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Call to Order

The meeting was called to order at 10:00 am by Office of Public Instruction (OPI) Content Standards and Instruction Division Administrator Colet Bartow. Housekeeping items, such as internet connectivity and speakerphones, were discussed. Ms. Bartow reminded everyone that the meeting was a public meeting that was being recorded.

Committee Introductions

Committee members, OPI staff, and facilitator Kirsten Madsen, introduced themselves and discussed how their experiences, expertise, and representation contributes to the committee's work. Career, Technical and Adult Education Division Administrator TJ Eyer thanked the committee for their work.

Confirm Facilitator

Ms. Madsen reviewed her role as facilitator for the committee, and asked for confirmation of her nomination as facilitator. The committee voted unanimously to confirm Kirsten Madsen as facilitator of the negotiated rulemaking process. After she was confirmed as facilitator, Ms. Madsen reviewed the meeting agenda.

Confirm Committee Membership

Ms. Madsen asked the committee to verify their intent to part of the committee. Everyone present and virtually confirmed their intent to part of the committee.

Review Negotiated Rulemaking Roles, Responsibilities, and Process

Ms. Madsen reviewed the roles and responsibilities of the committee in the negotiated rulemaking process, and the process itself. Ms. Madsen read a passage from the 1889 Course of Study for the Common Schools of Montana. The committee confirmed that the groups that would be the most impacted by the rule changes were represented. Ms. Madsen said that OPI is not required to accept the committee's recommendations, and for the committee to aim for the "sweet spot" of including enough details in the standards while allowing flexible for schools to meet their individual needs.

Provide OPI's Background and Context behind Rule Recommendations

Ms. Bartow gave the big picture view as to why the committee was meeting. She reviewed the proposed timeline for the committee and states the dates in the timeline reflect the statutory deadlines. Ms. Bartow reviewed the Montana Administrative Procedures Act (MAPA) timeline.



Ms. Bartow led the discussion about OPI's background and context behind the rule recommendations, and the work of the standards writing team. She reviewed the guidelines approved by the Board of Public Education (BPE) and that the board approved the change to make all content standards go from kindergarten to grade 12 in 2016. She explained that the new content standards had to be free of jargon, measurable, and included the integration of Indian Education for All. Committee member David Pafford stated he was surprised to see the Career and Technical Education (CTE) standards at the elementary level and asked why for the change. Ms. Bartow said there was an emphasis on the progression of skills, with general skills at the lower grades and critical thinking, collaboration and problem solving at the higher grades. Family and Consumer Sciences Specialist Megan Vincent said the point is to encourage career exploration and development prior to the 6th grade. Ms. Vincent said the standards were written with elementary teachers in mind, since they are already endorsed to teach CTE. Committee member Martha Potter said the children will need these skills to work in the world. Ms. Bartow highlighted some comments from the standards writing team.

Establish Committee's Consensus Definition

Ms. Madsen lead the discussion on what consensus means to the committee. The committee agreed that a thumb up meant they understood and were in agreement with the proposal; a thumb sideways meant they did not understand the proposal; and a thumb down meant they understood the proposal and did not agree with it.

Discussion of the revised Content Standards

Ms. Madsen led the discussion on the rule recommendations. The rule recommendations were reviewed section by section. The committee started its review with Content Standard 1.



Proposed Content Standard 1, 2, and 3

The committee read and discussed the proposed Content Standard 1. The committee made no changes to the standard.

The committee read and discussed the proposed Content Standard 2 and 3. The committee discussed whether to include the additional pathways of finance, government and public administration, STEM (science, engineering and math), and military sciences to the list of career pathways. The committee also discussed how to define career pathways in the standards.

The committee revised Content Standard 2 from:

“2. Students will learn career and technical education content across all programs of study and integrated with academic content.”

to

“2. Students will learn career and technical education content across all programs of study, also known as Career Pathways, and integrated with academic content.”

The committee revised Content Standard 3 to include finance, government and public administration and STEM in the list of programs of study.

After reviewing the revised content standards, the committee reached a consensus and approved the content standards as revised.

Proposed Content Standards for Kindergarten

The committee reviewed the proposed content standards for Kindergarten. Committee member Heather Jarrett asked if these standards were crosswalked with other standards. Ms. Bartow explained the standards were crosswalked with early learning standards and other standards. There was a discussion concerning the rigor of the standards for kindergartners. The committee revised proposed Content Standard 1 from:

“1.b. identify more than one way to solve a problem
1.d. identify and describe various careers”

to

“1.b. explore more than one way to solve a problem
1.d. identify various careers”

The committee reached a consensus on the content standards for Kindergarten, and approved the content standards as revised.



Proposed Content Standards for First Grade

The committee reviewed the proposed content standards for First Grade. The committee discussed the need for a glossary of terms, and it was agreed to add a glossary to the standards. The committee discussed the need for students to have a cultural/global awareness in first grade.

The committee revised the proposed Content Standard 1 from:

“1.e.i. identify various careers

1.g.i. identify strategies to develop a sense of inclusion”

to

“1.e.i. identify and describe various careers

1.g.i. explore an awareness of cultural diversity to develop a sense of inclusion”

After reviewing the revised content standards, the committee reached a consensus and approved the content standards as revised.

Proposed Content Standards for Second Grade

The committee reviewed the proposed content standards for Second Grade. The committee discussed what examples of workplace safety the students could understand. The committee revised proposed Content Standard 1 from:

“1.d.i. discuss ways people work together”

to

“1.d.i. discuss ways people work together to solve problems”

After reviewing the revised content standards, the committee reached a consensus and approved the content standards as revised.

Proposed Content Standards for Third Grade

The committee reviewed the proposed content standards for Third Grade. The committee discussed the appropriateness of some of the standards for third graders and grade level progression of difficulty. There was a discussion regarding the wording of the standards. The committee revised Content Standard 1.a.i from:

“i. identify characteristics of being an employee”

to

“i. identify characteristics of being a productive employee”

The committee revised Content Standards 1.i from:



- “i. compare career options that align with personal interest
- ii. apply and manage resources efficiently and effectively”

to

- “i. explore career options that align with a variety of personal interests
- ii. explore how work relates to meeting needs for goods, clothing, shelter, and other necessities for living”

The committee revised Content Standard 1.k.i from:

- “i. identify and mitigate barriers to productive communication”

to

- “i. recognize and understand barriers to productive communication”

After reviewing the revised content standards, the committee reached a consensus and approved proposed content standards as revised.

Proposed Content Standards for Fourth Grade

The committee reviewed the proposed content standards for Fourth Grade. The committee discussed the appropriateness of some of the standards for fourth graders and grade level progression of difficulty. There was a discussion regarding the wording of the standards. The committee revised Content Standard 1.c.i from:

- “i. practice compromise and conflict resolution”

to

- “i. practice compromise, consensus, and conflict resolution”

The committee revised Content Standard 1.d.iii from:

- “iii. identify and explain the consequences of improper personal protective equipment use”

to

- “iii. identify and explain the consequences of both proper and improper personal protective equipment use”

The committee moved Content Standard 1.g.ii to 1.k.ii.

The committee revised Content Standard 1.i.i from:

- “i. explore education requirements for different career options”

to



“i. describe how work relates to meeting needs for goods, clothing, shelter, and other necessities for living”

After reviewing the revised content standards, the committee reached a consensus and approved proposed content standards as revised.

Proposed Content Standards for Fifth Grade

The committee reviewed the proposed content standards for Fifth Grade. The committee discussed if introducing career pathways was a developmentally appropriate topic for fifth graders. The committee determined it was developmentally appropriate since the topic corresponded to the CTE content standards for Sixth through Eighth Grade. The committee decided to capitalize the phrase Career Pathways throughout the standards. The committee revised Content Standard 1.j.i from:

“i. describe how work relates to meeting needs for goods, clothing, shelter, and other necessities for living”

to

“i. explore education requirements for different career options”

The committee revised Content Standard 1.i.i from:

“i. collaboratively set teamwork roles and goals”

to

“i. work collaboratively across cultures when setting teamwork roles and goals”

After reviewing the revised content standards, the committee reached a consensus and approved proposed content standards as revised.

Proposed Content Standards for Sixth through Eighth Grade

The committee reviewed the proposed content standards for Sixth through Eighth Grade. There was a discussion of the definition of the term employability skills and the need for some vagueness in the standards.

The committee revised Content Standard 1.b.i from:

“i. develop a product using oral, pictorial, or multimedia”

to

“i. develop a product using oral, illustrative, or multimedia”

The committee revised Content Standard 1.c.ii from:

“ii. identify how peers influence personal well-being”



to

“ii. identify how peers positively or negatively influence personal well-being”

The committee revised Content Standard 1.j.ii from:

“ii. organize and synthesize information about career skills and requirements for applications”

to

“ii. identify job opportunities, and organize and synthesize information about career skills and requirements for applications”

After reviewing the revised content standards, the committee reached a consensus and approved proposed content standards as revised.

Proposed Content Standards for Ninth through Twelfth Grade

The committee reviewed the proposed content standards for Ninth through Twelfth Grade. There was a discussion about how these standards would actually work in a classroom or school setting without putting undue burdens on smaller schools.

The committee revised Content Standard 1.f.i from:

“i. design and implement an innovation to improve the workplace”

to

“i. design and implement an innovation”

The committee revised Content Standard 1.i.i from:

“i. apply laws and regulations to personnel situations to help employees perform their jobs according to employer rules and expectations”

to

“i. apply laws, regulations, and policies to personnel situations that help employees perform their jobs according to employer rules and expectations”

The committee revised Content Standard 1.j.iii from:

“iii. Construct applications, resumes, and necessary work-related documents”

to

“iii. Construct and complete resumes, applications, and necessary work-related documents

iv. identify and evaluate job descriptions that align to a selected Career Pathway and



the necessary skill set

v. prepare and practice for to demonstrate skills needed for job interviews in a selected Career Pathway”

After reviewing the revised content standards, the committee reached a consensus and approved proposed content standards as revised.



Proposed Social Studies Program Delivery Standards

The committee reviewed and discussed the proposed CTE program delivery standards as revised by the writing team. Ms. Bartow reviewed the background and context of the program delivery standards. There was a discussion about how the program delivery standards only apply to high school since there was funding for high school and not the elementary grades.

The committee did not reach a consensus on the revision to 1.b.v of the proposed delivery standards:

“v. progression of knowledge and skills from foundational to advanced through a sequence of courses; and”

Committee member Martha Potter said she could not ethically support the change to program standard 1.b.v as superintendent of her small school district due to the possible undue burdens it would place on her district. Committee member David Pafford also he could not support to the change to 1.b.v for the same reasons as school board trustee of his small school district.

Economic Impact Statement survey

Ms. Bartow led the review of the draft Economic Impact Statement survey. Ms. Madsen explained the statutory requirement for the survey.

Ms. Bartow proposed to the committee that the January 9, 2020 meeting scheduled for the committee be cancelled, since the committee completed a lot work and the January meeting was not needed. Ms. Bartow asked that any revisions to the survey be to her by December 13, 2019. The estimated closure for the survey is January 24, 2020.

Public Comment and Adjournment

Ms. Bartow reviewed where the committee was in the negotiated rule making process. The next meeting date was announced as Tuesday, February 11, 2020. Ms. Madsen thanked the committee for its work.

Ms. Madsen asked for public comment about the committee’s work and the day’s proceedings. Finding none, the meeting was adjourned at 4:20 pm.