
INFORMATION LITERACY/LIBRARY MEDIA STANDARDS

DRAFT FOR NRC 12.5.19

1 LIBRARY MEDIA AND INFORMATION LITERACY CONTENT STANDARDS

- 2 1. When a district incorporates or integrates library media and information literacy content
3 into district curriculum or offers an elective course in library media and information
4 literacy, the following standards apply:
- 5 a. Students must identify the task and determine resources needed
 - 6 b. Students will locate sources, use information, and present findings
 - 7 c. Students will evaluate learning products and learning process
 - 8 d. Students will use information safely, ethically, and legally

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- 1 THE LIBRARY MEDIA AND INFORMATION LITERACY STANDARDS FOR KINDERGARTEN
- 2 1. Identify the task and determine resources content standards for kindergarten are that
- 3 each student will:
- 4 a. retell the problem or task
- 5 b. explore possible resources from a limited selection
- 6 2. Locate sources, use information, and present findings content standards for kindergarten
- 7 are that each student will:
- 8 a. recognize the library personnel as a resource
- 9 b. locate fiction and nonfiction resources
- 10 c. identify parts of a book
- 11 d. view and listen for information
- 12 e. identify relevant information
- 13 f. sequence information
- 14 g. present original work
- 15 3. Evaluate learning products and learning process content standards for kindergarten are
- 16 that each student will:
- 17 a. compare products to criteria
- 18 b. explore ideas for improvement of the product
- 19 c. retell the steps that were used
- 20 d. discuss how well the process worked
- 21 4. Use information safely, ethically, and legally content standards for kindergarten are that
- 22 each student will:
- 23 a. explain internet safety and appropriate online behavior
- 24 b. connect ideas and information with their owners or source

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1 THE LIBRARY MEDIA AND INFORMATION LITERACY STANDARD CONTENT STANDARDS
2 FOR FIRST GRADE

- 3 1. Identify the task and determine resources content standards for first grade are that each
4 student will:
- 5 a. retell problem or task and topic
 - 6 b. identify the steps needed to solve the problem or task
 - 7 c. discuss possible resources
 - 8 d. choose resources from a limited selection
- 9 2. Locate sources, use information, and present findings content standards for first grade
10 are that each student will:
- 11 a. locate major sections in the library
 - 12 b. locate library resources using call numbers
 - 13 c. explore fiction and nonfiction resources including those by and about Montana
14 Indians
 - 15 d. identify relevant information
 - 16 e. identify and credit sources
 - 17 f. sequence and sort information
 - 18 g. present original work
- 19 3. Evaluate the product and learning process content standards for first grade are that each
20 student will:
- 21 a. compare products to criteria
 - 22 b. identify an idea for improvement of the product
 - 23 c. retell the steps that were used
 - 24 d. discuss how well the process worked
- 25 4. Use information safely, ethically, and legally content standards for first grade are that
26 each student will:
- 27 a. explain internet safety and appropriate online behavior
 - 28 b. connect ideas and information with their owners or source
- 29

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- 1 THE LIBRARY MEDIA AND INFORMATION LITERACY CONTENT STANDARDS FOR
2 SECOND GRADE
- 3 1. Identify the task and determine resources content standards for second grade are that
4 each student will
- 5 a. identify a topic
 - 6 b. describe the problem or task
 - 7 c. follow the steps needed to solve the problem or task
 - 8 d. discuss possible resources
 - 9 e. choose resources from a limited selection
- 10 2. Locate sources, use information, and present findings content standards for second
11 grade are that each student will:
- 12 a. locate major sections in the library
 - 13 b. locate resources using a library catalog or databases
 - 14 c. compare fiction and nonfiction resources including those by and about Montana
15 Indians
 - 16 d. identify relevant information
 - 17 e. summarize information
 - 18 f. identify and credit sources
 - 19 g. sequence and sort information
 - 20 h. present original work
- 21 3. Evaluate the product and learning process content standards for third grade are that
22 each student will:
- 23 a. compare product to criteria
 - 24 b. generate ideas for improvement of the product
 - 25 c. retell the steps that were used
 - 26 d. describe how well the process worked
- 27 4. Use information safely, ethically, and legally content standards for third grade are that
28 each student will:
- 29 a. explain internet safety and appropriate online behavior
 - 30 b. describe criteria to determine safe and unsafe internet sites
 - 31 c. connect ideas and information with their owners or source
 - 32 d. credit sources
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1 THE LIBRARY MEDIA AND INFORMATION LITERACY CONTENT STANDARDS FOR
2 THIRD GRADE

- 3 1. Identify the task and determine resources content standards for third grade are that each
4 student will:
- 5 a. identify a topic
 - 6 b. describe the problem or task
 - 7 c. follow the steps needed to solve the problem or task
 - 8 d. discuss and identify possible resources
 - 9 e. determine relevant resources to solve the problem or task
- 10 2. Locate sources, use information, and present findings content standards for third grade
11 are that each student will:
- 12 a. locate resources using search techniques
 - 13 b. locate resources using a library catalog or database
 - 14 c. evaluate resources for relevance, appropriateness, detail, currency, authority,
15 and bias including those by and about Montana Indians
 - 16 d. locate index, table of contents, and glossary
 - 17 e. recognize and utilize context clues to locate information
 - 18 f. identify relevant information
 - 19 g. summarize information
 - 20 h. cite sources
 - 21 i. organize information
 - 22 j. present original work
- 23 3. Evaluate learning products and learning process content standards for third grade are
24 that each student will:
- 25 a. compare product to criteria
 - 26 b. generate ideas for improvement of the product
 - 27 c. summarize the steps of the process
 - 28 d. describe how well the process worked
- 29 4. Use information safely, ethically, and legally content standards for third grade are that
30 each student will:
- 31 a. practice internet safety and appropriate online behavior
 - 32 b. use criteria to determine safe and unsafe internet sites
 - 33 c. connect ideas and information with their owners or source
 - 34 d. credit sources
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- 1 THE LIBRARY MEDIA AND INFORMATION LITERACY STANDARDS FOR FOURTH GRADE
- 2 1. Identify the task and determine resources content standards for fourth grade are that
- 3 each student will:
- 4 a. identify the topic
- 5 b. define a problem or task in their own words
- 6 c. determine questions and steps needed to solve the problem or task
- 7 d. identify possible resources
- 8 e. determine relevant resources to solve the problem or task
- 9 2. Locate sources, use information, and present findings content standards for fourth grade
- 10 are that each student will:
- 11 a. locate resources using search techniques
- 12 b. locate resources using a library catalog or database
- 13 c. evaluate resources for relevance, appropriateness, detail, currency, authority,
- 14 and bias including those by and about Montana Indians
- 15 d. use index, table of contents, or glossary to locate information within a resource
- 16 e. recognize and utilize context clues to locate information
- 17 f. identify relevant information
- 18 g. summarize information
- 19 h. cite sources
- 20 i. organize and refine relevant information
- 21 j. design and present original work
- 22 3. Evaluate learning products and learning process content standards for fourth grade are
- 23 that each student will:
- 24 a. compare product to criteria
- 25 b. generate ideas for improvement of the product
- 26 c. summarize the steps of the process
- 27 d. describe how well the process worked
- 28 4. Use information safely, ethically, and legally content standards for fourth grade are that
- 29 each student will:
- 30 a. practice internet safety and appropriate online behavior
- 31 b. use criteria to determine safe and unsafe internet sites
- 32 c. connect ideas and information with their owners or source
- 33 d. credit sources by following copyright and fair use guidelines
- 34 e. recognize plagiarism

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1 THE LIBRARY MEDIA AND INFORMATION LITERACY STANDARDS FOR FIFTH GRADE

- 2 1. Identify the task and determine resources content standards for fifth grade are that each
3 student will:
- 4 a. identify topic-related keywords
 - 5 b. summarize task to broaden or narrow topic
 - 6 c. identify questions and steps needed to solve a problem or task
 - 7 d. identify possible resources
 - 8 e. determine relevant resources to solve the problem or task
- 9 2. Locate sources, use information, and present findings content standards for fifth grade
10 are that each student will:
- 11 a. locate resources using advanced search techniques
 - 12 b. use search techniques to locate resources
 - 13 c. identify point of view in resources
 - 14 d. evaluate resources for relevance, currency, and authority, including those by and
15 about Montana Indians
 - 16 e. use index, table of contents, or glossary to locate information within a resource
 - 17 f. identify topic keywords
 - 18 g. record location of information within resources
 - 19 h. locate and summarize relevant information
 - 20 i. cite each source
 - 21 j. use a note taking method to record relevant information
 - 22 k. design and present original work that meets task criteria
- 23 3. Evaluate the product and learning process content standards for fifth grade are that each
24 student will:
- 25 a. identify product's strengths and weaknesses according to task criteria
 - 26 b. critique final product
 - 27 c. identify areas for improvement of the product
 - 28 d. summarize the steps of the process
 - 29 e. describe how well the process worked
 - 30 f. identify areas for improvement in the process
- 31 4. Use information safely, ethically, and legally content standards for fifth grade are that
32 each student will:
- 33 a. practice internet safety and appropriate online behavior
 - 34 b. use criteria to determine safe and unsafe internet sites
 - 35 c. connect ideas and information with their owners or source
 - 36 d. credit sources by following copyright, licensing, and fair use guidelines
 - 37 e. recognize plagiarism
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1 THE LIBRARY MEDIA AND INFORMATION LITERACY STANDARDS FOR SIXTH THROUGH
2 EIGHTH GRADE

- 3 1. Identify the task and determine resources content standards for sixth through eighth
4 grade are that each student will:
- 5 a. identify topic-related keywords
 - 6 b. summarize task to broaden or narrow topic
 - 7 c. define questions and steps needed to solve a problem or task
 - 8 d. identify relevant resources
 - 9 e. identify point of view in resources
 - 10 f. identify authority of resources
- 11 2. Locate sources, use information, and present findings content standards for sixth
12 through eighth grade are that each student will:
- 13 a. locate resources using advanced search techniques
 - 14 b. identify point of view in resources
 - 15 c. evaluate resources for relevance, currency, authority, and bias including those by
16 and about Montana Indians
 - 17 d. identify keywords and keyword phrases by skimming and scanning
 - 18 e. use index, table of contents, or glossary to locate information within a resource
 - 19 f. record location of information within resources
 - 20 g. locate, summarize and paraphrase relevant information
 - 21 h. cite each source
 - 22 i. use note taking methods to record relevant information
 - 23 j. organize information
 - 24 k. design and present original work that meets task criteria
- 25 3. Evaluate learning products and learning process content standards for sixth through
26 eighth grade are that each student will:
- 27 a. describe product's strengths and weaknesses according to task criteria
 - 28 b. critique final product
 - 29 c. identify areas for improvement in the product
 - 30 d. summarize the steps of the process
 - 31 e. describe how well the process worked
 - 32 f. identify areas for improvement in the process
- 33 4. Use information safely, ethically, and legally content standards for sixth through eighth
34 grade are that each student will:
- 35 a. practice internet safety and appropriate online behavior
 - 36 b. use criteria to determine safe and unsafe internet sites
 - 37 c. participate safely, ethically, and legally in online activities
 - 38 d. connect ideas and information with their owners or source
 - 39 e. credit sources by following copyright, licensing, and fair use guidelines
 - 40 f. recognize plagiarism and its consequences

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1 THE LIBRARY MEDIA AND INFORMATION LITERACY STANDARDS FOR NINTH
2 THROUGH TWELFTH GRADE

- 3 1. Identify the task and determine resources content standards for ninth through twelfth
4 grade are that each student will:
- 5 a. identify topic-specific keywords
 - 6 b. assess whether the topic is too narrow or broad and adjust accordingly
 - 7 c. interpret prior and background knowledge
 - 8 d. develop and refine a range of questions to solve the problem or task
 - 9 e. Propose relevant resources
 - 10 f. identify point of view in resources
 - 11 g. identify authority of resources
 - 12 h. identify primary and secondary sources
- 13 2. Locate sources, use information, and present findings content standards for ninth
14 through twelfth grade are that each student will:
- 15 a. locate resources using advanced search techniques
 - 16 b. evaluate resources for accuracy, relevance, authority, detail, currency, and bias,
17 including those by and about Montana Indians
 - 18 c. perform advanced searches within digital resources
 - 19 d. use keywords to locate and cross-reference information to match the task
 - 20 e. document location of information within resources
 - 21 f. read, view and listen to make inferences
 - 22 g. summarize, paraphrase, or directly quote relevant details
 - 23 h. cite each source
 - 24 i. use note taking methods to record relevant information
 - 25 j. organize information
 - 26 k. design and present original work that meets task criteria
- 27 3. Evaluate the product and learning process content standards for ninth through twelfth
28 grade are that each student will:
- 29 a. describe product's strengths and weaknesses according to task criteria
 - 30 b. compare self- assessment to teacher and peer feedback
 - 31 c. revise and edit based on feedback
 - 32 d. evaluate time management throughout the process
 - 33 e. evaluate the strengths and weaknesses of the process
- 34 4. Use information safely, ethically, and legally content standards for ninth through twelfth
35 grade are that each student will:
- 36 a. practice internet safety and appropriate online behavior
 - 37 b. use criteria to determine safe and unsafe internet sites
 - 38 c. participate safely, ethically, and legally in online activities
 - 39 d. connect ideas and information with their owners or source
 - 40 e. credit sources by following copyright, licensing, and fair use guidelines
 - 41 f. recognize plagiarism and its consequences

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1 Administrative Rules of Montana Chapter 55

2 LIBRARY MEDIA SERVICES, K-12 [10.55.709](#)

Current ARM	Recommendation	Modification
(1) The school library shall be housed in a central location, and each school shall have a licensed and endorsed library media specialist at the following ratio:	keep as is	
(a) 5 FTE for schools with 126-250 students;	keep as is	
(b) 1 FTE for schools with 251-500 students;	keep as is	
(c) 1 5 FTE for schools with 501-1000 students;	keep as is	
(d) 2 FTE for schools with 1001-1500 students;	keep as is	
(e) 2 5 FTE for schools with 1501-2000 students;	keep as is	
(f) 3 FTE for schools with 2001 or more students	keep as is	
(2) Schools of fewer than 126 students shall employ or contract with a licensed and endorsed school library media specialist	keep as is	
(3) If a district has fewer than 126 students, the district may utilize a consortium, multidistrict agreement, or interlocal cooperative to secure these services	keep as is	

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- 1 Administrative Rules of Montana Chapter 55
- 2 LIBRARY MEDIA PROGRAM DELIVERY STANDARDS [10.55.1801](#)

Current ARM	Recommendation	Modification
(1) In general, a basic program in library media shall:		
(a) meet the following conditions:		
(i) establish flexible scheduling to ensure that libraries respond to information needs, foster intellectual curiosity, and support learning;	modify	(i) establish flexible appropriate scheduling, fixed or flexible, to ensure that libraries respond to information needs, foster intellectual curiosity, and support learning;
(ii) ensure collaboration with classroom teachers of all disciplines to implement content area standards and to assist students in engaging in the inquiry/research process;	keep as is	
(iii) model and support the ethical use of information, adherence to copyright laws, and respect for intellectual property; and	keep as is	
(iv) advise the board of trustees on policy and rule pertaining to:	keep as is	
(A) developing and maintaining a library collection that is current, balanced, and reflects authentic historical and cultural contributions of Montana's American Indians and other minority and ethnic groups;	modify	(A) developing and maintaining a physical and digital library collection that is current, balanced, and reflects authentic historical and cultural contributions of Montana's American Indians and other minority and ethnic groups;
(B) engaging in comprehensive long range planning to administer and manage, in a secure area, the human, financial, and physical resources of the library to locate, access, and use on-site resources that are organized and cataloged; and	modify	(B) engageing in comprehensive long range planning to administer and manage, in a secure area, the human, financial, digital, and physical resources of the library to locate, access, and use on-site resources that are organized and cataloged; and
(C) implementing a viable collection development policy which includes the following components:	modify	(C) implementing a viable collection development policy which includes the following components:

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Current ARM	Recommendation	Modification
(I) materials selection and de-selection;	keep as is	
(II) challenged materials procedure;	keep as is	
(III) intellectual/academic freedom statement;	keep as is	
(IV) confidentiality assurance;	keep as is	
(V) copyright guidelines; and	keep as is	
(VI) gifts and donations	keep as is	
(b) include the following practices:		
(i) collaborate with classroom teachers of all disciplines to highlight and reinforce the commonalities and links between and among the curricular areas;	keep as is	
(ii) cooperate and join with other libraries, information agencies, and community resources in the sharing of materials;	keep as is	
(iii) encourage partnerships with information centers that use electronic information systems; and	modify	(iii) encourage partnerships with information centers that use providers of digital electronic content and information systems; and
(iv) participate in school-wide technology and telecommunications planning and promote its integration into all instructional programs	modify	(iv) participate in school-wide technology and telecommunications digital service and content planning and promote its integration into all instructional programs

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