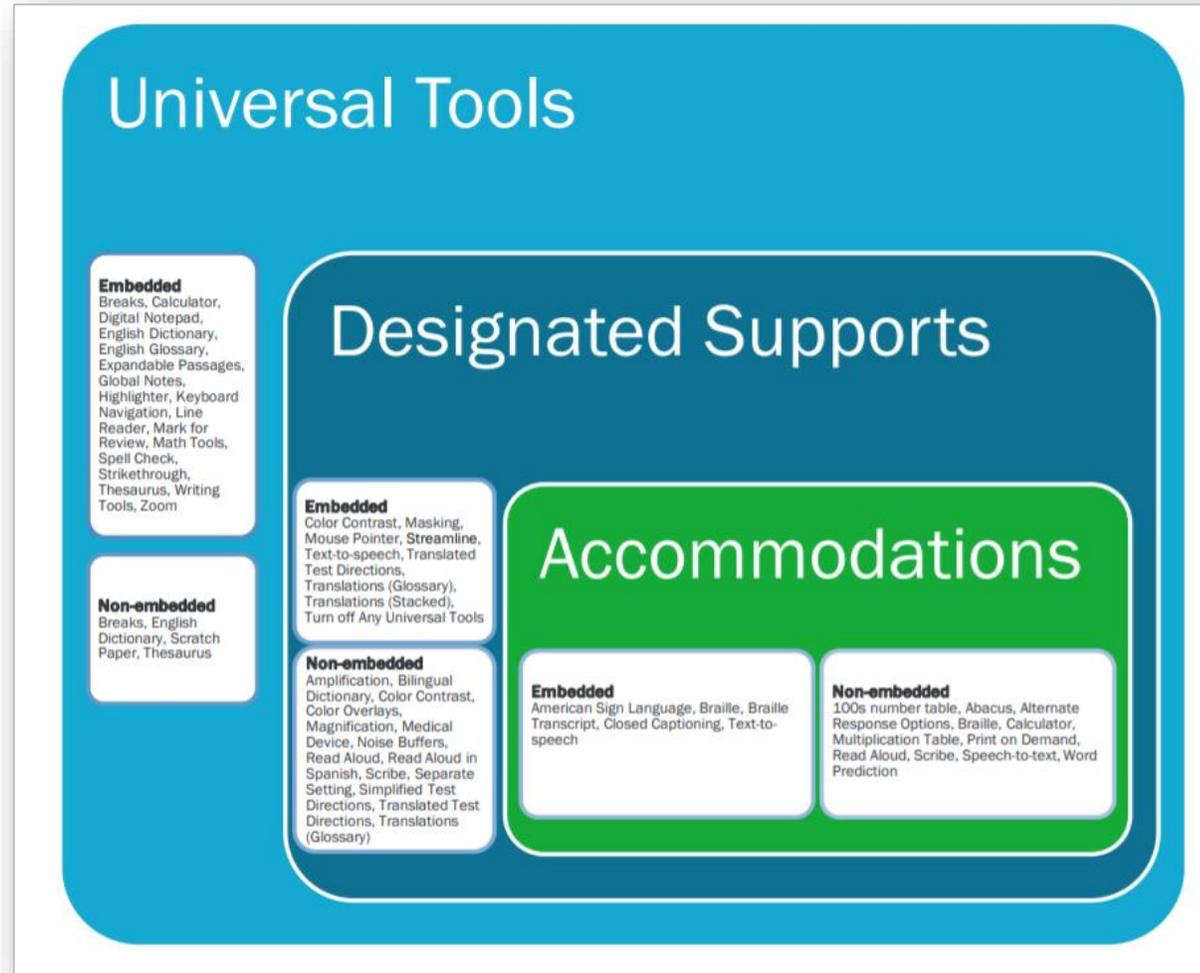
Help Guide

The Help Guide and test rules can be accessed at any time by using the button on the top part of the test page.

[View Help Guide](#)

[Begin Test Now](#) [Return to Login](#)

Student Accessibility Resources



TA Monitoring Student Status

The screenshot shows the TA Monitoring Student Status interface. At the top, there is a navigation bar with links for Session Attributes, Student Lookup, Approved Requests, Print Session, Help Guide, Alerts, and Logout as Lname TE1, Fname. Below this is the Montana Office of Public Instruction logo and a session ID box displaying 'Operational Session ID' and 'MT-9AF2-9' with a red STOP sign icon. To the right of the session ID box are buttons for 'Select Tests' and 'Approvals 0'. Below the session ID box is the title 'Operational Test Session' and a summary bar showing '0 students awaiting approval', '1 print requests', and '2 active tests'. There are also radio buttons for 'Mathematics' and 'ELA'. Below the summary bar is a table titled 'Tests without issue' with columns: Student Information, Opp #, Test, Progress, Test Status, Test Settings, and Actions. The table contains two rows: one for 'DemoB, StudentB' (Grade 5 ELA, 100% progress, Completed status) and one for 'DemoC, StudentC' (Grade 5 Mathematics, 24% progress, Paused, 2 min status). A red box highlights the table header.

Session Attributes Student Lookup Approved Requests Print Session Help Guide Alerts Logout as Lname TE1, Fname

A+ Montana Office of Public Instruction
opi.mt.gov

Operational Session ID
STOP MT-9AF2-9

Select Tests Approvals 0

Operational Test Session

0 students awaiting approval 1 print requests 2 active tests

Mathematics ELA

Tests without issue

Student Information	Opp #	Test	Progress	Test Status	Test Settings	Actions
DemoB, StudentB SSID: 999999002	1	Grade 5 ELA	100%	Completed	Standard	
DemoC, StudentC SSID: 999999003	1	Grade 5 Mathematics	24%	Paused, 2 min more info	Standard	

Test with Potential Issues Table

Operational Test Session

0 students awaiting approval 1 print requests 2 active tests

● Mathematics ● ELA

Tests with potential issues

Student Information	Opp #	Test	Progress ⓘ	Test Status	Test Settings	Actions
DemoA, StudentA SSID: 999999001	1	Grade 5 Mathematics	<div style="width: 23%;"><div style="width: 23%;"></div></div> 23%	Started more info	Custom	

Tests without issue

Student Information	Opp #	Test	Progress ⓘ	Test Status	Test Settings	Actions
DemoB, StudentB SSID: 999999002	1	Grade 5 ELA	<div style="width: 100%;"><div style="width: 100%;"></div></div> 100%	Completed	Standard	
DemoC, StudentC SSID: 999999003	1	Grade 5 Mathematics	<div style="width: 24%;"><div style="width: 24%;"></div></div> 24%	Paused, 2 min more info	Standard	

Printing Test Session Information

Session Attributes Student Look  Print Session Help Guide Alerts Logout as User, DC

Operational Session ID **TEST-97D8-1** [Select Tests](#)

Operational Test Session

0 students awaiting approval 1 print requests 2 active tests Mathematics ELA

Tests with potential issues

Student Information	Opp #	Test	Progress	Test Status	Test Settings	Actions
DemoA, StudentA SSID: 999999001	1	Grade 5 Mathematics	<div style="width: 23%;"></div> 23%	Started more info	Custom	

Tests without issue

Student Information	Opp #	Test	Progress	Test Status	Test Settings	Actions
DemoB, StudentB SSID: 999999002	1	Grade 5 ELA	<div style="width: 100%;"></div> 100%	Completed	Standard	
DemoC, StudentC SSID: 999999003	1	Grade 5 Mathematics	<div style="width: 24%;"></div> 24%	Paused, 2 min more info	Standard	

Pausing and Stopping Sessions

Session Attributes Student Lookup Approved Requests Print Session Help Guide Alerts Logout as User, DC

Operational Session ID **TEST-97D8-1** Select Tests

Operational Test Session

0 students awaiting approval 1 print requests 2 active tests Mathematics ELA

Tests with potential issues

Student Information	Opp #	Test	Progress	Test Status	Test Settings	Actions
DemoA, StudentA SSID: 999999001	1	Grade 5 Mathematics	<div><div style="width: 23%;">23%</div></div>	Started more info	Custom	

Tests without issue

Student Information	Opp #	Test	Progress	Test Status	Test Settings	Actions
DemoB, StudentB SSID: 999999002	1	Grade 5 ELA	<div><div style="width: 100%;">100%</div></div>	Completed	Standard	
DemoC, StudentC SSID: 999999003	1	Grade 5 Mathematics	<div><div style="width: 24%;">24%</div></div>	Paused, 2 min more info	Standard	

Test Pause

Items ▾ Grade 5 ELA (10 out of 10) DEMO, STUDENT (SSID: 123456789) ABC-A123-1 ? ||

Back Next Save Masking Global Notes Line Reader Zoom Out Zoom In



Attention

Are you sure you want to pause the test? If you pause your test for more than 20 minutes, you may be unable to make changes to questions that you have already answered. Ask your Test Administrator before pausing your test. [MessageCode: 10899]

Yes

No



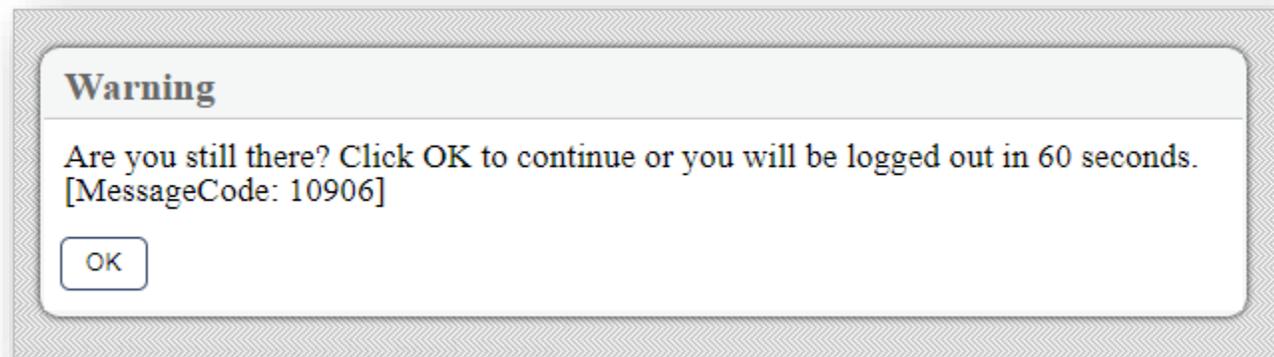
Test Pause Rules

- For performance tasks and for computer adaptive tests (CATs) that have been paused for less than 20 minutes, students returning from a break in testing can revisit any items in the current test segment and change their answers if desired.
- Students taking a CAT who have paused their tests for longer than 20 minutes may only return to the most recently visited page containing unanswered test items in the current test segment. They may change any answers present on this page but may not access any items on previous pages or in previous segments of the test.
- If all items on the most recently visited page were answered prior to pausing, the student will resume the test on the next page with unanswered items and will not be allowed to access previous pages or segments of the test.

Test Timeout

Test Timeout Due to Inactivity

- As a security measure, after 20 minutes of test inactivity, students are logged out and their tests are paused automatically.
- Inactivity is determined by whether the student is interacting with the test by selecting answers or using navigation tools. Clicking an empty space on the screen is not considered activity.
- Students will receive a warning message prior to being logged out and must click **OK** on the pop-up message within 60 seconds in order to avoid automatic logout and pausing of their test.
- If a student's test is paused due to inactivity, the same rules apply as when the student intentionally pauses the test.



Student Test Interface

Items Grade 5 ELA Test (4 out of 10) DEMO, STUDENT (SSID: 123456789) ABC-A123-1

Back Next Save Masking Global Notes Line Reader Zoom Out Zoom In

1 2 3 4
✓ ✓ ✓ ✓

3

Last Saved: 9:22 AM GUEST, GUEST

Read the text and answer the questions.

Cuisine and Etiquette
by the Peace Corps

Cuisine and Etiquette in Zambia

Zambia's staple food is maize (corn), and Zambians eat maize in several ways. When the corn is ripe but still green, it can be roasted or boiled. When it is dry and hard, it can be fried or boiled. It can also be pounded slightly to remove the

The following question has two parts. First, answer part A. Then, answer part B.

Part A

How does the information in "Cuisine and Etiquette in Uganda" help the reader understand the differing roles of males and females in "Cuisine and Etiquette in Zambia"?

- by explaining that in Uganda men are not expected to sit in the kitchen

Global Menu

The screenshot displays a test interface for a Grade 5 ELA Test. The top navigation bar includes the text "Items Grade 5 ELA Test (4 out of 10) DEMO, STUDENT (SSID: 123456789) ABC-A123-1" and a question mark icon. Below this bar are two rows of icons. The first row contains "Back", "Next", and "Save" icons, which are highlighted with a red box. The second row contains "Masking", "Global Notes", "Line Reader", "Zoom Out", and "Zoom In" icons, also highlighted with a red box. The main content area shows a question prompt: "Read the text and answer the questions." followed by a text passage about Zambia's staple food and a question about the role of males and females in Uganda. A progress indicator shows 4 items, with item 3 selected.

Navigation Buttons

Test Tools

Items Drop-Down Menu



Items ▾ DEMO, STUDENT (SSID: 123456789) ABC-A123-1

🚩 = You have marked questions. Review these questions before submitting your test.

1 2 🚩 3 🚩 4

5 6 7 8 🚩 9 10 🚩

Asteroids: Mini Planets

Listen to the presentation. Then answer the questions.

10 🚩

Last Saved: 10:25 AM GUEST, GUEST

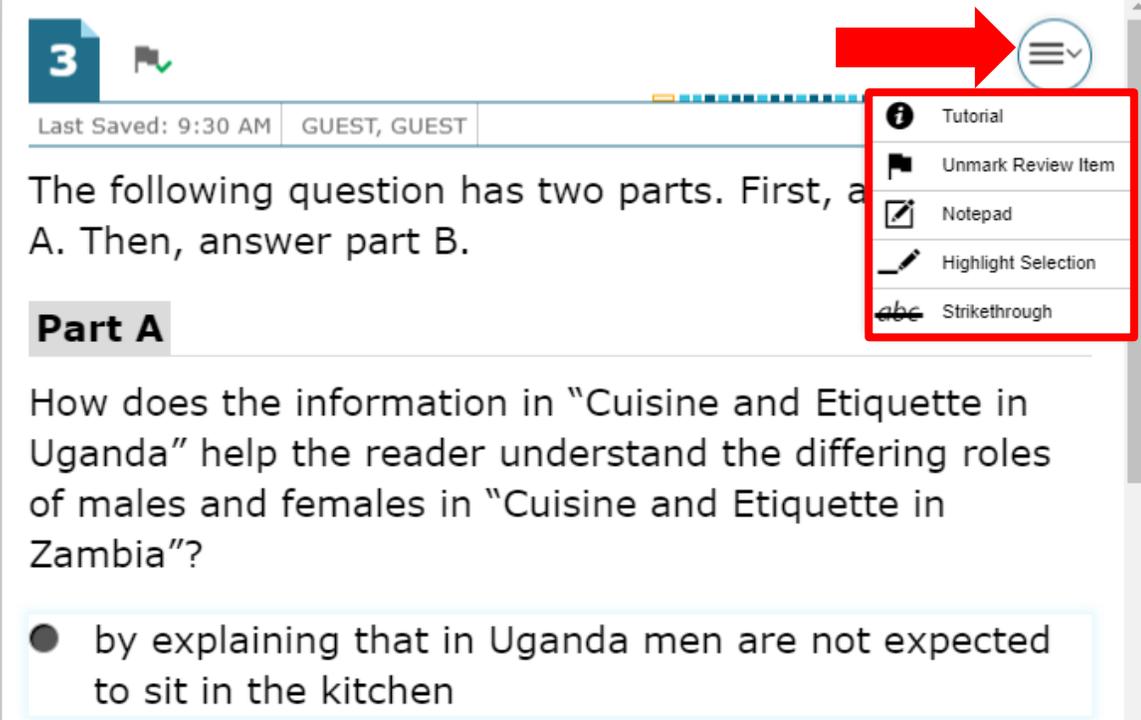
Based on the presentation, which **three** statements **best** explain why scientists might call asteroids minor planets?

🚩 They are hard to spot in space

Context Menus

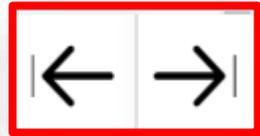
Context menus allow students to:

- Mark items for review
- View item tutorials
- Send print requests to the TA (if available)
- Access additional features depending on test settings and item types

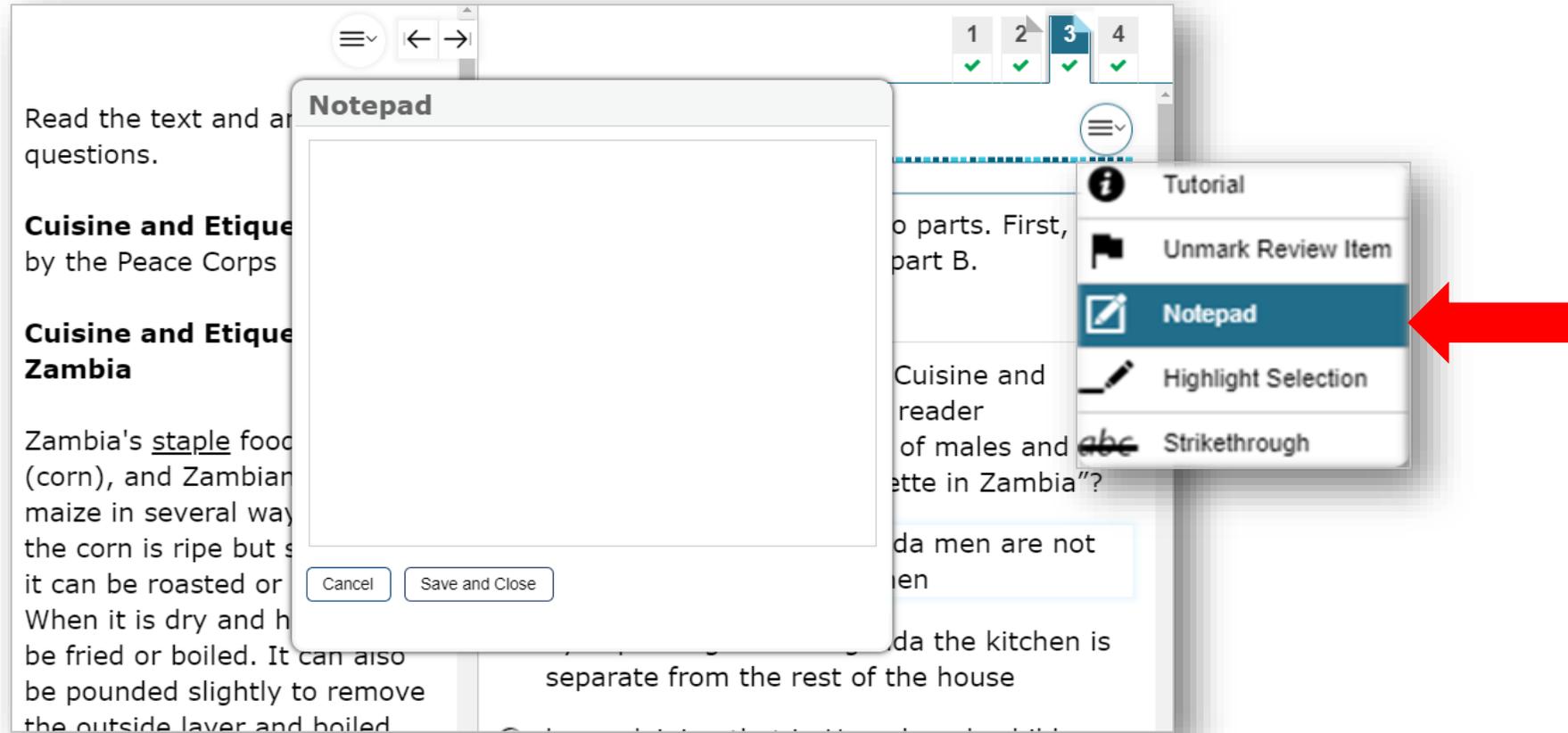


The screenshot shows a test interface with a blue header bar containing a '3' icon, a green checkmark, and a red arrow pointing to a context menu icon (three horizontal lines with a checkmark). Below the header, the text reads: "Last Saved: 9:30 AM GUEST, GUEST". The main content area contains the text: "The following question has two parts. First, a A. Then, answer part B." Below this is a section titled "Part A" with the text: "How does the information in 'Cuisine and Etiquette in Uganda' help the reader understand the differing roles of males and females in 'Cuisine and Etiquette in Zambia'?" A radio button is selected next to the answer: "by explaining that in Uganda men are not expected to sit in the kitchen". The context menu is open, showing options: "Tutorial", "Unmark Review Item", "Notepad", "Highlight Selection", and "Strikethrough".

Universal Tools: Expandable Items

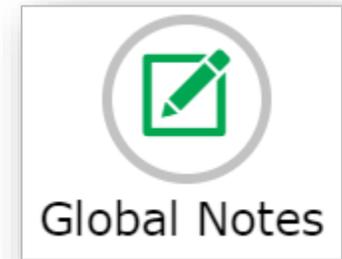
A screenshot of a digital testing interface. At the top, it displays 'Grade 5 ELA Test (2 out of 10) DEMO, STUDENT (SSID: 123456789) ABC-A123-1'. Below this is a toolbar with icons for 'Back', 'Next', 'Save', 'Masking', 'Global Notes', 'Line Reader', 'Zoom Out', and 'Zoom In'. A progress indicator shows four items, with the second item (labeled '2') selected and marked with a green checkmark. The main content area displays a passage titled '2' with a green checkmark icon. The passage text reads: 'First, read the sentence from "Cuisine and Etiquette in Zambia." Zambia's staple food is maize (corn), and Zambians eat maize in several ways.' A red bracket on the left side of the passage is labeled 'Passage'. A red arrow points from the 'Next' button in the toolbar to the 'Next' button in the item navigation area.

Universal Tools: Notepad



Universal Tools: Global Notes

The screenshot shows a math test interface for 'Grade 5 Mathematics (2 out of 11)'. The top navigation bar includes 'Back', 'Next', 'Save', 'Masking', 'Global Note', 'Line Reader', 'Zoom Out', and 'Zoom In'. A red box highlights the 'Global Note' icon, with a red arrow pointing to it. A 'Global Notes' dialog box is open in the center, containing the text: 'Use the space below to write some notes. Keep in mind you must respond to each question in the space provided and you will not be able to copy these notes into your response.' Below this text is a text area labeled 'My notes' and buttons for 'Cancel' and 'Save and Close'. In the background, a question is visible: 'Enter a positive value greater than 0.' with the answer '0.5' entered in a text box. Below the text box is a numeric keypad with buttons for 1, 4, 7, and 0.



Universal Tools: Highlighter

Read the text and answer the questions.

Cuisine and Etiquette
by the Peace Corps

Cuisine and Etiquette in Zambia

Zambia's staple food is maize (corn), and Zambians eat maize in several ways. **When the corn is ripe but still green, it can be roasted or boiled. When it is dry and hard, it can be fried or boiled.** It can also be pounded slightly to remove the outside layer and boiled either by itself or mixed with beans or groundnuts (peanuts). At times the maize is ground to a size a little

1
GUEST, GUEST

Which detail from "Cuisine and Etiquette in Zambia" **best** shows that the father is at the top of the social structure in a family?

- (A) In a traditional setting, boys from the age of seven eat with the man of the house.
- (B) This is because all of the children below the age of seven are under the guidance of their mother.
- (C) The father eats with the girls and the younger boys.
- (D) Before eating, everybody washes hands in order of the status of the members of the family: father first, then mother, and others follow according to their ages.

Universal Tools: Strikethrough

and hard, it can be fried or boiled. It can also be pounded slightly to remove the outside layer and boiled either by itself or mixed with beans or groundnuts (peanuts). At times the maize is ground to a size a little bigger than rice and is cooked like rice. Finally, we have the fine cornmeal, which is called mealie-meal in Zambia. This is used for making nsima, the most popular meal. Nsima is steamed cornmeal.

Meat from cows, goats, sheep, and fish is used in sauces over nsima. There are also a lot of vegetables put in sauces, such as leaves from beans, okra, cow peas, pumpkins, and cassava. Other vegetables eaten almost daily include onions and tomatoes.

All the cooking is done by the wife.

9
Last Saved: 11:46 AM | GUEST

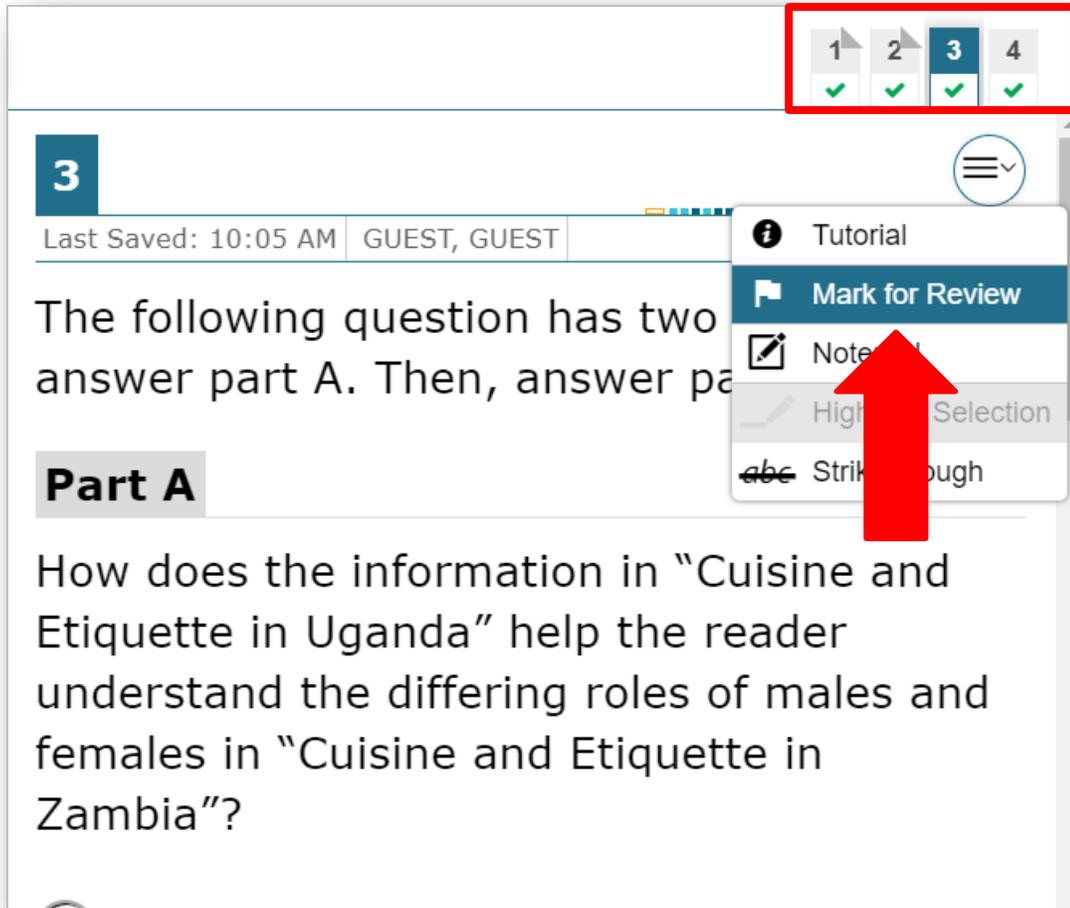
Part B

Which sentences from “Cuisine and Etiquette in Zambia” best support your answer in part A? Select **two** options.

- “When the corn is ripe but still green, it can be roasted and boiled. When it is dry and hard, it can be fried or boiled.”
- ~~“In a traditional setting, boys from the age of seven eat with the man of the house.”~~
- ~~“Almost all learning takes place through daily activities in the home.”~~
- “The trend now is that members of the family all eat together.”

Context menu options: Tutorial, Mark for Review, Notepad, Highlight Selection, **Strikethrough** (highlighted by a red arrow).

Universal Tools: Mark for Review



3

Last Saved: 10:05 AM GUEST, GUEST

The following question has two answer part A. Then, answer part B.

Part A

How does the information in "Cuisine and Etiquette in Uganda" help the reader understand the differing roles of males and females in "Cuisine and Etiquette in Zambia"?

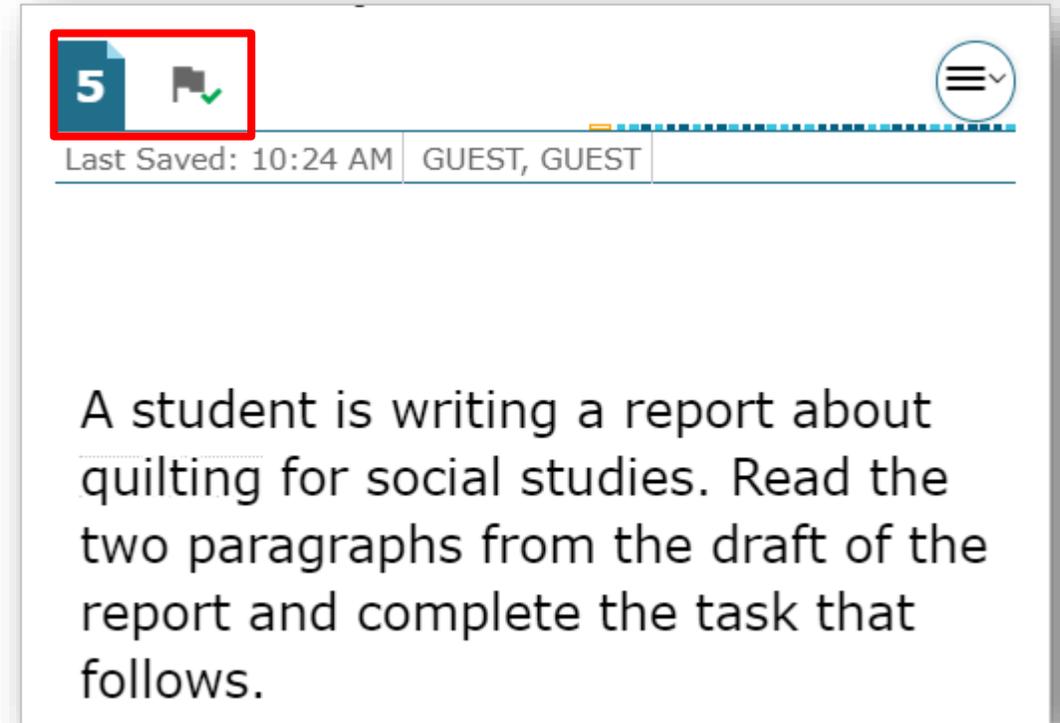
Tutorial

Mark for Review

Note

High Selection

Strikethrough

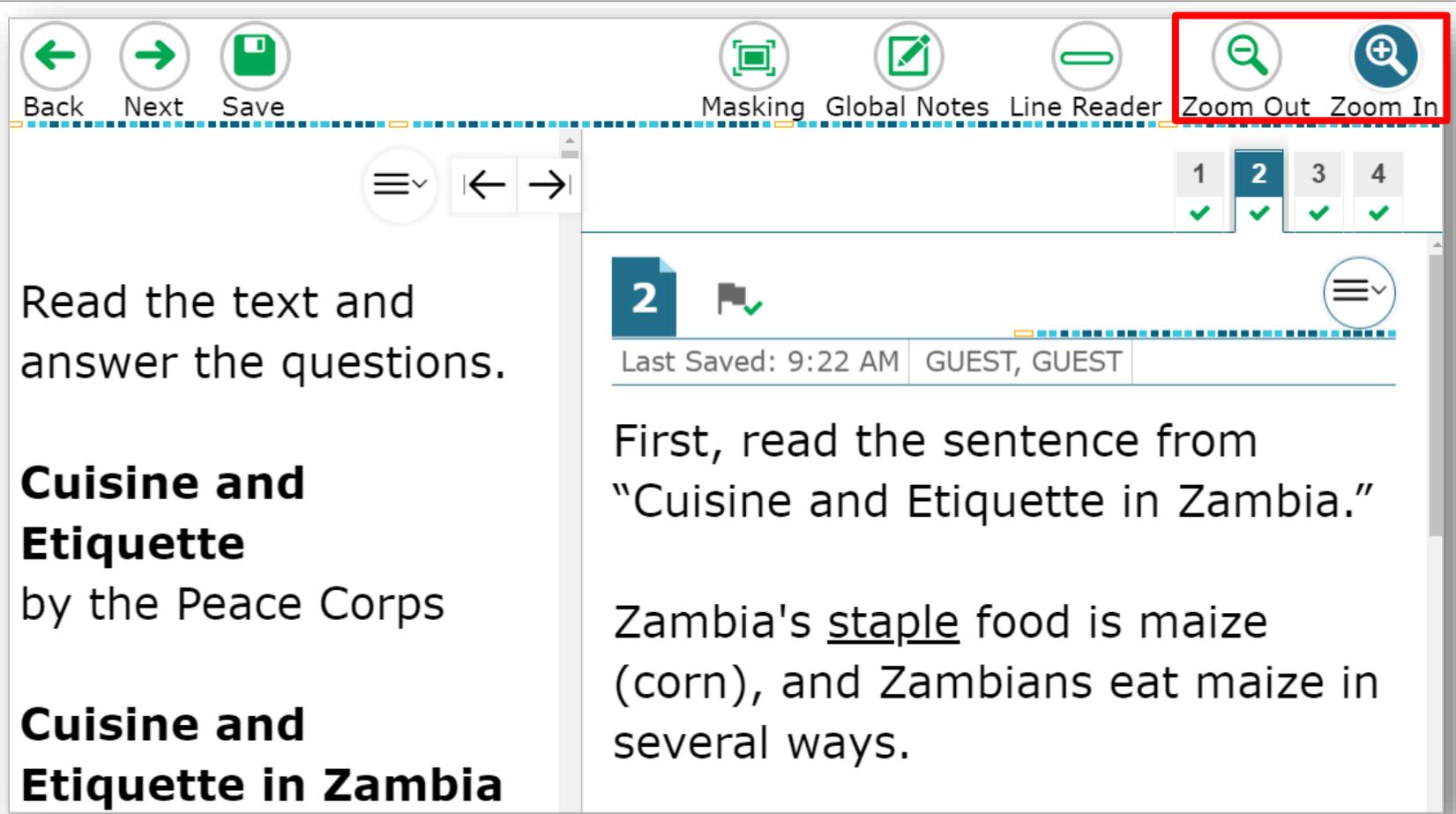


5

Last Saved: 10:24 AM GUEST, GUEST

A student is writing a report about quilting for social studies. Read the two paragraphs from the draft of the report and complete the task that follows.

Universal Tools: Zoom



The screenshot shows a digital reading tool interface. At the top, there is a navigation bar with icons for Back, Next, and Save. Below this, there are icons for Masking, Global Notes, and Line Reader. The Zoom Out and Zoom In icons are highlighted with a red box and a red arrow pointing to them from the right. Below the navigation bar, there is a sidebar with a menu icon and navigation arrows. The main content area displays a document titled "2" with a checkmark icon. The document text reads: "Read the text and answer the questions." followed by "Cuisine and Etiquette by the Peace Corps" and "Cuisine and Etiquette in Zambia". The document also shows "Last Saved: 9:22 AM" and "GUEST, GUEST".



Universal Tools: English Glossary

1 2 3 4
✓ ✓ ✓ ✓

1 ✓

Last Saved: 10:24 AM GUEST, GUEST

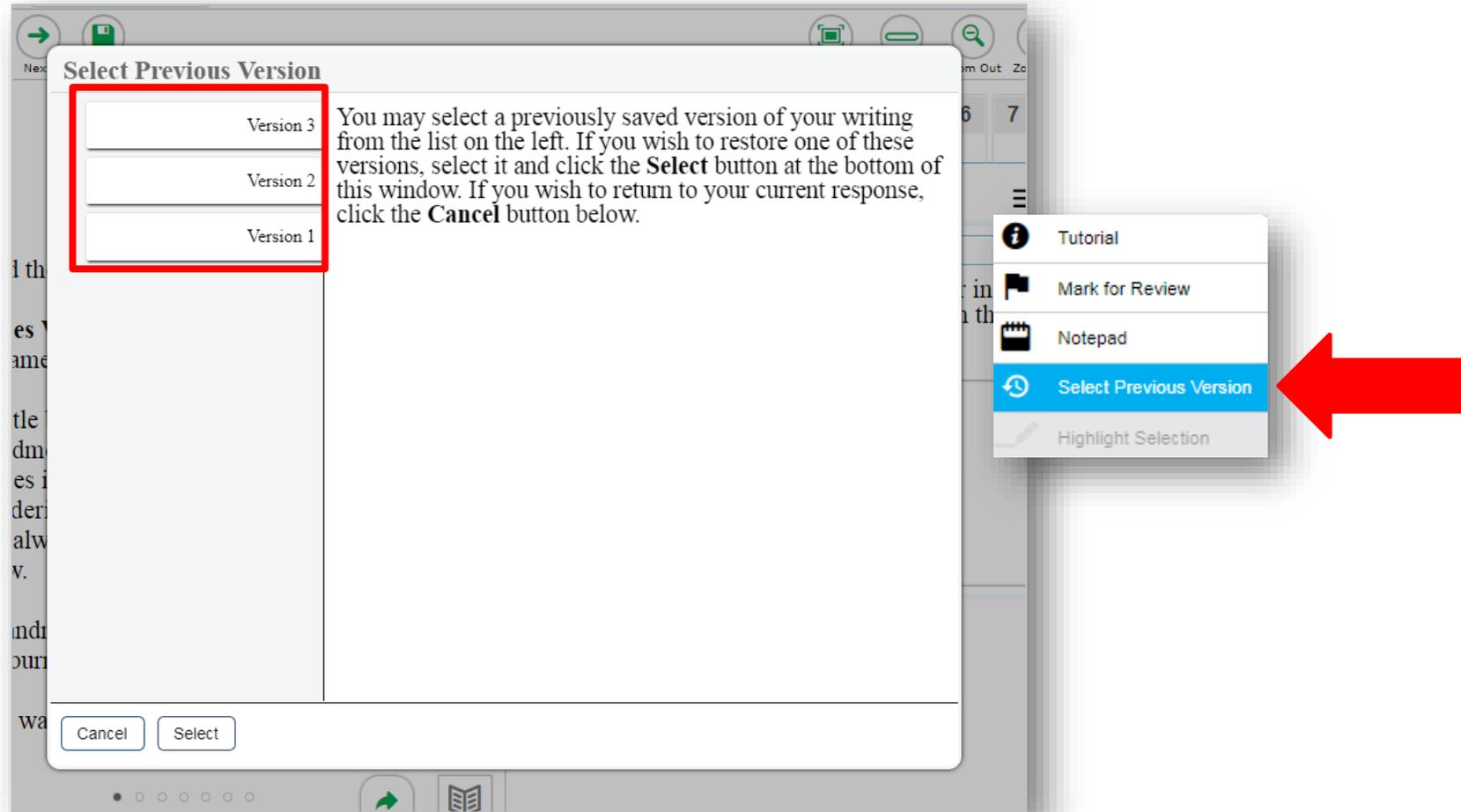
Which detail from "Cuisine and Etiquette in Zambia" **best** shows that the father is at the top of the social structure in a family?

- In a traditional setting, boys from the age of seven eat
- This is be
- The mother eats with the girls and the younger boys.

traditional (x)

Glossary

Universal Tools: Select Previous Version



Accessibility Resources: Masking

Back Next Save

Masking Global Notes Line Reader Zoom Out Zoom In

1 2 3 4

Read the text and answer the questions.

Cuisine and Etiquette

by the Peace Corps

Cuisine and Etiquette in Zambia

Zambia's staple food is maize (corn), and Zambians eat maize in several ways. When the corn is ripe but still green, it can be roasted or boiled. When it is dry and hard, it can be fried or boiled. It can also be pounded slightly to remove the outside

Last Saved: 10:24 AM GUEST, GUEST

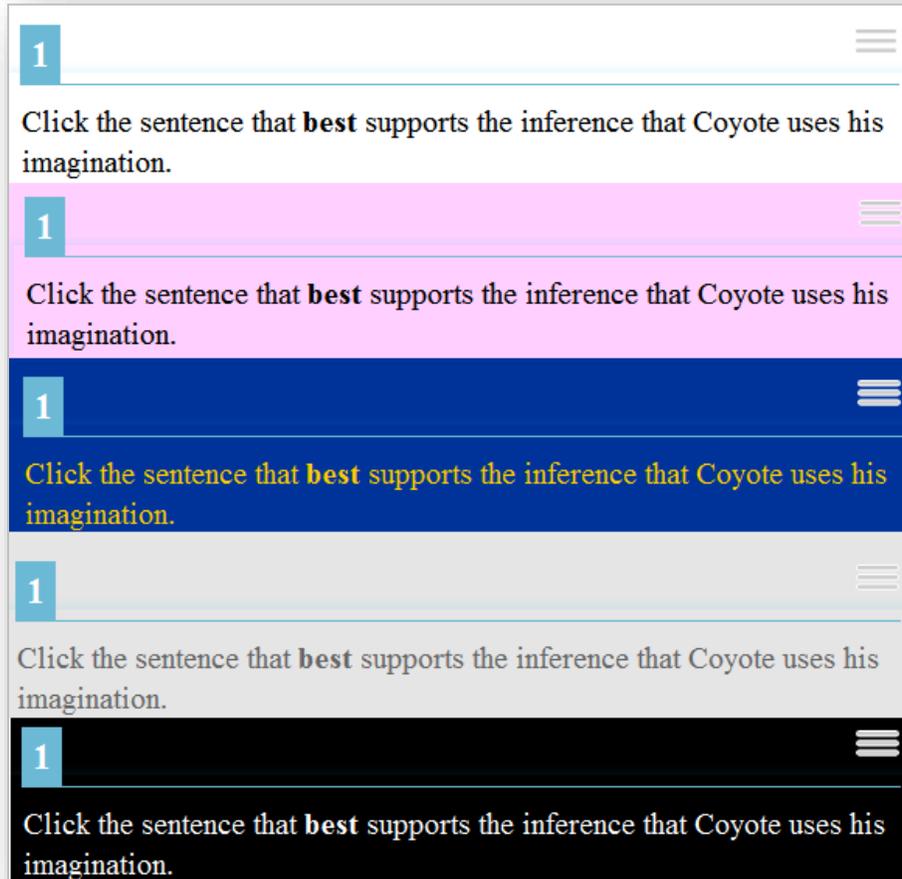
Which detail from "Cuisine and Etiquette in Zambia" **best** shows that the father is at the top of the social structure in a family?

- In a traditional setting, boys from the age of seven eat with the man of the house.
- This is because all of the children below the age of seven are under the guidance of their mother.
- The mother eats with the girls and the younger boys.



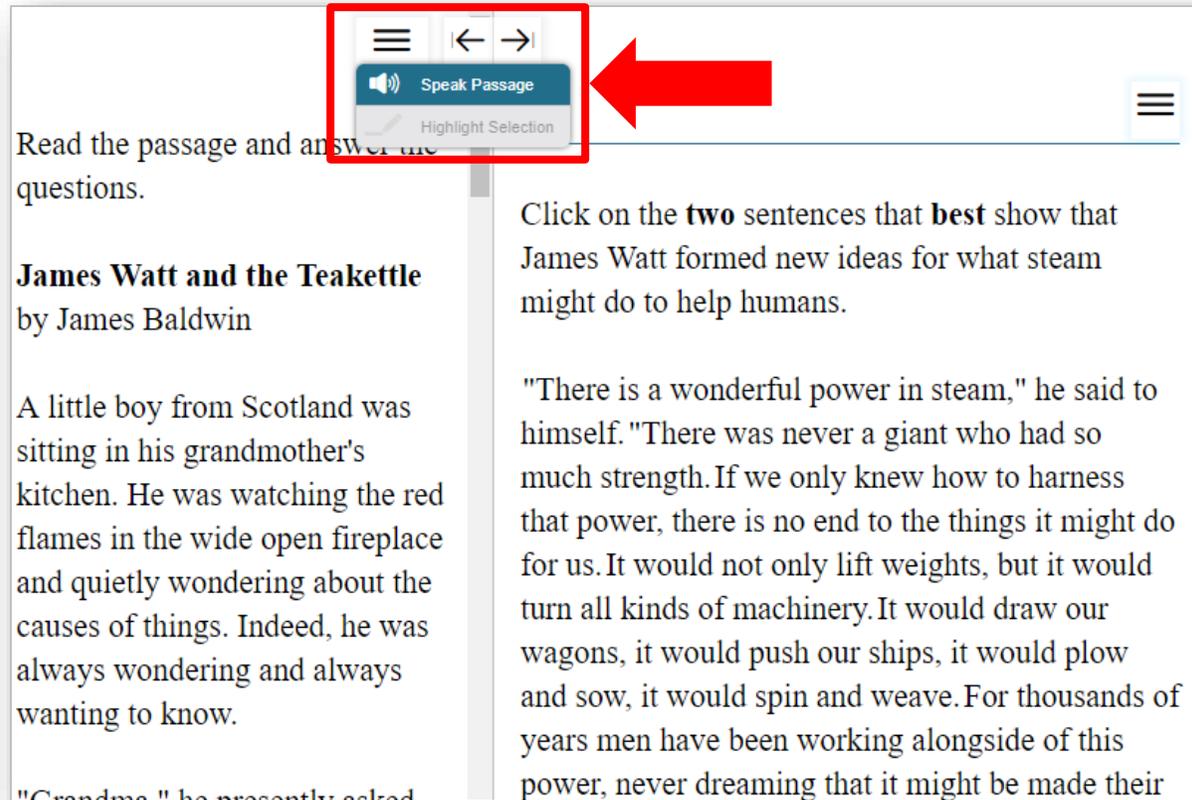
Masking

Accessibility Resources: Color Contrast



- Black on White
- Black on Rose
- Yellow on Blue
- Medium Gray on Light Gray
- Reverse Contrast (White on Black)

Accessibility Resources: Text-to-Speech



The screenshot shows a digital reading interface. At the top, there is a navigation bar with a menu icon, left and right arrow icons, and a blue button labeled "Speak Passage" with a speaker icon. Below this bar, the text "Read the passage and answer the questions." is visible. The main content area is split into two columns. The left column contains the title "James Watt and the Teakettle" by James Baldwin and the beginning of a paragraph: "A little boy from Scotland was sitting in his grandmother's kitchen. He was watching the red flames in the wide open fireplace and quietly wondering about the causes of things. Indeed, he was always wondering and always wanting to know." The right column contains a question: "Click on the **two** sentences that **best** show that James Watt formed new ideas for what steam might do to help humans." followed by a paragraph of text: "\"There is a wonderful power in steam,\" he said to himself. \"There was never a giant who had so much strength. If we only knew how to harness that power, there is no end to the things it might do for us. It would not only lift weights, but it would turn all kinds of machinery. It would draw our wagons, it would push our ships, it would plow and sow, it would spin and weave. For thousands of years men have been working alongside of this power, never dreaming that it might be made their

A red box highlights the "Speak Passage" button, and a red arrow points to it from the right.

Accessibility Resources: Print on Request

The screenshot displays a digital reading application interface. At the top, there is a toolbar with icons for 'Back', 'Next', 'Save', 'Pause', 'Masking', 'Line Reader', 'Print Page', 'Zoom Out', and 'Zoom In'. A red arrow points to the 'Print Page' icon. Below the toolbar, a blue box contains the number '17' and the text 'GUEST'. A red-bordered notification box in the foreground contains the following text:

Attention
Your print request has been sent to the test administrator.
Ok

In the background, a context menu is open over the text, with a red arrow pointing to the 'Print Item' option. The menu items are: Tutorial, Print Item, Mark for Review, Notepad, and Highlight Selection. The text in the background is partially obscured by the notification and menu.

TA Interface: Print on Request

Operational Test Session

0 students awaiting approval 1 print requests 2 active tests

Mathematics ELA

Tests with potential issues

Student Print Request(s) For: Close

Name: DemoStudent SSID: 123456789

This page displays a request for each passage that a student would like printed. Select [Approve] if you approve the print request, or [Deny] if you do not.
Note: Selecting [Approve] brings up a Print Preview page based on the browser you are using. Select [Print] from that page to send this request to your print station.

Print Requests

New Requests	Date and Time	Action
Print Passage - Page for Items 1-3	7/26/2019, 10:55:29 AM	<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>

Test Status Test Settings Actions

Started more info	Custom	<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>
Completed	Standard	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Paused, 2 min more info	Standard	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

TA Interface: Approved Requests



Session Attributes Student Lookup **Approved Requests** Print Session Help Guide Alerts Logout as DC, DC

Operational Session ID Select Tests

Print Requests Print Close

GUEST Student ID GUEST

Test	Request	Question #	Approved On
Grade 3 ELA	Passage for Item 5		4/3/2018 11:24:38 AM
Grade 3 ELA	Passage for Item 7		4/3/2018 11:24:38 AM

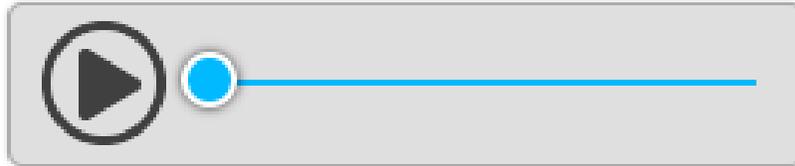
3 students = ELA

Test Items: Video Playback



Test Items: Audio Playback

Listen to the presentation. Then answer the questions.



Item Tutorial

Read the text and answer the questions.

Cuisine and Etiquette
by the Peace Corps

Cuisine and Etiquette

Zambia's staple food and Zambians eat many ways. When the corn is green, it can be roasted. When it is dry and hard, it is fried or boiled. It can be pounded slightly to make an outside layer and boiled itself or mixed with groundnuts (peanuts). At times the maize is ground to a size a little

Julie noticed a brown bag sitting on the table.

What is the meaning of the word noticed used in the sentence above?

- (A) Placed
- (B) Saw
- (C) Noted
- (D) Used

1 2 3 4
✓ ✓ ✓ ✓

Tutorial
Unmark Review Item
Notepad
Highlight Selection
Strikethrough

the age of seven
below the age of
her mother.
the younger
before eating, everybody washes hands in order of
the status of the members of the family: father
first, then mother, and others follow according to

End of Segment

Items: 0% Grade 5 ELA Demo Student(SSID: 123456789) GUEST SESSION ? ⚙️ ⏸️

← Back → Next

You have reached the end of this segment:

Please review your answers before you continue testing. You **will not** be able to come back to these questions later.

Click on a question number below to review it.

Questions for review:

End Test

The screenshot shows a test interface for 'Grade 5 ELA (1 out of 5)'. At the top, a notification box with a red border states: 'The test has been completed and is ready to be submitted.' Below this, a global menu contains buttons for 'Back', 'Next', 'Save', and 'End Test'. A red arrow points to the 'End Test' button. To the right of the menu are icons for 'Masking', 'Global Notes', 'Line Reader', 'Zoom Out', and 'Zoom In'. The main content area shows a question number '1' and a timer 'Last Saved: 1:10 PM'.

Attention

You have answered all the questions in this test. Please click the [End Test] button in the global menu. [MessageCode: 10915]

OK

Test Submission

Congratulations, you reached the end of the test!

If there are items available for review, they will be displayed in the box below. If the box is blank, no additional items are available for review. Please complete any remaining item reviews, then click Submit Test at the bottom of the screen.

 = You have marked questions. Review these questions before submitting your test.

1	2 	3	4
5 	6	7	
9	10	11 	
13	14 	15	
17	18	19	
21	22	23	24
25	26	27	28
29			

Warning

Are you sure you want to submit the test?

Yes

No

Submit Test 

Logging Out of the TA Interface

The screenshot shows the TA interface with a modal dialog box overlaid. The dialog has a red header with the word "Important!". The main text of the dialog reads: "You are about to log out of all systems. Your test session will be stopped and all in-progress tests will be paused. Click [NO] to remain logged in to this system or click [YES] to exit all systems. [Message Code: 10507]". At the bottom of the dialog are two buttons: "Yes" (highlighted in green) and "No". A red arrow points to the "Log out as User, DC" button in the top right corner of the interface. Another red arrow points to the "Yes" button in the dialog.

Session Attributes Student Lookup Approved Requests Print Session Help Guide Alerts Log out as User, DC

Operational Session ID
STOP TEST-97D8-1 Select Tests

Operational Test Sessi

0 students awaiting approval 1 print requests 2

Tests with potential issues

Student Information	
DemoA, StudentA SSID: 999999001	

Tests without issue

Student Information	
DemoB, StudentB SSID: 999999002	
DemoC, StudentC SSID: 999999003	

Important!

You are about to log out of all systems. Your test session will be stopped and all in-progress tests will be paused. Click [NO] to remain logged in to this system or click [YES] to exit all systems. [Message Code: 10507]

Yes No

TA: Transferring Sessions

Operational Test Session

0 students awaiting approval 1 print requests 2 s

Tests with potential issues

Student Information	Opp
DemoA, StudentA SSID: 999999001	1

Tests without issue

Student Information	Op
DemoB, StudentB SSID: 999999002	1
DemoC, StudentC SSID: 999999003	1

Important!

One or more sessions are already open with this account. You may do one of three things:

1.) To administer an already active session on *this* device, enter your session ID in the box below and click [Enter]. The device that is already hosting the session will be locked out and this will be the only device that can oversee the session. This action will be invisible to all the students who may be in your session and *will not* interrupt any ongoing testing.

2.) If you are unsure of your session ID or you believe this may be an error, click [Start a Different Session]. This will create a *new* test session. Any students testing under the old session ID will not be interrupted, but they will need to re-login under this session if you are overseeing their session on this device.

3.) Click the [Logout] button to log out of *this* device. On-going test sessions *will not* be interrupted.

[Message Code: 12305]

1 OPEN Session(s)

Enter Start a Different Session Logout

Troubleshooting

Description	What to Do
<i>What should I do if a test session ends?</i>	Log in and start a new session. Provide the students with a new session ID.
<i>What should I do if a student gets logged out of a test while a session is still active?</i>	If a student's test session is interrupted, the student should log back in and rejoin the session.
<i>What should I do if forbidden applications are running?</i>	The Secure Browser will not allow the student to begin testing if forbidden applications are running. You will see messages advising you which applications must be closed before testing can begin.
<i>What should I do if a student's test freezes?</i>	Force-quit the secure browser and log back in. For instructions, refer to the <i>Test Administration Manual</i> .

Thank You!

Further Information

Montana Comprehensive Assessment Program Portal

<http://mt.portal.airast.org>

Montana Comprehensive Assessment Program Help Desk

mthelpdesk@air.org

1.877.365.7915

Emilia Birdsall

Project Manager, Montana

Cambium Assessment

ebirdsall@air.org

(202) 403-6354

